

Puketāpapa Local Board Workshop Agenda

Date of Workshop: **Thursday, 12 October 2023**

Time: **9.55am – 12.00 noon**

Venue: **Puketāpapa Local Board, Boardroom, 560 Mt Albert Road, Three Kings or via Microsoft**

Attendees: **Ella Kumar (Chairperson), Fiona Lai (Deputy Chairperson), Roseanne Hay, Mark Pervan, Bobby Shen, Jon Turner**

Apologies: **Vanessa Phillips,**

Staff attending: **Mary Hay (Senior Local Board Advisor) and Selina Powell (Democracy Advisor).**

Reminder: **Mobile phones on silent.**

| Time | Workshop Item | Presenter | | Proposed Outcome(s) |
|----------------------------|-------------------------------------------------|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9.55am -10.00am (5mins) | 1.0 Karakia and declarations of interest | Ella Kumar Chairperson | Whakataka te hau ki te uru. Whakataka te hau ki te tonga. Kia mākinakina ki uta. Kia mātaratara ki tai. Kia hī ake ana te atakura he tio, he huka, he hauhū. tihei mauri ora! | The wind blows from the west. The wind blows from the south. It pierces the land with its wintry nip. And slices the sea with its freezing chill. When the red dawn breaks there is ice, snow and frost. indeed, there is life |

| Time | Workshop Item | Presenter | Purpose | Proposed Outcome(s) |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| 10.00am – 10.45am (45mins) | 2.0Item: Mt Roskill Library <i>Governance: Setting direction/ priorities/budget</i> | Helen Kerrigan Manager Community Place – Library Kat Teirney Community Broker | To discuss how the library will operationalise the reduction in response to the loss of LDI funding from July 2023. | That the local board provides feedback. |
| 10.45am – 11.30am (45mins) | 3.0Item: Fees and Charges/Performance Measures Continuation from last weeks session (05 October 2023). <i>Governance: Input into regional decision making</i> | Mary Hay Senior Local Board Advisor David Rose Lead Financial Advisor (on line) | To continue the session on the review of fees and charges within the area. A report seeking local board feedback will go to the Governing Body on local and regional fees and charges proposal. The local board will have a report on their October business meeting formalising their feedback. | That the local board provides feedback. |
| 11.30am – 12.00noon (30mins) | 4.0Item: Board member time <i>Governance: Information sharing</i> | Ella Kumar Chairperson | To discuss the following: a) Auckland Transport Work Programme presentation that will be presented at their November session with the board. | That the local board provides feedback. |
| End of workshop | 5.0Item: Closing Karakia | Ella Kumar Chairperson | Unuhia, unuhia Unuhia mai te urutapu nui Kia wātea, kia māmā, | <i>Draw on, draw on</i> <i>Draw on the supreme sacredness</i> <i>To clear and to set free</i> |

| | | | | |
|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | te ngākau te tinana, te hinengaro i te ara takatū Koia rā e Rongo e whakairia ake ki runga Kia tina! Haumi e! Hui e! Tāiki e! | <i>the heart, the body and the inner essence</i> <i>In preparation for our pathways</i> <i>Let peace and humility</i> <i>be raised above all</i> <i>Manifest this! Realise this!</i> <i>Bind together! Affirm!</i> |
|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Next workshop: Thursday, 19 October 2023 at 1.00pm.

Ordinary business meeting 19 October 2023 at 10.00am

Memorandum

12 October 2023

To: Puketāpapa Local Board

Subject: Reduction of funded library hours – Mt Roskill Library

From: Helen Kerrigan – Manager Community Place Mt Roskill Library

Contact information: Helen Kerrigan – helen.kerrigan@aucklandcouncil.govt.nz

Purpose

1. To provide information on the implementation of the decision to reduce investment in library operating hours for 2023/2024.

Summary

2. The Puketāpapa Local Board began investing in additional library hours for the Mt Roskill Library in 2016/2017 to sustain the preferred level of service at a time of Asset Base Service (ABS) funding reductions.
3. The investment has secured an additional two operating hours per week, making the service available to customers between 10am and 12pm each Sunday.
4. With additional fiscal pressure surrounding the finalisation of 2023/2024 local board work programme, the local board has chosen not to continue this Locally Driven Initiative (LDI) investment this year.
5. Staff are working to operationalise this decision and expect it to be in place by December 2023, with the full value of the financial benefit being effective immediately following the change to operational hours.
6. Having reviewed the current pattern of visitation through week, staff recommend a slight change to operating hours to optimise availability.

Context

7. In recent years, Puketāpapa Local Board has chosen to “top up” the operating hours of the Mt Roskill Library using its Locally Driven Initiatives (LDI) funding.
8. In July 2023, the local board decided to stop the additional funding for Mt Roskill Library, meaning that two hours of service each week (10am-noon Sunday) will cease. The \$19,400 LDI has been removed from the operational budget of the library service, effective from 1 July 2023.

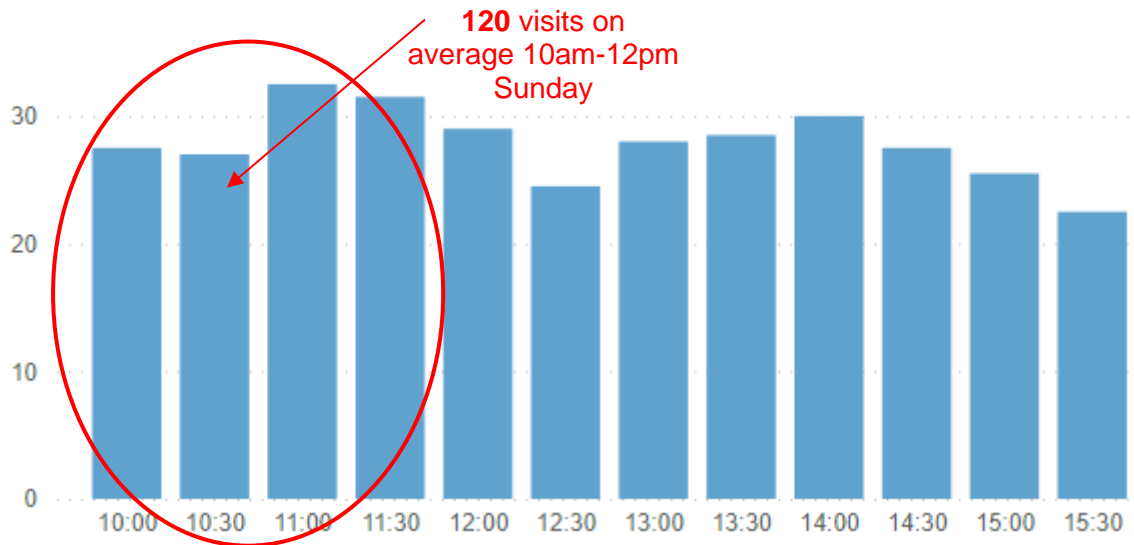
Discussion

9. Figure 1 below indicates the impact to Mt Roskill Library of reducing service by two hours on Sunday. It shows the rolling 12-month average visitation for the LDI funded top-up hours from 10am-12pm.
10. In total, 120 visits per week would be affected by this change. Staff anticipate that while some affected customers would adjust their visitation time and continue to make use of the library, other visitors would not be able to visit the library outside of this time.

11. The reduction in service to operationalise this change could be accomplished by December 2023. Partial costs, approximately one third, would be realised immediately. Staff would work to realise the rest of the savings as quickly as possible.

Figure 1

Mt Roskill - Sunday - Average incoming visits per half-hour



Optimising operating hours

12. Analysis of visitation across the Monday to Friday operating week (Figure 2) shows that between 10am and 12pm on Sunday is busier than the last half hour of operations on any day from Monday to Friday.
13. Analysis of visitation on Thursday (Figure 3) shows that between 6pm and 7pm on Thursday, there are fewer visits than at any other day between Monday and Friday.

Figure 2

Mt Roskill - Days (All) - Average incoming visits per half-h...

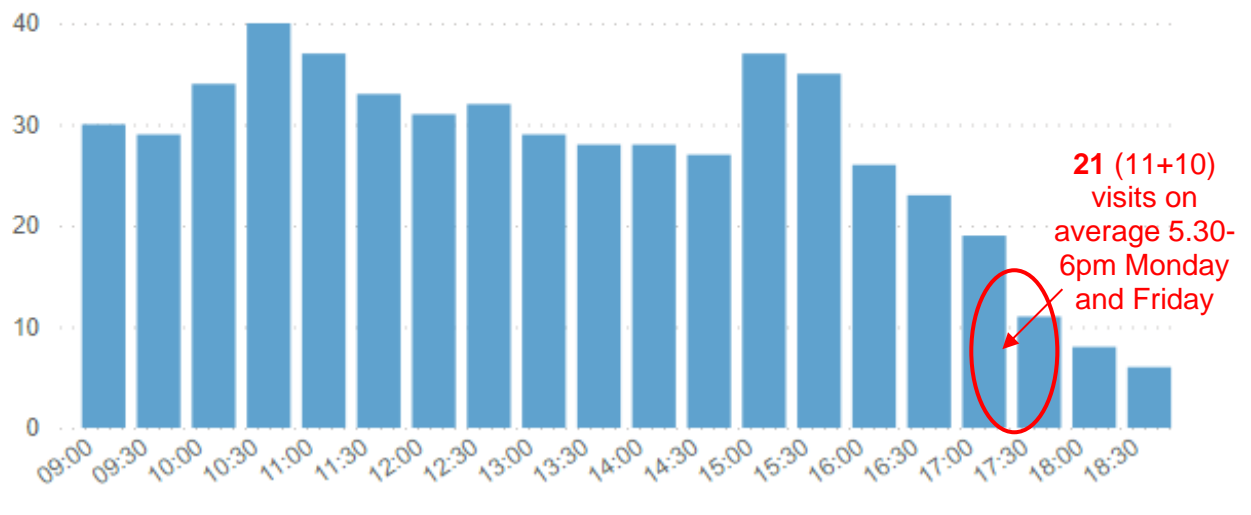
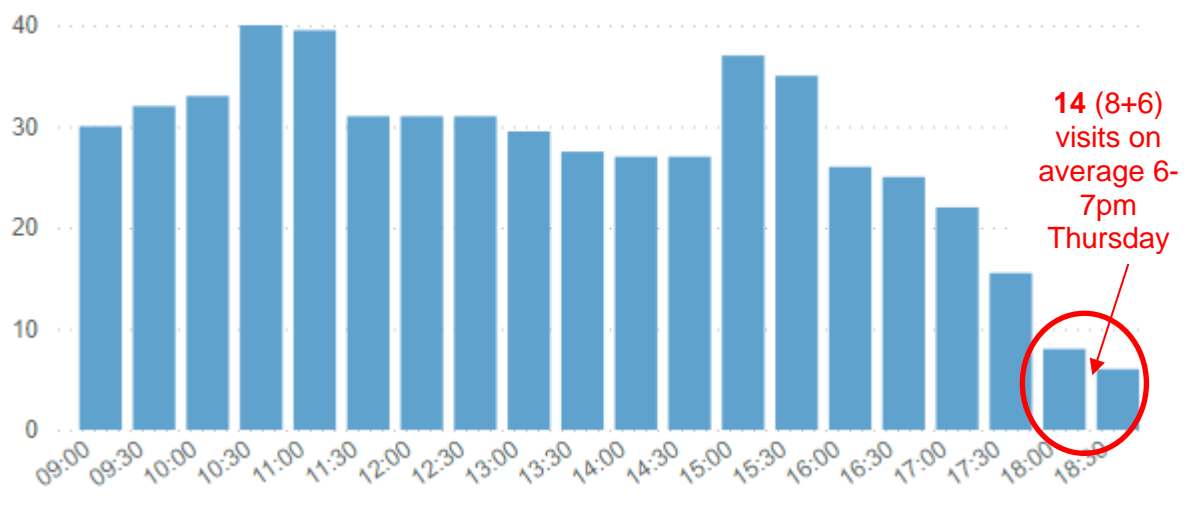


Figure 3

Mt Roskill - Thursday - Average incoming visits per half-h...



14. Staff recommend adjusting the weekly operating hours so that the Sunday hours are retained, and the reduction is applied to the last half hour on Monday and Friday, and the last hour on Thursday. The library will therefore close at 5.30pm on Monday and Friday and 6pm on Thursday.
15. In total, 35 visits per week will be affected by this change - Monday (11 visits), Thursday (14 visits) and Friday (10 visits). Staff expect that customers will adjust their visitation time and continue to make use of the service.
16. Closing earlier on Monday and Friday will not disadvantage the Citizens Advice Bureau (CAB) as that is a daytime service offer. After library hours on Thursdays, CAB are able use their external door to run Legal Clinics.

17. These changes will help to support weekend activity.
18. Partial costs, approximately one third, would be realised immediately with savings fully realised by December 2023.

Next steps

19. Reset operations to be effective and sustainable at new funding level.
20. Communicate the change to customers and community via normal channels, including onsite signage, website and social media.
21. Continue to provide quarterly updates to the local board about the activity and performance of the Mt Roskill Library, including the library function.

Local Board Feedback for tailored measures investigation

Purpose of this feedback form.

To collect local board feedback on local services where local boards would like staff to investigate Tailored service level measures.

Tailored service level measures will form part of local board agreement performance measures, which is required by legislation to show the level of service provided by local boards. Staff will present options and agree with local boards in March 2024.

Scope (staff will assess feedback areas against all the following criteria):

- a) Major services (financially significant/service costs a lot of money), OR has a wide reach (service used by a lot of people) OR extremely high importance in the LBP (e.g. areas of highest needs)
- b) which are funded, or plan to be funded, from local board budgets, within the local board's future work programmes,
- c) In a local activity (local community, environment, governance, planning)
- d) Where the local board is the primary funder of this specified service.

Reminder that not everything in your work programme needs to have an external performance measure.

Please do not include advocacy items, or things which are outside the service delivery of local boards.

Guidance for providing feedback

The LDI spending profile (in the workshop presentation) is based on your 2023/2024 operating work programme and categorised by delivery department, for you to consider as a starting point from a financial significance perspective.

Give feedback on local board plan initiatives which delivers services for the community and are intended to be consistent over the next 3 years.

There may be new services the local board is interested in, as part of the direction setting workshop, to investigate. These can be included for staff investigations as well.

Recommend avoid feedback on measuring advocacy or one-off projects.

| LTP activity | Relevant LBP areas to consider | List the top Local Board Plan initiatives which involves delivery of a service (Max 6 items). These will be the items you would like staff to look at measuring. |
|--------------------------------|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Local Community Services | | |
| | Our People | |
| | Our Community | |
| | Our Environment | |
| | | |
| | | |

| LTP activity | LBP area to consider | List the top Local Board Plan initiatives which involves delivery of a service (Max 4 items). These will be the items you would like staff to look at measuring. |
|--------------------------------|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Local Environmental Management | Our Environment | |
| | | |
| | | |
| | | |



POTENTIAL PERFORMANCE MEASURES NEEDED – 6 in Local Community Services 4 in Local Environmental Management

Our People

| What we want to achieve (Objectives) | What we will deliver in the next 3 years (Key initiatives) |
|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mana whenua and the local board work on areas of mutual interest | Invest in our relationships with the iwi and hapu who have interest in our area |
| Te Ao Māori is understood and reflected in Puketāpapa | <p>Deliver and advocate for a reflection of Te Ao Māori in the landscape, as identified by mana whenua in the Integrated Area Plan and Te Auaunga tohu (marker) project</p> <p>Support events that celebrate Māori identity and culture</p> |
| Cultural diversity is proudly celebrated in Puketāpapa | <p>Support the Welcoming Communities project which supports newcomers to the area</p> <p>Support initiatives that build on the strengths of our multicultural communities</p> <p>Provide programmes that cater for women only spaces</p> |
| People have access to opportunities that improve their wellbeing | <p>Progress the kai, wai and active movement actions from the local board’s health action plan</p> <p>Promote the benefits of diverse play opportunities, active recreation, sport and exercise offered by Sport Auckland</p> <p>Invest in a sport and recreation facilities plan for Puketāpapa that highlights the needs of our growing and diverse community</p> |
| Communities of greatest need are a focus for support | Support communities to connect within their neighbourhoods and communities that they belong to e.g. through Neighbours Day |
| | Support communities to be more prepared for extreme weather events by increasing local neighbourhood connections e.g by supporting community groups that responded to the 2023 floods |

Our Environment

| What we want to achieve (Objectives) | What we will deliver in the next 3 years (Key initiatives) |
|------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Improve the mauri of awa, the harbour, open spaces and ngāhere of Puketāpapa | <p>Support projects that implement the restoration strategies of Te Auaunga, and the Wairaki catchments</p> <p>Support investigation into the naturalisation of the upper reaches of the Whau River</p> <p>Continue to support the Manukau Harbour Forum</p> |



| | |
|---------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Access to indigenous and culturally valued biodiversity is managed to promote enjoyment while protecting vulnerable ecosystems</p> | <p>Continue to work with mana whenua, in their role as kaitiaki, on the implementation Te Auaunga restoration strategy, such as the tohu marker project</p> |
| | <p>Support and advocate for projects in rapidly growing neighbourhoods that increase the resilience of biodiversity in open spaces, awa and ngahere e.g. pest control</p> |
| | <p>Continue to implement actions from the Puketāpapa Ngahere Action Plan 2021, which aligns with the regional Urban Ngahere Strategy</p> |
| <p>People live more environment and climate friendly and healthy lifestyles</p> | <p>Fund and support volunteer groups focused on local environmental restoration and protection carbon reduction and climate action programmes for businesses, households and neighbourhoods</p> |
| | <p>Support community led carbon reduction initiatives, particularly in the areas of food, energy and active transport</p> |
| | <p>Use existing community hubs, such as the library, to increase community understanding of climate change and promote local climate action initiatives.</p> |
| | <p>Support community-led transport initiatives, which promote more active modes of travel such as walking, cycling and public transport e.g. the Roskill bike hub and cycling haven project.</p> |

Our Community

| <p>What we want to achieve (Objectives)</p> | <p>What we will deliver in the next 3 years (Key initiatives)</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Our investment in parks, facilities and programmes is focussed on growing neighbourhoods, with a focus on Wesley, Waikōwhai and Three Kings suburbs</p> | <p>Work with housing developers to ensure good future provision of facilities and open space in developing areas, which have affordable long term operational costs e.g the Three Kings development</p> |
| | <p>Seek external funding opportunities to improve our neighbourhoods</p> |
| | <p>Investigate how the community can access services and create connections through shared spaces.</p> |
| | <p>Investigate current community service and facility provision and, focusing on population growth, understand any gaps in provision.</p> |
| | <p>Support programmes that meet community needs and support leadership in our diverse communities</p> |



| | |
|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Continue to incorporate and promote Māori design principles, as facilities and open spaces are renewed |
| Our investment in parks and facilities is financially sustainable | Investigate our facilities to see if there are opportunities to deliver services better and improve long-term operational costs |
| | Investigate the possibility for future community partnerships, where programmes are delivered from community owned facilities |
| | Develop a shoreline adaptation plan |
| Te Ao Māori is reflected in our parks and facilities | Use Te Reo Māori in signage, and tell stories of the Māori cultural landscape where possible |
| Monte Cecilia Park is a well-used and valued destination and an icon for Puketāpapa | Investigate how to create a park and experience that more people visit and enjoy |
| People help shape decisions and investment in their community | Support communities to express their views in decision-making, e.g. through submissions on transport, climate and alcohol policies |
| | Support key youth partners and initiatives |
| Enable strong local leaders and networks that are resilient and support one another | Support communities and groups to connect and collaborate, increasing capacity across the neighbourhood e.g. through the Puketāpapa Community Network and other key partners |

Our Places

| What we want to achieve (Objectives) | What we will deliver in the next 3 years (Key initiatives) |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The growing neighbourhoods of Roskill, Wesley, Waikōwhai and Three Kings are well planned, built and serviced | Work with urban developers to ensure they are guided by the Integrated Area Plan, Te Auaunga strategies and Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan and the Puketāpapa Urban Ngahere Action Plan 2021. |
| | Work with urban and school developers including larger private developers, Kāinga Ora and the Ministry of Education, to deliver well-functioning redeveloped neighbourhoods with sufficient access to affordable community services, facilities, parks and transport options |
| | Encourage housing developers to increase the visibility of Māori identity in the area |
| | Support community cohesion in rapidly changing neighbourhoods |
| | Prioritise our transport investment to align with Integrated Area Plan, which reflects these growth areas |



| | |
|--------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| Growth and development can respond to severe weather events and enhances the natural environment | Support local projects that increase stormwater resilience to extreme weather events |
| A range of safe and accessible transport options that are easy to find and use | Support initiatives that make public transport more safe and accessible e.g. with bus shelters |
| | Continue to implement the Puketāpapa Greenways paths/cycling plan, where possible and promote its use |
| | Support walking/cycling safety and community bike repair programmes |
| | Support opportunities to provide secure bike parking |
| | Support the installation of more street trees/ landscaping to improve the walking experience, provide shade and rain protection |

Our Economy

| What we want to achieve (Objectives) | What we will deliver in the next 3 years (Key initiatives) |
|--------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| Thriving local businesses that support one another | Invest in a development plan for the coordination and support of local businesses and business groups |
| | Support social enterprises and small business to establish and flourish |
| | Explore options to enhance markets and business events to be more successful and draw people into the area. |
| Businesses that are more environmentally friendly | Work with business groups so they understand the climate crisis and what actions they can take |
| | Work with businesses on waste minimisation and pollution reduction |
| Local skills that match local employment opportunities | Help migrants, refugees and young people access training and support that enables them to find employment or run successful businesses |
| Attract investment to Puketāpapa | Support efforts to make Puketāpapa an attractive place for events, filming etc. which contribute to the local economy |

Mt Roskill Library operating hours

Helen Kerrigan and Kat Teirney

12 October 2023



Background

The Puketāpapa Local Board began investing in additional library hours for the Mt Roskill Library in 2016/2017

The investment has originally secured an additional two operating hours per week, 10am and 12pm each Sunday

In the FY2023-2024 workporgamme (adopted July 2023) the local board decided to stop the additional funding

The \$19,400 LDI has been removed from the operational budget of the library service, effective from 1 July 2023



Analysis of reduction in hours

Sunday – removal of original intent

- 120 visits per week would be affected by this change.
- The customers who visit Sundays tend to be unique and would not adjust their visiting times, as they are often using the Fickling Centre for other activities

Weekdays – reduction to week day operations:

- 10am - 12pm on Sunday is busier than the last half hour of operations on any day from Monday to Friday
- Thursday late night has fewer visits than at any other week day



Recommended approach

Staff recommend:

- Sunday hours are retained
- reduction to the last half hour on Monday and Friday, and the last hour on Thursday
- library will close 5.30pm Monday and Friday and 6pm on Thursday

Impact:

- 35 visits per week will be affected by this change
- Monday (11 visits)
- Thursday (14 visits)
- Friday (10 visits).

