

Auckland Regional Amenities

Funding Board

I hereby give notice that an ordinary meeting of the Auckland Regional Amenities Funding Board will be held on:

Date: Tuesday, 10 November 2015

Time: 11:00 AM

Venue: Seminar Room
Buddle Findlay
Level 18
PwC Tower
188 Quay Street
Auckland 1010

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

OPEN AGENDA

Membership:

Chair	Mr	Vern	Walsh
Deputy Chair	Ms	Anita	Killeen
Members	Ms	Candis	Craven
	Ms	Catherine	Harland
	Mr	Steve	Bootten
	Mr	Grant	Lilly
	Ms	Lyn	Lim
	Ms	Diane	Maloney
	Ms	Penny	Sefuiva
	Ms	Moana	Tamaariki-Pohe

Leigh Redshaw
Advisory Officer

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EXCLUSION OF THE PUBLIC – WHO NEEDS TO LEAVE THE MEETING

Members of the public

All members of the public must leave the meeting when the public are excluded unless a resolution is passed permitting a person to remain because their knowledge will assist the meeting.

Those who are not members of the public

General principles

- Access to confidential information is managed on a “need to know” basis where access to the information is required in order for a person to perform their role.
 - Those who are not members of the meeting (see list below) must leave unless it is necessary for them to remain and hear the debate in order to perform their role.
 - Those who need to be present for one confidential item can remain only for that item and must leave the room for any other confidential items.
 - In any case of doubt, the ruling of the Chair is final.
-

Members of the meeting

- The members of the meeting remain.
 - However, standing orders require that a member who has a pecuniary conflict of interest leave the room.
-

Staff / Advisory Officer

- All staff supporting the meeting (administrative, senior management) remain.
- Only staff who need to because of their role may remain.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

APPROVED 2015 Schedule Of Meetings/Key Dates

Based on the known work programme for 2015, the following timetable of meetings has been set for 2015, subject to change as the need arises:

	Date	Meeting / Workshop	Nature of Key Business	Who	Comments/ Notes
Tuesday	10 Nov 2015	Workshop & Meeting	<ul style="list-style-type: none"> Funding Board considers any further information supplied following meeting on 6 Oct 2016 Funding Board makes provisional allocation of grants for 2016-2017 for inclusion in draft 2016-2017 Funding Plan 	Funding Board	If the earlier workshop has not concluded, the 11:00AM meeting will be opened and immediately adjourned until the workshop has finished.
Tuesday	12 Nov 2015		<ul style="list-style-type: none"> Chair meets Auckland Council to discuss proposed 2016-2017 levy 	Auckland Council	
Tuesday	24 Nov 2015	Meeting	<ul style="list-style-type: none"> Adopt 2015 Annual Report Confirm provisional allocation of grants for 2016-2017; Approve draft 2016-2017 Funding Plan for publication Consider and Approve schedule of meetings for 2016 	Funding Board	
Monday	18 Jan 2016	TBC	<ul style="list-style-type: none"> Publish draft 2016-2017 Funding Plan for public consultation 	Funding Board	

Most meetings commence at 9:30AM. Some meetings (1 Sept, 6 and 20 Oct) will commence earlier – exact times TBC.

DECLARATIONS OF CONFLICT OF INTEREST

Funding Board Directors are reminded of their obligation to maintain a clear separation between their personal interests and their duties as an appointed member of the Funding Board.

Directors should therefore be vigilant to stand aside from decision making when a conflict (or a perceived conflict) arises between their role as a Director and any private or other external (either pecuniary or non-pecuniary) interest they may have.

Any interests should be declared at the commencement of consideration of any item on this agenda and the member concerned abstain from voting or discussion on the item, or leave the room for the duration of its consideration.

1. APOLOGIES

At the time the agenda closed no apologies had been received.

2. CONFIRMATION OF MINUTES

The minutes of the Auckland Regional Amenities Funding Board meeting held on Tuesday, 11 August 2015 to be confirmed as a true and correct record.

3. EXTRAORDINARY BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and

- (ii) The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4. REGISTER OF MEMBERS INTERESTS

Opportunity for members to update the Register of Members Interest.

Recommendation

That the Register of Members Interest be updated as required.

The Register will also be tabled at the meeting for members to update as required.

(ATTACHMENT 4)

5. PUBLIC FORUM

Applications to speak must be made to the Advisory Officer, in writing, no later than two (2) working days prior to the meeting and must include the subject matter. The meeting Chair has the discretion to decline any application. A maximum of thirty (30) minutes is allocated to the period for public input with five (5) minutes speaking time for each speaker, following which there may be questions from Directors

At the close of the agenda no requests for public input had been received.

6. REPORT FROM AMENITIES BOARD

If requested, an opportunity for representatives of the Amenities Board, to provide the Funding Board with a verbal update on matters relating to and affecting the Amenities Board or individual amenities.

At the close of the agenda no requests to speak had been received from representatives of the Amenities Board or amenities.

7. NOTICES OF MOTION

At the close of the agenda no requests for notices of motion had been received.

8. CHAIR'S REPORT

Providing the Chair with the opportunity to update the Funding Board on any issues relating to the business of the Funding Board that he has been involved with since the last meeting.

This is an information item only.

9. MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS REPORTS

Providing Funding Board members with the opportunity to update the Board on projects and issues they have been involved with relating to the business of the Funding Board and provide the Board with a verbal update on recent interactions with the specified amenities since the last meeting.

This is an information item only.

10. ADVISORY OFFICER'S REPORT

Providing the Advisory Officer with the opportunity to update the Board on projects and issues he has been involved with relating to the business of the Funding Board since the last meeting.

This is an information item only.

11. FINANCIAL REPORT TO 31 OCTOBER 2015

Providing the Funding Board with an overview of financial position of the Funding Board as at 31 October 2015, and any other matters of a financial nature.

Recommendation

That the Financial Reports to 31 October 2015 be received.

(ATTACHMENT 11)

12. CORRESPONDENCE

Providing the Chair and Advisory Officer with the opportunity to update the Board with details of any inwards and outwards correspondence handled since the last meeting.

Recommendation

That the Correspondence report be received.

(ATTACHMENT 12)

13. SCHEDULE OF MEETING DATES 2016

In order to assist Directors plan their work programme and schedule of meetings for 2016, a schedule of meetings for 2016 is attached for consideration.

Recommendation

That the Schedule of Meeting and Workshop Dates for 2016 be adopted.

(ATTACHMENT 13)

14. DRAFT 2016-2017 FUNDING PLAN

Should the need arise, this provides Directors with an opportunity to discuss matters relating to the draft 2016-2017 Funding Plan during the open part of the meeting.

15. EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

The following motion is submitted for consideration:

A. That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded; the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 DRAFT 2016-2017 FUNDING PLAN – INCL. PROVISIONAL ALLOCATION OF GRANTS

General nature of matter to be considered:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>An opportunity for the Directors to finalise the provisional allocation of grants for 2016-2017</p>	<p>Section 7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> <p>In particular, to enable the Auckland Regional Amenities Funding Board to discuss in detail the Draft 2016-2017 Funding Plan, including the initial and provisional allocation of grants to amenities for the 2016-2017 year, thereby allowing a free and full discussion on sensitive issues.</p>	<p>Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.</p>

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

REGISTER OF MEMBERS INTERESTS – Last Reviewed & Updated 11 August 2015

General Disclosure. To be regarded as interested in any transaction with:

Name of Member	Particulars of Interest	Disclosure Date	Amendments
Vern Walsh (Chair)	<ul style="list-style-type: none"> • Member – Coastguard Northern Region • Friend of the Auckland Festival • Director– Meeting and Governance Solutions Ltd – works with Auckland Council • Former - Auckland City Councillor, and chair of Finance Committee • Former Director – The Edge • Former Board member - Auckland Zoo Board • Former member - Auckland Zoological Society • Former Director – MOTAT Board (12/11/2013, 31/10/2015) 	<p>10 February 2009</p> <p>18 February 2009</p> <p>18 February 2009</p>	
Candis Craven	<ul style="list-style-type: none"> • Managing Director - Niger Holdings Ltd (8/11/2012) • Former Trustee - NZ Contemporary Art Trust Auckland (12/11/2013) (11/3/2014) • Former Director Auckland Art Fair Ltd (12/11/2013) (11/3/2014) • Director Auckland Council Investments Ltd (a CCO) • Chair - Cognition Education Trust Ltd • Chair – Royal NZ Ballet • Former Director - Philanthropy NZ (25 Nov 2014) • Former trustee - ASB Community Trusts • Former President - NZ Family Planning Association • Former member - Occupational Therapy Board of NZ • University of Auckland - consultant • Consultant to NZQA, & NZ Teachers Council • Company undertakes work for the Mayor’s Office – Auckland Council 		Updated 8 Nov 2012

ATTACHMENT 4

<p>Catherine Harland</p>	<ul style="list-style-type: none"> • Director, Watercare Services Ltd • Director, McHar Investments Ltd • Director, Interface Partners Ltd • Trustee, One Tree Hill Jubilee Educational Trust • Former Consultant, Martin Jenkins & Associates Ltd (27 Oct 2014) • Justice of the Peace <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • Trustee and Past Chair: Auckland Observatory & Planetarium Trust (Stardome Observatory) • Councillor, Auckland Regional Council • Councillor, Auckland City Council 	<p>15 April 2014</p>	
<p>Anita Killeen</p>	<ul style="list-style-type: none"> • Patron – Auckland Theatre Company • Patron – Silo Theatre • Director of SPCA Auckland • Director of Fertility New Zealand • Advisory Board Member of New Zealand Career College • Member of the Ex-Vietnam Service Assn (Neville Wallace Memorial) Children’s and Grandchildren’s Trust (15/4/2014) 	<p>18 March 2013</p>	
<p>Grant Lilly</p>	<p>Current Professional Appointments:</p> <ul style="list-style-type: none"> • Board member – Civil Aviation Authority of NZL • Board member – Aviation Security Service • Director – NZ Experience Ltd (NZX listed) • Director – Rainbows End Theme Park Ltd • Director – Queenstown Airport Corporation Ltd • Chair – NZL Tourism Industry Assn (12/11/2013) • Chairman, Hamner Springs Thermal Pools and Spa (23/12/2012) • Chairman, Tourism Industry New Zealand Trust (23/12/2012) • Deputy Chairman, Service Skills Institute Inc (17/05/2013) • Contract Advisory Services to NZ AA (10/11/2014) 	<p>29 November 2011</p>	<p>Updated July 2012</p>

	<p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • Director – Jetconnect Ltd (2002-2011) • Board member New Zealand Business and Parliament Trust (2008-2011) • Board member – Board of Airline Representative NZ (2006-2011) • Board member – NZL Inbound Tour Operators Council (2006-2011) • NZ Executive Council member – Australia/NZL Business Council (1995-1999) • Director – Air Nelson Ltd (1992 - 1997) • Director – Eagle Airways Ltd (1992 - 1997) • Director – Aviation, Tourism and Travel Training Organisation • Director QualMark NZ Ltd (5/10/2015) 		
Lyn Lim	<ul style="list-style-type: none"> • Dep Chair – Foundation North (prev: ASB Community Trusts) (21/04/2015) • Council member – AUT • Director - NZ Shareholders Association • Trustee NZ Chinese Youth Trust (11/11/2014, 21/04/2015) • Director - Mykris Ltd, Kaya Investments Ltd, Hartajaya Ltd, Durham, FH Holdings, • Ex Director - FH Shortland Ltd; FM International Ltd (11/11/2014) • Ex member - ANZ Private Bank External Advisory Board • Ex council - Auckland District Law Society • Ex member - Auckland District Law Society committees – (various) • Ex executive member - HKNZBA, NZCTA • Board member Public Trust (11/11/2014) • Board member Asian New Zealand Foundation (11/11/2014) • Director Foundation North Grants Ltd (11/11/2014, 21/04/2015) • Director ASB Community Trust Ltd (11/11/2014, 21/04/2015) • Director Forest Administration Ltd (11/11/2014) • Director FH Nominees Ltd (11/11/2014) • Director Seven Trust Ltd (11/11/2014) • Director: Centre for Social impact Ltd (21/04/2015) • Director: Pacific Ocean Food Trust Ltd (21/04/2015) • Member: Institute of Directors; NZ Law Society; NZ Asian Leaders 		Updated 14 Feb 2013

<p>Diane Maloney</p>	<ul style="list-style-type: none"> • Former Chair and Board member -Otago Health Charitable Trust 2010-2015 (17/3/2015) • Member - Auckland South Community Response Forum (Convened by Min. Of Social Development) • Board member - Sistema Aotearoa • Funding Assessor – Creative NZ – 2016 (17/3/2015) • Former Director - Iris Ltd (health/disability sector) (04/12/2013) • Former - Manager Community Services – Manukau City Council (1996-2010) • Independent consultant 		
<p>Penny Sefuiva</p>	<ul style="list-style-type: none"> • Former Contract Relationship Manager <i>Settling in Project</i> MSD (3/3/2015) • Friends of the Auckland Arts Festival • Trustee Vailoa Place Budgeting Service (3/3/2015) • Advisory member – Sahaayta Counselling and Social Support (3/3/2015) • Former councillor, Auckland City Councillor – and Chair of Arts, Culture and Recreation and the Community Development Committees • Former Council member, AUT University Council • Former board directorships include: <ul style="list-style-type: none"> ○ Auckland Festival Trust ○ The Edge Board of Management ○ Ponsonby Promotions ○ Auckland City Art Gallery Enterprise Board ○ Auckland City CBD Board, ○ Auckland Waterfront Working Party, and ○ PASIFIKA Festival Advisory Board 	<p>21 January 2011</p> <p>21 January 2011</p>	
<p>Moana Tamaariki-Pohe</p>	<ul style="list-style-type: none"> • Previously employed by WaterSafe Auckland in the capacity of Maori/Waka coordinator. (I continue in a voluntary capacity.) • Maritime Museum: co-ordinating the flotilla at the Waitangi Day Celebrations at Okahu Bay (volunteer role) • Former Trustee - Ngāti Whatua o Orakei Māori Trust Board • Former Auckland City Council – CBD Board – Board member: 	<p>17 March 2009</p>	

	<ul style="list-style-type: none"> • Ngāti Whātua o Orakei/ Auckland City Council Reserves Board – Board member: two years • President - Orakei Water Sports • Ngā Mahi ki a Tupato o Tāmaki Makaurau (Regional Unintentional Injury Prevention Group- Wellsford to Pukekohe)– co-founder/ member four years • Okahu Landing User Group (Contributed to the negotiations between the stakeholders at the Okahu Landing the Auckland City Council to secure the interests of all parties) – member three years • Director - Kaitiaki Enterprises Limited • Board member - Matariki Trust • Technical Officer Hauraki Gulf Forum 	<p>07 Sep 2010</p> <p>7 Sep 2010</p> <p>June 2010</p> <p>07 Sep 2010</p>	
Steve Bootten	<ul style="list-style-type: none"> • Trustee Davis Carr Cancer Society Endowment Trust • Trustee Piha Surf Life Saving Club Trust Fund Inc • Director Framacad Solutions Ltd • Director Hampden Fence Ltd • Director Orizaba Holdings Ltd & Xakeila Holdings Ltd (Ferry Building Partnership) • Former Trustee Counties Manukau Pacific Trust Inc • Former Trustee Northern Life Guard Trust Inc • Former Board Member Diocesan School for Girls Inc • Former Trustee Diocesan School Heritage Foundation Inc • Former Director Northern Life Guard Services Inc 	15 May 2015	

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

3 November 2015

To: Auckland Regional Amenities Funding Board Directors
From: Leigh Redshaw, Advisory Officer

Subject: Financial Reports 31 October 2015

The 2015 Audit is progressing and will be completed in time for sign-off of the 2015 Annual Report on 24 November 2015.

Several term deposits matured on 30 October 2015. These were re-invested the same day to mature on 20 June 2016 to enable any payments due to be made by 30 June 2016 to occur.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD				
Balance Sheet				
As of October 2015				
Assets				
Current Assets				
Cash On Hand				
Cheque Account	\$106,718.43			
Term Deposits	\$560,000.00			
Total Cash On Hand		\$666,718.43		
Total Current Assets			\$666,718.43	
Fixed Assets				
Office Equipment				
Computer Equipment at Cost	\$4,679.00			
Computer Equipment Accum Dep	(\$3,270.00)			
Total Office Equipment		\$1,409.00		
Total Fixed Assets			\$1,409.00	
Total Assets				\$668,127.43
Liabilities				
Current Liabilities				
Creditors				
		\$68,869.00		
GST				
GST Collected	\$335,668.08			
GST Paid	(\$217,531.53)			
GST Payments/Refunds	(\$121,480.50)			
Total GST		(\$3,343.95)		
Total Current Liabilities			\$65,525.05	
Total Liabilities				\$65,525.05
Net Assets				\$602,602.38
Equity				
Retained Earnings				
			\$335,684.78	
Current Year Earnings				
			\$266,917.60	
Total Equity				\$602,602.38

AUCKLAND REGIONAL AMENITIES FUNDING BOARD				
Profit & Loss Statement				
July 2015 To October 2015				
Income				
Levy - Non GST Portion		\$14,833,400.00		
Levy - ARAFB Admin Fee GST		\$315,000.00		
Total Income			\$15,148,400.00	
Total Cost of Sales			\$0.00	
Gross Profit			\$15,148,400.00	
Expenses				
Advertising		\$442.31		
Advisory Officer/Admin Charge		\$17,666.68		
Dues & Subscriptions		\$750.00		
Grants to Amenities No GST		\$14,833,400.00		
Grants to Amenities ex Reserve		\$40,000.00		
Legal Fees		\$615.00		
Office Supplies		\$12.16		
Employment Expenses				
Honorariums	\$55,022.49			
Training	\$360.00			
Total Employment Expenses		\$55,382.49		
Parking Charges		\$782.61		
Bank Fees		\$137.65		
Total Expenses			\$14,949,188.90	
Operating Profit			\$199,211.10	
Other Income				
Interest Income		\$67,706.50		
Total Other Income			\$67,706.50	
Total Other Expenses			\$0.00	
Net Profit/(Loss)			\$266,917.60	

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

3 November 2015

To: Chair and Directors Auckland Regional Amenities Funding Board
From: Leigh Redshaw, Advisory Officer

Subject: **Correspondence**

ATTACHMENT 12

Inwards			
WAI	Email		Advice of resignation of Jonny Gritt, CEO.
Outwards			

The only other correspondence has been routine in nature, i.e. advice notices from the ASB Bank, IRD, invitations to workshops (e.g. Charities) as well as correspondence associated with the 2015 Audit and 2016-17 funding applications.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

ATTACHMENT 13

Memo

3 November 2015

To: Chair and Directors Auckland Regional Amenities Funding Board

From: Leigh Redshaw, Advisory Officer

Subject: **Proposed Schedule of Meeting Dates 2016**

A Draft Schedule of Meeting Dates for 2016 is attached. The dates are based on those used in 2015.

Directors are asked to review the dates for potential conflicts that would prevent a meeting from proceeding due to a lack of a quorum.

As the Funding Board is bound to adhere to certain legislative deadlines, many of the dates cannot be cancelled or moved to any large degree. They have also been selected to work in with Auckland Council to ensure that both entities can comply with their respective obligations under the Act.

The timetable can be varied throughout the year as required, i.e. additional meetings, changed start times, venues and other adjustments.

Based on the known work programme for 2016, the following timetable of meetings is proposed for 2016, subject to change as the need arises:

	Date	Meeting / Workshop	Nature of Key Business	Who	Comments/Notes
Monday	18 Jan 2016		<ul style="list-style-type: none"> • ARAFB publishes draft 2016-2017 Funding Plan 	Funding Board	Open for one month
Thursday	18 Feb 2016		<ul style="list-style-type: none"> • Auckland Council considers submission to draft 2016-2017 Funding Plan 	Auckland Council	Finance and Performance Committee of Auckland Council – Date TBC
Friday	19 Feb 2016		<ul style="list-style-type: none"> • Closing date for submissions on draft 2016-2017 Funding Plan 	Funding Board	
Tuesday	01 Mar 2016	Meeting	<ul style="list-style-type: none"> • Funding Board holds Public Hearings to consider public (and other) submissions on the draft 2016-2017 Funding Plan 	Funding Board	
Tuesday	08 Mar 2016 or 15 Mar 2016 TBC	Meeting	<ul style="list-style-type: none"> • Funding Board approves final version of draft 2016-2017 Funding Plan to be submitted to Auckland Council to approve proposed levy for 2016-2017 	Funding Board	Whether this meeting proceeds depends on the time required for the meeting on 01 March, and whether any matters arising at that meeting necessitate further reporting to the Board.
Thursday	17 Mar 2016 TBC		<ul style="list-style-type: none"> • Finance and Performance Committee considers Funding Board draft 2016-2017 Funding Plan and proposed levy request 	Auckland Council	Date TBC
Thursday	24 Mar 2016		<ul style="list-style-type: none"> • Auckland Council considers and approves 2016-2017 ARAFB proposed levy 	Auckland Council	Date TBC

	Date	Meeting / Workshop	Nature of Key Business	Who	Comments/Notes
Tuesday	19 Apr 2016	Meeting	<ul style="list-style-type: none"> Funding Board meets to fix levy for 2016-2017 – must be done by 30 April 2016 	Funding Board	
Tuesday	26 Apr 2016	Meeting	<ul style="list-style-type: none"> RESERVE DAY only if required to fix levy 	Funding Board	TBC
Tuesday	3 May 2016	Workshop	<ul style="list-style-type: none"> 2017-2018 funding application and other processes considered 	Funding Board	
Tuesday	May/June		<ul style="list-style-type: none"> 		TBC
Tuesday	9 Jun 2016	Workshop	<ul style="list-style-type: none"> Funding Board considers and finalises 2017-2018 Funding Application process 	Funding Board	TBC
Tuesday	09 Aug 2016	Meeting	<ul style="list-style-type: none"> Funding Board normal meeting 		
Tuesday	30 August 2016	Workshop	<ul style="list-style-type: none"> Funding Board receives Amenity presentations for 2017-2018 	Funding Board & Amenities	
Tuesday	20 Sep 2016		<ul style="list-style-type: none"> Closing date for 2017-2018 Funding Applications 	Amenities	
Wednesday	30 Sep 2016		<ul style="list-style-type: none"> 2016 Annual Reports and Audited Accounts due from Amenities 	Funding Board & Amenities	(APO, ATC, NZO financial accounts at 30 June 2016 need not be audited)
Tuesday	4 Oct 2016	Workshop	<ul style="list-style-type: none"> Funding Board considers 2017-2018 Funding Applications for first time 	Funding Board	
Tuesday	18 Oct 2016	Workshop	<ul style="list-style-type: none"> Amenities present their 2015-2016 Annual Results 	Funding Board & Amenities	

	Date	Meeting / Workshop	Nature of Key Business	Who	Comments/Notes
Tuesday	08 Nov 2016	Workshop & Meeting	<ul style="list-style-type: none"> Funding Board considers any further information supplied following meeting on 4 Oct 2016 Funding Board makes provisional allocation of grants for 2017-2018 for inclusion in draft 2017-2018 Funding Plan 	Funding Board	
Tuesday	08-23 Nov 2016	TBC	<ul style="list-style-type: none"> Chair meets Auckland Council to discuss proposed 2017-2018 levy 	Auckland Council	Exact date to be confirmed
Tuesday	22 Nov 2016 Or 29 Nov 2016	Meeting	<ul style="list-style-type: none"> Adopt 2016 Annual Report Confirm provisional allocation of grants for 2017-2018; Approve draft 2017-2018 Funding Plan for publication Consider and Approve schedule of meetings for 2017 	Funding Board	
Monday	16 Jan 2017	TBC	<ul style="list-style-type: none"> Publish draft 2017-2018 Funding Plan 	Funding Board	

Most meetings commence at 9:30AM. Some meetings (30 Aug, 4 and 18 Oct) will commence earlier – exact times TBC.