

FORM 18

NOTICE OF REQUIREMENT BY MINISTER, LOCAL AUTHORITY, OR REQUIRING  
AUTHORITY FOR A NEW DESIGNATION OR ALTERATION OF DESIGNATION

*Section 181 of the Resource Management Act 1991*

To: **Auckland Council**  
**Private Bag 92300**  
**Victoria Street West**  
**Auckland 1142**

**The Minister of Education** ('the Minister') gives notice of a requirement for an alteration of designation for a public work under s181.

**The site to which the requirement applies is as follows:**

56 Middlefield Drive, Flatbush, Auckland.

Section 1 Survey Office Plan 69890 (Title ID 871531)

**The nature of the proposed public work (or project or work) is:**

To enable the school roll to exceed the current roll cap set out in Special Condition 1 of Designation 5007 Willowbank Primary School.

**The nature of the proposed restrictions that would apply are:**

Alter the purpose and conditions for Designation No. 5007 Willowbank School in the Auckland Unitary Plan as follows (changes shown in ~~strike-out~~ and **replace**):

**5007 Willowbank Primary School**

Designation Number	5007
Requiring Authority	Minister of Education
Location	56 Middleton Drive, Manukau
Rollover Designation	Yes
Legacy Reference	Designation 275, Auckland Council District Plan (Manukau Section) 2002
Lapse Date	Given effect to (i.e. no lapse date)

**Purpose**

Educational purposes – primary school (years 0-8) and ~~early childhood education (preschool).~~

## Conditions

The standard conditions for all Minister of Education designations apply to this designation, except that where any standard condition conflicts with a site-specific condition below, the site-specific condition shall take precedence.

~~1. The school will have a maximum roll of 540 pupils provided that the roll will be able to exceed 540 pupils up to a maximum of 700 pupils for a period not exceeding three years.~~

### 1. On-Site Car Parking – School

On-site car parking shall be provided at a rate of 2 car parks for every classroom or classroom equivalent, except where the Council accepts, on the basis of a specifically commissioned parking study by an appropriately qualified engineer and/or transportation planner, that a lesser level is appropriate. Car parking required by this condition shall include parallel car parking spaces in the pick-up and drop off area (PUDO), and any stacked car parks.

### 2. Transport Assessment

Any outline plan to increase the number of classrooms shall include a Transport Assessment prepared by a suitably qualified traffic engineer/transportation planner, which, taking into account the Transport Assessment prepared by Abley dated 12 November 2021, shall address safety, efficiency and the following specific matters:

- a) the suitability of the design and location of car parking including the management of any stacked parking,
- b) the suitability of the design and location of loading facilities for rubbish trucks, deliveries and other service vehicles.
- c) the pick-up and drop-off area including any onsite changes and management approaches to improve safety.
- d) the access points including measures and treatments to manage conflict between pedestrians, cyclists, scooter users and vehicles
- e) pedestrian and cycle facilities, including the location of the pedestrian crossing on Middlefield Drive and Kea Crossing on Gracechurch Drive.

The Transport Assessment shall be prepared in consultation with Auckland Transport and the outcome of that consultation recorded in the outline plan. Any necessary relocation and upgrading of pedestrian crossings, subject to the approval of Auckland Transport, shall be undertaken at the Requiring Authority's expense.

### 3. School Travel Plan

Drafting Note (not to be included in the designation): Willowbank School already has a travel plan and is part of the Travelwise programme operated by Auckland Transport.

- a) The Requiring Authority shall either directly or through the School Board of Trustees, continue to have in place a School Travel Plan.
  
- b) The purpose of the School Travel Plan is to provide specifically for measures to reduce vehicle dependence, including walking school buses, carpooling, the encouragement of the use of public transport, the use of remote pick up/drop off locations if appropriate, and the encouragement of walking and cycling. The Travel Plan shall also address the management of pick up and drop off, and onsite parking. This Travel Plan shall also specifically address the following matters:
  - i. Safe access to the entry points to the school. Features such as Kea Crossings or Zebra Crossings should be specifically considered;
  - ii. Consistency with or use of Auckland Transport's TravelWise programme, or any equivalent programme adopted;
  - iii. Measures to separate vehicle entry and pedestrian/cyclist entries;
  - iv. Location and provision on site of any scooter and cycle parking required;
  - v. Measures to discourage parking over private driveways at adjacent sites in Gracechurch Street and Middlefield Drive;
  - vi. Measures to manage the safe operation of pick up and drop off; and
  - vii. Measures to manage the operation of any stacked parking onsite so that it is used effectively.
  
- c) The School Travel Plan shall be reviewed and updated as necessary by a suitably qualified and experienced transportation planner at the time of submitting each subsequent Outline Plan of Works relating to increased teaching spaces.

The effects that the public work (or project or work) will have on the environment, and the ways in which any adverse effects will be mitigated are:

The proposal will result in no significant adverse effects. An assessment of effects, including recommended mitigation, is contained in the attached Assessment of Environmental Effects Report and supporting Transport Assessment.

Alternative sites, routes, and methods have been considered to the following extent:

The proposed designation conditions alteration applies to an existing site owned and designated by the Crown for educational purposes. No other sites have been considered.

The use of a designation as a tool for providing for the proposed educational facilities for which the Minister has financial responsibility is the mechanism used widely by the Minister as part of a national strategy for establishing, maintaining and operating school sites. However, some of the current designation conditions are no longer fit for purpose.

Removal of the roll cap and amendment to the standard parking condition is necessary to respond to growth in the area that the Minister must provide for, and to provide for an appropriate on-site supply of car parking taking into account existing site constraints. Further conditions are proposed to ensure an appropriate design of car parking, on-site pick-up and drop-off and pedestrian connections, and the ongoing provision of a school travel plan.

**The public work (or project or work) and designation are reasonably necessary for achieving the objectives of the requiring authority because:**

The Education and Training Act 2020 empowers the Minister of Education to designate schools. Those elected to the Board of Trustees are legally responsible for the management of their school, in the same manner as applies to all other State schools.

Alteration to the designation conditions is reasonably necessary to enable the school to meet the educational needs of the local community and implement its master plan.

**The following resource consents are needed for the proposed activity and have (or have not) been applied for:**

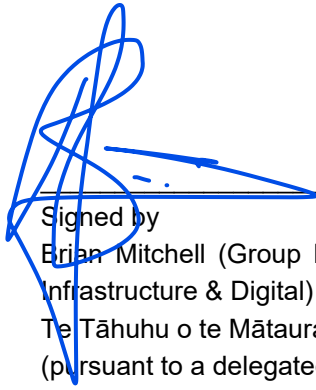
No resource consents are required.

**The following consultation has been undertaken with parties that are likely to be affected:**

A mail out to the local community including a project summary was sent out 6 October 2021 with a feedback date of 21 October 2021. Feedback received and further communications undertaken are detailed in the attached Assessment of Environmental Effects Report.

**The Minister of Education attaches the following information required to be included in this notice by the district plan, regional plan, or any regulations made under the Resource Management Act 1991.**

Notice of Requirement - Assessment of Environmental Effects Report prepared by Incite dated 12 November 2021 and all appended technical reports and supporting documents.



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Signed by  
Brian Mitchell (Group Manager National Property Services, Te Puna Hanganga, Matihiko |  
Infrastructure & Digital)  
Te Tāhuhu o te Mātauranga | Ministry of Education  
(pursuant to a delegated authority dated November 2021)

11 January 2022

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Date