

Auckland Regional Amenities Funding Board - Te Poari ā-Takiwā Tuku Pūtea Taonga Whakaahuru

BOARD PACK

for

ARAFB Business Meeting

Tuesday, 17 June 2025

10:00 am (NZST)

Held at:

The Northern Club

19 Princes Street, Auckland

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AGENDA

ARAFB BUSINESS MEETING

Name:	Auckland Regional Amenities Funding Board - Te Poari ā-Takiwā Tuku Pūtea Taonga Whakaahuru
Date:	Tuesday, 17 June 2025
Time:	10:00 am to 2:00 pm (NZST)
Location:	The Northern Club, 19 Princes Street, Auckland
Board Members:	Victoria Carter ONZM (Chair), Alastair Carruthers CNZM, Jonny Gritt, Moana Tamaariki-Pohe MNZM, Paul Evans, Paula Browning CMInstD, Deputy Chair, Penelope Peebles, Ravi Nyayapati, Scott Pearson
Apologies:	Bree Torkington, Linda Cooper MNZM, CMInstD.
Guests/Notes:	<p>The Auckland Festival Trust (TAFT):</p> <ul style="list-style-type: none">- Robbie Macrae, Kaiwhakahaere Matua Chief Executive- Vanessa Zigliani, Tumu ā-Pakihi, ā-Pūtea Head of Business & Finance <p>Auckland Philharmonia:</p> <ul style="list-style-type: none">- Diana Weir, Chief Executive- Kate Vennell, Chair, Auckland Philharmonia Foundation- Geraint Martin, Chair, Auckland Philharmonia Trust

1. Opening Meeting

1.1 Opening Karakia

Victoria Carter ONZM

For Information

An opening karakia will be undertaken at the commencement of the meeting.

1.2 Apologies

Victoria Carter ONZM

For Decision

At the close of the agenda an apology for leave had been received from Linda Cooper.

Recommendation:

That the Auckland Regional Amenities Funding Board:

- A. Accept the apology for leave from Linda Cooper.

1.3 Confirm Minutes

Victoria Carter ONZM

For Decision

Recommendation:

That the Auckland Regional Amenities Funding Board:

- A. Confirm the ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 15 April 2025 as a true and correct record.

Supporting Documents:

1.3.a Minutes : ARAFB Business Meeting - 15 Apr 2025

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1.4 Extraordinary Business

Victoria Carter ONZM

For Noting

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- | | |
|------|------------------------------------------------------------------------------------------|
| (a) | The local authority by resolution so decides; and |
| (b) | The presiding member explains at the meeting at a time when it is open to the public- |
| (i) | The reason why the item is not on the agenda; and |
| (ii) | The reason why the discussion of the item cannot be delayed until a subsequent meeting.” |

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting:

- | | |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (a) | That item may be discussed at that meeting if- |
| (i) | That item is a minor matter relating to the general business of the local authority; and |
| (ii) | The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but |
| (b) | no resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.” |

At the close of the agenda there were no extraordinary items of business.

1.5 Interests Register

Victoria Carter ONZM

For Decision

DECLARATIONS OF CONFLICT OF INTEREST

Funding Board Directors are reminded of their obligation to maintain a clear separation between their personal interests and their duties as an appointed member of the Funding Board.

Directors should therefore be vigilant to stand aside from decision making when a conflict (or a perceived conflict) arises between their role as a Director and any private or other external (either pecuniary or non-pecuniary) interest they may have.

Any interests should be declared at the commencement of consideration of any item on this agenda and the member concerned abstain from voting or discussion on the item or leave the room for the duration of its consideration.

Recommendation:

That the Auckland Regional Amenities Funding Board:

- A. Receive the Register of Members Interests, including any verbal updates.

Supporting Documents:

1.5.a Interests Register

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1.6 Notices of Motion

Victoria Carter ONZM

For Noting

At the close of the agenda no requests for notices of motion had been received.

2. Presentations to the Board

2.1 Public Forum

Victoria Carter ONZM

For Noting

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 10 minutes per item is allowed, following which there may be questions from Directors.

At the close of the agenda no requests to address the meeting had been received.

2.2 Report From Amenities Board and/or Specified Amenities

Victoria Carter ONZM

For Noting

If requested, an opportunity for representatives of the Amenities Board or individual Specified Amenities, to provide the Funding Board with a verbal update on matters relating to and affecting the Amenities Board or the Specified Amenity.

Representatives of The Auckland Festival Trust (Auckland Arts Festival) and Auckland Philharmonia will address the Board.

2.3 Report from The Auckland Festival Trust

For Discussion

Representatives of The Auckland Festival Trust (TAFT): Robbie Macrae, Kaiwhakahaere Matua Chief Executive, and Vanessa Zigliani, Tumu ā-Pakihi, ā-Pūtea Head of Business & Finance will speak to the Funding Board for up to ten (10) minutes, regarding the following:

As noted in the last quarter's reports Te Ahurei Toi o Tāmaki Auckland Arts Festival 2025 was presented 6-23 March 2025. While key strategic goals were achieved and audience engagement was pleasing, Box Office revenue did not meet budget. The financial impact of a lower than expected Box Office was offset by savings in Production costs and Organisational expenses to date. Post-Festival reporting has been completed and TAFT Board of Trustees met in May for a review of results, learnings and areas of potential strategic change for future AAFs. We would like this opportunity to share high level insights from this review and answer any questions the ARAF Board of Directors may have at this time.

Funding Board Directors will then have the opportunity to ask questions.

Recommendation:

That the Auckland Regional Amenities Funding Board:

- A. Thank Robbie Macrae and Vanessa Zigliani from The Auckland Festival Trust for addressing the Funding Board.

2.4 Report from Auckland Philharmonia

For Discussion

Representatives of Auckland Philharmonia: Diana Weir, Chief Executive; Kate Vennell, Chair, Auckland Philharmonia Foundation; and Geraint Martin, Chair, Auckland Philharmonia Trust will speak to the Funding Board for up to ten (10) minutes, to provide them with an update on the Auckland Philharmonia's search for a new home, following the demise of its property on Dominion Road in June 2022. They will inform the group of a search to date and a new venue they have found in the central city.

Funding Board Directors will then have the opportunity to ask questions.

Recommendation:

That the Auckland Regional Amenities Funding Board:

- A. Thank Diana Weir, Kate Vennell, and Geraint Martin from Auckland Philharmonia for addressing the Funding Board.

3. Board Activities Since Last Meeting

3.1 Chairs Report

Victoria Carter ONZM

For Noting

Providing the Chairperson with the opportunity to provide a verbal update to the Funding Board on any issues relating to the business of the Funding Board that she has been involved with since the last meeting.

Recommendation:

That the Auckland Regional Amenities Funding Board:

- A. Note the verbal update from the Chairperson.

3.2 Members Activities With Specified Amenities and Board Member Reports

Victoria Carter ONZM

For Noting

Providing Funding Board members with the opportunity to update the Board on projects and issues they have been involved with relating to the business of the Funding Board and provide the Board with a verbal update on recent interactions with the specified amenities since the last meeting.

Recommendation:

That the Auckland Regional Amenities Funding Board:

- A. Receive verbal updates to Members Activities with the Specified Amenities and instruct the Advisory Officer to update the register of activities and gifts with these details.

4. Management Reports

4.1 Advisory Officers Report

For Noting

Providing the Advisory Officer with the opportunity to provide a verbal update to the Board on projects and issues she has been involved with relating to the business of the Funding Board not covered elsewhere in the agenda since the last meeting.

The Advisory Officer will be absent from this meeting, so she has instead provided a brief written update, as follows:

Since the 15 April meeting, beyond my regular activities, I arranged publishing of the final Funding Plan, finalised the draft application form and financial template for the 2026-2027 funding year, and contacted Auckland Council regarding the 2025-2026 Levy, which is due 1 July 2025. I also confirmed that after investigations, the ARAFB would keep it's PO Box.

As you will be aware, I will not be continuing on as Advisory Officer for 2025-2026. I will complete the minutes of this meeting and other required actions before I finish up with the Funding Board. I am also happy to provide support to the new Advisory Officer once they are appointed. I thank you all for the opportunity to work with you in ensuring the amenities are well supported in their service to Auckland.

Recommendation:

That the Auckland Regional Amenities Funding Board:

- A. Note the written update from the Advisory Officer.

4.2 Finance Report to 30 April 2025

For Noting

Agenda item attached.

Recommendation:

That the Auckland Regional Amenities Funding Board:

- A. Receive the Finance Report to 30 April 2025.

Supporting Documents:

4.2.a	Finance Report to 30APR2025.pdf	21
4.2.b	ARAFB Balance Sheet 30Apr2025.pdf	23
4.2.c	ARAFB Profit & Loss 30Apr2025.pdf	24
4.2.d	ARAFB GST 30Apr2025.pdf	25

5. New Funding Year

5.1 2026-2027 Funding Application form

Victoria Carter ONZM

For Decision

The 2026-2027 Funding Application form and accompanying Summarised Financial Statements Template were drafted, then revised following feedback at the 15 April 2025 workshop. These are attached for consideration and approval by the Funding Board.

It is also necessary for the Funding Board to reconfirm the closing date and time for 2026-2027 Funding Applications. This has previously been signaled as Tuesday 9 September 2025, with the Specified Amenities invited to attend a workshop on Tuesday 2 September 2025 to provide an

overview of key items they expect to include in their 2026-2027 Funding Applications. The Timetable of meetings 2025 is attached for reference.

Recommendations:

That the Auckland Regional Amenities Funding Board:

- A. Approve the Auckland Regional Amenities Funding Board 2026-2027 Funding Application form and accompanying financial summary template
- B. Agree that the closing date for 2026-2027 Funding Applications is 5PM, Tuesday 9 September 2025
- C. Agree that all Specified Amenities that are expected to submit 2026-2027 Funding Applications are invited to attend a workshop on Tuesday 2 September 2025 to present the highlights of their proposed funding applications to the Funding Board
- D. Instruct the Advisory Officer to send to the Specified Amenities by 30 June 2025: the approved Funding Application for 2026-2027 and Summarised Financial Statements Template, with an invitation to the 2 September 2025 workshop.

Supporting Documents:

5.1.a	Timetable of Meetings 2025.pdf	26
5.1.b	ARAFB Funding Application 2026-2027 DRAFT 0.2.pdf	28
5.1.c	Summarised Financial Statements June 2027 TEMPLATE DRAFT.pdf	58

5.2 Appoint Chair and Deputy Chair 2025-2026

Victoria Carter ONZM

For Decision

Agenda item attached.

Recommendations:

That the Auckland Regional Amenities Funding Board:

- A. Thank Ms Victoria Carter and Ms Paula Browning for their leadership and work whilst fulfilling the roles of Chair and Deputy Chair for the 2024-2025 term
- B. Appoint A Director (TBC) as Chair of the Auckland Regional Amenities Funding Board for the 2025-2026 term with effect from 1 July 2025
- C. Appoint a Director (TBC) as Deputy Chair of the Auckland Regional Amenities Funding Board for the 2025-2026 term with effect from 1 July 2025
- D. Approve the appointment of TBC (Chair), TBC (Deputy Chair) and one other member as full signatories on the ASB Bank accounts operated by the Funding Board, effective from / about 1 July 2025
- E. Approve the removal of Bree Torkington (Advisory Officer) from the ASB Bank accounts operated by the Funding Board, effective 1 July 2025.

Supporting Documents:

5.2.a	Appoint Chair and Deputy Chair 2025-2026.pdf	60
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6. Exclusion of the Public

6.1 Exclusion of Public: Local Government Official Information & Meetings Act

Victoria Carter ONZM

For Decision

Bree Torkington	
Advisory Officer	
Section 48, Local Government Official Information and Meetings Act 1987:	

Recommendation:

That the Auckland Regional Amenities Funding Board:

- A. Agree that the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows. This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:
 - i. C1.1 Minutes of a Confidential Meeting Held on 15 April 2025
 - ii. C2.1 Advisory Officer Appointment.

6.2 C1.1 Minutes of the Confidential Meeting held on 15 April 2025

Victoria Carter ONZM

Minutes of the Confidential Meeting of the Funding Board held on 15 April 2025.

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>

6.3 C2.1 Advisory Officer Appointment

Victoria Carter ONZM

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>

An opportunity for Chairperson Victoria Carter to update the board on matters relating to the recruitment process for a new Advisory Officer to commence on 1 July 2025.

7. Close Meeting

7.1 Close the meeting

Next meeting: ARAFB Workshop - Funding Application Presentations - 2 Sept 2025, 8:45 am
A karakia will be recited at the conclusion of the meeting.

MINUTES (in Review)

ARAFB BUSINESS MEETING

Name:	Auckland Regional Amenities Funding Board - Te Poari ā-Takiwā Tuku Pūtea Taonga Whakaahuru
Date:	Tuesday, 15 April 2025
Time:	10:00 am to 10:14 am (NZST)
Location:	Offices of Buddle Findlay (Primary Location), Level 18, 188 Quay Street, Auckland 1010
Board Members:	Victoria Carter ONZM (Chair), Alastair Carruthers CNZM, Jonny Gritt, Linda Cooper MNZM, CMInstD., Moana Tamaariki-Pohe MNZM, Paul Evans, Paula Browning CMInstD, Deputy Chair, Ravi Nyayapati, Scott Pearson
Attendees:	Bree Torkington
Apologies:	Penelope Peebles
Guests:	Kent Beasley, Director of Finance, New Zealand Opera
Notes:	Funding Board meets to fix levy for 2025-2026.

1. Opening Meeting

1.1 Opening Karakia

Paul Evans opened the meeting with a karakia.

1.2 Apologies



That the Auckland Regional Amenities Funding Board:

- A. Accept the apology from Penelope Peebles for absence.

Decision Date: 15 Apr 2025
Mover: Victoria Carter ONZM
Second: Linda Cooper MNZM, CMInstD.
Outcome: Approved

1.3 Confirm Minutes

ARAFB Business Meeting, incl. Public Submissions 11 Feb 2025, the minutes were confirmed as presented.



That the Auckland Regional Amenities Funding Board:

- A. Confirm the ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 11 February 2025 as a true and correct record.

Decision Date: 15 Apr 2025
Mover: Jonny Gritt
Second: Ravi Nyayapati
Outcome: Approved

1.4 Extraordinary Business

There were no extraordinary items of business.

1.5 Interests Register



That the Auckland Regional Amenities Funding Board:

- A. Receive the Register of Members Interests, noting that further updates will be provided to the Advisory Officer.

Decision Date: 15 Apr 2025
Mover: Moana Tamaariki-Pohe MNZM
Seconders: Linda Cooper MNZM, CMInstD.
Outcome: Approved

1.6 Notices of Motion

There were no notices of motion.

2. Presentations to the Board

2.1 Public Forum

There was no Public Forum, as no requests to address the meeting were received.

3. Board Activities Since Last Meeting

3.1 Chairperson's Report



That the Auckland Regional Amenities Funding Board:

- A. Note the verbal update from the Chairperson.

Decision Date: 15 Apr 2025
Mover: Paul Evans
Seconders: Jonny Gritt
Outcome: Approved

3.2 Members Activities With Specified Amenities and Board Member Reports



That the Auckland Regional Amenities Funding Board:

- A. Receive verbal updates to Members Activities with the Specified Amenities and instruct the Advisory Officer to update the register of activities and gifts with these details.

Decision Date: 15 Apr 2025
Mover: Alastair Carruthers CNZM
Seconders: Ravi Nyayapati
Outcome: Approved

4. Management Reports

4.1 Advisory Officer's Report



That the Auckland Regional Amenities Funding Board:

A. Note the verbal update from the Advisory Officer.

Decision Date: 15 Apr 2025
Mover: Victoria Carter ONZM
Seconder: Paula Browning CMLInstD, Deputy Chair
Outcome: Approved

4.2 Finance Report



That the Auckland Regional Amenities Funding Board:

A. Receive the Finance Report to 28 February 2025.

Decision Date: 15 Apr 2025
Mover: Scott Pearson
Seconder: Ravi Nyayapati
Outcome: Approved



That the Auckland Regional Amenities Funding Board:

A. Review and approve the Delegated Authorities and Approvals.

Decision Date: 15 Apr 2025
Mover: Paul Evans
Seconder: Jonny Gritt
Outcome: Approved

5. 2025-2026 Funding Plan and Levy

5.1 Restate item 2.1 resolutions from 11 Feb 2025 Confidential meeting

5.2 Adopt 2025-2026 Funding Plan and fix levy



That the Auckland Regional Amenities Funding Board:

A. Approve the allocation of grants to the seven Specified Amenities as:

Auckland Festival Trust	\$4,300,000
Auckland Philharmonia Trust	\$4,998,000
Auckland Theatre Company Limited	\$2,450,000
New Zealand Opera Limited	\$1,305,360
Stardome (Auckland Observatory and Planetarium Trust)	\$1,617,100
Surf Life Saving Northern Region Inc.	\$2,080,000
Watersafe Auckland Inc (t/a Drowning Prevention Auckland)	\$1,421,444
Total Grants to Specified Amenities	\$18,171,904
Funding Board Administrative Budget	\$378,750

TOTAL LEVY PAYABLE BY AUCKLAND COUNCIL	\$18,550,654
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- B. Confirm the total levy requirement for 2025-2026 from Auckland Council as \$18,550,654
- C. Instruct the Advisory Officer to advise Auckland Council of the total levy requirement for 2025-2026 by 30 April 2025, in accordance with the provisions in the Act.
- D. Adopt the 2025-2026 Funding Plan, subject to the Chairperson and Deputy Chair being authorised to make any editorial changes necessary to finalise the plan.
- E. Instruct the Advisory Officer to distribute the final 2025-2026 Funding Plan in accordance with the provisions in the Act.
- F. Instruct the Advisory Officer to draft (for the Chairperson to sign) letters to each of the Specified Amenities listed in A., advising their approved grant allocation.

Decision Date: 15 Apr 2025
Mover: Scott Pearson
Seconder: Paul Evans
Outcome: Approved

6. Exclusion of the Public

6.1 Exclusion of Public: Local Government Official Information & Meetings Act



That the Auckland Regional Amenities Funding Board:

- A. Agree that the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows. This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

- i. C1.1 Minutes of a Confidential Meeting Held on 11 February 2025.

Decision Date: 15 Apr 2025
Mover: Jonny Gritt
Seconder: Paula Browning CMinstD, Deputy Chair
Outcome: Approved

6.2 Minutes of a Confidential Meeting held on 11 February 2025

7. Close Meeting

7.1 Close the meeting

Next meeting: ARAFB Business Meeting - 17 Jun 2025, 10:00 am

A closing karakia was conducted at the Confidential Meeting which followed.

There being no further business the Chair declared the meeting closed at 10.14am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE AUCKLAND
REGIONAL AMENITIES FUNDING BOARD HELD ON 15 APRIL 2025:

Signature:_____

Date:_____

Interests Register

Auckland Regional Amenities Funding Board - Te Poari ā-Takiwā Tuku Pūtea Taonga Whakaahuru

As of: 17 Jun 2025

Person	Organisation	Active Interests	Notice Date
Alastair Carruthers CNZM	Auckland Museum : Tāmaki Peanga Hira	Deputy Chair	1 Oct 2024
	Auckland Unlimited	Director	11 Aug 2022
	AUT Foundation	Trustee	11 Feb 2025
	Carruthers Consulting Ltd	Director and Shareholder	11 Aug 2022
	Cornwall Park Trust Board	Trustee	11 Aug 2022
	Homeland NZ Enterprises Ltd	Director and Shareholder	11 Aug 2022
	Homeland NZ Trading Ltd	Director and Shareholder	11 Aug 2022
	MOTAT - Museum of Transport and Technology Auckland	Board Member	1 Oct 2024
	Ring Hora, Services Workforce Development Council, Tertiary Education Commission	Trustee and Board Member	11 Aug 2022
	Tāmaki Paenga Hira - Auckland War Memorial Museum	Trustee and Board Member	11 Aug 2022
	Television New Zealand	Chair	1 Jul 2023

Jonny Gritt	The Lottery Community Northland Committee	Member	24 Aug 2023
Linda Cooper MNZM, CMInstD.	Auckland Justice of the Peace Association	Member - JP	23 Aug 2023
	Community Patrol NZ (Henderson Branch)	Patron	23 Aug 2023
	Family Action Trust	Chair	23 Aug 2023
	Institute of Directors	Chartered Member	29 Apr 2024
	Judith Eastgate Family Trust	Trustee (non-beneficial)	23 Aug 2023
	Massey High School Foundation	Trustee	23 Aug 2023
	Noel Cooper Realty Ltd	Shareholder	23 Aug 2023
	Northwest Economic Masterplan Steering Group	Chair	1 Sept 2024
	Parliamentary Services	MP Advisor	30 Jan 2024
	Waitakere Health Link	Chair	23 Aug 2023
	Waitakere Licensing Trust	President	23 Aug 2023
	West Auckland Trust Services Ltd	Director	23 Aug 2023
Moana Tamaariki-Pohe MNZM	Department of Conservation	Employee	4 Dec 2024
	Ngāti Whātua Whai Mai Ltd	Lead - Business Mentoring	9 Jan 2023
	Orākei Water Sport Inc	President	9 Jan 2023
	Tāmaki Paenga Hira - Auckland War Memorial Museum	Representative - Taumata a Iwi	9 Jan 2023
Paul Evans	Edison Consulting Group Limited	Director	19 Sept 2023
	HFC Group	Independent Chair	16 Jul 2024

	Institute of Directors	Chartered Member	24 Aug 2023
	Localised Limited	Independent Chair	24 Aug 2023
	Maria Maria Limited	Shareholder and Director	24 Aug 2023
	Matakite Consulting	Owner	24 Aug 2023
	Ministry for the Environment	Waste Investment Panel Member	24 Aug 2023
	Pattle Delamore Partners	Director	28 Nov 2023
	WasteMINZ	Elected Board Member	24 Aug 2023
Paula Browning CMInstD, Deputy Chair	Auckland Chamber Tech Working Group	Member	5 Sept 2023
	Creative New Zealand and Ministry of Culture and Heritage	On-going engagement with CNZ & MCH through role at WeCreate	28 Jul 2022
	Entain (formerly TAB NZ)	Sustainability Advisory Panel	27 Jun 2023
	Institute of Directors	Chartered Member	28 Jul 2022
	Toi Mai, the Workforce Development Council for Creative, Cultural, Tech and Recreation	Board Member	10 Sept 2024
	WeCreate Incorporated	Chair	28 Jul 2022
Penelope Peebles	CV Check	Penelope's husband (James Sutherland) is NZ Managing Director of the Australian public listed company that supplies Auckland Council with 'background screening services'.	23 Aug 2023
	Manchester Unity Friendly Society	Director	23 Aug 2023
	Penelope Peebles Advisory	Shareholder / Director	23 Aug 2023
	St Cuthbert's College Educational Trust Board	Trustee	23 Aug 2023
	Whatapaka Equestrian Ltd	Shareholder / Director	23 Aug 2023
Ravi Nyayapati	Badminton New Zealand	Board Member	28 Aug 2023

	Badminton New Zealand	Chair	16 Sept 2024
	Eventfinda Stadium	Board Trustee	5 Sept 2023
	Eventfinda Stadium	Deputy Chair	1 May 2024
	Institute of Directors New Zealand	Chartered Member	28 Aug 2023
	Institute of Directors New Zealand	Auckland Branch Committee Member	11 Jun 2024
	Lynfield College	Deputy Chair, Board of Trustees	28 Aug 2023
	Palmerston North City Council	Contractor	28 Aug 2023
	Peace Consulting LTD	Shareholder & Director	28 Aug 2023
	Te Wānanga o Aotearoa	Member of Audit & Risk Committee (Te Ārai Tūpono)	28 Aug 2023
Scott Pearson	Association of Certified Fraud Examiners	CFE	28 Jul 2022
	Chartered Accountants Australia New Zealand	Chartered Accountant	28 Jul 2022
	CPA Australia	FCPA	28 Jul 2022
	Department of Internal Affairs	Local water done well	15 Apr 2025
	Gambling Commission	Commissioner	27 Jul 2022
	Institute of Directors	Chartered Member	28 Jul 2022
	Repromed New Zealand	Deputy Chair	16 Feb 2024
	The Big Idea	CFO	27 Jul 2022
Victoria Carter ONZM	Auckland Eye	Director	8 Feb 2023
	BusinessDesk NZ	Columnist	5 Nov 2024
	Camden Farms Ltd	Director	28 Jul 2022
	Camden Investments Ltd	Director	28 Jul 2022

Carter Bloodstock Ltd	Director	28 Jul 2022
Davies-Booth Associates	Director	28 Jul 2022
Friends of Laura Fergusson Trust Inc.	Chair	28 Jul 2022
Institute of Directors	Chartered Fellow	28 Jul 2022
James Fletcher Management	Director	28 Jul 2022
Joyce Fisher Endowment Fund	Chair	9 Feb 2024
Mrs Mac's NZ Limited	Director	27 Jun 2023
Water Services Delivery Plans	Crown Facilitator	18 Nov 2024

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Report

8 June 2025

To: Auckland Regional Amenities Funding Board Directors

From: Bree Torkington, Advisory Officer

Subject: Finance Report to 30 April 2025

Purpose

The purpose of this report is to provide information regarding the Auckland Regional Amenities Funding Board's finances to the Funding Board Directors.

Recommendation/s

That the Auckland Regional Amenities Funding Board:

- A. Receive the Finance Report to 30 April 2025.

Financial summary

1. Copies of the Balance Sheet, Profit and Loss, and GST return to 30 April 2025 are attached. Points of note:

- a. **Balance Sheet:**

- i. **Creditors** – An outstanding payment of \$450,000 to Auckland Council, due since 15 August 2023, remains unpaid. Discussion with Auckland Council regarding this is ongoing.
- ii. A **GST** refund of \$3,228.38 for the period was received in May 2025.

- b. **Profit & Loss:**

- i. **Accounting Fees** - In March, expense included the Clockworx invoice for bi-monthly services to ARAFB while April had no recorded accounting expense.
- ii. **Advisory Office/Admin Charge** - Bree's hours in March totalled 32.5, compared to 27 hours in April, resulting in a slight increase in March expenses.
- iii. **Audit Fees** - March and April had no recorded auditing expenses. The adjustments for previous months were correctly coded in their respective periods.
- iv. **Consultants** - March includes the amounts incurred from Victoria Carter and Paula Browning for the ATC project for the period of October 2024 to March 2025. April had no recorded expenses.

- v. **Meeting Expenses** - April includes expenses for parking, morning tea, and coffee which is higher compared to March.
- vi. **Interest Income** - April's interest income was higher, as it included earnings from TD #74 and TD #72, whereas March only received interest from TD #73.

2025-2026 Levy

- 2. Auckland Council has been advised of the Levy for 2025-2026 (as per the 2025-2026 Funding Plan) and have been provided with the necessary details to raise a Purchase Order to ensure payment is made to the ARAFB by 1 July 2025.

Specified Amenity Quarterly Reports to 31 March 2025

- 3. Specified Amenity Quarterly Reports to 31 March 2025 were due on 30 April 2025. These were circulated under a separate cover.
- 4. Upon review of the financial reporting, a line for term assets will be included in future financial reporting template.

Specified Amenity Annual Reports to 31 December 2024

- 5. As per the previous finance report, Auckland Theatre Company is still awaiting its final annual report and financial statements and will provide these to the ARAFB once available.

Balance Sheet

Auckland Regional Amenities Funding Board

As at 30 April 2025

Account	30 Apr 2025	31 Mar 2025	28 Feb 2025	31 Jan 2025	Movement	Verification and instructions	Verification/Links	Remarks
Assets								
Bank								
Cheque Account	112,560.13	111,430.10	329,657.73	127,431.01	1,130.03	Agree to bank		All Xero bank balances are reconciled with the statements provided by Bree.
Term Deposits	1,332,000.00	1,332,000.00	1,132,000.00	1,332,000.00	0.00	Agree to bank		
Total Bank	1,444,560.13	1,443,430.10	1,461,657.73	1,459,431.01	1,130.03			
Total Assets	1,444,560.13	1,443,430.10	1,461,657.73	1,459,431.01	1,130.03			
Liabilities								
Current Liabilities								
Creditors	452,855.10	453,265.38	468,170.58	452,089.16	(410.28)	Per Xero AP Schedule		The outstanding payment of \$450,000 to Auckland Council, due since August 15, 2023, remains unsettled. This has been confirmed by Bree.
GST	(3,600.38)	(3,217.28)	(4,664.44)	(6,065.84)	(383.10)	Per Reconciliation	GST Reconciliation	
Total Current Liabilities	449,254.72	450,048.10	463,506.14	446,023.32	(793.38)			
Total Liabilities	449,254.72	450,048.10	463,506.14	446,023.32	(793.38)			
Net Assets	995,305.41	993,382.00	998,151.59	1,013,407.69	1,923.41			
Equity								
Retained Earnings	533,300.29	533,300.29	533,300.29	533,300.29	0.00			
Current Year Earnings	462,005.12	460,081.71	464,851.30	480,107.40	1,923.41	Per Profit & Loss	Profit & Loss	
Total Equity	995,305.41	993,382.00	998,151.59	1,013,407.69	1,923.41			

Profit and Loss

Auckland Regional Amenities Funding Board
For the month ended 30 April 2025

Account	Apr 2025	Mar 2025	Feb 2025	Jan 2025	Year to date	Movement	Movement %	Remarks
Income								
Levy - Non GST Portion	0.00	0.00	0.00	0.00	17,527,000.00	0.00	0%	Levies are paid to ARAFB only once a year, typically in July, and then distributed as grants to specified amenities.
Levy - ARAFB Admin Fee GST	0.00	0.00	0.00	0.00	378,750.00	0.00	0%	
Total Income	0.00	0.00	0.00	0.00	17,905,750.00			
Gross Profit	0.00	0.00	0.00	0.00	17,905,750.00	0.00	0%	
Expenses								
Advertising	152.84	222.07	0.00	756.66	2,164.33	(69.23)	-45%	March's advertising cost from NZ Herald was slightly higher than April's.
Accounting Fees	0.00	550.00	2,186.50	9,550.00	14,626.50	(550.00)	0%	In March, expense included the Clockworx invoice for bi-monthly services to ARAFB while April had no recorded accounting expense, as confirmed by Bree.
Advisory Officer/Admin Charge	2,160.00	2,600.00	3,140.00	1,060.00	32,240.00	(440.00)	-20%	Bree's hours in March totaled 32.5, compared to 27 hours in April, resulting in a slight increase in March expenses.
Audit Fees	0.00	0.00	2,000.00	0.00	2,000.00	0.00	0%	March and April had no recorded auditing expenses, as confirmed by Bree.
Bank Fees	0.75	1.50	1.35	1.17	13.91	(0.75)	-100%	
Consultants	0.00	2,190.00	0.00	0.00	3,900.00	(2,190.00)	0%	March includes the amounts incurred from Victoria Carder and Paula Browning for the ATC project while April had no recorded expenses, as confirmed by Bree.
Dues & Subscriptions	71.25	71.25	71.25	33.25	2,619.15	0.00	0%	This account includes a monthly subscription cost to Xero NZ Ltd.
Grants to Amenities No GST	0.00	0.00	0.00	0.00	17,527,000.00	0.00	0%	Grants to specified amenities are paid only once a year, typically in July or August.
Legal Fees	0.00	0.00	10,660.50	0.00	20,493.00	0.00	0%	No expenses were recorded for March and April, as confirmed by Bree.
Meeting Expenses	169.85	17.39	(253.92)	0.00	1,364.18	152.46	90%	April includes expenses for parking, morning tea, and coffee which is higher compared to March.
Postage	0.00	0.00	0.00	0.00	7.13	0.00	0%	
Employment Expenses								
Honorariums	0.00	0.00	0.00	0.00	(7,896.24)	0.00	0%	
Staff Amenities	0.00	0.00	0.00	0.00	50.43	0.00	0%	
Total Employment Expenses	0.00	0.00	0.00	0.00	(7,845.81)	0.00	0%	
Total Expenses	2,554.69	5,652.21	17,805.68	11,401.08	17,598,582.39	(3,097.52)	-121%	
Operating Profit	(2,554.69)	(5,652.21)	(17,805.68)	(11,401.08)	307,167.61	3,097.52	-121%	
Other Income								
Interest Income	4,478.10	882.62	2,549.58	4,358.27	154,837.51	3,595.48	80%	April's interest income was higher, as it included earnings from TD #74 and TD #72, whereas March only received interest from TD #73.
Total Other Income	4,478.10	882.62	2,549.58	4,358.27	154,837.51	3,595.48	80%	
Net Profit/(Loss)	1,923.41	(4,769.59)	(15,256.10)	(7,042.81)	462,005.12	6,693.00	348%	

Name of client: ARAFB
 Month ended: Apr-25
 Workpaper name: GST Reconciliation

GST basis Payment Basis
 Frequency Bi Monthly

	Mar-Apr 25	Jan-Feb 25	Nov-Dec 24
Balance per GST return	3,228.38	2,294.77	4,072.07
GST on debtors			
Less GST on creditors	372.41	2,370.08	284.19
GST on invoices paid before the invoice was raised			
	3,600.79	4,664.85	4,356.26
Adjustments			
GST on debtors - Changing Basis			
GST on creditors - Changing Basis			
Late Claims if Invoice basis - Changing Basis			
Late claims			
MJ posted by James Kelso in June 2024 and reversed in July 2024.			
Minimal Variance	- 0.41	- 0.41	- 0.41
	3,600.38	4,664.44	4,355.85
YE adjustment by client			
Balance per Xero	3,600.38	4,664.44	4,355.85
Difference (should be nil) GST refund	-	-	-

AUCKLAND REGIONAL AMENITIES FUNDING BOARD (ARAFB)

Schedule of Meetings 2025

Most meetings will commence at **10:00AM**, unless indicated or agreed otherwise.

Day	Date and time	Activity	Key Business
Monday	16 Dec 2024	Admin	<ul style="list-style-type: none"> • Publish draft 2025-2026 Funding Plan
Tuesday	4 Feb 2025	Key date	<ul style="list-style-type: none"> • Closing date for submissions on Draft 2025-2026 Funding Plan
Tuesday	11 Feb 2025	Business Meeting	<p>FIRST MEETING OF THE YEAR</p> <ul style="list-style-type: none"> • Public Hearings to receive written and oral submissions on the draft 2025-2026 Funding Plan <p><i>All oral submissions must be heard in the Open section of the meeting</i></p>
Tuesday	18 Feb 2025 <i>Depending on the number and nature of submissions (supra) this may be able to be amalgamated with the meeting on 11 Feb 2025</i>	Business Meeting	<ul style="list-style-type: none"> • Finalise final allocation of grants for 2025-2026 • Consider and approve final version of 2025-2026 Funding Plan • Submit 2025-2026 Funding Plan to Auckland Council to approve proposed levy for 2025-2026
TBC	Mar 2025 (TBC)	Council Committee	<ul style="list-style-type: none"> • Auckland Council considers ARAFB levy requirement for 2025-2026
Tuesday	25 Mar 2025	Business Meeting then Workshop	<p>Meeting:</p> <ul style="list-style-type: none"> • General Business • Funding Board meets to fix levy for 2025-2026 (must be done by 30 April 2025) <p>Workshop: Review Funding Board Policies:</p> <ul style="list-style-type: none"> • TBD
Tuesday	15 Apr 2025	Business Meeting then Workshop	<ul style="list-style-type: none"> • Meeting: Funding Board meets to fix levy for 2025-2026 (if not done at March meeting) • Workshop: Review 2025-2026 Grant Process, Questionnaire, etc
Tuesday	17 Jun 2025	Business Meeting	<ul style="list-style-type: none"> • Funding Board Business Meeting • Appoint Chair & Deputy Chair for 2025-2026 term
Tuesday	2 Sep 2025 Early start – all day	Workshop	<ul style="list-style-type: none"> • Funding Board receives presentations from Specified Amenities prior to 2026-2027 Funding Applications
Tuesday	9 Sep 2025	Key date	<ul style="list-style-type: none"> • Closing date for 2026-2027 Funding Applications from Specified Amenities

Day	Date and time	Activity	Key Business
Tuesday	30 Sep 2025 Early start – all day	Workshop	<ul style="list-style-type: none"> Funding Board considers 2026-2027 Funding Applications from Specified Amenities for first time
<i>Tuesday</i>	<i>30 Sep 2025</i>	<i>Key date</i>	<ul style="list-style-type: none"> <i>2024-2025 Annual Reports and Audited Financial Statements due from Specified Amenities</i>
Tuesday	7 Oct 2025 Early start – all day	Workshop	<ul style="list-style-type: none"> Amenities present their 2024-2025 Annual Reports & Trading Results
Tuesday	4 Nov 2025	Workshop then Business Meeting	<ul style="list-style-type: none"> Workshop: Consider any further information supplied by Specified Amenities following 7 Oct workshop Meeting: Make provisional allocation of grants for inclusion in draft 2026-2027 Funding Plan
TBD	TBD: 5-17 Nov 2025	Discussion	<ul style="list-style-type: none"> Chair meets Auckland Council representatives to discuss proposed levy for 2026-2027
Tuesday	18 Nov 2025 or 25 Nov (<i>standby only</i>)	Business Meeting	<ul style="list-style-type: none"> Adopt ARAFB 2025 Annual Report Confirm provisional allocation of grants for 2026-2027 Approve draft 2026-2027 Funding Plan for publication in December 2025
<i>Monday</i>	<i>15 Dec 2025</i>	<i>Admin</i>	<ul style="list-style-type: none"> <i>Publish draft 2026-2027 Funding Plan</i>

Adopted 5 November 2024

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

2026-2027 Funding Application

Due 5PM, Tuesday 9 September 2025

Important Notes:

Application relates to the period: **1 July 2026 to 30 June 2027**

The information sought in the application form is required under sections 21, 22 and 23 of the Auckland Regional Amenities Funding Act 2008. It also seeks additional information the Funding Board requires to make its assessment and provisional funding decision [see s23(3)[B] and s24(2)].

All completed applications and accompanying material must be supplied in electronic form using Microsoft Word, Microsoft Excel or in PDF format. Some PDF supplied information may subsequently be requested in Word, Excel or other format.

All information supplied to and held by the Auckland Regional Amenities Funding Board **may be subject to Part 7 of the Local Government Official Information and Meetings Act 1987**. If a request is received for information, it may be released in part or whole by the Funding Board unless the specified amenity provided an explanation in its Funding Application as to why the information should not be released. The Funding Board retains the right to determine what information is released.

Amenity Name

Click or tap here to enter text.

Amenity Contact Details

Role	Name & position	Email	Phone
Contact for this application	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Chief Executive or similar	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Board Chair	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

FUNDING APPLICATION GUIDANCE

Please note the following factors apply when the Auckland Regional Amenities Funding Board assesses funding applications.

The Funding Board...

1. Is required to process and assess funding applications in compliance with the Auckland Regional Amenities Funding Act 2008.
2. Will be seeking assurance that the grants provided specifically address the purposes of the Act, viz; contribute to the well-being of the region; and contribute towards making Auckland a vibrant and attractive place to live in and visit [s3(1)[A][B]].
3. Will not automatically provide grant funding to cover projected trading deficits.
4. Will not fund depreciation charges of the specified amenities.
5. Encourages amenities to undertake adequate asset management planning and fund the replacement of assets through alternative sources.
6. Will examine the effects of any changes to governance, management, structural or business operating models that have occurred or may be proposed, and in particular consequential impacts on the specified amenity's operating costs.
7. Reserves the right to limit or withhold funding in respect of any activities performed by a specified amenity where in the opinion of the Funding Board:
 - a. it is the responsibility of Vote money from central government or other related agencies/entities, or
 - b. controlled / related party transactions occur that detract from the operational trading position of the specified amenity.

When completing your application, also note...

- Not all questions will be relevant to every amenity. If a question is not relevant, clearly indicate that and briefly explain why.
- Where relevant, attach separate sheets or notations; copy and paste material from last year's application; adjust tables to suit your organisation.
 - As your responses may be included or directly quoted in the Funding Board's publicly notified Funding Plan, please ensure the information you provide is clear and easily understood.
- If any information you provide is particularly sensitive or confidential please mark that distinctly.
- Funding Applications received before 9 September 2025 will be held pending receipt of all amenity applications and distributed thereafter as a package for the Funding Board to consider.
 - Under Section 22 of the Act amenities may choose to also provide the Funding Board with a long-term plan that covers a period of 5 to 10 years for it to consider and approve, noting that approval does not imply a commitment to fund. The Act is silent on the provision of 3-to-5-year plans.

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SECTION A: Overview of Services

1. The Amenity

a. What is the purpose of your amenity and its strategic objectives?

Please be succinct. If no change, please cut and paste short summary from last year or state "Same as last year"

Click or tap here to enter text.

b. What is the nature and scope of the facilities or services provided?

Please be succinct. If no change, please cut and paste short summary from last year or state "Same as last year"

Click or tap here to enter text.

c. How does your amenity address the purposes of the Act?

"...[A] contribute to the well-being of the region; and [B] contribute towards making Auckland a vibrant and attractive place to live in and visit".

Please be succinct. If no change, please cut and paste short summary from last year or state "Same as last year"

Click or tap here to enter text.

d. Do you use a shared-services model with other amenities or other organisations? If yes, please detail the services that are shared and the benefits that accrue to your organisation.

HINT if no change please cut and paste short summary from last year or state "Same as last year"

Click or tap here to enter text.

2. Organisational Changes

a. Have there been any management or business model changes implemented in your organisation within the previous 12 months?

☐ Yes ☐ No

If yes, please describe the changes, the rationale for the changes.

Click or tap here to enter text.

- b. Are there any management or business model changes planned for implementation within the next 12 months?

☐ Yes ☐ No

If yes, please describe the changes, the rationale and the extent to which new expenditure (either on-going or one-off costs), has or will be incurred and any changed funding needs that arise (including funding from other sources).

Click or tap here to enter text.

- c. What significant new projects (non-capital related) does your organisation have planned for the 2025-2026 year, and the following year(s)? Additionally, what is the financial implication of each of these new projects for the 2025-2026 year and the following year(s)?

Please be succinct. 'New projects' means activities that are outside of your usual year-to-year operations.

Project	Year	Financial Implication
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

- d. What are the activities you are planning to undertake in 2025-2026 that are not part of your core business?

Click or tap here to enter text.

3. Staffing

- a. Please provide details of staff numbers in the table below.

Number of Full-Time-Equivalents (FTE)		Last year 2024-2025	Current 2025-2026	Anticipated 2026-2027
Permanent Staff	Number	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
	FTE	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Contractors	Number	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
	FTE	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Volunteers (filling service delivery roles)	Number	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
	FTE	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Volunteers (providing general support, fundraising collections, etc.)	Number	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
	FTE	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

- b. Please explain the reasons for any substantive changes in staff, contractor, or volunteer numbers you have experienced or anticipate happening.

Click or tap here to enter text.

4. Delivering to Auckland Plan 2050

- a. How will your activities deliver against the Funding Principle Auckland Council added in 2012, that amenities make all reasonable endeavours to align activities with the objectives of the current Auckland Plan 2050?

Click or tap here to enter text.

- b. if applicable to your organisation, please outline the services you provide outside the Auckland region and detail the revenue obtained and full costs incurred for those services (if applicable).

Click or tap here to enter text.

- c. The Auckland Plan 2050 seeks to achieve a thriving Māori identity and wellbeing. For 2025-2026 what measures and targets has your organisation developed in relation to outcomes for Māori?

Describe:

- [i] your internal staff/volunteer diversity, inclusion and/or cultural competency measures, and
- [ii] your external, customer initiatives.

Click or tap here to enter text.

- d. How will your organisation engage with or serve the various local and diverse communities (ethnic, socio-economic, age) within the Auckland region during 2025-2026?

Do not repeat material set out in answer to Q14 Māori measures/targets/initiatives.

Click or tap here to enter text.

SECTION B: Governance

5. The Board

a. Have there been any governance changes implemented in your organisation within the previous 12 months?

☐ Yes ☐ No

If yes, please describe the changes and the rationale for the changes below.

Click or tap here to enter text.

b. Are there any governance changes planned for implementation within the next 12 months?

☐ Yes ☐ No

If yes, please describe the changes and the rationale for the changes below.

Click or tap here to enter text.

c. What is your organisation's policy on Board Member assessments, rotation, renewal and skill mix?

Click or tap here to enter text.

d. Has the policy changed since last year?

☐ Yes ☐ No

If yes, please describe the changes and the rationale for the changes below.

Click or tap here to enter text.

e. How does your Board actively promote and sustain ethnic and cultural diversity, as well as diversity of thought in its composition and decision-making processes?

Click or tap here to enter text.

f. Do you plan to change existing trusts or set up new trusts, foundations, incorporated societies or other entities, in the current year or next year?

☐ Yes ☐ No

If **yes**, please provide details and identify how this will affect future operational budgets of your organisation.

Click or tap here to enter text.

6. Structure & Management

a. When was the Chief Executive first appointed? (MM / YY)

Click or tap here to enter text.

b. If applicable, what term or contract review period, applies to the position?

Click or tap here to enter text.

c. Does the Board have a charter or operating manual? How frequently is this reviewed?

Click or tap here to enter text.

7. Stakeholders & Engagement

a. How do you recognise ratepayer contribution from Auckland Council in your activities, services or publications?

Click or tap here to enter text.

b. Which Iwi, Marae or Māori organisations in Auckland are you actively engaging/ collaborating with?

Click or tap here to enter text.

c. Please list the educational and community programmes you plan to run in 2025-2026, highlighting any areas of significant change. **Please be brief and specific with your answer.**

Click or tap here to enter text.

8. External Relationships

a. What is your organisation's policy on related party transactions?

Click or tap here to enter text.

b. Has the policy changed since last year?

☐ Yes ☐ No

If yes, please describe the changes and the rationale for the changes below

Click or tap here to enter text.

c. Please identify all related party transactions that occurred last year and so far this year. List the nature of the relationship, the type and value of these transactions (i.e. paid, nominal value or in-kind services) and the identity of each related party involve.

Click or tap here to enter text.

d. Does your organisation have a control relationship with other organisations?

☐ Yes ☐ No

'Control' for financial reporting purposes is the 'power' to govern the financial and operating policies of another organisation in order to 'benefit' from its activities. There must generally be both 'power' and 'benefit' for a control relationship to exist. The benefits can be both financial and non-financial in nature. For further guidance see <https://www.charities.govt.nz/reporting-standards/financial-reporting-and-control-relationships/>

If yes, please list the organisation(s) and the nature of the relationship.

Organisation Name	Nature of control relationship
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.

e. Is your organisation 'controlled' by another organisation?

☐ Yes ☐ No

If yes, please list the organisation(s) and the nature of the relationship.

Organisation Name	Nature of control relationship
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.

f. Thinking about the various organisations you may control, and any related trusts, foundations, incorporated societies or other entities, what specific policies do these have that enable, restrict or prevent financial distributions being made to you?

If there are no controlled or related entities, state 'not applicable'

Click or tap here to enter text.

g. In the table below, please describe any strategic partnerships/alliances that your organisation has. Outline any benefits received and any challenges, changes or risks you anticipate with continuing the relationship in 2025-2026 or beyond.

Note: If your organisation receives LEOTC funding please identify when it expires and any anticipated changes.

Name of strategic partner(s)/alliance	Brief description of relationship (include agreed term, if any)	Benefits received (\$ or in-kind)	Anticipated challenges, changes or renewal risk for 2025-2026 or beyond
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

SECTION C: Risk

9. Strategic Risks

- a. Briefly describe the major demands, challenges or risks facing your industry or sector. Include details of any challenges likely to impact in the 2025-2026 year.

Click or tap here to enter text.

- b. Please highlight your Top 5 strategic risks and the mitigations being implemented.

	Organisational Risk	Mitigation
1	Click or tap here to enter text.	Click or tap here to enter text.
2	Click or tap here to enter text.	Click or tap here to enter text.
3	Click or tap here to enter text.	Click or tap here to enter text.
4	Click or tap here to enter text.	Click or tap here to enter text.
5	Click or tap here to enter text.	Click or tap here to enter text.

- c. In the Appendix Section, please provide your organisational Risk Register, if you have one.

SECTION D: Performance Targets and Alignment

10. Performance Indicators

a. Please use the table below to list your organisation's key performance indicators and the results achieved for last year 2024-2025 and year-to-date for the 2025-2026 year. Also identify the KPI targets proposed for the 2026-2027 year.

- Please adapt the table to best suit your organisation.
- Describe the key or index to your results in the box above the table e.g. traffic light colours or ✓ Met, - Unfavourable but within parameters, X Not Met.
- In the box below the table briefly comment on variances.
- If your KPIs have changed from 2024-2025, add these into the table and show the relevant details for 2025-2026 or 2026-2027.

KPI Result Key / Index:

Click or tap here to enter text.

Key Performance Indicator Description	Last year 2024-2025		Current 2025-2026		Proposed 2026-2027
	Target	Result	Target	YTD Result	Target
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
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Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

b. Brief commentary on any variances:

Click or tap here to enter text.

- c. Please provide in table form the 5-year trends in attendance, service, membership or subscriber numbers (as applicable) and what is anticipated in the next year?

Please develop the table structure in a manner that best suits your organisation and can be readily updated each year e.g. visitor numbers, rescue missions, show attendees, subscribers, members and include a category breakdown where relevant e.g. age, geographic spread.

Numbers of...	2022-2023	2023-2024	2024-2025	Current 2025-2026	Anticipated 2026-2027
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

- d. Please provide in table form the 5-year trends and anticipated results for: the total number of Aucklanders reached, and total core attendance. Please also include for each the proportion that received these services for free or at low cost.

Reach refers to the number of Aucklanders that benefited from your organisation's services to Auckland. In this context, reach does not include those that simply saw advertising or looked at the website. We expect this figure to be an estimate based on core attendance, education, outreach, and other activities.

Core attendance refers to the core business of your organisation.

Numbers of...	2022-2023	2023-2024	2024-2025	Current 2025-2026	Anticipated 2026-2027
Estimated Aucklanders reached	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
% of reach that was free or low cost	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Core attendance	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
% of core attendance that was free or low cost	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Optional – Insert up to two images of any relevant graphs or infographics here:

Click or tap here to enter text.

- e. How do you **assess and demonstrate** the value of your amenity to the wider Auckland community, including those who may not directly attend or participate?

I.e., does your organisation survey or research it's impact on Aucklanders, aside from attendance? What steps does the organisation take to understand it's value to the region, and share that understanding?

Click or tap here to enter text.

SECTION E: Financial Summary

The information requested below is additional to that in sections 23(4) and 23(5) of the Act. Please only provide headline numbers and summaries in this section.

11. Funding Summaries

a. Please record your funding history from last year in the following table.

Funding Sought 2025-2026	Funding Granted 2025-2026	Last year's projected funding for 2026-2027	Last year's projected funding for 2027-2028
\$ Click or tap here to enter text.	\$ Click or tap here to enter text.	\$ Click or tap here to enter text.	\$ Click or tap here to enter text.

b. What level of funding is your organisation now seeking from the Funding Board for the 2025-2027 year?

Click or tap here to enter text.

c. Please provide a detailed breakdown showing all the cost/activity areas of your operation that the funding sought for **2026-2027** will be applied to.

Note: the breakdown should be for the total funding amount sought, not just the incremental portion beyond what was granted in **2025-2026**.

Click or tap here to enter text.

d. Please explain any change (increase or decrease) in the level of funding requested for **2026-2027** compared to that granted by the Funding Board in the **2025-2026** year.

Click or tap here to enter text.

e. If there is an increase in the funding requested, what benefits/changes will the ratepayers of Auckland see?

Click or tap here to enter text.

12. Financial Reports

Use this section for any commentary and highlights only.

Ensure full financial reports are provided in the Appendix section.

If formatting does not allow for good legibility of the financial reports in this application form, kindly supply the financials as additional PDF or Excel documents.

- a. **In the Appendix section, please provide a **projected income and expenditure budget and balance sheet for 2026-2027** with particular, but not exclusive, reference to the expenses your organisation must incur to provide its facilities or services [refer to the Act - Funding Principle s21(1)[A], see Part 9]. Please provide any **commentary on those financial reports here**.

Click or tap here to enter text.

- b. ** In the Appendix section, please provide your **projected income and expenditure statements and balance sheets for 2027-2028 and 2028-2029** with particular, but not exclusive, reference to the expenses your organisation must incur to provide its facilities or services [refer to the Act - Funding Principle s21(1)[A], see Part 9]. Please provide any **commentary on those financial reports here**.

Click or tap here to enter text.

- c. Where figures in your **2026-2027** income and expenditure budget show a change of more than $\pm 10\%$ from the **2025-2026** year, please explain the variation.

Click or tap here to enter text.

- d. ** In the Appendix section, please provide copies of the latest set of **financial accounts** (i.e. audited/non-audited income and expenditure statements and balance sheets) for any trusts, foundations or other entities that are related parties to, or controlled by, your organisation. Please provide any **commentary on those financial reports here**.

Click or tap here to enter text.

e. For your organisation only, please provide the:

- Latest current year (2025-2026) management accounts;
- the current year end forecast (recognising that the original 2025-2026 operational budget was supplied to the Funding Board 12 months ago and may have been updated since then); and
- the 3-year budgets for 2025-2026, 2026-2027 and 2027-2028 using the Provided **Summarised Financial Statements Template**. Please provide this in Excel format

SECTION F: Revenue

13. Revenue Summary

a. Approximately what would your organisation's self-earned revenue be by source as a % of total income over past 5 years?

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
Self-Earned revenue (Click or tap here to enter text.)	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.
Self-Earned revenue (Click or tap here to enter text.)	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.
Self-Earned revenue (Click or tap here to enter text.)	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.
Grants Source (Click or tap here to enter text.)	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.
Grants Source (Click or tap here to enter text.)	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.	% Click or tap here to enter text.
Total Income	100%	100%	100%	100%	100%

b. In the past 12 months, what other grant/sponsorship/government sources of funding, has your organisation tried to obtain but been unsuccessful in full or in part? Please indicate if a decision is still pending. [refer Act Funding Principle s21(1)[F], see Part 9].

Funder name	Purpose (type)	\$ Sought	\$ Granted	Pending (mark P)
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Funder name	Purpose (type)	\$ Sought	\$ Granted	Pending (mark P)
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
\$ Total		Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

c. In the past 12 months, has your organisation received any funding from central government?

Such as funding the Ministry of Education, Ministry of Health, Creative New Zealand, etc

☐ Yes ☐ No

If yes, please advise the amount of funding from each source/s.

Click or tap here to enter text.

SECTION G: Expenditure

14. Expenditure Summary

- a. Please outline services/activities where the cost of the service exceeds the reimbursements you receive e.g. LEOTC contracts, Police, ACC, District Health Board, Search & Rescue. Include an estimate the level of expenditure shortfall and indicate any actions being taken to recover the underfunding.

For each service separately list the cost and amount recovered.

Click or tap here to enter text.

- b. Provide details of any major (>\$50,000) capital expenditure planned by your organisation or controlled/related parties for the 2026-2027 year. Please explain how this will affect future operational costs for your organisation [refer to the Act - Funding Principle s21(1)[B], see Part 9].

Click or tap here to enter text.

- c. What funding mechanisms are in place to provide for depreciation and the replacement of assets?

Note: The Funding Board has determined that even though depreciation is an operating expense, the Board will not fund depreciation. Instead, amenities are expected to make adequate provision for repairs and maintenance and undertake fundraising to finance the replacement of assets.

Click or tap here to enter text.

- d. Provide details of any expenditure you anticipate making for services provided to your organisation by Auckland Council or its Council Controlled Organisations in the 2026-2027 year e.g. rates, venue hire, building/resource consents, parking, water/wastewater etc.

Council or CCO	Service Type	2026-2027 Charges, \$
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
\$ Total		Click or tap here to enter text.

SECTION H: Future Financials

15. Beyond This Year

- a. What indicative level of Regional Funding grant will your organisation be seeking for the subsequent two years?

Please ensure indicative amounts are realistic forecasts and reflect the probable level of grant that may be approved using past approvals as a guide.

Year	\$ Indicative Regional Funding	± % change from last year's projection
2027-2028	Click or tap here to enter text.	Click or tap here to enter text.
2028-2029	Click or tap here to enter text.	

Optional – Provide any explanation here:

Click or tap here to enter text.

- b. Provide details of the medium-term (up to five years) major capital expenditure plans of your organisation or controlled/related parties, together with the depreciation funding strategy for these. Indicate if these plans have or have not changed since last year.

Click or tap here to enter text.

- c. Please explain how this capital expenditure will affect subsequent operating costs and how your organisation proposes funding these.

Click or tap here to enter text.

SECTION I: Other Matters

The first purpose of the Act is “to establish a mechanism to provide adequate, sustainable, and secure funding for specified amenities...” [refer s3(1)]. In response to an Auckland Council request, the ‘**Sustainability Framework: A Guide for Funding Specified Amenities**’ was developed in 2016. It recognises that sustainability is derived from more than just reliable, secure funding. Sustainability incorporates elements of effective governance, assurance of on-going support for services, community demand for valued services that are relevant and have impact, and dynamic adaptation and innovation in response to the context the Amenity operates within.

16. Sustainability

- a. Taking each of these elements in turn, on a scale out of 10 how would you rate the sustainability of your organisation in relation to...? (Mark your answer with an “X”).

	Low					High				
	1	2	3	4	5	6	7	8	9	10
a. Governance & Independence Robust leadership; Clear direction; A view to the long-term; Compliance with all legislative requirements; Amenity's independence & sovereignty acknowledged by funders.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Assurance & Tenure Access to adequate and secure funding; Assured delivery of accepted/agreed levels of service within region; Successful, enduring funding or support partnerships; Baseline for survival.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Relevance Services are needed/wanted/deeply valued by segments of or all the Auckland community; Service quality, scale, quantity and access are appropriate for Auckland; Positive brand reputation; Motivates community/volunteer interest and participation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Impact Able to understand and demonstrate impact; Contributes to the well-being of the region and making Auckland a more vibrant and attractive place; Delivers a fair exchange of value for funding received	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

e. Adaptability & Innovation

Ability to respond (innovate and change) to the changing environment; Fit for purpose in a growing region with changing demographics; Sufficient skilled and motivated staff/ contractors/ volunteers

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------

f. Using the same scale out of 10 (1 = low; 10 = high) how would you rate the financial sustainability of your organisation?

Viable going concern; Able to plan and operate with confidence over a 3–5-year horizon; Has appropriate surpluses, reserves and long-term asset planning; Maximises funding from other available sources; Limits funding expectations – recognises ratepayer constraints; Fair financial contribution from ratepayers

- Including ARAFA funding:

Click or tap here to enter text.

- Excluding ARAFA funding:

Click or tap here to enter text.

- b. Considering your ratings in Q43(a-f) what actions, if any, does your organisation plan to undertake to become more sustainable?

Click or tap here to enter text.

- c. On a no surprises basis, are there any material issues that have not been raised that should be brought to the attention of the Funding Board?

☐ Yes ☐ No

If yes, please explain.

Click or tap here to enter text.

SECTION J: Declaration

Section 23 of the Auckland Regional Amenities Funding Act 2008 (set out below) details what a specified amenity must include when it seeks funding from the Funding Board.

23. Specified amenity applies for funding

- 1) This section applies if a specified amenity seeks funding from the Funding Board for a financial year.
- 2) The specified amenity must apply to the Funding Board on or before 30 November in the year before the financial year for which funding is sought.
- 3) The application must include:
 - a) a statement of the amount of funding that the specified amenity seeks from the Funding Board for the financial year; and
 - b) any information that the Funding Board requires to assess the specified amenity's satisfaction of the assessment criteria currently and in the future; and
 - c) a statement of how the application complies with the funding principles; and
 - d) the specified amenity's annual plan for the financial year for which funding is sought prepared under subsections (4) and (5).
- 4) The specified amenity's annual plan must state the following matters:
 - a) the specified amenity's purpose; and
 - b) the specified amenity's objectives; and
 - c) the performance targets and other measures by which to assess the specified amenity's achievement of the objectives; and
 - d) the nature and scope of the facilities or services to be provided by the specified amenity; and
 - e) the indicative costs of the activities; and
 - f) the sources of funds for the activities; and
 - g) the details of any charges that the specified amenity proposes to make for the facilities or services.
- 5) The plan must state the matters:
 - a) in particular terms for the financial year for which funding is sought; and
 - b) in general terms for each of the following 2 financial years.

The funding principles referenced above in s23(3)(c) are set out in section 21.

21 Funding principles

- 1) The funding principles to which the Funding Board and the Auckland Council must have regard under sections 24 and 28 are as follows:
 - a) the primary purpose of the funding is to contribute to the expenses that the specified amenity must incur to provide its facilities or services; and
 - b) funding is not available for capital expenditure; and
 - c) funding is not available for any part of facilities or services that the specified amenity provides outside the Auckland region; and
 - d) funding is not available for facilities or services that at any time in the 5 years immediately before the date on which the Funding Board or the Auckland Council applies this paragraph have been provided funding by:

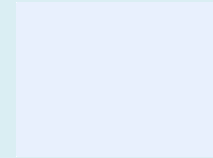
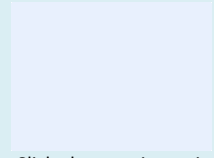
- i. a Crown entity, as defined in section 7(1) of the Crown Entities Act 2004; or
- ii. a department specified in Schedule 1 of the State Sector Act 1988; and
- e) funding for the retention and preservation of a specified amenity's library or collection takes priority over the amenity's other expenses; and
- f) funding is available only if the specified amenity has made all reasonable endeavours to maximise its funding from other available funding sources; and
- g) total funding for all specified amenities assessed for a financial year must not exceed the maximum levy for that year under section 34; and
- h) any other funding principle that the Auckland Council publicly notifies under subsection (3).

Plus, the two funding principles added in October 2012 by Auckland Council:

- i) Total funding for all specified amenities assessed for a financial year should have regard to Auckland Council's proposed rates increases for the forthcoming year; and
- j) Funding is available only if the specified amenity has made all reasonable endeavours to align its activities (in the Auckland region, and for which it seeks funding) with the objectives of the Auckland Plan, including by adopting relevant performance measures.

In compliance with the Act and in response to the additional information requested by the Funding Board our organisation declares the following:

Amenity Name: Click or tap here to enter text.		
a.	For the period 1 July 2026 to 30 June 2027, we seek the following grant funding from the Auckland Regional Amenities Funding Board;	\$ Click or tap here to enter text.
b.	Our application complies with the funding principles set out in Section 21 of the Auckland Regional Amenities Funding Act 2008 and the two principles added by Auckland Council in 2012;	<input type="checkbox"/> Yes <input type="checkbox"/> No
c.	The funding sought is for the purpose of contributing to the expenses that we must incur to provide our facilities or services;	<input type="checkbox"/> Yes <input type="checkbox"/> No
d.	The funding sought is for capital expenditure;	<input type="checkbox"/> Yes <input type="checkbox"/> No
e.	The funding sought is for services provided outside the Auckland region;	<input type="checkbox"/> Yes <input type="checkbox"/> No
f.	The funding sought is to replace funding received at any time in the past 5 years from a Crown entity, as defined in section 7(1) of the Crown Entities Act 2004, or a department specified in Schedule 1 of the State Sector Act 1988;	<input type="checkbox"/> Yes <input type="checkbox"/> No
g.	Our organisation has made all reasonable endeavours to maximise its funding from other available funding sources;	<input type="checkbox"/> Yes <input type="checkbox"/> No
h.	Our organisation has made all reasonable endeavours to align its activities with the objectives of the Auckland Plan, including adopting relevant performance measures;	<input type="checkbox"/> Yes <input type="checkbox"/> No
i.	Our application includes details of our purpose, objectives, performance targets and other measures to assess achievement of our objectives;	<input type="checkbox"/> Yes <input type="checkbox"/> No
j.	Our application includes the nature and scope of the facilities or services we provide, indicative costs of activities, sources of funds for the activities and details charges for facilities or services;	<input type="checkbox"/> Yes <input type="checkbox"/> No
k.	Our application provides detailed financial information for the 2026-2027 year and general information for 2027-2028 and 2028-2029;	<input type="checkbox"/> Yes <input type="checkbox"/> No
l.	Our application includes explanations of changes between last year's projected funding requirement for 2026-2027 and the amount now requested;	<input type="checkbox"/> Yes <input type="checkbox"/> No
m.	We have read the Important Notes on page 1 and the Funding Application Guidance provided on page 2 of the funding application; and	<input type="checkbox"/> Yes <input type="checkbox"/> No
n.	We note that in undertaking full and detailed assessments of the funding applications received, the Funding Board reserves the right to seek confidential and independent advice, as and when necessary, to assist with its decision-making processes and to discharge its obligations under the Act:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Signed by Chief Executive  <Click above to insert image>	Signed by Board Chairperson  <Click above to insert image>
Name: Click or tap here to enter text. Date: Click or tap here to enter text.	Name: Click or tap here to enter text. Date: Click or tap here to enter text.

SECTION K: Appendices

17. APPENDIX 1: PROFIT & LOSS

This summary format is additional to the full budgets required for 2026-2027, 2027-2028 and 2028-2029. An Excel spreadsheet will be provided.

ATTACH TEMPLATE FINANCIAL STATEMENTS

18. APPENDIX 2: BALANCE SHEET

This summary format is additional to the full budgets required for 2026-2027, 2027-2028 and 2028-2029. An Excel spreadsheet will be provided.

ATTACH TEMPLATE FINANCIAL STATEMENTS

19. APPENDIX 3: RISK REGISTER

Attach your amenity's risk register.

Enter Name of Entity Here

Statement of Financial Performance

	Actual	Forecast	Budget	Forecast	Forecast
	30-Jun-25	30-Jun-26	30-Jun-27	30-Jun-28	30-Jun-29
Income					
ARAFB Grant					
Income from service provision / trading operations					
Government grants / contracts					
All other grants and sponsorship					
Membership fees					
Donations / koha					
Bequests					
Interest/Dividends etc					
All other income					
Total Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure					
Salary and Wages					
Cost of service provision (excl. salaries and wages)					
Cost of trading operations (excl. salaries and wages)					
Depreciation					
Total Expenditure	\$ -	\$ -	\$ -	\$ -	\$ -
Net Surplus/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -
Net Surplus/(Loss) excl Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -

Enter Name of Entity Here

Statement of Financial Position					
	Actual	Forecast	Budget	Forecast	Forecast
	30-Jun-25	30-Jun-26	30-Jun-27	30-Jun-28	30-Jun-29
ASSETS					
Current Assets					
Cash and Bank Balances					
Prepaid Expenses					
Accounts Receivable					
Other, incl Inventory					
Total Current Assets	\$ -	\$ -	\$ -	\$ -	\$ -
LIABILITIES					
Current Liabilities					
Sundry Creditors					
Income in Adv					
Subs in Advance					
Other					
Total Current Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -
Working Capital	\$ -	\$ -	\$ -	\$ -	\$ -
Fixed Assets					
Less Depreciation					
Net Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ -
Term Assets	\$ -	\$ -	\$ -	\$ -	\$ -
Term Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -
Net Assets	\$ -	\$ -	\$ -	\$ -	\$ -
EQUITY					
Endowment Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted Purpose Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Retained Earnings/General Accumulated Funds					
Current Year Earnings/(loss)	\$ -	\$ -	\$ -	\$ -	\$ -
Total Equity	\$ -	\$ -	\$ -	\$ -	\$ -

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Report

8 June 2025

To: Auckland Regional Amenities Funding Board Directors

From: Bree Torkington, Advisory Officer

Subject: Appoint Chair and Deputy Chair for 2025-2026 and update bank authorities

Purpose

The purpose of this report is to support the Appointment of the Chair and Deputy Chair for 2025-2026, and update bank authorities.

Recommendations

That the Auckland Regional Amenities Funding Board:

- A. Thank Ms Victoria Carter and Ms Paula Browning for their leadership and work whilst fulfilling the roles of Chair and Deputy Chair for the 2024-2025 term.
- B. Appoint A Director (TBC) as Chair of the Auckland Regional Amenities Funding Board for the 2025-2026 term with effect from 1 July 2025.
- C. Appoint a Director (TBC) as Deputy Chair of the Auckland Regional Amenities Funding Board for the 2025-2026 term with effect from 1 July 2025.
- D. Approve the appointment of TBC (Chair), TBC (Deputy Chair) and one other member (TBC) as full signatories on the ASB Bank accounts operated by the Funding Board, effective from / about 1 July 2025.
- E. Approve the removal of Bree Torkington (Advisory Officer) from the ASB Bank accounts operated by the Funding Board, effective 1 July 2025.

Appointment of Chair and Deputy Chair

1. The positions of Chair and Deputy Chair of the Funding Board are renewed on an annual basis.
2. Under the provisions of the Auckland Regional Amenities Funding Act, it is necessary for the members of the Funding Board to appoint one of the six Auckland Council appointed members to the position of Chair.
3. Any remaining board member can be appointed as Deputy Chair.
4. Appointments take effective from 1 July each year.
5. Ms Victoria Carter and Ms Paula Browning were appointed as Chair and Deputy Chair respectively for the 2024-2025 term.
6. A serving chair and deputy chair can stand for re-appointment.

Update bank authorities

7. It is necessary to updated and confirm the bank authorisers / signatories for the Funding Board bank accounts from 1 July 2025.
8. If existing Chair and Deputy Chair are not reappointed to those positions, the Funding Board can remove that / those member/s or retain them as 'back up' signatories. See the Delegated Authorities and Approvals Policy (attached) for details.
9. As Mrs Bree Torkington (Advisory Officer) will cease her tenure on 30 June 2025, it is necessary to remove her access to the Funding Board's ASB Bank accounts after that date.