

---

Joint Engagement Plan 2021-2022 between

**Papakura Local Board**

and

Auckland Council's substantive Council-Controlled Organisations:

**Auckland Transport, Auckland Unlimited, Eke Panuku Development Auckland,  
and Watercare**

*This Engagement Plan records the commitment to work together to ensure the best outcomes for Auckland and the communities of Papakura Local Board.*

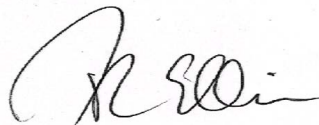
*This document sits alongside the local board work programme and may include some items that also sit within the local board's decision-making and work programme.*

*This document may be subject to change during the year. Changes should be discussed with Local Board Services staff in the first instance and will be formalised in a business report each quarter.*

**Signed by:**



Brent Catchpole  
Chair, Papakura Local Board



Shane Ellison  
Chief Executive, Auckland Transport

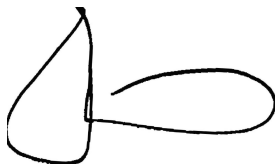
On behalf of Papakura Local Board as  
authorized by resolution PPK/2021/132



Nick Hill  
Chief Executive, Auckland Unlimited



David Rankin  
Chief Executive, Eke Panuku Development  
Auckland



Jon Lamonte  
Chief Executive, Watercare

## Document history

Version	Date	Updated by	Update details
1.0	28 July 2021	Kat Ashmead	Version as adopted at business meeting. Please leave track changes on until the next business report.

## Understanding and giving effect to Tāmaki Makaurau’s shared governance

The governing body and local boards share the decision-making responsibilities for Auckland Council. The governing body focuses on the big picture and region-wide strategic decisions, while local boards represent their local communities, provide local leadership, and make decisions on local issues, activities and facilities.

### CCO Responsibilities

Council-controlled organisations (CCOs) derive their powers from Auckland Council or directly from legislation in the case of Auckland Transport and Watercare. They carry out operational activities in areas important to local communities and businesses and so must work effectively with local boards within their areas.

CCOs will:

- proactively build and maintain good relationships with local boards
- work collaboratively with the Papakura Local Board, other CCOs and council departments to ensure opportunities for good community outcomes are identified and maximised within the local board area
- operate in a manner that acknowledges the statutory role that local boards have in identifying and communicating the interests and preferences of their communities, and the key decision-making roles for local boards that are defined in council’s allocation policy. In particular, local boards’ leadership role in place-making and place-shaping activities
- communicate regularly with the local board on major issues, projects and activities
- assess potential public interest and, where possible, ensure local board members are briefed before an issue is discussed in a public forum (see No Surprises Protocols<sup>1</sup>)
- engage with the local board early and in a way that allows it to influence projects and decisions; particularly those that may impinge on the local board’s governance role, are likely to have a significant and/or visible local impact or require community consultation
- engage with the local board ahead of public consultation and ensure adequate timing for the local board to consider their communities’ views and preferences and provide overall feedback.
- when creating their work programmes, take account of the priorities identified in the local board plan, local board agreement, and any strategies, policies, plans or legislation specific to the local board area
- act early and collaboratively to resolve issues and queries raised by local board members
- be clear about when material is confidential and the reasons for the confidentiality
- identify a single point of contact for each local board, with sufficient authority within the CCO to be an effective liaison with the local board, who will receive and direct queries and provide the CCO’s response to the local board
- support induction activities that enable local board members to engage effectively with CCOs
- report against their local board engagement plans in their quarterly performance reports to the CCO Governance and Monitoring Committee
- commit adequate resources for local board engagement.

---

<sup>1</sup> [Governance Manual for substantive CCOs](#)

## Local board commitments

The Papakura Local Board will:

- proactively build and maintain good relationships with CCO staff
- advise CCOs of issues or projects of significance to the local board in its area
- involve CCOs in the development of the local board plan, so that CCOs can provide relevant advice and assist in the identification of priorities and deliverability assessments
- direct questions about a CCO's activities to either the Local Area Manager or to the CCO's elected member liaison, so queries are tracked, and consistent responses can be given
- advise CCOs if they are planning to speak to the media on a CCO-related matter (see No Surprises Protocols)
- respect commercially sensitive and confidential information
- allow for flexibility in terms of engagement, recognising differing levels of interest and local relevance across the Auckland region with each of the CCOs
- Recognise that CCOs are accountable to the community through the Governing Body. CCOs will endeavour to collaborate with local boards within the mandate and direction given to them by the Governing Body.
- In the event that there is a dispute over the implementation of this plan which cannot be satisfactorily resolved between the local board and the CCO, the local board has the option to provide input at the CCO Oversight Committee, when the CCO's quarterly report is being reviewed.

## Papakura Local Board Plan outcomes

Local board outcome	Local board objective
A community enriched by its diversity, where people feel connected and lead active, healthy lives	Communities are supported to achieve their goals and aspirations
	Papakura's parks, sports and recreation facilities are well used
	Services and facilities meet the community's needs now and into the future
A partnership with Māori that creates a Papakura where Māori identity, culture and aspirations are embraced	Build strong governance-level partnerships between Papakura Local Board and mana whenua
	Celebrate Papakura's Māori identity and culture
	Support Māori aspirations for kaitiakitanga over our natural environment for the benefit of current and future generations
	Support Māori to deliver community and economic benefits to the people of Papakura
A treasured environment and heritage	Champion climate change initiatives
	More people enjoy the environment in and around our harbour and streams
	More people enjoy the environment in and around our local parks
	Papakura has successful programmes to help people reduce, reuse and recycle
	Papakura's history and heritage are highlighted and celebrated

Local board outcome	Local board objective
	The quality of our air and water is improved
A vibrant and prosperous local economy	A well-planned metropolitan centre for Papakura
	Development of social enterprise, entrepreneurship and innovation that leads to gainful employment
	Increased numbers of visitors who contribute to our local economy
	Joined-up thinking and planning for Great South Road and its centres
	Regular local cultural and arts experiences in Papakura
	Thriving business in the local board area as local people buy from local businesses
A well-connected area where it's easy to move around	Our urban roads are safe and free from congestion
	Papakura's cycleways and walkways provide safe, connected, alternative routes
	Public transport is safe, convenient, reliable and affordable

### Strategies, policies, plans or legislation specific to Papakura Local Board area

Strategy, policy, plan or legislation	Notes
Papakura Local Board Plan	
Papakura Local Board Agreement	
Papakura Metropolitan Centre Framework for Action	
Manurewa Takanini Papakura Area Integrated Plan	
Papakura Open Space Network Plan (OSNP)	
Papakura Greenways Plan	
Papakura Play Network Gap Analysis	
Papakura Sports Needs Assessment	
BECA report (not for wider circulation)	
Drury-Opaheke Structure Plan August 2019	
Papakura Heritage Strategy (in development)	
Hingaia Reserve Concept Plan	
Smiths Ave Concept Plan	
Kauri Heart Reserve Concept Plan (previously Airfield Reserve)	
Keri Downs Park and Carisbrook Reserve Concept Plan	
Opaheke Park Concept Plan	

Strategy, policy, plan or legislation	Notes
Drury Sports Park Complex Master Plan	
Prince Edward Sports Park Master Plan	

### CCO single point of contact

Auckland Transport	Auckland Unlimited	Eke Panuku Development Auckland	Watercare
Bruce Thomas Elected Member Relationship Partner	Holly Franklin External Relations Advisor	Hanno Willers Senior Community Affairs Advisor	Brent Evans Manager Local Board and Stakeholder Liaison

### Papakura Local Board

Role	Name
Local Board Chair	Brent Catchpole
Local Board Deputy Chair	Jan Robinson
Local Board Members	Felicity Auva'a, George Hawkins, Keven Mealamu, Sue Smurthwaite

### Papakura Local Board - staff

Role	Name
Local Area Manager	Carol McKenzie-Rex
Senior Advisor	Victoria Hutt
Local Board Advisor	Lee Manaia
Democracy Advisor	Jebel Ali
PA / Office Manager	Jacqueline Pryor
Engagement Advisor	Lucy Stallworthy
Local Communications Advisor	David Kemeys
Strategic Broker	Tracey Hainsworth-Fa'afofo
Lead Financial Advisor	Faith Smith

### Papakura Local Board leads and delegations

Papakura Local Board works in a collaborative consensus way. The board has appointed topic leads which could be used as an initial contact point. They have no mandate for decision making or giving direction. Local Board Services staff advise that any matters for decision-making or direction-giving should come before the full board.

Name and role	Description
---------------	-------------

<p><b>George Hawkins (Lead)</b> Felicity Auva'a (alternate)</p> <p><b>Felicity Auva'a (Lead for events line items)</b></p> <p><b>Felicity Auva'a (Lead for heritage line items)</b></p>	<p><b>Arts, Community and Events</b></p> <ul style="list-style-type: none"> <li>• Arts and Culture line items in Arts, Community and Events Work Programme</li> <li>• Events line items in Arts, Community and Events Work (ACE) Programme</li> <li>• Community Empowerment line items Arts, Community and Events Work Programme</li> <li>• Heritage line items in the Plans and Places Work Programme</li> <li>• Local events permit feedback</li> <li>• Emergency management</li> </ul>
<p><b>Felicity Auva'a (Lead)</b></p> <p>Sue Smurthwaite (alternate)</p>	<p><b>Community Facilities, Renewals, Services and Leases</b></p> <ul style="list-style-type: none"> <li>• Community Facilities work programme line items <ul style="list-style-type: none"> <li>- renewals</li> <li>- development</li> <li>- growth</li> <li>- Locally Driven Initiatives (LDI) Capex</li> </ul> </li> <li>• Community Facilities: Leases Work Programme</li> <li>• Community Places line items in the Arts, Community and Events Work Programme</li> </ul>
<p><b>Sue Smurthwaite (Lead)</b></p> <p>George Hawkins (alternate)</p>	<p><b>Infrastructure and Environmental Services</b></p> <ul style="list-style-type: none"> <li>• Infrastructure and Environmental Services Work Programme.</li> <li>• Waste solutions work programme</li> <li>• Healthy Waters work programme</li> <li>• Climate change</li> </ul>
<p><b>Sue Smurthwaite (Lead)</b></p> <p>George Hawkins (alternate)</p>	<p><b>Libraries and Information Services</b></p> <ul style="list-style-type: none"> <li>• Libraries Work Programme</li> <li>• Library renewal line items in the Community Facilities Renewals Work Programme</li> </ul>
<p><b>Brent Catchpole (Chairperson) (Lead)</b></p> <p>Jan Robinson (Deputy Chair) (alternate)</p>	<p><b>Local Planning and Economic Development</b></p> <ul style="list-style-type: none"> <li>• Town centre development line items in the Plans and Places Work Programme</li> <li>• Local economic development (ATEED) Work Programme</li> <li>• Resource consents feedback</li> <li>• Business Improvement Districts Local Economic Development Initiatives</li> <li>• Manurewa Takanini Papakura Integrated Area Plan</li> </ul>
<p><b>Brent Catchpole (Chairperson) (Lead)</b></p> <p>Jan Robinson (Deputy Chair) and Keven Mealamu (alternates)</p>	<p><b>Māori responsiveness</b></p> <ul style="list-style-type: none"> <li>• Relationships with mana whenua and matāwaka</li> <li>• Māori Input into Local Board Decision Making</li> <li>• Cross council response to Māori</li> </ul>

<b>Jan Robinson (Deputy Chair) (Lead)</b>  Felicity Auva'a, Sue Smurthwaite and Keven Mealamu (alternates)	<b>Parks, Sports and Recreation</b> <ul style="list-style-type: none"> <li>Local Parks Work Programme</li> <li>Sports Parks Work Programme</li> <li>Sport and Recreation Work Programme</li> <li>Leisure Work Programme</li> <li>Community Facilities: parks renewals Work Programme</li> </ul>
	<b>Transport</b> <ul style="list-style-type: none"> <li>Auckland Transport Capital Fund Work Programme</li> <li>Auckland Transport safer communities</li> <li>Auckland Transport Maintenance, Renewals and Networks</li> <li>Traffic Control Consultation feedback</li> <li>Greenways plan</li> </ul>
<b>Brent Catchpole (Chairperson) (Lead)</b>	<b>Landowner consents (including landowner consents for filming)</b>
<b>Brent Catchpole (Chairperson) (Lead)</b>  Jan Robinson (Deputy Chair) (alternate)	<b>Liquor Licences</b>

## Engagement approach with local board

Commitment	
<b>1. Inform</b>	We will keep you informed.
<b>2. Consult</b>	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how your input influenced the decision. We will seek your feedback on drafts and proposals.
<b>3. Involve</b>	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how your input influenced the decision.
<b>4. Collaborate</b>	We will work together with you to formulate solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.
<b>5. Empower</b>	We will implement what you decide.

## Extent of community engagement

Description
-------------



<b>A. Refer to local board plan outcomes and objectives</b>	The local board represents the views of the community, with reference to the local board plan and its outcomes and objectives.
<b>B. Impacted stakeholder consultation</b>	In addition to local board views, the views of impacted stakeholders are sought.
<b>C. Community engagement</b>	The views of the community are sought and brought to the local board ahead of the local board providing its view.

## Auckland Transport Work Programme

Please note that these projects may not all occur within the next financial year

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
LBCF - 1	Yes	4. Collaborate	C. Community Engagement		
LBCF - 2	Yes	4. Collaborate	C. Community Engagement		
LBCF - 3	Yes	4. Collaborate	C. Community Engagement		
LBCF - 4	Yes	4. Collaborate	C. Community Engagement		
Waiata Shores	Yes	2. Consult	B. Impacted stakeholder consultation	Private Sector, Iwi, CF, Manurewa Local Board	Investigation and design
Walters Road improvements	No	3. Involve	C. Community Engagement	Healthy waters (lead)	Stormwater, kerb and channel and footpath
Ride Share trial	No	3. Involve	C. Community Engagement		
Community Transport - Travelwise	No	3. Involve	C. Community Engagement		
Community Transport – Road Safety	No	3. Involve	C. Community Engagement		
Grade Separation planning	No	3. Involve	A. Refer to local board plan outcomes and objectives	NZTA, Kiwirail	
Regional Parking Strategy	No	2. Consult	C. Community Engagement		
Rail Park and Ride	No	2. Consult	C. Community Engagement	Eke Panuku	
Rosehill Intermediate and High School bus trial	No	2. Consult	C. Community Engagement		
Manuroa/Takanini School Intersection	No	1. Inform	C. Community Engagement		
Brylee Ave Safety	No	1. Inform	C. Community Engagement		
Old Wairoa/Cosgrave Intersection	No	1. Inform	C. Community Engagement		Signalisation
Clevedon Road	No	1. Inform	C. Community Engagement		Pedestrian Crossing
Settlement Road safety improvements	No	1. Inform	C. Community Engagement		
Reseals	No	1. Inform	B. Impacted stakeholder consultation		

## Auckland Unlimited Work Programme

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Local Economic Development	<i>Pending</i>	<i>Pending</i>	<i>Pending</i>	Auckland Council	<i>Following the adoption of the Plan on the 28 July 2021, Auckland Unlimited will look to engage with the board on the relevant aspects as soon as feasible. The level of engagement will be dependent on the project itself.</i>
Landowner Approval - Screen production and Major Events	Yes	5. Empower	B. Impacted stakeholder consultation		Auckland Unlimited is required to advise delegated local board members of any screen activity or major events activity taking place on local parks and reserves,

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
					seek feedback from the delegated member, and provide the opportunity to revoke the delegation to approve these events that sits with Community Facilities.
Local Board LDI Work Programme	Yes	4. Collaborate	A. Refer to local board plan outcomes and objectives		To implement the approved work programme and develop the 2022/23 AUL LDI work Programme.
LOA improvement project	No	4. Collaborate	C. Community engagement		Screen Auckland is looking for local boards to participate in a pilot programme which would be designed to introduce a minor category delegation for filming which would allow the routine delegation of approvals for low and medium impact activities to staff.
Major and Business Event Pipeline	No	3. Involve	B. Stakeholder consultation via event organiser	Varied (pendant on event) - New Zealand Major Events, Tourism New Zealand, Eke Panuku, Auckland Transport, Auckland Council	Major and Business events continue to work through the 2021/2022 programme of events with event organisers via Major and National programme, Elemental festival, Regional event fund and Business events fund. Events to note in coming year: Elemental AKL festival July-Aug, Women's Rugby and Cricket World Cup 2022, Men's Softball World Championships. Future major events secured beyond 2022 include The Ocean Race 2023, FIFA Women's World Cup 2023 and World Choir Games 2024. Over 25 Business events and conferences secured for Auckland 2021/2022.
Auckland Unlimited venues (Auckland Live, Zoo, Maritime Museum, Stadiums, Auckland Art Gallery)	No	1. Inform	C. Community engagement		We will keep the board informed, of events, opportunities and changes relevant to your residents.
Auckland Stadium Venue Development Strategy	No	1. Inform	C. Community engagement	Auckland Council	We will ensure Local Boards are kept informed of the process and the outcome.
Diwali Festival	No	1. Inform	B. Impacted stakeholder consultation*		
Lantern Festival	No	1. Inform	B. Impacted stakeholder consultation*		
Pasifika Festival	No	1. Inform	B. Impacted stakeholder consultation*		
Tamaki Herenga Waka Festival	No	1. Inform	B. Impacted stakeholder consultation*		
Elemental AKL Festival	No	1. Inform	B. Impacted stakeholder consultation		2021 Elemental AKL programme has 16 confirmed invested and 18 marketing only region-wide events, held between 14 July and 1 August 2021.
Host City/partner 2023 FIFA Women's World Cup	No	1. Inform*	B. Impacted stakeholder consultation (via event organiser)	New Zealand Major Events (MBIE), Auckland Council, Eke Panuku, Auckland Transport	March - Eden Park Another tier if an event was happening in the local board area – from inform to collaborate
Host city/partner of 2023 The Ocean Race	No	1. Inform	B. Impacted stakeholder consultation		February
Host city/partner of 2024 World Choir Games	No	1. Inform	B. Consultation via event organiser once leverage planning discussions start.	New Zealand Major Events (MBIE), Auckland Council, Eke Panuku, Auckland Transport	Largest global choral festival. Participation event, competition and festival over 11 days. International and local choirs, championship competitive and open competition. Event leverage planning to be confirmed. More information at later date (see attached reading material)

\* Auckland Unlimited are committed to the implementation of this CCO engagement process to ensure Local Boards are communicated to and involved in a timely manner with these programmes of work. Where events are not solely owned and delivered by Auckland Unlimited, but instead managed by an event organiser or local operating model, as a Host City/Partner/supporter of these events, Auckland Unlimited will act as a conduit and facilitator of conversations to enable the local boards to engage directly with the event organisers where opportunity exists. If opportunity for increased engagement does occur – such as leverage opportunities in support of Local Board community outcomes—we will increase the engagement approach in line with the IAP2 spectrum to reflect it at the time.

## Eke Panuku Work Programme / Property portfolio

Please note that these projects may not all occur within the next financial year

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Optimisation opportunities	Yes/No (project dependent)	1-4 (project dependent)	A. Refer to local board plan outcomes and objectives		Staff to collaborate with the local board about optimisation opportunities
Portfolio Review	No	2. Consult	On behalf of Auckland Council, Eke Panuku undertakes the property review process for properties that have been identified as potentially no longer required for a council service use. Consultation with all council departments and CCOs is undertaken as part of this review process. Public consultation is only required if the proposed disposal of a property meets the thresholds outlined in council's Significance and Engagement Policy or if there is a statutory requirement to consult.	The property review process involves consultation with all council departments and CCOs. Eke Panuku also has ongoing relationships with key Crown agencies regarding development opportunities and future land requirements.	
26-32 O'Shannessey Street, Papakura	No	2. Consult	A. Refer to local board plan outcomes and objectives		Potential development opportunity – subject to Council mandate
36 Coles Crescent, Papakura	No	2. Consult	A. Refer to local board plan outcomes and objectives	Auckland Transport, Community Facilities	Potential development opportunity – subject to Council mandate
18-22 Railway Street (Papakura Park n Ride)	No	2. Consult	A. Refer to local board plan outcomes and objectives	Auckland Transport, Kiwirail	
35 Coles Crescent, Papakura	No	2. Consult	A. Refer to local board plan outcomes and objectives	Corporate Property, Auckland Transport, Community Facilities	
72 Wood Street, Papakura	No	1. Inform	A. Refer to local board plan outcomes and objectives	AT	Property is on hold. Panuku is awaiting advice from AT
Managing commercial leases	No	1. Inform	A. Refer to local board plan outcomes and objectives		Change in tenancy, significant changes to the lease

## Watercare Work Programme

Water and wastewater services in Papakura are provided by Veolia under a franchise agreement to Watercare.

Watercare occasionally undertakes more strategic work on water and wastewater services where the local board is kept informed.

The most recent works relate to the reintroduction of the Hays Creek dam water supply and development of the Papakura Treatment Plant in response to the worst drought on record in Auckland. The plant is currently in operation and further upgrades are due to be completed by the end of the year. Works is also underway on Dominion Road to install a pipeline as part of the connections to the main network. A new booster pump station has also been built on Hunua Road near the corner with Boundary Road to increase the supply of water along the Waikato Pipeline to the redoubt reservoirs. A wastewater transmission line from Hingaia Pump Station to Wattle downs crossing three local board areas (Franklin, Papakura and Manurewa) to service growth in the south is currently in planning.

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Hingaia Wastewater Rising Main	Yes	2. Consult	C. Community engagement		The Hingaia rising main (pumped wastewater pipeline) is an important transmission main transferring wastewater from the southern growth areas of Opāheke, Hingaia and Drury south and west. Early planning work is underway and landowner approval may be requested from the local board for geotechnical works in local reserves on the coast. Further information will be provided as the plan is developed.

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Dominion Road pipeline	No	1. Inform	C. Community engagement		Connection of the pipeline from the Papakura Treatment plant into the network to accommodate larger flows as the plant is upgraded. An official opening may be held later in the year to which the local board will be invited.
Drought and Waikato upgrade	No	1. Inform	C. Community engagement		Regular updates will continue to be shared with the Local Board via the Stakeholder communication emails sent to local board members. Information on the water supply situation and response can also be shared at any workshop presentation to the Local Board.
Papakura Water Treatment Plant upgrade	No	1. Inform	C. Community engagement		The Papakura Water Treatment Plant will continue to undergo further upgrades throughout the year with a plan to open a more permanent facility near the end of the year. The local Board will be kept informed of these upgrades and invited to any celebration event.