

I hereby give notice that an ordinary meeting of the Auckland Regional Amenities Funding Board will be held on:

Date: Tuesday, 30 March 2021
Time: 10:00AM
Venue: Meeting Room - Buddle Findlay
Level 18, HSBC Tower
188 Quay Street
Auckland 1010

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

OPEN AGENDA

Membership:

Chair	Ms	Anita	Killeen
Deputy Chair	Ms	Catherine	Harland
Members:	Ms	Paula	Browning
	Ms	Victoria	Carter
	Ms	Precious	Clark
	Ms	Lyn	Lim
	Ms	Megan	McSweeney
	Mr	Bryan	Mogridge
	Mr	Scott	Pearson
	Mr	Vern	Walsh

Leigh Redshaw
Advisory Officer

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29 June	Appointment of Chair and Deputy Chair for 2021-2022	
29 June	Advisory Officer Contract - 2021-2022	
29 June	New Directors; Acknowledgement and Retirements	
30 April	Adopt 2022-2023 Funding Plan, Fix the Levy for 2021-2022	

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

EXCLUSION OF THE PUBLIC – WHO NEEDS TO LEAVE THE MEETING

Members of the public

All members of the public must leave the meeting when the public are excluded unless a resolution is passed permitting a person to remain because their knowledge will assist the meeting.

Those who are not members of the public

General principles

- Access to confidential information is managed on a “need to know” basis where access to the information is required in order for a person to perform their role.
- Those who are not members of the meeting (see list below) must leave unless it is necessary for them to remain and hear the debate in order to perform their role.
- Those who need to be present for one confidential item can remain only for that item and must leave the room for any other confidential items.
- In any case of doubt, the ruling of the Chair is final.

Members of the meeting

- The members of the meeting remain.
- However, standing orders require that a member who has a pecuniary conflict of interest leave the room.

Staff / Advisory Officer

- All staff supporting the meeting (administrative, senior management) remain.
- Only staff who need to because of their role may remain.

MEETING DATES 2021

Based on the known work programme the following timetable of meetings is proposed for 2021, subject to change as the need arises:

Most meetings will commence at **10:00AM**, unless agreed otherwise.

	2021	Meeting / Workshop	Nature of Key Business
Tuesday	30 March 2021	Meeting	<ul style="list-style-type: none"> Business Meeting
Wednesday	31 March 2021		<ul style="list-style-type: none"> Audited Financial Statements due from APO, ATC, NZO for year ended 31 Dec 2020.
Thursday	22 April 2021		<ul style="list-style-type: none"> Auckland Council considers and approves the 2021-2022 Levy
Friday	30 April 2021	Meeting	<ul style="list-style-type: none"> Funding Board meets to fix levy for 2021-2022 – must be done by 30 April 2020
Tuesday	May 2021	F & P Committee	<ul style="list-style-type: none"> Specified Amenity presentations to Auckland Council Finance and Performance Committee – Part 1
Thursday	13 May 2021 (Late afternoon / evening)		Stakeholder Engagement
Tuesday	June 2021	F & P Committee	<ul style="list-style-type: none"> Specified Amenity presentations to Auckland Council Finance and Performance Committee – Part 2
	June 2021 - Strategic meeting for new board members – To be confirmed if necessary		
Tuesday	29 June 2021	Meeting	<ul style="list-style-type: none"> Funding Board business meeting First meeting for newly appointed board members Appoint Chair / Dep Chair for 2021-2022 term
Wednesday	8 Sept 2021 Earlier start (all day)	Workshop	<ul style="list-style-type: none"> Funding Board receives Amenity presentations for 2022-2023
Thursday	16 Sep 2021		<ul style="list-style-type: none"> Closing date for 2022-2023 Funding Applications
Thursday	30 Sep 2021		<ul style="list-style-type: none"> 2021 Annual Reports and Audited Financial Statements due from Specified Amenities

	2021	Meeting / Workshop	Nature of Key Business
Wednesday	29 Sept 2021 Earlier start (all day)	Workshop	<ul style="list-style-type: none"> Funding Board considers 2022-2023 Funding Applications for first time
Tuesday	19 Oct 2021 Earlier start (all day)	Workshop	<ul style="list-style-type: none"> Amenities present their 2020-2021 Annual Results
Tuesday	9 Nov 2021	Workshop Followed by Meeting	<ul style="list-style-type: none"> Funding Board considers any further information supplied following meeting on 29 Sept 2021 (Workshop) Funding Board makes provisional allocation of grants for 2022-2023 for inclusion in draft 2022-2023 Funding Plan (Meeting)
	10 - 22 Nov 2021		<ul style="list-style-type: none"> Chair meets AKL Council reps to discuss proposed levy for 2022-2023
Tuesday	23 Nov 2021	Meeting	<ul style="list-style-type: none"> Adopt ARAFB 2021 Annual Report Confirm provisional allocation of grants for 2022-2023 Approve draft 2022-2023 Funding Plan for publication in January 2022
Monday	10 Jan 2022		<ul style="list-style-type: none"> Publish draft 2022-2023 Funding Plan

DECLARATIONS OF CONFLICT OF INTEREST

Funding Board Directors are reminded of their obligation to maintain a clear separation between their personal interests and their duties as an appointed member of the Funding Board.

Directors should therefore be vigilant to stand aside from decision making when a conflict (or a perceived conflict) arises between their role as a Director and any private or other external (either pecuniary or non-pecuniary) interest they may have.

Any interests should be declared at the commencement of consideration of any item on this agenda and the member concerned abstain from voting or discussion on the item or leave the room for the duration of its consideration.

1. APOLOGIES

At the close of the agenda apologies for leave had been received from Catherine Harland and Scott Pearson.

2. CONFIRMATION OF MINUTES

The ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 16 February 2021, including the confidential section, to be confirmed as a true and correct record.

3. EXTRAORDINARY BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting at a time when it is open to the public-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting:

- (a) That item may be discussed at that meeting if-

- (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4. REGISTER OF MEMBERS INTERESTS

Opportunity for members to update the Register of Members Interest.

Recommendation

That the Register of Members Interest be updated as required.

The Register will also be tabled at the meeting for members to update as required.

(ATTACHMENT 4)

5. PUBLIC FORUM

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 10 minutes per item is allowed, following which there may be questions from Directors.

6. REPORT FROM AMENITIES BOARD AND/OR SPECIFIED AMENITIES

If requested, an opportunity for representatives of the Amenities Board or individual Specified Amenities, to provide the Funding Board with a verbal update on matters relating to and affecting the Amenities Board or the Specified Amenity.

Matt Williams, Chair of the Amenities Board has requested to address the board.

7. NOTICES OF MOTION

At the close of the agenda no requests for notices of motion had been received.

8. CHAIR'S REPORT

Providing the Chair with the opportunity to update the Funding Board on any issues relating to the business of the Funding Board that she has been involved with since

the last meeting.

This is an information item only.

9. MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS REPORTS

Providing Funding Board members with the opportunity to update the Board on projects and issues they have been involved with relating to the business of the Funding Board and provide the Board with a verbal update on recent interactions with the specified amenities since the last meeting.

A register to record member activities will be circulated at the meeting.

This is an information item only.

10. ADVISORY OFFICER'S REPORT

Providing the Advisory Officer with the opportunity to update the Board on projects and issues he has been involved with relating to the business of the Funding Board not covered elsewhere in the agenda since the last meeting.

This is an information item only.

11. FINANCIAL REPORT TO 23 MARCH 2021

Providing the Funding Board with an overview of financial position of the Funding Board as at 23 March 2021, and any other matters of a financial nature.

Recommendation

That the Financial Reports to 23 March 2021 be received.

(ATTACHMENT 11)

12. CORRESPONDENCE

Providing the Chair and Advisory Officer with the opportunity to update the Board with details of any inwards and outwards correspondence handled since the last meeting.

Recommendation

That the Correspondence Report be received

(ATTACHMENT 12)

13. **2022-2023 FUNDING APPLICATION PROCESS**

The 2022-2023 funding applications in electronic format are due to be submitted no later than 16 September 2021. In addition to the information required to be submitted in accordance with the Auckland Regional Amenities Funding Act 2008, the directors require further information in support of the application. It is proposed that the form of the questionnaire remained largely unchanged from 2021-2022, with the inclusion of questions relating to the impacts of COVID-19 on each organisation. All Specified Amenities are invited to make a presentation to the Funding Board on 8 September 2021 to outline the key features of the proposed funding application.

Recommendation

That the 2022-2023 questionnaire largely follow the format used in 2021-2022, including questions relating to COVID-19. That funding applications are to be submitted no later than 16 September 2021 and all amenities are invited to present to the Funding Board on 8 September 2021 to outline the key features of the forthcoming funding application.

(ATTACHMENT 13)

14. **ACKNOWLEDGMENT AND RETIREMENT**

To recognise the 12 years of service to the Funding Board, including 10 years as Chair, by board member Vern Walsh, retiring on 30 June 2021.

(ATTACHMENT 14)

15. **EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987**

Leigh Redshaw
Advisory Officer

Section 48, Local Government Official Information and Meetings Act 1987:

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by

section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 SPECIFIED AMENITIES PRESENTATIONS TO THE BOARD - DROWNING PREVENTION AUCKLAND

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.

C2 SPECIFIED AMENITIES - GOVERNANCE

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

REGISTER OF MEMBERS INTERESTS –

Last Reviewed & Updated 16 Feb 2021

General Disclosure. To be regarded as interested in any transaction with:

ATTACHMENT 4

Name of Member	Particulars of Interest
Vern Walsh	<ul style="list-style-type: none"> • Director– Meeting and Governance Solutions Ltd – works with Auckland Council • Board Member Real Estate Authority <p>Past Professional Appointments / Memberships</p> <ul style="list-style-type: none"> • Auckland City Councillor, and Chair of Finance Committee • Director – The Edge • Board member - Auckland Zoo Board • Member - Auckland Zoological Society • Director – MOTAT Board • Ordinary member – Coastguard Northern Region • Friend of the Auckland Festival
Victoria Carter	<ul style="list-style-type: none"> • Director, Waka Kotahi, NZTA • Director Camben Investments Ltd • Director Camben Farms Limited • Director Carter Bloodstock Ltd • Director Davies-Booth Assoc • President Northern Club • Patron Auckland Arts Festival • Fellow Institute of Directors • Director James Fletcher Management • Director Northern Club Holdings • Director Auckland Eye • Director Ngāti Awa Group Holding Ltd • Ngati Awa Asset Holdings • Ngati Awa The Strand Development GP Ltd • Chartered Fellow of Institute of Directors <p>Past Professional Appointments</p> <ul style="list-style-type: none"> • Director Tax Management NZ • Director CityHop Ltd • Chair Pacific Island Cultural Centre feasibility study • Former Chair Auckland Arts Festival (resigned 2015) • Director Turners Auctions • Director Best Start Educare, formerly Kidicorp Ltd • Director & Acting Chair JUCY Group • Director Aotea Board of Management

	<ul style="list-style-type: none"> • Director Auckland Racing Club • Director Kindergarten NZ • President Auckland Kindergarten Assoc • Director Cassino Investments • Director VCB Investments • Councillor Auckland City Council, Past Chair of City Attractions • Director Auckland Philharmonia • Deputy Chair Tourism Auckland • Deputy Chair Trustee Auckland Energy Consumer Trust • Patron Silo Theatre • Former owner and Director Carter & Partners No 11 High St • Deputy Chair NZ Thoroughbred Racing • Director Asian Racing Federation • Director International Federation of Horse Racing
<p>Catherine Harland (Dep Chair)</p>	<ul style="list-style-type: none"> • Co-Chair Sea Change Tai Timu Tai Pari Ministerial Advisory Committee • Chartered Fellow Institute of Directors • Independent Chair - Aircraft Noise Community Consultative Group • Director, McHar Investments Ltd • Director, Interface Partners Ltd • Trustee, One Tree Hill Jubilee Educational Trust • Justice of the Peace • Independent Assessment Board Member for CouncilMARK™ <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • Trustee and Past Chair: Auckland Observatory & Planetarium Trust (Stardome Observatory) • Councillor, Auckland Regional Council • Councillor, Auckland City Council • Former Consultant, Martin Jenkins & Associates Ltd • Director, Watercare Services Ltd
<p>Anita Killeen (Chair)</p>	<p>Current Professional Appointments and Interests</p> <ul style="list-style-type: none"> • Barrister at Quay Chambers specialising in financial crime and fraud, civil and criminal litigation and governance and decision-making. • Chair, Auckland Regional Amenities Funding Board. • Adjudication and Mediation Panel Member, Independent Complaint and Review Authority. • Deputy Chair, Ngai Tai Ki Tamaki Commercial Board. • Director, Domain Name Commission Ltd. • Director of UNICEF New Zealand. • Director of SPCA Auckland. • Chair, The Pro Bono Panel of Prosecutors for the SPCA Auckland. • Trustee of the Ex-Vietnam Service Assn (Neville Wallace Memorial) Children's and Grandchildren's Trust. • Tribunal Member, Engineering New Zealand Disciplinary Tribunal. • Panel Member, Commission for Financial Capability Adjudication Panel. • Adjudicator, Independent Complaints Review Authority. • Mediation Panel Member, Financial Services Complaints Ltd.

	<ul style="list-style-type: none"> • Panel Member, New Zealand Law Society Litigation Skills Programme. • Panel Member, New Zealand Law Society Costs Assessor. • International Associate Member, American Bar Association Animal Law Committee. • New Zealand Member, International Association of Prosecutors. • External Moderator and Standards Assessor for the Institute of Professional Legal Studies. • Patron – Auckland Theatre Company. • Patron – Silo Theatre Auckland. • Deputy Chair NetSafe New Zealand <p>Past Professional Appointments</p> <ul style="list-style-type: none"> • Visiting Justice Northern Prisons. • Tribunal Member, New Zealand Legal Aid Tribunal. • Chair and National President, Fertility New Zealand. • Advisory Board Member of New Zealand Career College Member, Organised and Financial Crime New Zealand (OFCANZ) Policy Action Group. • Member, Chief Legal Advisors’ Forum NZ. • Executive Committee member, Auckland District Law Society’s Criminal Law Committee. • Executive Committee Member, Auckland Women Lawyers’ Association.
<p>Precious Clark</p>	<ul style="list-style-type: none"> • Ngati Whatua o Orakei Trust Board, Director • Ngati Whatua Whai Rawa Ltd, Director • Maurea Consulting Ltd, Director • Auckland Museum Taumata a Iwi, Chair • Chair: Te Tira Kautu <p>Past Professional Appointments</p> <ul style="list-style-type: none"> • Director of Centre for Social Impact • Foundation North, Trustee • Member of the Independent Maori Statutory Board
<p>Lyn Lim</p>	<ul style="list-style-type: none"> • Asia New Zealand Foundation – Trustee • Eva Fong Urology Ltd – Shareholder • FH Holdings Ltd – Director and Shareholder • Hartajaya Investments Ltd – Director and Shareholder • Kaya Investments Ltd – Director and Shareholder • General Capital Ltd – Director • Onesixone Medical Group Ltd – Shareholder • Chartered Member - Institute of Directors • Member: NZ Law Society • Director Restaurant Brands Ltd • Middlemore Foundation • Vice Chair, Women in Business Committee - Inter Pacific Bar Assn <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • AUT – Council Member • Forest Administration Ltd – Director and Shareholder • ASB Community Trust Ltd – Director

	<ul style="list-style-type: none"> • Foundation North - Trustee • Foundation North Grants Ltd – Director • Director: Public Trust • Deputy Chair and Director: Centre for Social Impact NZ Ltd • Director: Durham Services Limited • Director - NZ Shareholders Association • Trustee NZ Chinese Youth Trust • Director - FH Shortland Ltd; FM International Ltd • Board member - ANZ Private Bank External Advisory Board • Council member - Auckland District Law Society • member - Auckland District Law Society committees – (various) • executive member - HKNZBA, NZCTA • Director: Seven Trust Ltd • Member: NZ Asian Leaders • Director: Renaissance Forex Limited • Director: Max Cai Trustee Ltd • FH Nominees Ltd – Director and Shareholder
Megan McSweeney	<ul style="list-style-type: none"> • Director of Business, External, Affairs, Tourism & Sales Auckland War Memorial Museum <p>Former Memberships:</p> <ul style="list-style-type: none"> • TIANZ (Tourism Industry Aotearoa), Board Member • CINZ (Conference’s Incentives New Zealand), Board Member
Bryan Mogridge	<ul style="list-style-type: none"> • Director and Shareholder Clearspan Property Ltd • Director and Shareholder Mogridge and Associates Ltd • Trustee: The Energy Education Trust • Trustee: The Starship Foundation • Chair BUPA ANZ Ltd (Australia) • Director and Shareholder Adherium Ltd (ASX listed) • Director and Shareholder Thinxtra Pty Ltd (Australia) • Trustee, Massey University Foundation • Director – Sea Dragon Ltd (NZX) • Director - Mainfreight
Scott Pearson	<ul style="list-style-type: none"> • Memberships • Institute of Directors - MInstD • Chartered Accountants Australia New Zealand – CA • CPA Australia – FCPA • Association of Certified Fraud Examiners – CFE • Trustee – Selwyn College • Commissioner – NZ Gambling Commission • Director/Shareholder • Repromed Auckland Limited, Deputy Chairman and shareholder • Mpro Consulting, Director and shareholder
Paula Browning	<ul style="list-style-type: none"> • Memberships • Chair - WeCreate Incorporated • Chartered Member - Institute of Directors • Former • Chair - Northern Regional Advisory Committee, NZ Community Trust

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

23 March 2021

To: Auckland Regional Amenities Funding Board Directors
From: Leigh Redshaw, Advisory Officer

Subject: **Financial Report to 23 March 2021**

ARAFB - General

1. Copies of the Balance Sheet and Profit and Loss account to 23 March 2021 are attached. Due to the impacts of COVID and other economic factors, interest income had dropped significantly compared to previous years. There are no other significant matters arising.

Specified Amenity Quarterly Reports to 31 March 2021

2. Quarterly reports to 31 December 2020 were distributed to members in early February. The quarterly reports to 31 March are due by 30 April. These will be circulated under separate cover once they have been received.

Amenities Annual Reports to 31 December 2020

3. The 2020 annual audited financial statements and annual reports for APO, ATC and NZO are currently being prepared and are due to be submitted no later than 31 March 2021.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Profit & Loss [With Last Year]

1 July 2020 to 23 March 2021

	This Year	Last Year
Income		
Ley - Non GST Portion	\$14,340,500.00	\$15,164,500.00
Ley - ARAFB Admin Fee GST	\$340,000.00	\$340,000.00
Total Income	\$14,680,500.00	\$15,504,500.00
Gross Profit	\$14,680,500.00	\$15,504,500.00
Expenses		
Audit Fees	\$0.00	
Advertising	\$804.01	\$1,142.26
Advisory Officer/Admin Charge	\$39,000.00	\$39,000.00
Dues & Subscriptions	\$1,420.52	\$1,420.52
Grants to Amenities No GST	\$14,340,500.00	\$15,089,500.00
Legal Fees	\$18,091.25	\$22,658.15
Consultants	\$440.00	\$96,346.41
Honorariums	\$130,500.00	\$129,278.61
Staff Amenities	\$171.28	
Parking Charges	\$1,106.08	\$1,365.22
Bank Fees	\$258.21	\$314.90
Total Expenses	\$14,532,291.35	\$15,381,026.07
Operating Profit	\$148,208.65	\$123,473.93
Other Income		
Interest Income	\$547.71	\$34,805.22
Total Other Income	\$547.71	\$34,805.22
Net Profit/(Loss)	\$148,756.36	\$158,279.15

AUCKLAND REGIONAL AMENITIES FUNDING BOARD BALANCE SHEET

As At 23 March 2021

	This Year	Last Year
Assets		
Current Assets		
Cash On Hand		
Cheque Account	\$42,486.21	\$70,607.02
Term Deposits	\$668,500.00	\$725,000.00
Total Cash On Hand	\$710,986.21	\$795,607.02
Total Current Assets	\$710,986.21	\$795,607.02
Total Assets	\$710,986.21	\$795,607.02
Liabilities		
Current Liabilities		
Creditors	140,111.93,	\$139,961.93
Sundry Creditors	\$1,662.90	
Total GST	(\$2,927.89)	(\$2,018.76)
Total Current Liabilities	\$138,846.94	\$137,943.17
Total Liabilities	\$138,846.94	\$137,943.17
Net Assets	\$572,139.27	\$657,663.85
Equity		
Retained Earnings	\$423,382.91	\$499,384.70
Current Year Earnings	\$148,756.36	\$158,279.15
Total Equity	\$572,139.27	\$657,663.85

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

23 March 2021

To: Chair and Directors Auckland Regional Amenities Funding Board
From: Leigh Redshaw, Advisory Officer

Subject: Correspondence

ATTACHMENT 12

Inwards			
DPA	02/03/2021	Letter	Advising of new Chair of DPA
Vern Walsh	16/2/2021	Email	Advising of Resignation/Retirement
Outwards			
Auckland Council	16/2/2021	Email	Advising of Mr Walsh's retirement details.
All submitters to 2021-2022 Draft Funding Plan	18/2/2021	Letter	Advising outcome of submissions process to Draft 2021-2022 Funding Plan.
Auckland Council	18/2/2021	Letters x 2	<ul style="list-style-type: none">• Outcome of 2021-22 submission process.• Forwarding 2021-2022 Funding Plan and submitting levy request.
Auckland Council / Amenities Board	16/3/2021	Email	Information relating to the director appointment process for 2021

Other correspondence has been administrative in nature, i.e. advice notices from the ASB Bank, IRD, invitations to workshops (e.g. Charities), placing adverts with the NZ Herald.

In addition to the general nature of the items listed above, the board has also been in regular discussions with its legal advisers on a number of matters relating to the Auckland Rescue Helicopter Trust, as highlighted in the Draft 2021-2022 Funding Plan.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

23 March 2021

To: Auckland Regional Amenities Funding Board Directors
From: Leigh Redshaw, Advisory Officer

Subject: 2022-2023 Funding Applications and Questionnaire

1. When confirming the timetable of meetings for 2021, the Funding Board determined that funding applications for 2022-2023 from the Specified Amenities would close on 16 September 2021.
2. This will ensure the board can undertake and conclude all its statutory requirements ahead of publishing the draft 2022-2023 Funding Plan in January 2022.
3. In addition to the information requirements laid out in the Act, (specifically section 23), the Funding Board has determined that it also wishes each applicant to submit additional information with the funding application.
4. The purpose of this is to enable the directors to gain a greater understanding of each applicant around the nature of their organisation; changes in the operating environment; challenges being faced; and matters affecting the day to day and longer-term operations of each organisation, including the impacts of proposed capital development plans even though capital expenditure is expressly excluded from being funded.
5. The annual questionnaire has been developed for applicants to submit along with their funding application as defined under section 23 of the Act. The questions are additional to the funding application and the proposed core questionnaire for 2022-2023 is substantially the same as that used in recent years.
6. All applications are to be submitted in an electronic format.
7. Due to the impacts of the COVID-19 pandemic, the nationwide lockdowns that have occurred, and the closure of borders, business operations during 2020, 2021 and into 2022-2023 have been, and will continue to be different to what has been considered normal in recent years.
8. For the 2021-2022 Funding Application the board introduced additional questions that dealt specifically with the effects of the COVID-19 pandemic on the business operations of each amenity. These will carry over to 2022-2023.
9. In addition to the funding applications, each Specified Amenity submitting an application is invited to attend a Funding Board workshop on 8 September 2021 to outline the key

features of the proposed funding application for 2022-2023.

Recommending:

That the Funding Board:

- A. Requires, in addition to the core information requirements outlined in Act, applicants to provide the additional information requested in the 2022-2023 Funding Application form.
- B. Approves the Funding Application for 2022-2023 to be based on that used for 2021-2022, including the questions focussed on the impacts of the COVID-19 pandemic on the business operations of the applicant.
- C. Authorises the Funding Plan and Annual Report Working Party to update the 2022-2023 Funding Application form to incorporate questions regards the impacts of COVID-19, and any other editorial changes as needed.
- D. Instructs the Advisory Officers that the 2022-2023 Funding Application forms are to be distributed to the Specified Amenities no later than 30 June 2021.
- E. Invites applicants to attend the 2022-2023 Funding Application presentation workshop on 8 September 2021.
- F. Confirms the closing date for 2022-2023 Funding Applications as 16 September 2021.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

ATTACHMENT 14

Memo

23 March 2021

To: Auckland Regional Amenities Funding Board Directors
From: Leigh Redshaw, Advisory Officer

Subject: Acknowledgement and Retirement

The Funding Board signalled in its 2020-2021 Funding Plan that Mr Vern Wash was intending to retire after 11 years service on the board.

Due to the impacts of COVID-19 and the uncertainty facing the Specified Amenities, at the request of Auckland Council, Mr Walsh agreed to serve another term on the board to ensure continuity of knowledge and advice while all parties (the Funding Board, the Specified Amenities and Auckland Council) faced, at the time, an uncertain future.

As the situation has now stabilised, Mr Walsh has indicated his retirement from the board after 12 years of service (2009-2021), including 10 years in the position of Chair of the board.

Mr Walsh was appointed the inaugural Chair in February 2009 at the board's very first meeting and held the position until stepping down in 2019.

Members of the Funding Board have signalled they wish to acknowledge Mr Walsh's exceptional service to not only the board, but the community as a whole, by presenting Mr Walsh with a significant retirement gift.

Member preference is for a culturally appropriate piece that Mr Wash can retain to commemorate his service. The board has requested Board Member Precious Clark to source and recommend a selection of appropriate items (the details of which will be tabled at the meeting) that may be suitable as a gift.

To recognise Mr Vern Walsh's service to the Funding Board, the board wishes to authorise board member Precious Clark to identify and recommend items to a maximum value of \$1000 (plus GST if payable). Final approval for the expenditure is to be authorised by the Chair and Advisory Officer.

Recommending:

That the Funding Board:

- A. Recognises and thanks Mr Vern Walsh for his 12 years of dedicated service to the Auckland Regional Amenities Funding Board from February 2009 to June 2021, including 10 years as Chair (2009-2019).

- B. Authorises the purchase of a culturally appropriate gift on the recommendation of Board Member Precious Clark.

- C. Delegate to the Chair and Advisory Officer authority to spend up to \$1000 (plus GST) on the gift.