

Joint Engagement Plan 2021-2022 between

Puketāpapa Local Board

and

Auckland Council's substantive Council-Controlled Organisations:

Auckland Transport, Auckland Unlimited, Eke Panuku Development Auckland, and Watercare

This Engagement Plan records the commitment to work together to ensure the best outcomes for Auckland and the communities of Puketāpapa Local Board.

This document sits alongside the local board work programme and may include some items that also sit within the local board's decision-making and work programme.

This document may be subject to change during the year. Changes should be discussed with Local Board Services staff in the first instance and will be formalised in a business report each quarter.

Signed by:

Julie Fairey

Chair, Puketāpapa Local Board

On behalf of Puketāpapa Local Board as authorised by resolution PKTPP/2021/168

Nick Hill

Chief Executive, Auckland Unlimited

Shane Ellison

Chief Executive, Auckland Transport

David Rankin

Chief Executive, Eke Panuku Development

Auckland

Jon Lamonte

Chief Executive, Watercare

Document history

Version	Date	Updated by	Update details
1.0	19 August 2021	Kat Ashmead	Version as adopted at business meeting. Please leave track changes on until the next business report.

Understanding and giving effect to Tāmaki Makaurau's shared governance

The governing body and local boards share the decision-making responsibilities for Auckland Council. The governing body focuses on the big picture and region-wide strategic decisions, while local boards represent their local communities, provide local leadership, and make decisions on local issues, activities and facilities.

CCO Responsibilities

Council-controlled organisations (CCOs) derive their powers from Auckland Council or directly from legislation in the case of Auckland Transport and Watercare. They carry out operational activities in areas important to local communities and businesses and so must work effectively with local boards within their areas.

CCOs will:

- proactively build and maintain good relationships with local boards
- work collaboratively with the Puketāpapa Local Board, other CCOs and council departments to ensure opportunities for good community outcomes are identified and maximised within the local board area
- operate in a manner that acknowledges the statutory role that local boards have in identifying and communicating the interests and preferences of their communities, and the key decision-making roles for local boards that are defined in council's allocation policy. In particular, local boards' leadership role in place-making and place-shaping activities
- communicate regularly with the local board on major issues, projects and activities
- assess potential public interest and, where possible, ensure local board members are briefed before an issue is discussed in a public forum (see No Surprises Protocols¹)
- engage with the local board early and in a way that allows it to influence projects and decisions; particularly those that may impinge on the local board's governance role, are likely to have a significant and/or visible local impact or require community consultation
- engage with the local board ahead of public consultation and ensure adequate timing for the local board to consider their communities' views and preferences and provide overall feedback.
- when creating their work programmes, take account of the priorities identified in the local board plan, local board agreement, and any strategies, policies, plans or legislation specific to the local board area
- act early and collaboratively to resolve issues and queries raised by local board members
- be clear about when material is confidential and the reasons for the confidentiality
- identify a single point of contact for each local board, with sufficient authority within the CCO to be an effective liaison with the local board, who will receive and direct queries and provide the CCO's response to the local board
- support induction activities that enable local board members to engage effectively with CCOs
- report against their local board engagement plans in their quarterly performance reports to the CCO Governance and Monitoring Committee
- commit adequate resources for local board engagement.

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¹ CCO Statement of Expectations

Local board commitments

The Puketāpapa Local Board will:

- proactively build and maintain good relationships with CCO staff
- advise CCOs of issues or projects of significance to the local board in its area
- involve CCOs in the development of the local board plan, so that CCOs can provide relevant advice and assist in the identification of priorities and deliverability assessments
- direct questions about a CCO's activities to either the Local Area Manager or to the CCO's elected member liaison, so queries are tracked, and consistent responses can be given
- advise CCOs if they are planning to speak to the media on a CCO-related matter (see No Surprises Protocols)
- respect commercially sensitive and confidential information
- allow for flexibility in terms of engagement, recognising differing levels of interest and local relevance across the Auckland region with each of the CCOs
- Recognise that CCOs are accountable to the community through the Governing Body.
 CCOs will endeavour to collaborate with local boards within the mandate and direction given to them by the Governing Body.
- In the event that there is a dispute over the implementation of this plan which cannot be satisfactorily resolved between the local board and the CCO, the local board has the option to provide input at the CCO Oversight Committee, when the CCO's quarterly report is being reviewed.

Puketāpapa Local Board Plan outcomes

Local board outcome	Local board objective		
	Communities that can adapt to extreme weather events, community health challenges and limited resources		
Inclusive	Communities with a sense of belonging and identity, and pride in our diversity		
communities that are healthy,	Improved community understanding of Te Ao Māori		
connected and thriving	Inclusive, interconnected and supportive neighbourhoods		
univing	Our people have the support they need to thrive		
	Places that we live, learn, work and play support us to have healthier, more active lifestyles		
Our environment	Improve the mauri of awa and the Manukau Harbour		
is protected and enhanced for	Our people live more environmentally friendly lifestyle		
present and future generations	We all take care of waterways, parks and public spaces		
Our people	More input by Māori into local decision-making		
speak up and help shape our future	People are willing and able to take part in local decision-making		
	Strong local youth voice and leadership		
Thriving local	Improve local skills so they match local opportunities		
economy with	Our people are able to help their communities and others		

Local board outcome	Local board objective
opportunities to learn, work and	Our people enjoy lifelong learning and training
volunteer	Wide range of local businesses, including social enterprises
Transport	A range of transport options that are less polluting
options that are reliable,	Making getting around safer
accessible and less polluting	More walking, cycling and use of public transport
	A well-used network of facilities and public spaces that are inviting, safe, and promote wellbeing
Well-planned	Incorporate Māori design principles in the area
neighbourhoods and vibrant public spaces	Neighbourhoods are well designed and interconnected with healthy and affordable homes
	Provision of infrastructure that supports more housing and also protects the environment and responds to severe weather events

Strategies, policies, plans or legislation specific to Puketāpapa Local Board area

Strategy, policy, plan or legislation	Notes
Puketāpapa Local Board Plan 2020	https://www.aucklandcouncil.govt.nz/about- auckland-council/how-auckland-council- works/local-boards/all-local-boards/puketapapa- local-board/Documents/puketapapa-local-board- plan-2020-english.pdf
Puketāpapa Greenways Plan review 2017	https://www.aucklandcouncil.govt.nz/about- auckland-council/how-auckland-council- works/local-boards/all-local-boards/puketapapa- local-board/Documents/puketapapa-greenways- review-11-2017.pdf
Puketāpapa becoming a low carbon community: An action plan	https://www.aucklandcouncil.govt.nz/about- auckland-council/how-auckland-council- works/local-boards/all-local-boards/puketapapa- local-board/docslowcarbonplan/puketapapa- becoming-low-carbon-community.pdf
Puketāpapa Open Space Network Plan 2018	https://www.aucklandcouncil.govt.nz/about-auckland-council/how-auckland-council-works/local-boards/all-local-boards/puketapapa-local-board/docspuketapapaconcepts/puketapapa-open-space-network-plan-2018.pdf
Healthy Puketāpapa Action Plan	https://www.aucklandcouncil.govt.nz/about-auckland-council/how-auckland-council-works/local-boards/all-local-boards/puketapapa-local-board/docshealthypuketapapaactionplan/healthy-puketapapa-action-plan.pdf
Urban Ngahere 10 Year Action Plan	

CCO single point of contact

Auckland Transport	Auckland Unlimited	Eke Panuku Development Auckland	Watercare
Lorna Stewart Elected Member Relationship Partner	Holly Franklin External Relations Advisor	Sven Mol Senior Corporate Affairs Advisor	Brent Evans Manager Local Board and Stakeholder Liaison

Puketāpapa Local Board

Role	Name
Local Board Chair	Julie Fairey
Local Board Deputy Chair	Jon Turner
Local Board Members	Bobby Shen, Ella Kumar, Fiona Lai, Harry Doig

Puketāpapa Local Board - staff

Role	Name
Local Area Manager	Nina Siers
Senior Advisor	Mary Hay
Local Board Advisor	Samantha Tan Rodrigo
Democracy Advisor	Selina Powell
PA / Office Manager	Philippa Hillman
Engagement Advisor	Canela Ferrara
Local Communications Advisor	Shriya Bhagwat
Strategic Broker	Kat Teirney
Lead Financial Advisor	Sugenthy Thomson

Puketāpapa Local Board leads and delegations

Please outline here how delegations have been organised within the local board, for example a delegation has been made to x person regarding x topic, this board member has the delegation to make decisions in x circumstances.

Name and role	Description
Landowner consents (excluding landowner consents for filming) Delegate – Chairperson Julie Fairey	be the point of consultation for staff on all applications for landowner consent and, at their discretion, refer any application for landowner consent to the local board for a
Alternate - Member Ella Kumar	 local board decision, and to be the point of consultation for staff on proposed asset renewal works and, at their discretion, refer any proposed asset renewal works to the local board for a local board decision

	 receive staff notifications of areas that may involve reputational, financial, performance or political risk. 				
Landowner consents for filming Delegate - Chairperson Julie Fairey Alternate – Member Ella Kumar	 be the point of consultation with staff on all applications for landowner consent for filming and, at their discretion, refer any applications for landowner consent for filming to the local board for a local board decision receive notifications from staff of areas that may involve reputational, financial, performance or political risk. 				
Events Delegate - Chairperson Julie Fairey Alternate - Member Ella Kumar	The role is to be the nominated member for events and authorise them to receive staff notifications of areas that may involve reputational, financial, performance or political risk.				
Liquor licence applications Delegate - Member Harry Doig Alternate - Member Ella Kumar	The role is to prepare and provide local board views and speak to those local board views at any hearings on applications for liquor licences.				
Resource consents feedback Delegate - Member Harry Doig Alternate - Member Ella Kumar	 provide the local board views on whether a resource consent should proceed as a non-notified, limited notified or fully notified application prepare and provide local board views and speak those local board views at any hearings on notified resource consents. 				

Engagement approach with local board

	Commitment
1. Inform	We will keep you informed.
2. Consult	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how your input influenced the decision. We will seek your feedback on drafts and proposals.
3. Involve	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how your input influenced the decision.
4. Collaborate	We will work together with you to formulate solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.
5. Empower	We will implement what you decide.

Extent of community engagement

	Description
A. Refer to local board plan outcomes and objectives	The local board represents the views of the community, with reference to the local board plan and its outcomes and objectives.
B. Impacted stakeholder consultation	In addition to local board views, the views of impacted stakeholders are sought.
C. Community engagement	The views of the community are sought and brought to the local board ahead of the local board providing its view.



Auckland Transport Work Programme

Please note that these projects may not all occur within the next financial year

Project/event/business area	Local Board decision?	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government	Notes
	Yes/No			projects	
Greenways D (LBTCF)	Yes	5. Empower	C. Community engagement		Part 1 under construction, Part 2 needing funding confirmation.
95 Hillsborough Rd (pedestrian refuge)	Yes	5. Empower	C. Community engagement		Needs to be reconfirmed for delivery
Hillsborough Road Pedestrian signals (near Goodall Street) (LBTCF)	Yes	5. Empower	C. Community engagement		Needs to be reconfirmed for delivery
Hillsborough Road Waikowhai School Crossing (CSF)	Yes	4. Collaborate	C. Community engagement		Funded for delivery in FY21/22
Wesley School Pedestrian Improvements (CSF)	Yes	4. Collaborate	C. Community engagement		Funded for delivery in FY21/22
Mt Albert Rd/Frost Road signalisation	No	3. Involve	C. Community engagement		AT has run workshops with the LB and taken LB feedback into consideration during the design process.
Mt Albert/Hayr/Dornwell signalisation	No	3. Involve	C. Community engagement		AT has run workshops with the LB and taken LB feedback into consideration during the design process.
Mt Eden Rd - Connected Communities	No	3. Involve	C. Community engagement		Consultation to begin in FY 221/22
34 Stoddard Road (by Tory Street) pedestrian improvements	No	2.Consult	C. Community engagement		Currently at draft design stage
Landscape Road/Mt Eden Road intersection	No	2.Consult	C. Community engagement		Investigation is continuing into safety improvements at this intersection. Signalisation may be consulted on as part of the Mt Eden Road Connected Communities work.
Dominion/Balmoral Rd and Dominion/Mount Albert Rd bus interchanges	No	2. Consult	C. Community engagement		Neighbourhood bus interchanges
Maioro Street Dynamic Bus Lane	No	2. Consult	C. Community engagement		Although over the LB boundary, we would like to keep Puketāpapa LB well informed as it will impact their residents.
Mt Roskill Spatial Priority Area	No	2. Consult	C. Community engagement	KO, WK	Projects supporting the Auckland Housing Programme
Hillsborough Rd Bus Layover and driver Exeloo	No	2. Consult	C. Community engagement		Started off as a consultation and ended up as an involve as the local board members assisted with public engagement as a result of the public engagement
53 and 100 Pah Road	No	2. Consult	C. Community engagement		Currently at draft design stage

Project/event/business area	Local Board decision?	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Dominion Road Extension/Richardson Road/Dominion Road intersection (all three zebra crossings)	No	2. Consult	C. Community engagement		Currently at draft design stage
Rogan Street/Arundel Str/Stamford Park Rd roundabout	No	2. Consult	C. Community engagement		Construction target of FY 2021/2022
Hillsborough Rd/Griffen Park Rd/Commodore Drive roundabout	No	2. Consult	C. Community engagement		Installation of new roundabout and pedestrian signals. Delivery FY21/22
Hayr Rd/Warren Av bus stop improvements	No	2. Consult	C. Community engagement		Consulted June 2021 and takes in part of Greenway D project.
Regional strategies and submissions	No	2. Consult	C. Community engagement		
Parking strategy	No	2. Consult	C. Community engagement		Public consultation expected November 2021
Speed limit module	No	2. Consult	C. Community engagement		
May Road Pedestrian Improvements	No	2. Consult	C. Community engagement		Awaiting the completion of the Watercare works before commencement of delivery in FY21/22
Footpath Renewals	No	2. Consult	B. Impacted stakeholder engagement		AT to keep LB informed of work in its area and further conversations may take place if necessary.
Events and Programmes	No	1. Inform	C. Community engagement		
Road Maintenance	No	1. Inform	B. Impacted stakeholder engagement		AT to keep LB informed of road maintenance in its area and further conversations may take place if necessary.

Auckland Unlimited Work Programme

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Landowner Approval - Screen production and Major Events	Yes	5. Empower	B. Impacted stakeholder consultation		Auckland Unlimited is required to advise delegated local board members of any screen activity or major events activity taking place on local parks and reserves, seek feedback from the delegated member, and provide the opportunity to revoke the delegation to approve these events that sits with Community Facilities.
Local Board LDI Work Programme	Yes	3. Involve	B. Impacted stakeholder consultation		To implement the approved work programme and develop the 2022/23 AUL LDI work Programme
Local Economic Development	Pending	Pending	Pending	Auckland Council	Following the adoption of the Plan on the 8th of July, we will look to engage with the board on the relevant aspects as soon as feasible. The level of engagement will be dependent on the project itself.

Project/event/business area	Local Board decision?	board	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
LOA improvement project	Yes/No No	4. Collaborate	C. Community engagement		Screen Auckland is looking for film friendly local boards to participate in a pilot programme which would be designed to introduce a Minor Category delegation for filming which would allow the routine delegation of approvals for low and medium impact activities to Staff.
Host city/partner of 2024 World Choir Games	No	1. Inform*	Consultation via event organiser once leverage planning discussions start.	New Zealand Major Events (MBIE), Auckland Council, Eke Panuku, Auckland Transport	Largest global choral festival. Participation event, competition and festival over 11 days. International and local choirs, championship competitive and open competition. Event leverage planning to be confirmed. More information at later date
Host City/partner 2023 FIFA Women's World Cup	No	1. Inform*	B. Impacted stakeholder consultation (via event organiser)	New Zealand Major Events (MBIE), Auckland Council, Eke Panuku, Auckland Transport	March - Eden Park
Host City/partner of 2023 The Ocean Race	No	1. Inform*	B. Impacted stakeholder consultation (via event organiser)		February
Major and Business Event Pipeline	No	1. Inform	B. Stakeholder consultation via event organiser	Varied (pendant on event) - New Zealand Major Events, Tourism New Zealand, Eke Panuku, Auckland Transport, Auckland Council	Major and Business events continue to work through the 2021/2022 programme of events with event organisers via Major and National programme, Elemental festival, Regional event fund and Business events fund. Events to note in coming year: Elemental AKL festival July-Aug, Women's Rugby and Cricket World Cup 2022, Men's Softball World Championships. Future major events secured beyond 2022 include The Ocean Race 2023, FIFA Women's World Cup 2023 and World Choir Games 2024. Over 25 Business events and conferences secured for Auckland 2021/2022.
Diwali Festival	No	1. Inform	B. Impacted stakeholder consultation*		<u>Diwali Festival</u>
Lantern Festival	No	1. Inform	B. Impacted stakeholder consultation*		Feb/March 2022
Pasifika Festival	No	1. Inform	B. Impacted stakeholder consultation*		https://www.aucklandnz.com/pasifika-festival-2021
Tamaki Herenga Waka Festival	No	1. Inform	B. Impacted stakeholder consultation*		https://www.aucklandnz.com/tamakifest
Te Matini Festival 2022	No	1. Inform	B. Impacted stakeholder consultation*		https://www.tematatini.co.nz/
Auckland Stadium Venue Development Strategy	No	1. Inform	B. Impacted stakeholder consultation*	Auckland Council	We will ensure Local Boards are kept informed of the process and the outcome.
Elemental AKL Festival	No	1. Inform	B. Impacted stakeholder consultation (via event organiser)		2021 Elemental AKL programme has 16 confirmed invested and 18 marketing only region-wide events, held between 14 July and 1 August 2021.
Auckland Unlimited venues (Auckland Live, Zoo, Maritime Museum, Stadiums, Auckland Art Gallery)	No	1. Inform	B. Impacted stakeholder consultation		We will keep the board informed, of events, opportunities and changes relevant to your residents.

* Auckland Unlimited are committed to the implementation of this CCO engagement process to ensure Local Boards are communicated to and involved in a timely manner with these programmes of work. Where events are not solely owned and delivered by Auckland Unlimited, but instead managed by an event organiser or local operating model, as a Host City/Partner/supporter of these events, Auckland Unlimited will act as a conduit and facilitator of conversations to enable the local boards to engage directly with the event organisers where opportunity exists. If opportunity for increased engagement does occur – such as leverage opportunities in support of Local Board community outcomes—we will increase the engagement approach in line with the IAP2 spectrum to reflect it at the time.

Eke Panuku Development Auckland Work Programme / Property portfolio

Please note that these projects may not all occur within the next financial year

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Portfolio Review / Property rationalisation	No	2. Consult	On behalf of Auckland Council, Eke Panuku undertakes the property review process for properties that have been identified as potentially no longer required for a council service use. Consultation with all council departments and CCOs is undertaken as part of this review process. Public consultation is only required if the proposed disposal of a property meets the thresholds outlined in council's Significance and Engagement Policy or if there is a statutory requirement to consult.	The property review process involves consultation with all council departments and CCOs. Eke Panukualso has ongoing relationships with key Crown agencies regarding development opportunities and future land requirements.	
Transform Onehunga (waterfront redevelopment)	No	1. Inform		Auckland Transport (due to transport outcomes and connections between the wharf and Onehunga town centre) Waka Kotahi NZ Transport Agency (due to light rail and East-West Link)	We will keep the Local Board informed on the Onehunga waterfront redevelopment given the proximity of many of their residents to that part of the coast and its significance as a sub-regional recreational asset.

Watercare Work Programme

Watercare has a long relationship with the Puketāpapa Local Board focused on some of our largest infrastructure projects which pass through the local board area.

The most significant of these is the Central Interceptor Wastewater Project for which construction occurs in several local board parks and reserves. The Central Interceptor will result in significant improvements to waterways in the area while also accommodating growth.

Watercare also responds to issues in the network that result in local overflows. This work is often completed in association with Healthy Waters and their "Safe Networks "programme which helps to identify issues including illegal connections that can result in overflows that degrade the health of the environment if unchecked. Watercare will continue to work with the local board when such works are undertaken to promote the issues and the importance of people looking after their drains. Where appropriate, 'local matters' newsletters can also be prepared to engage with the public.

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Huia no.1 Watermain replacement	Yes	2. Consult	C. Community engagement	AT, Land Advisory	Works completed from Richardson Road to Dominion Road. Currently on Bremner and Winstone Road. White Swan works start 12 July near Marshall Liang School. Works still to take place in Mt Roskill maunga, Winstone Road, Scout to Duke. Electrical cable required in John Moore Park - landowner approval will be sought.
Central Interceptor: Keith Hay Park: main construction site	No	4. Collaborate	C. Community engagement	Consult Community Services, Community Facilities	Construction commenced January 2020
Central Interceptor: Keith Hay Park: additional works (CC9 sewer line)	No	4. Collaborate	C. Community engagement	Consult Community Services, Community Facilities	The local board was provided an overview of the works (CC9 sewer line) in February 2021. The works are now proposed to get underway mid-2022. Landowner approval will be required for the proposed works which will be discussed again with the Local Board prior to the application being lodged.

Central Interceptor: Haycock Ave construction site	No	4. Collaborate	C. Community engagement	N/A	Construction started May 2020. Local board is informed, and their feedback sought, on major construction issues affecting local stakeholders. Depending on the stage of the project works the local board engagement will vary between inform, consult and collaborate.
Central Interceptor: Walmsley Park construction site	No	4. Collaborate	C. Community engagement	Consult Community Services, Community Facilities	Construction started April 2020, local board is informed, and their feedback sought, on major construction issues affecting local stakeholders
Central Interceptor: Hoskins Ave network improvement works	No	4. Collaborate	C. Community engagement	Consult Community Services, Community Facilities	Construction start date set for June 2021.
Central Interceptor: Open Space Restoration Plans (OSRP)	No	4. Collaborate	C. Community engagement	Consult Community Services, Community Facilities	Open space restoration plans are part of the landowner approval requirements for the Central Interceptor project on local parks and reserves. OSRPs are a consent requirement and identify the elements of site restoration following construction. The plans are in development from May 2021 and are due for completion in 2022. A local board decision is required to approval the OSRP's.
Central Interceptor: May Road construction site	No	2. Consult	C. Community engagement	N/A	Construction commenced in August 2019. LB is informed, and their feedback sought, on major construction issues affecting local stakeholders
Central Interceptor: PS23 (Frederick St) construction site	No	2. Consult	C. Community engagement	N/A	Construction start date July 2021. local board is informed, and their feedback sought, on major construction issues affecting local stakeholders
Shovel Ready - Waikowhai Pump Station and watermains.	No	2. Consult	C. Community engagement	AT/I&ES	Shovel ready projects are those where funding is available from the government to undertake projects earlier than o to cater for development and enable growth. A new pump station and pipeline will go from the Mt Roskill reservoir, along Dominion Road to Hillsborough Road reservoir and into Waikowhai. As a shovel ready project, some portion of the project will need to commence by December 2021. Will update the local board once the route and works are confirmed and provide more information at the Watercare briefing to the local board 29 July.
Shovel Ready - Wesley bulk supply point upgrade and watermains into Wesley from Owairaka and Mt Roskill Memorial Ave.	No	2. Consult	C. Community engagement	AT	A shovel ready project which includes a pipeline from Memorial Ave to Wesley and from Owairaka along Richardson Road to Wesley to cater for growth (both directions). Some portion of the project will need to get underway by December 2021.
Notification of general maintenance works impacting open space or the road corridor.	No	1. Inform	C. Community engagement	AT	From time-to-time Watercare undertakes planned or unplanned maintenance work. This can occasionally affect local traffic or open space access, normally for a short duration of up to several days. Where the works are likely to extend for more than several days or there is potential for significant disruption, Watercare will advise the Local Board accordingly