

# Auckland Regional Amenities

## Funding Board

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I hereby give notice that an ordinary meeting of the Auckland Regional Amenities Funding Board will be held on:

**Date:** Tuesday, 28 April 2020

**Time:** 10:00AM

**Venue:** This video conference meeting is available to join by pre-registering with the Advisory Officer – contact details below.

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### AUCKLAND REGIONAL AMENITIES FUNDING BOARD

#### OPEN AGENDA

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**Membership:**

Chair	Ms	Anita	Killeen
Deputy Chair	Ms	Catherine	Harland
Members:	Ms	Paula	Browning
	Ms	Victoria	Carter
	Ms	Precious	Clark
	Ms	Lyn	Lim
	Ms	Megan	McSweeney
	Mr	Bryan	Mogridge
	Mr	Scott	Pearson
	Mr	Vern	Walsh

**Leigh Redshaw**  
**Advisory Officer**

Email: [arafb.info@gmail.com](mailto:arafb.info@gmail.com)

Mobile: +64 (0) 274 739 187

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30 June	Appointment of Chair and Deputy Chair for 2020-2021	
30 June	Advisory Officer Contract 2020 onwards	
30 June	Draft Reserves Policy	
30 June	Foundation North	
30 June	Updates from: APO, ATC, SLSNR, Stardome	

## AUCKLAND REGIONAL AMENITIES FUNDING BOARD

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### EXCLUSION OF THE PUBLIC – WHO NEEDS TO LEAVE THE MEETING

#### Members of the public

All members of the public must leave the meeting when the public are excluded unless a resolution is passed permitting a person to remain because their knowledge will assist the meeting.

#### Those who are not members of the public

##### General principles

- Access to confidential information is managed on a “need to know” basis where access to the information is required in order for a person to perform their role.
- Those who are not members of the meeting (see list below) must leave unless it is necessary for them to remain and hear the debate in order to perform their role.
- Those who need to be present for one confidential item can remain only for that item and must leave the room for any other confidential items.
- In any case of doubt, the ruling of the Chair is final.

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#### Members of the meeting

- The members of the meeting remain.
- However, standing orders require that a member who has a pecuniary conflict of interest leave the room.

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#### Staff / Advisory Officer

- All staff supporting the meeting (administrative, senior management) remain.
- Only staff who need to because of their role may remain.

## MEETING DATES 2020

Based on the known work programme the following timetable of meetings is proposed for 2019, subject to change as the need arises:

Most meetings will commence at **10:00AM**, unless agreed otherwise.

	2020	Meeting / Workshop	Nature of Key Business
Tuesday	31 March 2020	Specified Amenities	<ul style="list-style-type: none"> <li>Audited 2019 Annual Reports and Financial Statements due from amenities with 31 Dec 2019 balance dates</li> </ul>
Thursday	23 April 2020 Moved from 19 March 2020	Emergency Committee	<ul style="list-style-type: none"> <li>Auckland Council to consider and approve the Funding Plan and levy for 2020-2021</li> </ul>
<b>Tuesday</b>	<b>28 April 2020</b>	<b>Meeting</b>	<ul style="list-style-type: none"> <li><b>Funding Board meets to fix levy for 2020-2021 – must be done by 30 April 2020</b></li> </ul>
Tuesday	May 2020 Deferred due to COVID-19	F & P Committee	<ul style="list-style-type: none"> <li><del>Specified Amenity presentations to Auckland Council Finance and Performance Committee – Part 1</del></li> </ul>
<b>Thursday</b>	<b>14 May 2020</b> <b>Postponed</b>		<b>Stakeholder Engagement / Retirement</b>
Tuesday	June 2020 Deferred due to COVID-19	F & P Committee	<ul style="list-style-type: none"> <li><del>Specified Amenity presentations to Auckland Council Finance and Performance Committee – Part 2</del></li> </ul>
<b>Tuesday</b>	<b>30 June 2020</b>	<b>Meeting</b>	<ul style="list-style-type: none"> <li><b>Funding Board business meeting</b></li> <li><b>Appoint Chair / Dep Chair for 2020-2021 term</b></li> </ul>
<b>Wednesday</b>	<b>2 Sept 2020 (all day)</b>	<b>Workshop</b>	<ul style="list-style-type: none"> <li><b>Funding Board receives Amenity presentations for 2021-2022</b></li> </ul>
Monday	21 Sep 2020		<ul style="list-style-type: none"> <li>Closing date for 2021-2022 Funding Applications from Specified Amenities</li> </ul>
Wednesday	30 Sep 2020		<ul style="list-style-type: none"> <li>2020 Annual Reports and Financial Statements (audited for amenities with 30 June balance dates) due from all Specified Amenities</li> </ul>
<b>Monday</b>	<b>5 Oct 2020 (all day)</b>	<b>Workshop</b>	<ul style="list-style-type: none"> <li><b>Funding Board considers 2021-2022</b></li> </ul>

	2020	Meeting / Workshop	Nature of Key Business
			<b>Funding Applications for first time</b>
<b>Tuesday</b>	<b>20 Oct 2020 (all day)</b>	<b>Workshop</b>	<ul style="list-style-type: none"> <li>• Amenities present their 2019-2020 Annual Results</li> </ul>
<b>Wednesday</b>	<b>11 Nov 2020</b>	<b>Workshop &amp; Meeting</b>	<ul style="list-style-type: none"> <li>• Funding Board considers any further information supplied following meeting on 5 Oct 2020 (Workshop)</li> <li>• Funding Board makes provisional allocation of grants for 2021-2022 for inclusion in draft 2021-2022 Funding Plan (Meeting)</li> </ul>
	11 - 23 Nov 2020		<ul style="list-style-type: none"> <li>• Chair meets AKL Council reps to discuss proposed levy for 2021-2022</li> </ul>
<b>Tuesday</b>	<b>24 Nov 2020</b>	<b>Meeting</b>	<ul style="list-style-type: none"> <li>• Adopt ARAFB 2020 Annual Report</li> <li>• Confirm provisional allocation of grants for 2021-2022</li> <li>• Approve draft 2021-2022 Funding Plan for publication in January 2021</li> </ul>
<b>Monday</b>	11 Jan 2021		<ul style="list-style-type: none"> <li>• Publish draft 2021-2022 Funding Plan</li> </ul>

**DECLARATIONS OF CONFLICT OF INTEREST**

Funding Board Directors are reminded of their obligation to maintain a clear separation between their personal interests and their duties as an appointed member of the Funding Board.

Directors should therefore be vigilant to stand aside from decision making when a conflict (or a perceived conflict) arises between their role as a Director and any private or other external (either pecuniary or non-pecuniary) interest they may have.

Any interests should be declared at the commencement of consideration of any item on this agenda and the member concerned abstain from voting or discussion on the item or leave the room for the duration of its consideration.

**1. APOLOGIES**

At the close of the agenda there were no apologies.

**2. CONFIRMATION OF MINUTES**

The ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 18 February 2020 including the confidential section, to be confirmed as a true and correct record.

**3. EXTRAORDINARY BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting at a time when it is open to the public-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting:

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and

- (ii) The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

**4. REGISTER OF MEMBERS INTERESTS**

Opportunity for members to update the Register of Members Interest.

**Recommendation**

That the Register of Members Interest be updated as required.

The Register will also be tabled at the meeting for members to update as required.

(ATTACHMENT 4)

**5. PUBLIC FORUM**

Applications to speak must be made to the Advisory Officer, in writing, no later than two (2) working days prior to the meeting and must include the subject matter. The meeting Chair has the discretion to decline any application. A maximum of thirty (30) minutes is allocated to the period for public input with five (5) minutes speaking time for each speaker, following which there may be questions from Directors.

At the close of the agenda no requests for public input had been received.

**6. REPORT FROM AMENITIES BOARD AND/OR SPECIFIED AMENITIES**

If requested, an opportunity for representatives of the Amenities Board or individual Specified Amenities, to provide the Funding Board with a verbal update on matters relating to and affecting the Amenities Board or the Specified Amenity.

At the close of the agenda Matt Williams, Chair of the Amenities Board had requested to address the board.

**7. NOTICES OF MOTION**

At the close of the agenda no requests for notices of motion had been received.

**8. CHAIR'S REPORT**

Providing the Chair with the opportunity to update the Funding Board on any issues relating to the business of the Funding Board that she has been involved with since the last meeting.

This is an information item only.

9. **MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS REPORTS**

Providing Funding Board members with the opportunity to update the Board on projects and issues they have been involved with relating to the business of the Funding Board and provide the Board with a verbal update on recent interactions with the specified amenities since the last meeting.

A register to record member activities will be circulated at the meeting.

This is an information item only.

10. **ADVISORY OFFICER'S REPORT**

Providing the Advisory Officer with the opportunity to update the Board on projects and issues he has been involved with relating to the business of the Funding Board not covered elsewhere in the agenda since the last meeting.

This is an information item only.

11. **FINANCIAL REPORT TO 31 MARCH 2020**

Providing the Funding Board with an overview of financial position of the Funding Board as at 31 March 2020, and any other matters of a financial nature.

**Recommendation**

That the Financial Reports to 31 March 2020 be received.

(ATTACHMENT 11)

12. **CORRESPONDENCE**

Providing the Chair and Advisory Officer with the opportunity to update the Board with details of any inwards and outwards correspondence handled since the last meeting.

**Recommendation**

That the Correspondence report be received.

(ATTACHMENT 12)

13. **ADOPTION OF 2020-2021 FUNDING PLAN AND FIXING OF THE LEVY**

Following the decision of the Auckland Council on 22 April 2020 to approve the proposed levy of \$14,680,500 for 2020-2021, in accordance with section 30 of the Auckland Regional Amenities Funding Act 2008, it is necessary for the Funding



Board to adopt the Funding Plan for 2020-2021 that confirms the grants to be made to each specified amenity, and to fix the amount of levy payable by the Auckland Council on 1 July 2020.

Recommending that the report be received; that the allocation of grants for 2020-2021 be confirmed; the 2020-2021 Funding Plan be adopted; and the 2020-2021 Levy payable by Auckland Council on 1 July 2020 be fixed as \$14,680,500.

(ATTACHMENT 13)

**14. 2021-2022 FUNDING APPLICATION PROCESS**

The 2021-2022 funding applications in electronic format are due to be submitted no later than 21 September 2020. In addition to the information required to be submitted in accordance with the Auckland Regional Amenities Funding Act 2008, the directors require further information in support of the application. It is proposed that the form of the questionnaire remained largely unchanged from 2020-2021, with the addition of questions relating to the impacts of COVID-19 on each organisation. All Specified Amenities are invited to make a presentation to the Funding Board on 2 September 2020 to outline the key features of the proposed funding application.

**Recommendation**

That the 2021-2022 questionnaire largely follow the format used in 2020-2021, with the addition of questions relating to COVID-19. That funding applications are to be submitted no later than 21 September 2020 and all amenities are invited to present to the Funding Board on 2 September 2020 to outline the key features of the forthcoming funding application.

(ATTACHMENT 14)

**15. EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987**

Leigh Redshaw  
Advisory Officer

Section 48, Local Government Official Information and Meetings Act 1987:

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

## AUCKLAND REGIONAL AMENITIES FUNDING BOARD

### REGISTER OF MEMBERS INTERESTS

Last Reviewed & Updated 18 February 2020

General Disclosure. To be regarded as interested in any transaction with:

Name of Member	Particulars of Interest
Vern Walsh	<ul style="list-style-type: none"> <li>• Director– Meeting and Governance Solutions Ltd – works with Auckland Council</li> <li>• Member Real Estate Authority</li> </ul> <p><b>Past Professional Appointments / Memberships</b></p> <ul style="list-style-type: none"> <li>• Auckland City Councillor, and Chair of Finance Committee</li> <li>• Director – The Edge</li> <li>• Board member - Auckland Zoo Board</li> <li>• Member - Auckland Zoological Society</li> <li>• Director – MOTAT Board</li> <li>• Ordinary member – Coastguard Northern Region</li> <li>• Friend of the Auckland Festival</li> </ul>
Victoria Carter	<ul style="list-style-type: none"> <li>• Director, New Zealand Transport Agency (NZTA)</li> <li>• Deputy Chair NZ Thoroughbred Racing</li> <li>• Director Camben Investments Ltd</li> <li>• Director Camben Farms Limited</li> <li>• Director Carter Bloodstock Ltd</li> <li>• Director Davies-Booth Assoc</li> <li>• President Northern Club</li> <li>• Patron Auckland Arts Festival</li> <li>• Mentor: University of Auckland Business School Icehouse programme</li> <li>• Fellow Institute of Directors</li> <li>• Member Asian Racing Federation</li> <li>• Member International Federation of Horse Racing</li> <li>• Director James Fletcher Management</li> </ul> <p><b>Past Professional Appointments</b></p> <ul style="list-style-type: none"> <li>• Director Tax Management NZ</li> <li>• Director CityHop Ltd</li> <li>• Chair Pacific Island Cultural Centre feasibility study</li> <li>• Former Chair Auckland Arts Festival (resigned 2015)</li> <li>• Director Turners Auctions</li> <li>• Director Best Start Educare, formerly Kidicorp Ltd</li> <li>• Director &amp; Acting Chair JUCY Group</li> <li>• Director Aotea Board of Management</li> <li>• Director Auckland Racing Club</li> <li>• Director Kindergarten NZ</li> <li>• President Auckland Kindergarten Assoc</li> <li>• Director Cassino Investments</li> <li>• Director VCB Investments</li> </ul>

	<ul style="list-style-type: none"> <li>• Councillor Auckland City Council, Past Chair of City Attractions</li> <li>• Director Auckland Philharmonia</li> <li>• Deputy Chair Tourism Auckland</li> <li>• Deputy Chair Trustee Auckland Energy Consumer Trust</li> <li>• Patron Silo Theatre</li> <li>• Former owner and Director Carter &amp; Partners No 11 High St</li> </ul>
<p>Catherine Harland (Dep Chair)</p>	<ul style="list-style-type: none"> <li>• Co-Chair Sea Change Tai Timu Tai Pari Ministerial Advisory Committee</li> <li>• Chartered Fellow Institute of Directors</li> <li>• Independent Chair - Aircraft Noise Community Consultative Group</li> <li>• Director, McHar Investments Ltd</li> <li>• Director, Interface Partners Ltd</li> <li>• Trustee, One Tree Hill Jubilee Educational Trust</li> <li>• Justice of the Peace</li> </ul> <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> <li>• Trustee and Past Chair: Auckland Observatory &amp; Planetarium Trust (Stardome Observatory)</li> <li>• Councillor, Auckland Regional Council</li> <li>• Councillor, Auckland City Council</li> <li>• Former Consultant, Martin Jenkins &amp; Associates Ltd</li> <li>• Director, Watercare Services Ltd</li> </ul>
<p>Anita Killeen (Chair)</p>	<p><b>Current Professional Appointments and Interests</b></p> <ul style="list-style-type: none"> <li>• Barrister at Quay Chambers specialising in financial crime and fraud, civil and criminal litigation and governance and decision-making.</li> <li>• Chair, Auckland Regional Amenities Funding Board.</li> <li>• Deputy Chair, Ngai Tai Ki Tamaki Commercial Board.</li> <li>• Director, Domain Name Commission Ltd.</li> <li>• Director of UNICEF New Zealand.</li> <li>• Director of SPCA Auckland.</li> <li>• Chair, The Pro Bono Panel of Prosecutors for the SPCA Auckland.</li> <li>• Trustee of the Ex-Vietnam Service Assn (Neville Wallace Memorial) Children's and Grandchildren's Trust.</li> <li>• Tribunal Member, Engineering New Zealand Disciplinary Tribunal.</li> <li>• Panel Member, Commission for Financial Capability Adjudication Panel.</li> <li>• Adjudicator, Independent Complaints Review Authority.</li> <li>• Mediation Panel Member, Financial Services Complaints Ltd.</li> <li>• Panel Member, New Zealand Law Society Litigation Skills Programme.</li> <li>• Panel Member, New Zealand Law Society Costs Assessor.</li> <li>• International Associate Member, American Bar Association Animal Law Committee.</li> <li>• New Zealand Member, International Association of Prosecutors.</li> <li>• External Moderator and Standards Assessor for the Institute of Professional Legal Studies.</li> <li>• Patron – Auckland Theatre Company.</li> <li>• Patron – Silo Theatre Auckland.</li> </ul>

	<p><b>Past Professional Appointments</b></p> <ul style="list-style-type: none"> <li>• Visiting Justice Northern Prisons.</li> <li>• Tribunal Member, New Zealand Legal Aid Tribunal.</li> <li>• Chair and National President, Fertility New Zealand.</li> <li>• Advisory Board Member of New Zealand Career College Member, Organised and Financial Crime New Zealand (OFCANZ) Policy Action Group.</li> <li>• Member, Chief Legal Advisors' Forum NZ.</li> <li>• Executive Committee member, Auckland District Law Society's Criminal Law Committee.</li> <li>• Executive Committee Member, Auckland Women Lawyers' Association.</li> </ul>
Precious Clark	<ul style="list-style-type: none"> <li>• Ngati Whatua o Orakei Trust Board, Director</li> <li>• Ngati Whatua Whai Rawa Ltd, Director</li> <li>• Maurea Consulting Ltd, Director</li> <li>• Auckland Museum Taumata a Iwi, Chair</li> </ul> <p><b>Past Professional Appointments</b></p> <ul style="list-style-type: none"> <li>• Director of Centre for Social Impact</li> <li>• Foundation North, Trustee</li> <li>• Member of the Independent Maori Statutory Board</li> </ul>
Lyn Lim	<ul style="list-style-type: none"> <li>• Asia New Zealand Foundation – Trustee</li> <li>• AUT – Council Member</li> <li>• Eva Fong Urology Ltd – Shareholder</li> <li>• FH Holdings Ltd – Director and Shareholder</li> <li>• FH Nominees Ltd – Director and Shareholder</li> <li>• Forest Administration Ltd – Director and Shareholder</li> <li>• Hartajaya Investments Ltd – Director and Shareholder</li> <li>• Kaya Investments Ltd – Director and Shareholder</li> <li>• General Capital Ltd – Director</li> <li>• Onesixone Medical Group Ltd – Shareholder</li> <li>• Chartered Member - Institute of Directors</li> <li>• Member: NZ Law Society</li> <li>• Director Restaurant Brands Ltd</li> <li>• Middlemore Foundation</li> </ul> <p><b>Past Professional Appointments:</b></p> <ul style="list-style-type: none"> <li>• ASB Community Trust Ltd – Director</li> <li>• Foundation North - Trustee</li> <li>• Foundation North Grants Ltd – Director</li> <li>• Director: Public Trust</li> <li>• Deputy Chair and Director: Centre for Social Impact NZ Ltd</li> <li>• Director: Durham Services Limited</li> <li>• Director - NZ Shareholders Association</li> <li>• Trustee NZ Chinese Youth Trust</li> <li>• Director - FH Shortland Ltd; FM International Ltd</li> <li>• Board member - ANZ Private Bank External Advisory Board</li> <li>• Council member - Auckland District Law Society</li> </ul>

	<ul style="list-style-type: none"> <li>• member - Auckland District Law Society committees – (various)</li> <li>• executive member - HKNZBA, NZCTA</li> <li>• Director: Seven Trust Ltd</li> <li>• Member: NZ Asian Leaders</li> <li>• Director: Renaissance Forex Limited</li> <li>• Director: Max Cai Trustee Ltd</li> </ul>
Megan McSweeney	<ul style="list-style-type: none"> <li>• CINZ (Conference's Incentives New Zealand), Board Member</li> <li>• Director of Business, External, Affairs, Tourism &amp; Sales   Auckland War Memorial Museum</li> </ul> <p><b>Former Memberships:</b></p> <ul style="list-style-type: none"> <li>• TIANZ (Tourism Industry Aotearoa), Board Member</li> </ul>
Bryan Mogridge	<ul style="list-style-type: none"> <li>• Director and Shareholder Clearspan Property Ltd</li> <li>• Director and Shareholder Mogridge and Associates Ltd</li> <li>• Trustee: The Energy Education Trust</li> <li>• Trustee: The Starship Foundation</li> <li>• Chair BUPA ANZ Ltd (Australia)</li> <li>• Director and Shareholder Adherium Ltd (ASX listed)</li> <li>• Director and Shareholder Thinxtra Pty Ltd (Australia)</li> <li>• Trustee, Massey University Foundation</li> <li>• Director – Sea Dragon Ltd (NZX)</li> </ul>
Scott Pearson	<ul style="list-style-type: none"> <li>• Memberships</li> <li>• Institute of Directors - MInstD</li> <li>• Chartered Accountants Australia New Zealand – CA</li> <li>• CPA Australia – FCPA</li> <li>• Association of Certified Fraud Examiners – CFE</li> <li>• Trustee – Selwyn College</li> <li>• Commissioner – NZ Gambling Commission</li> <li>• Director/Shareholder</li> <li>• Repromed Auckland Limited, Deputy Chairman and shareholder</li> <li>• Mpro Consulting, Director and shareholder</li> </ul>
Paula Browning	<ul style="list-style-type: none"> <li>• Memberships</li> <li>• Chair - WeCreate Incorporated</li> <li>• Chartered Member - Institute of Directors</li> <li>• Former</li> <li>• Chair - Northern Regional Advisory Committee, NZ Community Trust</li> </ul>

## AUCKLAND REGIONAL AMENITIES FUNDING BOARD

### Memo

11 February 2020

To: Auckland Regional Amenities Funding Board Directors  
From: Leigh Redshaw, Advisory Officer

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**Subject: Financial Report to 31 March 2020**

#### **ARAFB - General**

1. A copy of the Balance Sheet and Profit and Loss account to 31 March 2020 are attached. There are no significant matters arising.

#### **Specified Amenity Quarterly Reports to 31 March 2020**

2. Quarterly reports to 31 March 2020 are due by 30 April and will be distributed to members in early May under separate cover.

#### **Amenities Annual Reports to 31 December 2019**

3. The 2019 annual financial statements and annual reports for APO and NZO were received by 31 March 2020 and have been distributed under separate cover. The ATC has advised that it is still finalising its annual report and financial statements in conjunction with its auditors.

#### **Amenities Board – Amending Legislation**

4. The matter of the amending legislation was due to be considered by Parliament in March 2020. Due to the current COVID-19 / State of Emergency situation, work on progressing this through parliament has been suspended.

<b>AUCKLAND REGIONAL AMENITIES FUNDING BOARD</b>			
<b>Profit &amp; Loss [With Last Year]</b>			
<b>July 2019 To Mar 2020</b>			
	<b>This Year</b>	<b>Last Year</b>	
<b>Income</b>			
Levy – Non-GST Portion	\$15,164,500.00	\$14,287,000.00	
Levy - ARAFB Admin Fee GST	\$340,000.00	\$315,000.00	
<b>Total Income</b>	<b>\$15,504,500.00</b>	<b>\$14,602,000.00</b>	
<b>Gross Profit</b>	<b>\$15,504,500.00</b>	<b>\$14,602,000.00</b>	
<b>Expenses</b>			
Advertising	\$1,142.26	\$1,584.10	
Advisory Officer/Admin Charge	\$39,000.00	\$42,468.75	
Dues & Subscriptions	\$1,420.52	\$1,624.52	
Grants to Amenities No GST	\$15,089,500.00	\$14,287,000.00	
Legal Fees	\$22,658.15	\$553.50	
Consultants	\$96,346.41	\$0.00	
Meeting Expenses	\$0.00	\$259.57	
Honorariums	\$142,200.00	\$116,250.52	
Travel	\$0.00	\$582.96	
Parking Charges	\$1,365.22	\$1,236.52	
Bank Fees	\$346.10	\$286.00	
<b>Total Expenses</b>	<b>\$15,393,978.66</b>	<b>\$14,451,846.44</b>	
<b>Operating Profit</b>	<b>\$110,521.34</b>	<b>\$150,153.56</b>	
<b>Other Income</b>			
Interest Income	\$34,845.24	\$35,798.41	
<b>Total Other Income</b>	<b>\$34,845.24</b>	<b>\$35,798.41</b>	
<b>Net Profit/(Loss)</b>	<b>\$145,366.58</b>	<b>\$185,951.97</b>	



AUCKLAND REGIONAL AMENITIES FUNDING BOARD			
<b>BALANCE SHEET</b>			
As At 31 March 2020			
	This Year	Last Year	
<b>Assets</b>			
<b>Current Assets</b>			
Cash On Hand			
Cheque Account	\$70,615.84	\$88,114.80	
Term Deposits	\$725,000.00	\$595,000.00	
Total Cash On Hand	\$795,615.84	\$683,114.80	
<b>Total Current Assets</b>	<b>\$795,615.84</b>	<b>\$683,114.80</b>	
<b>Fixed Assets</b>			
Total Office Equipment	\$0.00	\$36.16	
<b>Total Fixed Assets</b>	<b>\$0.00</b>	<b>\$36.16</b>	
<b>Total Assets</b>	<b>\$795,615.84</b>	<b>\$683,150.96</b>	
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Creditors	\$151,661.93	\$122,932.29	
Sundry Creditors	\$1,221.39	\$0.00	
GST			
GST Collected	\$528,425.07	\$477,425.07	
GST Paid	(\$284,356.69)	(\$256,119.07)	
GST Payments/Refunds	(\$246,087.14)	(\$222,775.55)	
Total GST	(\$2,018.76)	(\$1,469.55)	
<b>Total Current Liabilities</b>	<b>\$150,864.56</b>	<b>\$121,462.74</b>	
<b>Total Liabilities</b>	<b>\$150,864.56</b>	<b>\$121,462.74</b>	
<b>Net Assets</b>	<b>\$644,751.28</b>	<b>\$561,688.22</b>	
<b>Equity</b>			
Retained Earnings	\$499,384.70	\$375,736.25	
Current Year Earnings	\$145,366.58	\$185,951.97	
<b>Total Equity</b>	<b>\$644,751.28</b>	<b>\$561,688.22</b>	

## AUCKLAND REGIONAL AMENITIES FUNDING BOARD

### Memo

22 April 2020

To: Chair and Directors Auckland Regional Amenities Funding Board  
From: Leigh Redshaw, Advisory Officer

**Subject: Correspondence**

<b>Inwards</b>			
January – March 2020	Email	Parliament	Multiple emails advising that the report and Bill relating to the amending legislation had been completed and forwarded to parliament to consider.
25/2/2020	Email	Audit NZ	Changing its email and website addresses to parliament ones, not govt.
9/3/2020	Email	CNR	President CNR advising affirmative decision to merge operations with RNZC and withdrawing 2020-21 funding application.
10/3/2020	Letter	ARHT	Thanking ARAFB for grant allocation for 2020-21
20/3/2020	Email	Creative NZ	Advising of establishment of funding pool to assist with COVID-19 related issues.
2/4/2020	Letter	Legal	Advice on how to comply with LGOIMA meeting requirements.
6/4/2020	Letter	Legal	Advice on COVID-19 related matters.
<b>Outwards</b>			
6/3/2020	Email/ Letter	Submitters	Letters to all submitters to 2020-21 Funding Plan
6/3/2020	Email	Auckland Council	Advising Council of 2020-21 Funding Plan and levy requirements – basis of CNR grant allocation and its position regards allocations to Royal Coastguard NZ.
10/3/2020	Email/ Letter	AC	Advising levy will be reduced by amount no longer required for CNR who withdrew its funding application.
9/3/2020	Email	CNR	Confirming receipt of email and withdrawal of funding application for 2020-2021.
22/4/2020	Letter	Auckland Council	Advising of reduced levy requirement for 2020-2021.

Other correspondence has been administrative in nature, i.e. advice notices from the ASB Bank, IRD, invitations to workshops (e.g. Charities), placing adverts with the NZ Herald.

## AUCKLAND REGIONAL AMENITIES FUNDING BOARD

### Memo

22 April 2020

To: Chair and Directors Auckland Regional Amenities Funding Board  
From: Leigh Redshaw, Advisory Officer

**Subject: 2020-2021 Funding Plan – Adopt Funding Plan and Fix the Levy**

1. At its meeting on 18 February 2020 the Funding Board resolved to adopt the draft 2020-2021 Funding Plan and to forward the plan and details of the proposed levy of \$16,714,500 to Auckland Council for consideration and approval.
2. Subsequent to the meeting, Coastguard Northern Region Inc. wrote to the board withdrawing its funding application for 2020-2021. This had the effect of reducing the levy requirement for 2020-2021 to \$15,890,500. This was communicated to Auckland Council on 9 March 2020.
3. Auckland Council was due to meet on 18 March 2020 to consider the Funding Plan and levy. This was subsequently moved to 23 April 2020.
4. In the intervening period, the New Zealand government declared a national State of Emergency due to the COVID-19 pandemic impacting the country and a nationwide lockdown ensued having an immediate effect on the financial viability of many organisations across the country, including Auckland Council.
5. Following discussions between the Funding Board, Council and the Specified Amenities, a unanimous decision was made by the amenities to amend and limit the funding application grant requests for 2020-2021 to the same level as 2019-2020, i.e. \$14,680,500 (excluding Coastguard Northern Region).
6. Auckland Council was advised on 22 April of the revised levy requirement for 2020-2021 and that the director remuneration payable for the year commencing 1 July 2020 would remain unchanged from 2019-20.
7. At the Auckland Council Emergency Committee meeting on 23 April 2020, the 2020-2021 Funding Plan and levy of \$14,680,500 was approved.
8. It is necessary for the Funding Board to confirm the final allocation of grants to the specified amenities; adopt the 2020-2021 Funding Plan; and to fix the levy for 2020-2021, (ss 30 and 35 of the Act – extracts below).
9. As the discussions regards the 2020-2021 Funding Plan, levy requirements, grant allocations and honoraria were not concluded until 22 April, it has not been possible to

update the funding plan with the revised information.

10. The key information regards grant allocations, levy requirements and honoraria for 2020-2021 are summarised in the attached tables:

**Levy Requirements – Auckland Regional Amenities Funding Board – 2020-2021**

Specified Amenity	Grant Allocation 2019-2020	Amenity Funding Application 2020-2021	Revised Grant Allocation 2020-2021	Year on Year Change 2019-2020 to 2020-2021
Auckland Festival Trust	\$3,837,000	\$4,250,000	\$3,837,000	No Change
Auckland Philharmonia Trust	\$3,267,000	\$3,968,000	\$3,267,000	No Change
Auckland Rescue Helicopter Trust	\$450,000	\$1,074,045	\$450,000	No Change
Auckland Theatre Company Ltd	\$1,800,000	\$2,075,000	\$1,800,000	No Change
Drowning Prevention Auckland-WaterSafe Auckland Incorporated	\$1,050,000	\$1,075,000	\$1,050,000	No Change
New Zealand Opera Limited	\$1,100,000	\$1,500,000	\$1,100,000	No Change
Stardome - Auckland Observatory and Planetarium Trust Board	\$1,440,500	\$1,550,500	\$1,440,500	No Change
Surf Life Saving Northern Region Incorporated	\$1,396,000	\$1,550,000	\$1,396,000	No Change
<b>Total Grants Payable</b>	<b>\$14,340,500</b>	<b>\$17,042,545</b>	<b>\$14,340,500</b>	
Funding Board administration budget	\$340,000	\$350,000	\$340,000	No Change
<b>Total Levy Payable</b>	<b>\$14,680,500</b>	<b>\$17,392,545</b>	<b>\$14,680,500</b>	No Change

The Funding Board is proposing that the rates of remuneration for 2020-2021 remain unchanged for 2019-2020:

	2020-2021	2019-2020	Annual Change
Chair	\$33,000	\$33,000	Nil
Deputy Chair	\$24,750	\$24,750	Nil
Members (8)	\$16,500	\$16,500	Nil

11. The Funding Plan will be updated with the new financial information together with supporting narrative. This will be completed subsequent to the board meeting on 28 April 2020.
12. The Funding Board must give notice of the levy to Auckland Council no later than 30 April 2020.
13. Once completed, copies of the final version of the 2020-2021 Funding Plan must be distributed to the eight Specified Amenities and Auckland Council, and must be

available to the general public upon application.

14. A copy of the Funding Plan will be listed on the boards website and public notices published advising that copies of the plan are available.
15. As a consequence of the impacts of the COVID-19 pandemic, the extended nationwide lockdown, and the vastly different grant allocations to those budgeted for by the amenities, the activities and services outlined in the funding applications submitted by the amenities in September 2019 will bear little resemblance to the actual activity undertaken during 2020-2021.
16. Between now and 31 July, all the specified amenities will be reviewing their operations for 2020-2021 and subsequent years. Under the provisions of the Act, at the conclusion of the financial year each amenity is required to report back against the original business plan submitted in support of the grant application. Realistically this will result in huge variations and potentially meaningless reporting.
17. Each amenity should be requested to submit a revised business plan and budget for 2020-2021, (including details of measures taken to modify services, deliverables, manage expenditure, mitigate loss of revenue) and this document should be used as the basis for quarterly and end of year reporting rather than the plans and budgets submitted in September 2019.

**Recommending:**

- A) That the Funding Board approve the allocation of grants to the eight specified amenities at the same levels as granted in 2020-2021.
- B) That the Funding Board confirms that board member honoraria will remain unchanged for 2020-2021.
- C) That the total levy requirement for 2020-2021 be confirmed as \$14,680,500.
- D) That Funding Plan and Annual Report Working Group be authorised to update the 2020-2021 Funding Plan to take account of the significant changes that have occurred in the operating environment due to the impacts of the COVID-19 pandemic.
- E) That once completed, the plan be distributed in accordance with the provisions in the Act.
- F) That each amenity be requested to submit an updated business plan and budgets, detailing the proposed activities and services (including details of measures taken to modify services, deliverables, manage expenditure, mitigate loss of revenue) to be undertaken in 2020-2021, noting that these documents will be used for quarterly and annual reporting purposes.

## AUCKLAND REGIONAL AMENITIES FUNDING BOARD

### Memo

22 April 2020

To: Auckland Regional Amenities Funding Board Directors  
From: Leigh Redshaw, Advisory Officer

**Subject: 2021-2022 Funding Applications and Questionnaire**

1. When confirming the timetable of meetings for 2020, the Funding Board determined that funding applications for 2021-2022 from the Specified Amenities would close on 21 September 2020.
2. This will ensure the board can undertake and conclude all its statutory requirements ahead of publishing the draft 2021-2022 Funding Plan in January 2021.
3. In addition to the information requirements laid out in the Act, (specifically section 23), the Funding Board has determined that it also wishes each applicant to submit additional information with the funding application.
4. The purpose of this is to enable the directors to gain a greater understanding of each applicant around the nature of their organisation; changes in the operating environment; challenges being faced; and matters affecting the day to day and longer-term operations of each organisation, including proposed capital development plans even though capital expenditure is expressly excluded from being funded.
5. The annual questionnaire has been developed for applicants to submit along with their funding application as defined under section 23 of the Act. The questions are additional to the funding application and the core questionnaire for 2021-2022 is substantially the same as that used in recent years.
6. All applications are to be submitted in an electronic format.
7. Due to the impacts of the COVID-19 pandemic, the nationwide lockdowns that have occurred, and the closure of borders, business operations during 2020 and into 2021-2022 will be vastly different to what has been considered normal in recent years.
8. The board may wish to introduce a series of questions that deal specifically with the effects of the COVID-19 pandemic on the business operations of each amenity.
9. In addition to the funding applications, each Specified Amenity submitting an application is invited to attend a Funding Board workshop on 2 September 2020 to outline the key features of the proposed funding application for 2021-2022.

**Recommending:**

10. That in addition to the core information requirements outlined in Act, an applicant must provide the additional information requested in the Funding Application form.
11. That the Funding Application for 2021-2022 be based on that used for 2020-2021, with the addition of a series of questions focussed on the impacts of the COVID-19 pandemic on the business operations of the applicant.
12. That the Funding Plan and Annual Report Working Party be authorised to update the 2021-2022 Funding Application form to incorporate questions regards the impacts of COVID-19, and any other editorial changes as needed.
13. The Funding Applications to be distributed to the Specified Amenities no later than 30 June 2020.
14. That applicants be invited to attend the presentation workshop on 2 September 2020.
15. That the closing date for funding applications for 2021-2022 is confirmed as 21 September 2020.