

Auckland Regional Amenities Funding Board

I hereby give notice that an ordinary meeting of the Auckland Regional Amenities Funding Board will be held on:

Date: Tuesday, 29 June 2021
Time: 10:00AM
Venue: Meeting Room - Buddle Findlay
Level 18, HSBC Tower
188 Quay Street
Auckland 1010

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

OPEN AGENDA

Membership:

Chair	Ms	Anita	Killeen
Deputy Chair	Ms	Catherine	Harland
Members:	Ms	Paula	Browning
	Ms	Victoria	Carter
	Ms	Precious	Clark
	Ms	Lyn	Lim
	Ms	Megan	McSweeney
	Mr	Bryan	Mogridge
	Mr	Scott	Pearson
	Mr	Vern	Walsh

**Leigh Redshaw
Advisory Officer**

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9 Nov	Provisional Allocation of Grants – 2022-2023	
23 Nov	Confirm Draft 2022-2023 Funding Plan	
	Adopt 2021 Annual Report and Financial Statements	

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

EXCLUSION OF THE PUBLIC – WHO NEEDS TO LEAVE THE MEETING

Members of the public

All members of the public must leave the meeting when the public are excluded unless a resolution is passed permitting a person to remain because their knowledge will assist the meeting.

Those who are not members of the public

General principles

- Access to confidential information is managed on a “need to know” basis where access to the information is required in order for a person to perform their role.
- Those who are not members of the meeting (see list below) must leave unless it is necessary for them to remain and hear the debate in order to perform their role.
- Those who need to be present for one confidential item can remain only for that item and must leave the room for any other confidential items.
- In any case of doubt, the ruling of the Chair is final.

Members of the meeting

- The members of the meeting remain.
- However, standing orders require that a member who has a pecuniary conflict of interest leave the room.

Staff / Advisory Officer

- All staff supporting the meeting (administrative, senior management) remain.
- Only staff who need to because of their role may remain.

MEETING DATES 2021

Based on the known work programme the following timetable of meetings is proposed for 2021, subject to change as the need arises:

Most meetings will commence at **10:00AM**, unless agreed otherwise.

	2021	Meeting / Workshop	Nature of Key Business
Tuesday	29 June 2021	Meeting	<ul style="list-style-type: none"> • Funding Board business meeting • Appoint Chair / Dep Chair for 2021-2022 term
Wednesday	8 Sept 2021 Earlier start (all day)	Workshop	<ul style="list-style-type: none"> • Funding Board receives Amenity presentations for 2022-2023
Thursday	16 Sep 2021		<ul style="list-style-type: none"> • Closing date for 2022-2023 Funding Applications
Thursday	30 Sep 2021		<ul style="list-style-type: none"> • 2021 Annual Reports and Audited Financial Statements due from Specified Amenities
Wednesday	29 Sept 2021 Earlier start (all day)	Workshop	<ul style="list-style-type: none"> • Funding Board considers 2022-2023 Funding Applications for first time
Tuesday	19 Oct 2021 Earlier start (all day)	Workshop	<ul style="list-style-type: none"> • Amenities present their 2020-2021 Annual Results
Tuesday	9 Nov 2021	Workshop Followed by Meeting	<ul style="list-style-type: none"> • Funding Board considers any further information supplied following meeting on 29 Sept 2021 (Workshop) • Funding Board makes provisional allocation of grants for 2022-2023 for inclusion in draft 2022-2023 Funding Plan (Meeting)
	10 - 22 Nov 2021		<ul style="list-style-type: none"> • Chair meets AKL Council reps to discuss proposed levy for 2022-2023
Tuesday	23 Nov 2021	Meeting	<ul style="list-style-type: none"> • Adopt ARAFB 2021 Annual Report • Confirm provisional allocation of grants for 2022-2023 • Approve draft 2022-2023 Funding Plan for publication in January 2022
Monday	10 Jan 2022		<ul style="list-style-type: none"> • Publish draft 2022-2023 Funding Plan

DECLARATIONS OF CONFLICT OF INTEREST

Funding Board Directors are reminded of their obligation to maintain a clear separation between their personal interests and their duties as an appointed member of the Funding Board.

Directors should therefore be vigilant to stand aside from decision making when a conflict (or a perceived conflict) arises between their role as a Director and any private or other external (either pecuniary or non-pecuniary) interest they may have.

Any interests should be declared at the commencement of consideration of any item on this agenda and the member concerned abstain from voting or discussion on the item or leave the room for the duration of its consideration.

1. APOLOGIES

At the close of the agenda apologies for leave has been received from Mr Bryan Mogridge and for early departure from Megan McSweeney.

2. CONFIRMATION OF MINUTES

The ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 30 April 2021 to be confirmed as a true and correct record.

3. EXTRAORDINARY BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting at a time when it is open to the public-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting:

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and

(ii) The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4. REGISTER OF MEMBERS INTERESTS

Opportunity for members to update the Register of Members Interest.

Recommendation

That the Register of Members Interest be updated as required.

The Register will also be tabled at the meeting for members to update as required.

(ATTACHMENT 4)

5. PUBLIC FORUM

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 10 minutes per item is allowed, following which there may be questions from Directors.

6. REPORT FROM AMENITIES BOARD AND/OR SPECIFIED AMENITIES

If requested, an opportunity for representatives of the Amenities Board or individual Specified Amenities, to provide the Funding Board with a verbal update on matters relating to and affecting the Amenities Board or the Specified Amenity.

Matt Williams, CEO, Surf Life Saving Northern Region, and Chair of the Amenities Board has requested to address the board.

Note: If necessary, item C3 may also be taken at this part of the meeting.

7. NOTICES OF MOTION

At the close of the agenda no requests for notices of motion had been received.

8. CHAIR'S REPORT

Providing the Chair with the opportunity to update the Funding Board on any issues relating to the business of the Funding Board that she has been involved with since the last meeting.

This is an information item only.

9. MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS REPORTS

Providing Funding Board members with the opportunity to update the Board on projects and issues they have been involved with relating to the business of the Funding Board and provide the Board with a verbal update on recent interactions with the specified amenities since the last meeting.

A register to record member activities will be circulated at the meeting.

10. ADVISORY OFFICER'S REPORT

Providing the Advisory Officer with the opportunity to update the Board on projects and issues he has been involved with relating to the business of the Funding Board not covered elsewhere in the agenda since the last meeting.

This is an information item only.

11. FINANCIAL REPORT - JUNE 2021

Providing the Funding Board with an overview of financial position of the Funding Board as at June 2021, and any other matters of a financial nature.

Recommendation

That the Financial Report for June 2021 be received.

(ATTACHMENT 11)

12. CORRESPONDENCE

Providing the Chair and Advisory Officer with the opportunity to update the Board with details of any inwards and outwards correspondence handled since the last meeting.

Recommendation

That the Correspondence Report be received

(ATTACHMENT 12)

13. ACKNOWLEDGEMENT AND RETIREMENT AND APPOINTMENT OF NEW DIRECTORS

To recognise the retirement of two directors with effect from 30 June; the reappointment of three directors and the appointment of two new directors with effect from 1 July 2021.

(ATTACHMENT 13)

14. APPOINTMENT OF CHAIR AND DEPUTY CHAIR – 2021-2022

Under the provisions of the Auckland Regional Amenities Funding Act the positions of Chair and Deputy Chair are to be appointed on an annual basis with effect from 1 July 2021.

The Chair must be one of the members appointed to the Board by Auckland Council. The Deputy Chair can be appointed from any of the remaining members of the Board.

It is necessary for the Funding Board to appoint a Chair and Deputy Chair for the 2021-2022 year.

(ATTACHMENT 14)

15. EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Leigh Redshaw
Advisory Officer

Section 48, Local Government Official Information and Meetings Act 1987:

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1. SPECIFIED AMENITIES PRESENTATIONS TO THE BOARD – STARDOME

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. Section 7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.

C2. SPECIFIED AMENITIES PRESENTATIONS TO THE BOARD – NZ OPERA

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.

C3. SPECIFIED AMENITIES PRESENTATIONS TO THE BOARD – SLSNR

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.

C4. SPECIFIED AMENITIES PRESENTATIONS TO THE BOARD – DPA

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.

C5. AUCKLAND THEATRE COMPANY – ARCHIVE PROJECT

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.

C6. ADVISORY OFFICER CONTRACT 2021-2022

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

REGISTER OF MEMBERS INTERESTS

Last Reviewed & Updated 30 April 2021

General Disclosure. To be regarded as interested in any transaction with:

Name of Member	Particulars of Interest
Vern Walsh	<ul style="list-style-type: none"> • Director– Meeting and Governance Solutions Ltd – works with Auckland Council • Board Member Real Estate Authority Past Professional Appointments / Memberships • Auckland City Councillor, and Chair of Finance Committee • Director – The Edge • Board member - Auckland Zoo Board • Member - Auckland Zoological Society • Director – MOTAT Board • Ordinary member – Coastguard Northern Region • Friend of the Auckland Festival
Victoria Carter	<ul style="list-style-type: none"> • Director, Waka Kotahi, NZTA • Director Camben Investments Ltd • Director Camben Farms Limited • Director Carter Bloodstock Ltd • Director Davies-Booth Assoc • President Northern Club • Fellow Institute of Directors • Director James Fletcher Management • Director Northern Club Holdings • Director Auckland Eye • Director Ngāti Awa Group Holding Ltd • Ngati Awa Asset Holdings • Ngati Awa The Strand Development GP Ltd • Chartered Fellow of Institute of Directors • Director Ngati Awa Tourism Past Professional Appointments • Director Tax Management NZ • Director CityHop Ltd • Chair Pacific Island Cultural Centre feasibility study • Former Chair Auckland Arts Festival (resigned 2015) • Director Turners Auctions • Director Best Start Educare, formerly Kidicorp Ltd • Director & Acting Chair JUCY Group • Director Aotea Board of Management • Director Auckland Racing Club • Director Kindergarten NZ • President Auckland Kindergarten Assoc • Director Cassino Investments • Director VCB Investments • Councillor Auckland City Council, Past Chair of City Attractions • Director Auckland Philharmonia

	<ul style="list-style-type: none"> • Deputy Chair Tourism Auckland • Deputy Chair Trustee Auckland Energy Consumer Trust • Patron Silo Theatre • Former owner and Director Carter & Partners No 11 High St • Deputy Chair NZ Thoroughbred Racing • Director Asian Racing Federation • Director International Federation of Horse Racing • Patron Auckland Arts Festival
<p>Catherine Harland (Dep Chair)</p>	<ul style="list-style-type: none"> • Co-Chair Sea Change Tai Timu Tai Pari Ministerial Advisory Committee • Chartered Fellow Institute of Directors • Independent Chair - Aircraft Noise Community Consultative Group • Director, McHar Investments Ltd • Director, Interface Partners Ltd • Trustee, One Tree Hill Jubilee Educational Trust • Justice of the Peace • Independent Assessment Board Member for CouncilMARK™ <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • Trustee and Past Chair: Auckland Observatory & Planetarium Trust (Stardome Observatory) • Councillor, Auckland Regional Council • Councillor, Auckland City Council • Former Consultant, Martin Jenkins & Associates Ltd • Director, Watercare Services Ltd
<p>Anita Killeen (Chair)</p>	<p>Current Professional Appointments and Interests</p> <ul style="list-style-type: none"> • Barrister at Quay Chambers specialising in financial crime and fraud, civil and criminal litigation and governance and decision-making. • Chair, Auckland Regional Amenities Funding Board. • Adjudication and Mediation Panel Member, Independent Complaint and Review Authority. • Deputy Chair, Ngai Tai Ki Tamaki Commercial Board. • Director, Domain Name Commission Ltd. • Director of UNICEF New Zealand. • Director of SPCA Auckland. • Chair, The Pro Bono Panel of Prosecutors for the SPCA Auckland. • Trustee of the Ex-Vietnam Service Assn (Neville Wallace Memorial) Children's and Grandchildren's Trust. • Tribunal Member, Engineering New Zealand Disciplinary Tribunal. • Panel Member, Commission for Financial Capability Adjudication Panel. • Adjudicator, Independent Complaints Review Authority. • Mediation Panel Member, Financial Services Complaints Ltd. • Panel Member, New Zealand Law Society Litigation Skills Programme. • Panel Member, New Zealand Law Society Costs Assessor. • International Associate Member, American Bar Association Animal Law Committee. • New Zealand Member, International Association of Prosecutors. • External Moderator and Standards Assessor for the Institute of Professional Legal Studies. • Patron – Auckland Theatre Company. • Patron – Silo Theatre Auckland.

	<ul style="list-style-type: none"> • Deputy Chair NetSafe New Zealand <p>Past Professional Appointments</p> <ul style="list-style-type: none"> • Visiting Justice Northern Prisons. • Tribunal Member, New Zealand Legal Aid Tribunal. • Chair and National President, Fertility New Zealand. • Advisory Board Member of New Zealand Career College Member, Organised and Financial Crime New Zealand (OFCANZ) Policy Action Group. • Member, Chief Legal Advisors' Forum NZ. • Executive Committee member, Auckland District Law Society's Criminal Law Committee. • Executive Committee Member, Auckland Women Lawyers' Association.
<p>Precious Clark</p>	<ul style="list-style-type: none"> • Ngati Whatua o Orakei Trust Board, Director • Ngati Whatua Whai Rawa Ltd, Director • Maurea Consulting Ltd, Director • Auckland Museum Taumata a Iwi, Chair • Chair: Te Tira Kautu <p>Past Professional Appointments</p> <ul style="list-style-type: none"> • Director of Centre for Social Impact • Foundation North, Trustee • Member of the Independent Maori Statutory Board
<p>Lyn Lim</p>	<ul style="list-style-type: none"> • Asia New Zealand Foundation – Trustee • Eva Fong Urology Ltd – Shareholder • FH Holdings Ltd – Director and Shareholder • Hartajaya Investments Ltd – Director and Shareholder • Kaya Investments Ltd – Director and Shareholder • General Capital Ltd – Director • Onesixone Medical Group Ltd – Shareholder • Chartered Member - Institute of Directors • Member: NZ Law Society • Director Restaurant Brands Ltd • Middlemore Foundation • Vice Chair, Women in Business Committee - Inter Pacific Bar Assn <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • AUT – Council Member • Forest Administration Ltd – Director and Shareholder • ASB Community Trust Ltd – Director • Foundation North - Trustee • Foundation North Grants Ltd – Director • Director: Public Trust • Deputy Chair and Director: Centre for Social Impact NZ Ltd • Director: Durham Services Limited • Director - NZ Shareholders Association • Trustee NZ Chinese Youth Trust • Director - FH Shortland Ltd; FM International Ltd • Board member - ANZ Private Bank External Advisory Board • Council member - Auckland District Law Society • member - Auckland District Law Society committees – (various) • executive member - HKNZBA, NZCTA

	<ul style="list-style-type: none"> • Director: Seven Trust Ltd • Member: NZ Asian Leaders • Director: Renaissance Forex Limited • Director: Max Cai Trustee Ltd • FH Nominees Ltd – Director and Shareholder
Megan McSweeney	<ul style="list-style-type: none"> • Director of Business, External, Affairs, Tourism & Sales Auckland War Memorial Museum <p>Former Memberships:</p> <ul style="list-style-type: none"> • TIANZ (Tourism Industry Aotearoa), Board Member • CINZ (Conference’s Incentives New Zealand), Board Member
Bryan Mogridge	<ul style="list-style-type: none"> • Director and Shareholder Clearspan Property Ltd • Director and Shareholder Mogridge and Associates Ltd • Trustee: The Energy Education Trust • Trustee: The Starship Foundation • Chair BUPA ANZ ltd (Australia) • Shareholder Adherium Ltd (ASX listed) • Director and Shareholder Thinxtra Pty Ltd (Australia) • Trustee, Massey University Foundation • Director – Sea Dragon Ltd • Director - Mainfreight
Scott Pearson	<ul style="list-style-type: none"> • Memberships <ul style="list-style-type: none"> ○ Institute of Directors - MInstD ○ Chartered Accountants Australia New Zealand – CA ○ CPA Australia – FCPA ○ Association of Certified Fraud Examiners – CFE • Trustee – Selwyn College • Commissioner – NZ Gambling Commission • Director/Shareholder <ul style="list-style-type: none"> ○ Repromed Auckland Limited, Deputy Chairman and shareholder ○ Mpro Consulting, Director and shareholder
Paula Browning	<ul style="list-style-type: none"> • Chair - WeCreate Incorporated • Chartered Member - Institute of Directors • Former Chair - Northern Regional Advisory Committee, NZ Community Trust

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

ATTACHMENT 11

Memo

22 June 2021

To: Auckland Regional Amenities Funding Board Directors
From: Leigh Redshaw, Advisory Officer

Subject: Financial Report to 22 June 2021

ARAFB - General

1. Copies of the Forecasted Balance Sheet and Profit and Loss account to 30 June 2021 are attached. Due to the impacts of COVID-19 and other economic factors, interest income had dropped significantly compared to previous years. There are no other significant matters arising.
2. The forecasted end of year result is a trading surplus of c\$60,000.
3. Audit New Zealand contacted the board to advise that it will commence the annual audit on 15 November 2021. The Advisory Officer has responded to Audit NZ that it will be necessary to revise this to an earlier date as the board is scheduled to meet to conclude its 2021 business, including approving and adopting the 2021 Annual Report on 23 November 2021. Discussions are continuing.

Specified Amenity Quarterly Reports to 31 March 2021

4. Quarterly reports to 31 March 2021 were received and circulated to board members under separate cover in early May 2021.

Amenities Annual Reports to 30 June 2021

5. All eight Specified Amenities have received letters reminding them of the annual reporting requirements as specified in the Act and the Charities Act 2005 following the amendment that was enacted in 2020. Finalised annual reports and financial statements are due to be completed and submitted to the board no later than 30 September 2021.

Bank Account Signatories

6. With the retirement of two members of the board who have bank account authority with effect from close of business on 30 June 2021, it is necessary for the board to approve new bank account signatories with effect from 1 July 2021.
7. The Board's Delegations Manual set out the requirement for Electronic Banking – the relevant section is set out below:

4.2 Electronic Banking (including internal transfers)

The release strategy for electronic banking is as follows:

This requires three levels:

(a) An Inputter – The Advisory Officer is responsible for transaction input.

(b) Two authorisers – Advisory Officer, the Chairperson or one other Funding Board member for each transaction or batch of transactions. Provision for up to four Funding Board members has been implemented with the bank to cover absences, and urgent requirements.

(c) Transmitter – The Advisory Officer is responsible for this role.

All users will have a unique user ID and password.

8. There are currently four bank signatories: - Chair Anita Killeen, Deputy Chair Catherine Harland, Member Vern Walsh, and Advisory Officer Leigh Redshaw.
9. As Mr Walsh and Ms Harland will be retiring with effect from close of business on 30 June 2021, it is necessary to ensure appropriate arrangements are in place to approve new bank signatories with effect from / about 1 July 2021.
10. It is recommended that the signatories remain as: Chair, Deputy Chair, a Member and the Advisory Officer.

FORECAST STATEMENT OF COMPREHENSIVE REVENUE AND EXPENDITURE
FOR THE YEAR ENDED 30 JUNE 2021

	Forecast 2021	Budget 2021	Actual 2020
Revenue			
Levies Received	14,680,500	14,680,500	15,504,500
Interest	10,290		55,865
Total revenue	14,690,790	14,680,500	15,560,365
Expenditure			
Audit Fees	8,514	9,000	8,397
Grant Expenditure	14,340,500	14,340,500	15,089,500
Legal Fees	24,805	35,000	38,033
Advisory Officer/Admin Services	58,500	58,500	58,500
Consultants	1,854	38,000	96,346
Board Member fees	189,750	189,750	189,750
Other expenses	6,651	10,250	5,841
Total expenditure	14,630,574	14,680,500	15,486,367
Surplus/ (deficit)	60,216	0	73,998
Total comprehensive revenue/(expenditure)	60,216	0	73,998

STATEMENT OF FORECAST FINANCIAL POSITION AS AT 30 JUNE 2021

	Forecast 2021	Actual 2020
Assets		
Current Assets		
Cash and cash equivalents and investments	461,052.66	550,372
Receivables	33,909.08	34,286
Total current assets	494,961.74	584,658
Non-Current Assets		
Computer Equipment	0	0
Total non-current assets		0
Total assets	494,961.74	584,658
Liabilities		
Current Liabilities		
Creditors and other payables	11,362.90	11,275
Total current liabilities	11,362.90	11,275
Total liabilities	11,362.90	11,275
Total equity	483,598.84	573,383

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

ATTACHMENT 12

Memo

22 June 2021

To: Chair and Directors Auckland Regional Amenities Funding Board

From: Leigh Redshaw, Advisory Officer

Subject: Correspondence

Inwards			
15/6/2021	Email	Amenities Board	Confirmation of appointments to ARAFB for 2021-2024
17/6/2021	Email	DPA	Withdrawing application for additional grant funding
18/6/2021	Email	AuditNZ	Advising proposed dates of 2021 audit
Outwards			
30/4/2021	Letter	Auckland Council	Confirming levy for 2021-2022
30/4/2021	Letters	Specified Amenities	Confirming grant allocations for 2021-2022
30/4/2021	Letter	ARHT	Confirming on-going eligibility as a Specified Amenity
25/5/2021	Letter	DPA	Requesting additional information in support of request for grant funding
1/6/2021	Letter	Specified Amenities	Annual Reporting requirements / reminder

Other correspondence has been administrative in nature, i.e. advice notices from the ASB Bank, IRD, invitations to workshops (e.g. Charities), placing adverts with the NZ Herald.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

ATTACHMENT 13

Memo

22 June 2021

To: Auckland Regional Amenities Funding Board Directors

From: Leigh Redshaw, Advisory Officer

Subject: Retirement / Acknowledgement and New Directors

The Auckland Regional Amenities Funding Act requires the appointment of ten directors; six appointed by Auckland Council and four appointed by the Amenities Board.

Recently Auckland Council and the Amenities Board have undertaken a joint board appointment process. The outcome of this has been the appointment of two new directors and the re-appointment of three current serving members to the board.

Two existing board members will retire as of 30 June 2021: Ms Catherine Harland and Mr Vern Walsh.

As Mr Walsh retires part-way through his three-year term, his replacement is appointed for the remainder of his three-year term, i.e. until 30 June 2023.

Members re-appointed are: (AC – Auckland Council; AB – Amenities Board)

- Mr Scott Pearson - 3 years to 30 June 2024 (AC)
- Ms Paula Browning – 3 years to 30 June 2024 (AB)
- Ms Lyn Lim – 2 years to 30 June 2023 (replacing Mr Vern Walsh) (AC)
-

Newly appointed directors are:

- Mr Ross Clow – 3 years to 30 June 2024 (AB)
- TBA (at the date of the agenda, the final appointment has not been confirmed) (AC)

The Funding Board wishes to thank Ms Catherine Harland and Mr Vern Walsh for their outstanding service to the board since their respective appointments. Ms Harland has filled the role of Deputy Chair for the last two years of her seven-year term and Mr Vern Walsh served as Chair for ten years of his 12-year term.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

ATTACHMENT 14

Memo

22 June 2021

To: Auckland Regional Amenities Funding Board Directors
From: Leigh Redshaw, Advisory Officer

Subject: Appointment of Chair and Deputy Chair – 2021-2022

1. The positions of Chair and Deputy Chair of the Funding Board are renewed on an annual basis.
2. Under the provisions of the Auckland Regional Amenities Funding Act, it is necessary for the members of the Funding Board to appoint one of the six Auckland Council appointed members to the position of Chair.
3. Any remaining board member can be appointed as Deputy Chair.
4. Appointments take effective from 1 July each year.
5. Ms Anita Killeen and Ms Catherine Harland were appointed as Chair and Deputy Chair respectively for the 2020-2021 term.
6. A serving chair and deputy chair can stand for re-appointment.