

# Auckland Regional Amenities

## Funding Board

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### MINUTES OF A MEETING OF THE AUCKLAND REGIONAL AMENITIES FUNDING BOARD

HELD ON THURSDAY 8 NOVEMBER 2018 AT 12:00PM

IN THE BUDDLE FINDLAY MEETING ROOM  
LEVEL 18 PRICEWATERHOUSECOOPERS TOWER  
188 QUAY STREET  
AUCKLAND 1010

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#### PRESENT:

Chair	Mr	Vern	Walsh
Deputy Chair	Ms	Anita	Killeen

Members:	Ms	Victoria	Carter
	Ms	Precious	Clark
	Ms	Catherine	Harland
	Ms	Lyn	Lim
	Ms	Megan	McSweeney
	Mr	Bryan	Mogridge
	Mr	Scott	Pearson

<b>ALSO PRESENT:</b>	Mr	Leigh	Redshaw	Advisory Officer
	Ms	Josie	Meuli	Auckland Council

The Chair opened and adjourned the meeting at 12:03PM.

The meeting reconvened at 12:22PM

**1. APOLOGIES**

There were no apologies.

**2. CONFIRMATION OF MINUTES**

Moved: Anita Killeen / Victoria Carter

That the ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 24 July 2018, including the confidential sections, be confirmed as a true and correct record.

**CARRIED**

**3. EXTRAORDINARY BUSINESS**

There was no extraordinary business.

**4. REGISTER OF MEMBERS**

Moved: Catherine Harland / Victoria Carter

That the Register of Members Interests be updated in respect of: Vern Walsh, Megan McSweeney, Victoria Carter, Scott Pearson, Lyn Lim.

**CARRIED**

**5. PUBLIC FORUM**

There were no deputations for public forum.

**6. REPORT FROM AMENITIES BOARD**

There was no report from the Amenities Board.

**7. NOTICES OF MOTION**

There were no notices of motion.

**8. CHAIR'S REPORT**

Moved: Vern Walsh / Lyn Lim

**That the verbal report from the Chair be received.**

**CARRIED**

**9. MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS' REPORTS**

Moved: Vern Walsh / Anita Killeen

**That the Members Activities information and Board Members verbal reports be received, and the register of activities and gifts be updated.**

**CARRIED**

**10. ADVISORY OFFICER'S REPORT**

Moved: Megan McSweeney / Victoria Carter

**That the Advisory Officer's verbal report be received.**

**CARRIED**

**11. FINANCIAL REPORTS TO 31 OCTOBER 2018**

Moved: Lyn Lim / Precious Clark

**That the Financial Reports to 31 October 2018 be received.**

**CARRIED**

**12. CORRESPONDENCE**

Moved: Brian Mogridge / Anita Killeen

**That the inwards and outwards correspondence report be accepted.**

**CARRIED**

**13. SCHEDULE OF MEETINGS and KEY DATES - 2019**

Moved: Scott Pearson / Precious Clark

**That the schedule of meetings for 2019 be adopted.**

**CARRIED**

**14. DRAFT 2019-2020 FUNDING PLAN**

This item was not required.

**15. WORKING PARTY – ESTABLISHMENT, MEMBERSHIP AND REMUNERATION**

Moved: Vern Walsh / Precious Clark

**A. That the Funding Board establishes a Funding Plan and Annual Report Editorial Working Party comprising Megan McSweeney (Chair) and Victoria Carter.**

**CARRIED**

Moved: Vern Walsh / Brian Mogridge

**B. That the Funding Board establishes an APO Review Working Party comprising Anita Killeen (Chair), Lyn Lim (Dep Chair), and Scott Pearson.**

**CARRIED**

*The remainder of this item was deferred to the meeting on 20 November for the board to receive and consider further information.*

**16. GENERAL BUSINESS**

This item was not required.

**17. EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987**

Moved: Megan McSweeney / Brian Mogridge

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.**

**This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:**

- C1. Amenities Quarterly Reports to 30 September 2018**
- C2. Draft 2019-2020 Funding Plan – Provisional Allocation of Grants**
- C3. Terms Of Reference For Committees**

**And Ms Josie Meuli, Auckland Council be permitted to remain for items C1, C2 and C3.**

**CARRIED**

Members of the public were excluded from the meeting at 1:17PM.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

The meeting was re-opened to members of the public at 1:53PM.

There being no further business the Chair declared the meeting closed at 1:55PM.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE AUCKLAND REGIONAL AMENITIES FUNDING BOARD HELD ON:

DATE:.....

CHAIR:.....

ITEM 13. SCHEDULE OF MEETINGS and KEY DATES - 2019

Schedule of Meetings 2019

Most meetings will commence at **10:00AM**, unless agreed otherwise.

	2019	Meeting / Workshop	Nature of Key Business
	19 Nov 2018		<ul style="list-style-type: none"> <li>Chair meets AKL Council reps to discuss proposed levy for 2019-2020</li> </ul>
Tuesday	20 Nov 2018	Meeting	<ul style="list-style-type: none"> <li><b>Adopt 2018 Annual Report (must be done by 30 Nov 2018)</b></li> <li><b>Confirm provisional allocation of grants for 2019-2020; Approve draft 2019-2020 Funding Plan for publication in January 2019</b></li> </ul>
Friday	11 Jan 2019		<ul style="list-style-type: none"> <li>Publish draft 2019-2020 Funding Plan</li> </ul>
Monday	11 Feb 2019		<ul style="list-style-type: none"> <li>Closing date for submissions on Draft 2019-2020 Funding Plan</li> </ul>
Tuesday	19 Feb 2019	Meeting	<ul style="list-style-type: none"> <li><b>FIRST MEETING OF THE YEAR</b></li> <li><b>Funding Board holds Public Hearings to consider written and oral submissions on the draft 2019-2020 Funding Plan</b></li> </ul>
Tuesday	05 Mar 2019 (may be able to be combined with 19 Feb meeting)	Meeting	<ul style="list-style-type: none"> <li><b>Funding Board approves final version of draft 2019-2020 Funding Plan to be submitted to Auckland Council to approve proposed levy for 2019-2020</b></li> </ul>
Tuesday	19 Mar 2019		<ul style="list-style-type: none"> <li>Auckland Council Finance Committee considers ARAFB levy requirement for 2019-2020</li> </ul>
Tuesday	02 Apr 2019	Meeting	<ul style="list-style-type: none"> <li><b>Funding Board meets to fix levy for 2019-2020 – must be done by 30 April 2019</b></li> </ul>
Tuesday	May 2019	F & P Committee	<ul style="list-style-type: none"> <li>Specified Amenity presentations to Auckland Council Finance and Performance Committee – Part 1</li> </ul>
Tuesday	June 2019	F & P Committee	<ul style="list-style-type: none"> <li>Specified Amenity presentations to Auckland Council Finance and Performance Committee – Part 2</li> </ul>
Tuesday	9 July 2019	Meeting	<ul style="list-style-type: none"> <li><b>Funding Board normal meeting</b></li> </ul>

	2019	Meeting / Workshop	Nature of Key Business
			(may not be needed)
Tuesday	3 Sept 2019 (early start – all-day)	Workshop	<ul style="list-style-type: none"> <li>Funding Board receives Amenity presentations for 2020-2021</li> </ul>
Monday	30 Sep 2019		<ul style="list-style-type: none"> <li>Closing date for 2020-2021 Funding Applications</li> </ul>
Monday	30 Sep 2019		<ul style="list-style-type: none"> <li>2019 Annual Reports and Audited Accounts due from Specified Amenities</li> </ul>
Tuesday	8 Oct 2019 (early start – all-day)	Workshop	<ul style="list-style-type: none"> <li>Funding Board considers 2020-2021 Funding Applications for first time</li> </ul>
Tuesday	22 Oct 2019 (early start – all-day)	Workshop	<ul style="list-style-type: none"> <li>Amenities present their 2018-2019 Annual Results</li> </ul>
Tuesday	12 Nov 2019	Workshop & Meeting	<ul style="list-style-type: none"> <li>Funding Board considers any further information supplied following meeting on 8 Oct 2019 (Workshop)</li> <li>Funding Board makes provisional allocation of grants for 2020-2021 for inclusion in draft 2020-2021 Funding Plan (Meeting)</li> </ul>
	12-25 Nov 2019		<ul style="list-style-type: none"> <li>Chair meets AKL Council reps to discuss proposed levy for 2020-2021</li> </ul>
Tuesday	26 Nov 2019	Meeting	<ul style="list-style-type: none"> <li>Adopt 2019 Annual Report (must be done by 30 Nov 2019)</li> <li>Confirm provisional allocation of grants for 2020-2021; Approve draft 2020-2021 Funding Plan for publication in January 2020</li> </ul>
	10 Jan 2020		<ul style="list-style-type: none"> <li>Publish draft 2020-2021 Funding Plan</li> </ul>