

Auckland Regional Amenities

Funding Board

I hereby give notice that an ordinary meeting of the Auckland Regional Amenities Funding Board will be held on:

Date: Wednesday, 11 November 2020

Time: 12:00PM

Venue: Meeting Room
Buddle Findlay
Level 18
188 Quay Street
Auckland 1010

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

OPEN AGENDA

Membership:

Chair	Ms	Anita	Killeen
Deputy Chair	Ms	Catherine	Harland
Members:	Ms	Paula	Browning
	Ms	Victoria	Carter
	Ms	Precious	Clark
	Ms	Lyn	Lim
	Ms	Megan	McSweeney
	Mr	Bryan	Mogridge
	Mr	Scott	Pearson
	Mr	Vern	Walsh

Leigh Redshaw
Advisory Officer

Email: arfb.info@gmail.com

Mobile: +64 (0) 274 739 187

DEPENDING ON PROGRESS OF THE EARLIER WORKSHOP THE CHAIR MAY NEED TO OPEN THEN ADJOURN THE MEETING AT 12:00PM TO ENABLE THE EARLIER DISCUSSIONS TO BE CONCLUDED

ITEM	TABLE OF CONTENTS	PAGE
	2020 Schedule of Meetings (Note for any changes)	4
1	Apologies	5
2	Confirmation of Minutes	5
3	Extraordinary Business	5
4	Register of Members Interests	6
5	Public Forum	6
6	Report from Amenities Board	6
7	Notices of Motion	6
8	Chair's Report	6
9	Member Activities with Specified Amenities and Members Reports	7
10	Advisory Officer's Report	7
11	Financial Report to 31 October 2020	7
12	Correspondence	7
13	Draft 2021-2022 Funding Plan, incl. administrative budget and member remuneration	7
14	Schedule of Meetings and Key Dates for 2021	8
15	Exclusion of the Public: Local Government Official Information and Meetings Act 1987	8
C1	Draft 2021-2022 Funding Plan – Provisional Allocation of Grants	8
C2	Presentations from Specified Amenities	9
Attachments		
4	Register of Members Interests	10
11	Financial Report to 31 October 2020	14
12	Correspondence	17
13	Draft 2021-2022 Funding Plan, incl. administrative budget and member remuneration	18
14	Schedule of Meetings and Key Dates for 2021	21

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

EXCLUSION OF THE PUBLIC – WHO NEEDS TO LEAVE THE MEETING

Members of the public

All members of the public must leave the meeting when the public are excluded unless a resolution is passed permitting a person to remain because their knowledge will assist the meeting.

Those who are not members of the public

General principles

- Access to confidential information is managed on a “need to know” basis where access to the information is required in order for a person to perform their role.
- Those who are not members of the meeting (see list below) must leave unless it is necessary for them to remain and hear the debate in order to perform their role.
- Those who need to be present for one confidential item can remain only for that item and must leave the room for any other confidential items.
- In any case of doubt, the ruling of the Chair is final.

Members of the meeting

- The members of the meeting remain.
- However, standing orders require that a member who has a pecuniary conflict of interest leave the room.

Staff / Advisory Officer

- All staff supporting the meeting (administrative, senior management) remain.
- Only staff who need to because of their role may remain.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

MEETING DATES 2020

Based on the known work programme the following timetable of meetings is proposed for 2019, subject to change as the need arises:

Most meetings will commence at **10:00AM**, unless agreed otherwise.

	2020	Meeting / Workshop	Nature of Key Business
Wednesday	11 Nov 2020	Workshop & Meeting	<ul style="list-style-type: none">• Funding Board considers any further information supplied following meeting on 5 Oct 2020 (Workshop)• Funding Board makes provisional allocation of grants for 2021-2022 for inclusion in draft 2021-2022 Funding Plan (Meeting)
	11 - 23 Nov 2020		<ul style="list-style-type: none">• Chair meets AKL Council reps to discuss proposed levy for 2021-2022
Tuesday	24 Nov 2020	Meeting	<ul style="list-style-type: none">• Adopt ARAFB 2020 Annual Report• Confirm provisional allocation of grants for 2021-2022• Approve draft 2021-2022 Funding Plan for publication in January 2021
Friday	8 Jan 2021		<ul style="list-style-type: none">• Publish draft 2021-2022 Funding Plan

DECLARATIONS OF CONFLICT OF INTEREST

Funding Board Directors are reminded of their obligation to maintain a clear separation between their personal interests and their duties as an appointed member of the Funding Board.

Directors should therefore be vigilant to stand aside from decision making when a conflict (or a perceived conflict) arises between their role as a Director and any private or other external (either pecuniary or non-pecuniary) interest they may have.

Any interests should be declared at the commencement of consideration of any item on this agenda and the member concerned abstain from voting or discussion on the item, or leave the room for the duration of its consideration.

1. APOLOGIES

Apologies for non-attendance due to sick leave from Mr Scott Pearson.

2. CONFIRMATION OF MINUTES

The ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 30 June 2020 including the confidential section, to be confirmed as a true and correct record.

3. EXTRAORDINARY BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting at a time when it is open to the public-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting:

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and

- (ii) The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4. REGISTER OF MEMBERS INTERESTS

Opportunity for members to update the Register of Members Interest.

Recommendation

That the Register of Members Interest be updated as required.

The Register will also be tabled at the meeting for members to update as required.

(ATTACHMENT 4)

5. PUBLIC FORUM

Applications to speak must be made to the Advisory Officer, in writing, no later than two (2) working days prior to the meeting and must include the subject matter. The meeting Chair has the discretion to decline any application. A maximum of thirty (30) minutes is allocated to the period for public input with five (5) minutes speaking time for each speaker, following which there may be questions from Directors

At the close of the agenda no requests for public input had been received.

6. REPORT FROM AMENITIES BOARD

If requested, an opportunity for representatives of the Amenities Board, to provide the Funding Board with a verbal update on matters relating to and affecting the Amenities Board.

At the close of the agenda no requests to speak had been received from representatives of the Amenities Board.

7. NOTICES OF MOTION

At the close of the agenda no requests for notices of motion had been received.

8. CHAIR'S REPORT

Providing the Chair with the opportunity to update the Funding Board on any issues relating to the business of the Funding Board that she has been involved with since the last meeting.

This is an information item only.

9. **MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS REPORTS**

Providing Funding Board members with the opportunity to update the Board on projects and issues they have been involved with relating to the business of the Funding Board and provide the Board with a verbal update on recent interactions with the specified amenities since the last meeting.

A register to record member activities will be circulated at the meeting.

This is an information item only.

10. **ADVISORY OFFICER'S REPORT**

Providing the Advisory Officer with the opportunity to update the Board on projects and issues he has been involved with relating to the business of the Funding Board not covered elsewhere in the agenda since the last meeting.

This is an information item only.

11. **FINANCIAL REPORT TO 31 OCTOBER 2020**

Providing the Funding Board with an overview of financial position of the Funding Board as at 31 October 2020, and any other matters of a financial nature.

Recommendation

That the Financial Report to 31 October 2020 be received.

(ATTACHMENT 11)

12. **CORRESPONDENCE**

Providing the Chair and Advisory Officer with the opportunity to update the Board with details of any inwards and outwards correspondence handled since the last meeting.

Recommendation

That the Correspondence report be received.

(ATTACHMENT 12)

13. **DRAFT 2021-2022 FUNDING PLAN, INCL. 2021-2022 MEMBER REMUNERATION AND ADMINISTRATIVE BUDGET**

An opportunity for Funding Board members to review the proposed administrative budget; the rates of member remuneration for 2021-2022; and to discuss matters relating to the draft 2020-2021 Funding Plan.

(ATTACHMENT 13)

14. **SCHEDULE OF MEETINGS AND KEY DATES FOR 2021**

To adopt the schedule of meetings for 2021.

Recommendation

That the Schedule of Meeting and Workshop Dates for 2021 be adopted and circulated to the Specified Amenities and Auckland Council.

(ATTACHMENT 14)

15. **EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987**

Leigh Redshaw
Advisory Officer

Section 48, Local Government Official Information and Meetings Act 1987:

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 **DRAFT 2021-2022 FUNDING PLAN - PROVISIONAL ALLOCATION OF GRANTS**

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. Section 7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.

C2 SPECIFIED AMENITIES – ADDRESS THE BOARD

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	Section 7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.	Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

REGISTER OF MEMBERS INTERESTS –

Last Reviewed & Updated 30 June 2020

General Disclosure. To be regarded as interested in any transaction with:

Name of Member	Particulars of Interest
Vern Walsh	<ul style="list-style-type: none"> • Director– Meeting and Governance Solutions Ltd – works with Auckland Council • Board Member Real Estate Authority <p>Past Professional Appointments / Memberships</p> <ul style="list-style-type: none"> • Auckland City Councillor, and Chair of Finance Committee • Director – The Edge • Board member - Auckland Zoo Board • Member - Auckland Zoological Society • Director – MOTAT Board • Ordinary member – Coastguard Northern Region • Friend of the Auckland Festival
Victoria Carter	<ul style="list-style-type: none"> • Director, New Zealand Transport Agency (NZTA) • Deputy Chair NZ Thoroughbred Racing • Director Camben Investments Ltd • Director Camben Farms Limited • Director Carter Bloodstock Ltd • Director Davies-Booth Assoc • President Northern Club • Patron Auckland Arts Festival • Fellow Institute of Directors • Director Asian Racing Federation • Director International Federation of Horse Racing • Director James Fletcher Management • Director Northern Club Holdings <p>Past Professional Appointments</p> <ul style="list-style-type: none"> • Director Tax Management NZ • Director CityHop Ltd • Chair Pacific Island Cultural Centre feasibility study • Former Chair Auckland Arts Festival (resigned 2015) • Director Turners Auctions • Director Best Start Educare, formerly Kidicorp Ltd • Director & Acting Chair JUCY Group • Director Aotea Board of Management • Director Auckland Racing Club • Director Kindergarten NZ • President Auckland Kindergarten Assoc • Director Cassino Investments • Director VCB Investments • Councillor Auckland City Council, Past Chair of City Attractions

	<ul style="list-style-type: none"> • Director Auckland Philharmonia • Deputy Chair Tourism Auckland • Deputy Chair Trustee Auckland Energy Consumer Trust • Patron Silo Theatre • Former owner and Director Carter & Partners No 11 High St
<p>Catherine Harland (Dep Chair)</p>	<ul style="list-style-type: none"> • Co-Chair Sea Change Tai Timu Tai Pari Ministerial Advisory Committee • Chartered Fellow Institute of Directors • Independent Chair - Aircraft Noise Community Consultative Group • Director, McHar Investments Ltd • Director, Interface Partners Ltd • Trustee, One Tree Hill Jubilee Educational Trust • Justice of the Peace • Independent Assessment Board Member for CouncilMARK™ <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • Trustee and Past Chair: Auckland Observatory & Planetarium Trust (Stardome Observatory) • Councillor, Auckland Regional Council • Councillor, Auckland City Council • Former Consultant, Martin Jenkins & Associates Ltd • Director, Watercare Services Ltd
<p>Anita Killeen (Chair)</p>	<p>Current Professional Appointments and Interests</p> <ul style="list-style-type: none"> • Barrister at Quay Chambers specialising in financial crime and fraud, civil and criminal litigation and governance and decision-making. • Chair, Auckland Regional Amenities Funding Board. • Adjudication and Mediation Panel Member, Independent Complaint and Review Authority. • Deputy Chair, Ngai Tai Ki Tamaki Commercial Board. • Director, Domain Name Commission Ltd. • Director of UNICEF New Zealand. • Director of SPCA Auckland. • Chair, The Pro Bono Panel of Prosecutors for the SPCA Auckland. • Trustee of the Ex-Vietnam Service Assn (Neville Wallace Memorial) Children's and Grandchildren's Trust. • Tribunal Member, Engineering New Zealand Disciplinary Tribunal. • Panel Member, Commission for Financial Capability Adjudication Panel. • Adjudicator, Independent Complaints Review Authority. • Mediation Panel Member, Financial Services Complaints Ltd. • Panel Member, New Zealand Law Society Litigation Skills Programme. • Panel Member, New Zealand Law Society Costs Assessor. • International Associate Member, American Bar Association Animal Law Committee. • New Zealand Member, International Association of Prosecutors. • External Moderator and Standards Assessor for the Institute of Professional Legal Studies. • Patron – Auckland Theatre Company. • Patron – Silo Theatre Auckland.

	<p>Past Professional Appointments</p> <ul style="list-style-type: none"> • Visiting Justice Northern Prisons. • Tribunal Member, New Zealand Legal Aid Tribunal. • Chair and National President, Fertility New Zealand. • Advisory Board Member of New Zealand Career College Member, Organised and Financial Crime New Zealand (OFCANZ) Policy Action Group. • Member, Chief Legal Advisors' Forum NZ. • Executive Committee member, Auckland District Law Society's Criminal Law Committee. • Executive Committee Member, Auckland Women Lawyers' Association.
Precious Clark	<ul style="list-style-type: none"> • Ngati Whatua o Orakei Trust Board, Director • Ngati Whatua Whai Rawa Ltd, Director • Maurea Consulting Ltd, Director • Auckland Museum Taumata a Iwi, Chair • ASB Community Council <p>Past Professional Appointments</p> <ul style="list-style-type: none"> • Director of Centre for Social Impact • Foundation North, Trustee • Member of the Independent Maori Statutory Board
Lyn Lim	<ul style="list-style-type: none"> • Asia New Zealand Foundation – Trustee • Eva Fong Urology Ltd – Shareholder • FH Holdings Ltd – Director and Shareholder • Hartajaya Investments Ltd – Director and Shareholder • Kaya Investments Ltd – Director and Shareholder • General Capital Ltd – Director • Onesixone Medical Group Ltd – Shareholder • Chartered Member - Institute of Directors • Member: NZ Law Society • Director Restaurant Brands Ltd • Middlemore Foundation • Vice Chair, Women in Business Committee - Inter Pacific Bar Assn <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • AUT – Council Member • Forest Administration Ltd – Director and Shareholder • ASB Community Trust Ltd – Director • Foundation North - Trustee • Foundation North Grants Ltd – Director • Director: Public Trust • Deputy Chair and Director: Centre for Social Impact NZ Ltd • Director: Durham Services Limited • Director - NZ Shareholders Association • Trustee NZ Chinese Youth Trust • Director - FH Shortland Ltd; FM International Ltd • Board member - ANZ Private Bank External Advisory Board • Council member - Auckland District Law Society

	<ul style="list-style-type: none"> • member - Auckland District Law Society committees – (various) • executive member - HKNZBA, NZCTA • Director: Seven Trust Ltd • Member: NZ Asian Leaders • Director: Renaissance Forex Limited • Director: Max Cai Trustee Ltd • FH Nominees Ltd – Director and Shareholder
Megan McSweeney	<ul style="list-style-type: none"> • CINZ (Conference’s Incentives New Zealand), Board Member • Director of Business, External, Affairs, Tourism & Sales Auckland War Memorial Museum <p>Former Memberships:</p> <ul style="list-style-type: none"> • TIANZ (Tourism Industry Aotearoa), Board Member
Bryan Mogridge	<ul style="list-style-type: none"> • Director and Shareholder Clearspan Property Ltd • Director and Shareholder Mogridge and Associates Ltd • Trustee: The Energy Education Trust • Trustee: The Starship Foundation • Chair BUPA ANZ Ltd (Australia) • Director and Shareholder Adherium Ltd (ASX listed) • Director and Shareholder Thinextra Pty Ltd (Australia) • Trustee, Massey University Foundation • Director – Sea Dragon Ltd (NZX)
Scott Pearson	<ul style="list-style-type: none"> • Memberships • Institute of Directors - MInstD • Chartered Accountants Australia New Zealand – CA • CPA Australia – FCPA • Association of Certified Fraud Examiners – CFE • Trustee – Selwyn College • Commissioner – NZ Gambling Commission • Director/Shareholder • Repromed Auckland Limited, Deputy Chairman and shareholder • Mpro Consulting, Director and shareholder
Paula Browning	<ul style="list-style-type: none"> • Memberships • Chair - WeCreate Incorporated • Chartered Member - Institute of Directors • Former • Chair - Northern Regional Advisory Committee, NZ Community Trust

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

4 November 2020

To: Auckland Regional Amenities Funding Board Directors
From: Leigh Redshaw, Advisory Officer

Subject: Financial Report to 31 October 2020

ARAFB - General

1. A copy of the Balance Sheet and Profit and Loss account to 31 October 2020 are attached. The single largest difference to last year is the very substantial drop in interest income. This is the result of distributing the grants earlier than in previous years in order to support the Specified Amenities, as well as interest rates dropping to all-time record low levels as a result of the current economic environment.

Specified Amenity Quarterly Reports to 30 September 2020

2. Quarterly reports to 30 September 2020 have previously been distributed to directors.

Specified Amenity Annual Reports to 30 June 2020

3. Annual reports and financial statements were received from the majority (8/9) of Specified Amenities by 30 September. At the date of this memo the audited financial statements for Auckland Rescue Helicopter Trust has not been received. The delay has been attributed to the difficulty the Trust's auditors are experiencing obtaining information from NASO. Once received the financial statements will be circulated to directors. The remaining available reports have been previously circulated to directors for review.

Amenities Board – Amending Legislation

4. The Amenities Board was advised that the legislation amending anomaly relating to the annual financial reporting requirements had received Royal Assent on 8 August and was operative from the day after.

Annual Report - Audit

5. The Advisory Officer has met with Audit New Zealand representatives to discuss the 2020 audit. The audit is planned to be completed in time for the board to sign-off the 2020 Annual Report at its meeting on 24 November.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Profit & Loss [With Last Year]

1 July 2020 to 31 October 2020

	This Year	Last Year
Income		
Levy - Non GST Portion	\$14,340,500.00	\$15,164,500.00
Levy - ARAFB Admin Fee GST	\$340,000.00	\$340,000.00
Total Income	\$14,680,500.00	\$15,504,500.00
Gross Profit	\$14,680,500.00	\$15,504,500.00
Expenses		
Audit Fees	\$0.00	\$0.00
Advertising	\$0.00	\$441.43
Advisory Officer/Admin Charge	\$19,500.00	\$19,500.00
Depreciation	\$0.00	\$0.00
Dues & Subscriptions	\$626.08	\$626.08
Grants to Amenities No GST	\$14,340,500.00	\$15,089,500.00
Legal Fees	\$4,305.00	\$16,866.90
Consultants	\$0.00	\$95,866.41
Honorariums	\$58,000.00	\$58,000.00
Parking Charges	\$1,095.65	\$1,365.22
Bank Fees	\$164.65	\$189.35
Total Expenses	\$14,424,191.38	\$15,282,355.39
Operating Profit	\$256,308.62	\$222,144.61
Other Income		
Interest Income	\$489.32	\$34,516.79
Total Other Income	\$489.32	\$34,516.79
Net Profit/(Loss)	\$256,797.94	\$256,661.40

AUCKLAND REGIONAL AMENITIES FUNDING BOARD BALANCE SHEET

As At 31 October 2020

	This Year	Last Year
Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$82,975.22	\$85,257.69
Term Deposits	\$668,500.00	\$725,000.00
Total Cash On Hand	\$751,475.22	\$810,257.69
Total Current Assets	\$751,475.22	\$810,257.69
Total Assets	\$751,475.22	\$810,257.69
Liabilities		
Current Liabilities		
Creditors	\$73,218.18	\$74,562.95
Sundry Creditors	\$1,662.90	\$0.00
Total GST	(\$3,586.71)	(\$20,351.36)
Total Current Liabilities	\$71,294.37	\$54,211.59
Total Liabilities	\$71,294.37	\$54,211.59
Net Assets	\$680,180.85	\$756,046.10
Equity		
Retained Earnings	\$423,382.91	\$499,384.70
Current Year Earnings	\$256,797.94	\$256,661.40
Total Equity	\$680,180.85	\$756,046.10

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

ATTACHMENT 12

Memo

4 November 2020

To: Chair and Directors Auckland Regional Amenities Funding Board

From: Leigh Redshaw, Advisory Officer

Subject: **Correspondence**

Inwards			
3 July	Email	Creative NZ	Announcing its COVID-19 Driven Investment Plan 20 the next 12 months,

Other correspondence has been administrative in nature, i.e. advice notices from the ASB Bank, IRD, invitations to workshops (e.g. Charities), placing adverts with the NZ Herald.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

4 November 2020

To: Chair and Directors Auckland Regional Amenities Funding Board

From: Leigh Redshaw, Advisory Officer

Subject: Draft 2021-2022 Funding Plan; Administrative Budget; and Director Remuneration

The Draft 2021-2022 Funding Plan is currently being prepared ready for publication on/about 8 January 2021 seeking public submissions on the proposed plan.

Administrative Budget

The administrative costs cover the honorariums of directors, plus the cost of the Advisory Officer and all other administrative costs, such as secretarial services, printing, advertising, meeting costs, legal, consultancy or other professional advice received.

	Approved Budget 2021	Proposed Budget 2022	Budget 2023	Budget 2024
Income		<i>Excl. Levies for Grants</i>	<i>Excl. Levies for Grants</i>	<i>Excl. Levies for Grants</i>
Levies for Grants	\$14,340,500			
Levies for Admin Costs	\$340,000	\$340,000	\$350,000	\$360,000
Total 33.020	\$14,680,500	\$340,000	\$350,000	\$360,000
Expenses				
Audit fees	\$9,000	\$9,000	\$9,000	\$9,000
Grants distributed	\$15,164,500			
Legal fees	\$35,000	\$35,000	\$35,000	\$35,000
Advisory Officer	\$58,000	\$58,000	\$59,000	\$59,000
Consultants	\$38,000	\$38,000	\$36,000	\$37,000
Board member fees	\$189,750	\$189,750	\$201,250	\$210,000
Administration expenses	\$10,250	\$10,250	\$9,750	\$10,000
Total expenses	\$14,680,500	\$340,000	\$350,000	\$360,000
Surplus/ (deficit)	\$0	\$0	\$0	\$0

In recognition of the current economic environment, the draft 2021-2022 administration budget remains the same as the previous years, with adjustments originally approved for 2020-2021 and 2021-2022 now forecasted for 2023 and 2014.

The Board holds sufficient retained earnings to cover any unbudgeted items of expenditure should these arise.

Review Board Member Remuneration for 2021-2022

The honorariums paid to Funding Board members must be reviewed annually in accordance with the provisions of the Auckland Regional Amenities Funding Act.

The honorariums for directors of the Funding Board must be approved by Auckland Council after considering a recommendation from the Funding Board. No change to honorarium is proposed for 2021-2022.

The proposed board member remuneration for 2021-2022 is as follows:

	2020-2021	Total Cost	Proposed 2021-2022	Total Cost
Chair (x1)	33,000	33,000	35,000	33,000
Deputy Chair (x1)	24,750	24,750	26,250	24,750
Director (x8)	16,500	132,000	17,500	132,000
Total (x 10)		\$189,750		\$189,750

The Draft 2021-2022 Funding Plan must provide details of the proposed levels of remuneration to be paid to board members.

The Funding Board has, and continues to, operate in a fiscally prudent manner and strives to minimise its costs wherever possible. If approved by Auckland Council, the rates would be payable from 1 July 2020.

Auckland Council has previously requested that the honorariums be reviewed and adjusted annually, rather than every two or three years. In light of the current economic environment arising from the COVID-19 pandemic, it is recommended that the board forgoes any adjustments to the honorariums for a second consecutive year but notes that adjustments will be considered for 2022-2023.

It is necessary for the board to adopt a level of remuneration to recommend to Auckland Council for consideration and approval, and for these rates to be detailed in the draft 2021–2022 Funding Plan when it is published for public consultation in January 2021.

Draft 2021-2022 Funding Plan

The maximum levy for 2021-2022 to be included in the funding plan will be based on a calculation representing 2% of the Auckland Council total rates revenue for the year ended 30 June 2020. Auckland Council has not published this figure at the date of this memo.

Under the provisions of the Act, the Draft 2021-2022 Funding Plan is to be published seeking public submissions on the proposed grant allocations and any other matters raised in the plan. It is proposed that the Draft 2021-2022 Funding Plan be published on/about 8

January 2021 and remain open for public submissions until 5PM on 9 February 2021.

Following the submission period, the Funding Board will meet on 16 February 2021 to consider the written submissions and receive any oral submissions that submitters may wish to make to the Board.

The Draft 2021-2022 Funding Plan is currently in draft form. Following the meeting on 11 November, additional information will be incorporated into the plan and will be presented at the Funding Board's meeting on 24 November for consideration.

Recommendations:

That the Funding Board:

- A) Approves the overall draft administrative budget of \$340,000 for 2021-2022 to be incorporated in the draft funding plan.
- B) Approves the proposed rates of board member remuneration to remain unchanged for 2021-2023 as:

	2021-2022	Total Cost
Chair (x1)	33,000	33,000
Deputy Chair (x1)	24,750	24,750
Director (x8)	16,500	132,000
Total (x 10)		\$189,750

- C) Instructs the Advisory Officer to send details of the proposed 2021-2022 administrative budget and board member remuneration to Auckland Council for consideration and approval.
- D) Instructs the Advisory Officer to incorporate the administrative budgets, board member remuneration and proposed grant allocations into the Draft 2021-2022 Funding Plan to enable the plan to be further considered at its meeting on 24 November 2020.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

4 November 2020

To: Auckland Regional Amenities Funding Board Directors
From: Leigh Redshaw, Advisory Officer

Subject: Schedule of Meetings 2021

ATTACHMENT 14

The schedule of meetings has been determined as listed in the table below:

Schedule of Meetings 2021

Most meetings will commence at **10:00AM**, unless agreed otherwise.

	2021	Meeting / Workshop	Nature of Key Business
Friday	8 January 2021		<ul style="list-style-type: none">Publish draft 2021-2022 Funding Plan
Tuesday	9 February 2021		<ul style="list-style-type: none">Closing date for submissions on Draft 2021-2022 Funding Plan
Tuesday	16 February 2021	Meeting	<ul style="list-style-type: none">FIRST MEETING OF THE YEARFunding Board holds Public Hearings to receive written and oral submissions on the draft 2021-2022 Funding Plan.All oral submissions must be heard in the Open section of the meeting.
Tuesday	23 February 2021 Depending on the number and nature of submissions (supra) this may be able to be amalgamated with the meeting on 16 Feb	Meeting	<ul style="list-style-type: none">Funding Board finalises final allocation of grants for 2021-2022.Considers and approves final version of draft 2021-2022 Funding Plan.Plan submitted to Auckland Council to approve proposed levy for 2021-2022
Tuesday	March 2021	F & P Committee	<ul style="list-style-type: none">Auckland Council Finance Committee considers ARAFB levy requirement for 2021-2022
Tuesday	30 March 2021		<ul style="list-style-type: none">Funding Board meets to fix levy for 2021-2022 – must be done by 30 April 2020Appoint Chair / Dep Chair for 2021-

	2021	Meeting / Workshop	Nature of Key Business
			2022 term
Tuesday	May 2021	F & P Committee	<ul style="list-style-type: none"> Specified Amenity presentations to Auckland Council Finance and Performance Committee – Part 1
Thursday	13 May 2021 (Late afternoon / evening)		Stakeholder Engagement
Tuesday	June 2021	F & P Committee	<ul style="list-style-type: none"> Specified Amenity presentations to Auckland Council Finance and Performance Committee – Part 2
	June 2021 - Strategic meeting for new board members – To be confirmed if necessary		
Tuesday	29 June 2021 <ul style="list-style-type: none"> (may not be needed) 	Meeting	<ul style="list-style-type: none"> Funding Board normal meeting First meeting for newly appointed board members
Wednesday	8 Sept 2021 Earlier start (all day)	Workshop	<ul style="list-style-type: none"> Funding Board receives Amenity presentations for 2022-2023
Thursday	16 Sep 2021		<ul style="list-style-type: none"> Closing date for 2022-2023 Funding Applications
Thursday	30 Sep 2021		<ul style="list-style-type: none"> 2021 Annual Reports and Audited Accounts due from Specified Amenities
Wednesday	29 Sept 2021 Earlier start (all day)	Workshop	<ul style="list-style-type: none"> Funding Board considers 2022-2023 Funding Applications for first time
Tuesday	19 Oct 2021 Earlier start (all day)	Workshop	<ul style="list-style-type: none"> Amenities present their 2020-2021 Annual Results
Tuesday	9 Nov 2021	Workshop Followed by Meeting	<ul style="list-style-type: none"> Funding Board considers any further information supplied following meeting on 29 Sept 2021 (Workshop) Funding Board makes provisional allocation of grants for 2022-2023 for inclusion in draft 2022-2023 Funding

	2021	Meeting / Workshop	Nature of Key Business
			Plan (Meeting)
	10 - 22 Nov 2021		<ul style="list-style-type: none">• Chair meets AKL Council reps to discuss proposed levy for 2022-2023
Tuesday	23 Nov 2021	Meeting	<ul style="list-style-type: none">• Adopt ARAFB 2021 Annual Report• Confirm provisional allocation of grants for 2022-2023• Approve draft 2022-2023 Funding Plan for publication in January 2022
Monday	10 Jan 2022		<ul style="list-style-type: none">• Publish draft 2022-2023 Funding Plan

Recommendations:

That the Schedule of Meeting and Workshop Dates for 2021 be adopted and circulated to the Specified Amenities and Auckland Council.