

Auckland Regional Amenities

Funding Board

I hereby give notice that an ordinary meeting of the Auckland Regional Amenities Funding Board will be held on:

Date: Tuesday, 25 November 2014
Time: 9:30AM
Venue: Meeting Room
Buddle Findlay
Level 18
PwC Tower
188 Quay Street
Auckland 1010

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

OPEN AGENDA

Membership:

| | | | |
|--------------|----|-----------|----------------|
| Chair | Mr | Vern | Walsh |
| Deputy Chair | Mr | Scott | Milne |
| Members | Ms | Candis | Craven |
| | Ms | Catherine | Harland |
| | Ms | Anita | Killeen |
| | Mr | Grant | Lilly |
| | Ms | Lyn | Lim |
| | Ms | Diane | Maloney |
| | Ms | Penny | Sefuiva |
| | Ms | Moana | Tamaariki-Pohe |

Leigh Redshaw
Advisory Officer

Email: arafb.info@gmail.com

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Note: The reports contained in this agenda are for consideration and should not be construed as Funding Board policy unless and until adopted. Should Members require further information relating to any reports, please contact the Advisory Officer.

2014 Schedule of Meetings

Based on the known work programme for 2013/2014, the following timetable of meetings has been agreed by the Directors for 2013/2014, subject to change as the need arises:

| Date | Meeting or Workshop | Nature of Key Business | Who |
|-------------|---------------------|---|------------------|
| 25 Nov 2014 | Meeting | <ul style="list-style-type: none">• Adopt 2014 Annual Report• Confirm provisional allocation of grants for 2015-16;• Approve draft 2015-2016 Funding Plan for publication | Funding Board |
| 18 Nov 2014 | | <ul style="list-style-type: none">• Auckland Council meeting to consider indicative 2015-2016 levy | Auckland Council |
| 19 Jan 2015 | | <ul style="list-style-type: none">• Publish draft 2015-2016 Funding Plan | Funding Board |

All Business Meetings commence at 9:30AM, except as advised.

DECLARATIONS OF CONFLICT OF INTEREST

Funding Board Directors are reminded of their obligation to maintain a clear separation between their personal interests and their duties as an appointed member of the Funding Board.

Directors should therefore be vigilant to stand aside from decision making when a conflict (or a perceived conflict) arises between their role as a Director and any private or other external (either pecuniary or non-pecuniary) interest they may have.

Any interests should be declared at the commencement of consideration of any item on this agenda and the member concerned abstain from voting or discussion on the item, or leave the room for the duration of its consideration.

1. APOLOGIES

At the close of the agenda, no apologies had been received.

2. CONFIRMATION OF MINUTES

The ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 11 November 2014, including the confidential section, be confirmed as a true and correct record.

3. EXTRAORDINARY BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4. REGISTER OF MEMBERS INTERESTS

Opportunity for members to update the Register of Members Interest.

Recommendation

That the Register of Members Interest be updated as required.

The Register will also be tabled at the meeting for members to update as required.

(ATTACHMENT 4)

5. PUBLIC FORUM

Applications to speak must be made to the Advisory Officer, in writing, no later than two (2) working days prior to the meeting and must include the subject matter. The meeting Chair has the discretion to decline any application. A maximum of thirty (30) minutes is allocated to the period for public input with five (5) minutes speaking time for each speaker, following which there may be questions from Directors

At the close of the agenda no requests for public input had been received.

6. REPORT FROM AMENITIES BOARD

If requested, an opportunity for representatives of the Amenities Board, to provide the Funding Board with a verbal update on matters relating to and affecting the Amenities Board.

At the close of the agenda no requests to speak had been received from representatives of the Amenities Board.

7. NOTICES OF MOTION

At the close of the agenda no requests for notices of motion had been received.

8. CHAIR'S REPORT

Providing the Chair with the opportunity to update the Funding Board on any issues relating to the business of the Funding Board that he has been involved with since the last meeting.

This is an information item only.

9. MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS REPORTS

Providing Funding Board members with the opportunity to update the Board on projects and issues they have been involved with relating to the business of the Funding Board and provide the Board with a verbal update on recent interactions with the specified amenities since the last meeting.

This is an information item only.

10. ADVISORY OFFICER'S REPORT

Providing the Advisory Officer with the opportunity to update the Board on projects and issues he has been involved with relating to the business of the Funding Board since the last meeting.

This is an information item only.

11. CORRESPONDENCE

Providing the Chair and Advisory Officer with the opportunity to update the Board with details of any inwards and outwards correspondence handled since the last meeting.

Recommendation

That the Correspondence Report be received.

(ATTACHMENT 11)

12. FUNDING BOARD MEMBER REMUNERATION 2015-2016

It is necessary for the Funding Board to recommend to Auckland Council and appropriate level of Director remuneration for 2015-2016.

(ATTACHMENT 12)

13. DRAFT FUNDING PLAN 2015-2016

Should the need arise, this provides Directors with an opportunity to discuss matters

relating to the draft Funding Plan 2015-2016 during the open part of the meeting.

14. 2014 ANNUAL REPORT AND AUDIT REPORT

The 2014 Annual Report is presented for adoption by the Directors of the Funding Board. This will be circulated under separate cover.

Recommendation

- A. That the 2014 Annual Report be adopted, and the interim Audit Report received, and that a sub-committee be formed comprising the Chair, Deputy Chair and Diane Maloney and Catherine Harland to finalise the 2014 Annual Report and delegated the authority to finalise the wording of the Annual Report prior to it being published and circulated in accordance with the provisions of the legislation.
- B. That it be noted that the final Audit Report from Audit New Zealand had not been received at the time of the meeting, and that the sub-committee be authorised to accept the 2014 Audit Report for inclusion in the 2014 Annual Report once received.

(ATTACHMENT 15)

15. EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

The following motion is submitted for consideration:

- A. That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded; the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 DRAFT 2015-2016 FUNDING PLAN – INCL. PROVISIONAL ALLOCATION OF GRANTS

| General nature of matter to be considered: | Particular interest(s) protected (where applicable) | Ground(s) under section 48(1) for the passing of this resolution |
|--|---|--|
| <p>An opportunity for the Directors to finalise the provisional allocation of grants for 2015-2016</p> | <p>Section 7(2)(b)(ii)</p> <p>The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, to enable the Auckland Regional Amenities Funding Board to discuss in detail the Draft 2015-2016 Funding Plan, including the initial and provisional allocation of grants to amenities for the 2015-2016 year, thereby allowing a free and full discussion on sensitive issues.</p> | <p>Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.</p> |

C2 ADVISORY OFFICER CONTRACT

| General nature of matter to be considered: | Particular interest(s) protected (where applicable) | Ground(s) under section 48(1) for the passing of this resolution |
|---|--|--|
| <p>Discuss the renewal of the Advisory Officers contract which expires on 31 December 2014.</p> | <p>Section 7(2)(a) The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.</p> <p>Section 7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, to enable the Auckland Regional Amenities Funding Board to discuss in detail the contract for administrative and secretarial services of the Advisory Officer in a free and open manner.</p> | <p>Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.</p> |

ATTACHMENT 4

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

REGISTER OF MEMBERS INTERESTS – Last Updated 11 November 2014

General Disclosure. To be regarded as interested in any transaction with:

| Name of Member | Particulars of Interest | Disclosure Date | Amendments |
|--------------------|---|---|--------------------|
| Vern Walsh (Chair) | <ul style="list-style-type: none"> • Member – Coastguard Northern Region • Friend of the Auckland Festival • Director– Meeting and Governance Solutions Ltd – works with Auckland Council • Former - Auckland City Councillor, and chair of Finance Committee • Former Director – The Edge • Former Board member - Auckland Zoo Board • Former member - Auckland Zoological Society • Director – MOTAT Board (12/11/2013) | <p>10 February 2009</p> <p>18 February 2009</p> <p>18 February 2009</p> | |
| Candis Craven | <ul style="list-style-type: none"> • Managing Director - Niger Holdings Ltd • Former Trustee - NZ Contemporary Art Trust Auckland (12/11/2013) (11/3/2014) • Former Director Auckland Art Fair Ltd (12/11/2013) (11/3/2014) • Director Auckland Council Investments Ltd (a CCO) • Chair - Cognition Education Trust Ltd • Chair – Royal NZ Ballet • Director - Philanthropy NZ • Former trustee - ASB Community Trusts • Former President - NZ Family Planning Association • Former member - Occupational Therapy Board of NZ | | Updated 8 Nov 2012 |

| | | | |
|-------------------|--|------------------|-------------------|
| | <ul style="list-style-type: none"> • University of Auckland - consultant • Consultant to NZQA, & NZ Teachers Council • Company undertakes work for the Mayor's Office – Auckland Council | | |
| Catherine Harland | <ul style="list-style-type: none"> • Director, Watercare Services Ltd • Director, McHar Investments Ltd • Director, Interface Partners Ltd • Trustee, One Tree Hill Jubilee Educational Trust • Consultant, Martin Jenkins & Associates Ltd • Justice of the Peace <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • Trustee and Past Chair: Auckland Observatory & Planetarium Trust (Stardome Observatory) • Councillor, Auckland Regional Council • Councillor, Auckland City Council | 15 April 2014 | |
| Anita Killeen | <ul style="list-style-type: none"> • Patron – Auckland Theatre Company • Patron – Silo Theatre • Director of SPCA Auckland • Director of Fertility New Zealand • Advisory Board Member of New Zealand Career College • Member of the Ex-Vietnam Service Assn (Neville Wallace Memorial) Children's and Grandchildren's Trust (15/4/2014) | 18 March 2013 | |
| Grant Lilly | <p>Current Professional Appointments:</p> <ul style="list-style-type: none"> • Board member – Civil Aviation Authority of NZL • Board member – Aviation Security Service • Director – NZ Experience Ltd (NZX listed) • Director – Rainbows End Theme Park Ltd • Director – Queenstown Airport Corporation Ltd • Chair – NZL Tourism Industry Assn (12/11/2013) • Chairman, Hamner Springs Thermal Pools and Spa (23/12/2012) • Chairman, Tourism Industry New Zealand Trust (23/12/2012) | 29 November 2011 | Updated July 2012 |

| | | | |
|---------|---|--|---------------------|
| | <ul style="list-style-type: none"> • Deputy Chairman, Service Skills Institute Inc (17/05/2013) • Contract Advisory Services to NZ AA (10/011/2014) Past Professional Appointments: • Director – Jetconnect Ltd (2002-2011) • Board member New Zealand Business and Parliament Trust (2008-2011) • Board member – Board of Airline Representative NZ (2006-2011) • Board member – NZL Inbound Tour Operators Council (2006-2011) • NZ Executive Council member – Australia/NZL Business Council (1995-1999) • Director – Air Nelson Ltd (1992 - 1997) • Director – Eagle Airways Ltd (1992 - 1997) • Director – Aviation, Tourism and Travel Training Organisation | | |
| Lyn Lim | <ul style="list-style-type: none"> • Deputy Chair - ASB Community Trusts • Council member – AUT • Director - NZ Shareholders Association • Deputy Chair - NZ Chinese Youth Trust (11/11/2014) • Director - Mykris Ltd, Kaya Investments Ltd, Hartajaya Ltd, Durham, FH Holdings, • Ex Director - FH Shortland Ltd; FM International Ltd (11/11/2014) • Ex member - ANZ Private Bank External Advisory Board • Ex council - Auckland District Law Society • Ex member - Auckland District Law Society committees – (various) • Ex executive member - HKNZBA, NZCTA • Board member Public Trust (11/11/2014) • Board member Asian New Zealand Foundation (11/11/2014) • Director ASB Community Trust Charitable Purposes Ltd (11/11/2014) • Director ASB Trusts Amateur Public Sports Promotion Ltd (11/11/2014) • Director Forest Administration Ltd (11/11/2014) • Director FH Nominees Ltd (11/11/2014) • Director Seven Trust Ltd (11/11/2014) | | Updated 14 Feb 2013 |

| | | | |
|-------------------------------|--|------------------------------------|--|
| | <ul style="list-style-type: none"> • | | |
| Diane Maloney | <ul style="list-style-type: none"> • Chair -Otara Health Charitable Trust • Member - Auckland South Community Response Forum (Convened by Min. Of Social Development) • Board member - Sistema Aotearoa • Former Director - Iris Ltd (health/disability sector) (04/12/2013) • Former - Manager Community Services – Manukau City Council (1996-2010) • Independent consultant | | |
| Scott Milne (Deputy Chair) | <ul style="list-style-type: none"> • Former Chair - Territorial Local Authority Museums Electoral College (6 years), • Member of Coastguard Northern Region (Feb '09), • Former Chair - Auckland City Council Recreation and Events Committee, • Member - Auckland Festival Supporters Club | 25 February 2009 | |
| Penny Sefuiva | <ul style="list-style-type: none"> • Contract Relationship Manager <i>Settling in Project</i> MSD • Friends of the Auckland Arts Festival and Auckland City Art Gallery • Former councillor, Auckland City Councillor – and Chair of Arts, Culture and Recreation and the Community Development Committees • Former Council member, AUT University Council • Former board directorships include: <ul style="list-style-type: none"> ○ Auckland Festival Trust ○ The Edge Board of Management ○ Ponsonby Promotions ○ Auckland City Art Gallery Enterprise Board ○ Auckland City CBD Board, ○ Auckland Waterfront Working Party, and ○ PASIFIKA Festival Advisory Boar | 21 January 2011 21 January 2011 | |
| Moana Tamaariki-Pohe | <ul style="list-style-type: none"> • Previously employed by WaterSafe Auckland in the capacity of Maori/Waka coordinator. (I continue in a voluntary capacity.) • Maritime Museum: co-ordinating the flotilla at the Waitangi Day Celebrations at Okahu Bay (volunteer role) • Former Trustee - Ngāti Whatua o Orakei Māori Trust Board | 17 March 2009 | |

| | | | |
|--|---|--|--|
| | <ul style="list-style-type: none"> • Former Auckland City Council – CBD Board – Board member: • Ngāti Whātua o Orakei/ Auckland City Council Reserves Board – Board member: two years • President - Orakei Water Sports • Ngā Mahi ki a Tupato o Tāmaki Makaurau (Regional Unintentional Injury Prevention Group- Wellsford to Pukekohe)– co-founder/ member four years • Okahu Landing User Group (Contributed to the negotiations between the stakeholders at the Okahu Landing the Auckland City Council to secure the interests of all parties) – member three years • Director - Kaitiaki Enterprises Limited • Board member - Matariki Trust • Technical Officer Hauraki Gulf Forum | <p>07 Sep 2010</p> <p>7 Sep 2010</p> <p>June 2010</p> <p>07 Sep 2010</p> | |
|--|---|--|--|

ATTACHMENT 11

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

18 November 2014

To: Chair and Directors Auckland Regional Amenities Funding Board
From: Leigh Redshaw, Advisory Officer

Subject: Correspondence

Details of correspondence received and issued, and not dealt with elsewhere in this agenda.

| Inwards | How Received | Date | Comments |
|-----------------|---------------------|-------------|--------------------------|
| SLSNR | Email | 15 /11/2014 | Resignation of SLSNR CEO |
| | | | |
| | | | |
| Outwards | How Issued | Date | Comments |
| | | | |

ATTACHMENT 12

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

18 November 2014

To: Chair and Directors Auckland Regional Amenities Funding Board
From: Leigh Redshaw, Advisory Officer

Subject: Review Member Remuneration

The Funding Board was established in late 2008, and the inaugural meeting was held on 4 February 2009. In accordance with the provisions of the Act, the Funding Board made a recommendation to the former Electoral College (Museums) regarding the level of honorariums to be paid to members for the period 4 February 2009 to 30 June 2009, and also from 1 July 2009 to 30 June 2010. The Electoral College (Museums) approved the recommended levels of honorariums which then remained unchanged through to 30 June 2013.

Auckland Council has adopted a policy around the level of honorariums for members of various boards. In the case of the Auckland War Memorial Museum and MOTAT the respective boards set their own levels of remuneration having provided information in the draft annual plans published for public submission. The honorariums for the Funding Board must be approved by Auckland Council after considering a recommendation from the Funding Board.

Auckland Council has adopted a remuneration policy for board members of council organisations. Although the Act specifically states that the Funding Board is not a Council Controlled Organisation, it can be assumed that Auckland Council will refer to this policy when determining an appropriate level of remuneration for the Funding Board members.

Following a recommendation from the Funding Board to Auckland Council in early 2013, new remuneration levels were set for 2013-2014 and 2014-2015 as follows:

| | Chair (2 x Director) | Deputy Chair (1.25 x Director) | Director |
|-------------|---------------------------------|---|-----------------|
| 2013 - 2014 | 24,000 | 16,250 | 13,000 |
| 2014 - 2015 | 28,000 | 17,500 | 14,000 |

The Funding Board meets on a regular basis and includes both public meetings as well as workshops. As the Funding Board must consider matters relating to 10 separate entities, meetings are regularly scheduled to run all day. In addition to the meetings and workshops, members also

meet representatives of the various amenities on a regular basis. The Chair and Deputy Chair are both very active in fulfilling their roles, including liaising with Council and the amenities, as well as other large funders such as Creative New Zealand, ASB Community Trusts, and Lion Foundation, together with entities such as Water Safety New Zealand and Search and Rescue NZ.

The draft 2015-2016 Funding Plan must provide details of the proposed levels of remuneration to be paid to board members.

The Funding Board has, and continues to operate in a fiscally prudent manner and strives to minimise its costs wherever possible. If approved the new rates would be payable from 1 July 2015.

Following a review of fees paid to directors of similar organisations, it is recommended that the Funding Board recommend to Auckland Council that the level of board member remuneration for the year 1 July 2015 to 30 June 2016 as:

Chair \$29,000

Deputy Chair \$18,125

Director \$14,500

and that these rates be detailed in the draft 2015–2016 Funding Plan when it is published for public consultation in January 2015.

This review of remuneration is in accordance with both the provisions of the Act as well as the Remuneration Policy adopted by the Board in 2009 and reviewed in 2013.

The proposed total cost of board member remuneration versus the current cost is as follows:

| | Current (2014-2015) | Total Cost | | Proposed (2015-2016) | Total Cost |
|---------------|--------------------------------|-------------------|--|---------------------------------|-------------------|
| Chair | 28,000 | 28,000 | | 29,000 | 29,000 |
| Deputy Chair | 17,500 | 17,500 | | 18,125 | 18,125 |
| Director (x8) | 14,000 | 112,000 | | 14,500 | 116,000 |
| Total | | \$157,500 | | | \$163,125 |

Annual increase: \$5,625.

ATTACHMENT 14

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

18 November 2014

To: Chair and Directors Auckland Regional Amenities Funding Board
From: Leigh Redshaw, Advisory Officer

Subject: 2014 Annual Report and Audit Report

The draft 2014 Annual Report has been circulated separately for the Board to review and adopt.

Audit New Zealand personnel commenced the audit in early September, and in late October confirmed that they had not identified any problems with the financial records of the Board.

At the date of completing the agenda, Audit New Zealand had not provided its management letter due to delays at the Audit New Zealand office.

It is recommended that the Board form a sub-committee comprising the Chair, Deputy Chair and Diane Maloney and Catherine Harland to finalise the 2014 Annual Report and delegated the authority to finalise the wording of the Annual Report prior to it being published and circulated in accordance with the provisions of the legislation.

Once complete, the annual report will be distributed to the organisations named in the Act and other interested stakeholders. An advertisement will be placed in the NZ Herald advising that a copy of the report is available upon request from the board.