

Puketāpapa Local Board Workshop Agenda

Date of Workshop: **Thursday, 20 April 2023**

Time: **2.00pm – 5.00pm**

Venue: **Puketāpapa Local Board, Boardroom, 560 Mt Albert Road, Three Kings or via Microsoft**

Attendees: **Ella Kumar (Chairperson), Fiona Lai (Deputy Chairperson), Roseanne Hay, Mark Pervan, Bobby Shen, Jon Turner**

Apologies:

Staff attending: **Nina Siers, (Local Board Manager), Mary Hay (Senior Local Board Advisor), Vanessa Phillips (Local Board Advisor), Kat Teirney (Community Broker) and Selina Powell (Democracy Advisor).**

Reminder: **Mobile phones on silent.**

Time	Workshop Item	Presenter	Purpose	Proposed Outcome(s)
2.00pm – 2.05pm (5 mins)	1.0 Karakia and declarations of interest	Ella Kumar Chairperson	<p>He hōnore, he korōria, ki te Atua He maungārongo, ki te whenua</p> <p>He whakāro pai, Ki ngā tangata, katoa</p> <p>Hangaia, e te Atua, he ngākau hou Ki roto, ki tēnā, ki tēnā, o mātou</p> <p>Whakatōngia, tōu wairua tapu Hei āwhina, hei tohutohu, i a mātou</p> <p>Hei ako hoki, I ngā mahi, ki roto, i tēnei whanau</p>	<p><i>Honour and glory to God,</i></p> <p><i>Peace of Earth, Goodwill to all people</i></p> <p><i>Lord develop a new heart, Inside all of us</i></p> <p><i>Instil in us your sacred spirit, Help us, Guide us</i></p> <p><i>In all the things we need to learn within this whanāu</i></p>

Time	Workshop Item	Presenter	Purpose	Proposed Outcome(s)
2.05pm – 2.50pm (45 mins)	<p>2.0 Parks and Community Facilities</p> <p><i>Governance role: setting direction/priorities/budget</i></p>	<p>Jody Morley Manager Area Operations, Parks and Community Facilities</p> <p>Thomas Dixon Principal Parks Advisor, Parks and Community Facilities</p> <p>Rodney Klaassen Work Programme Lead, Parks and Community Facilities</p>	To provide a monthly update from Community Facilities work programme and to explain the current work programme and CAPEX projects.	That the local board provides feedback.
2.50pm – 3.35pm (45 mins)	<p>3.0 LB Annual Planning workshop 3 – Fees and Charges</p> <p><i>Governance role: setting direction/priorities/budget</i></p>	<p>Hao Chen Lead Financial Advisor, Financial Strategy and Planning</p>	To discuss local board feedback on targets and fees and charges.	That the local board provides feedback.
3.35pm – 3.45pm (10 mins)	<p>4.0 Connected Communities update – introduction to Heather Lyall</p> <p><i>Governance role: setting direction/priorities/budget</i></p>	<p>Kat Teirney Community Broker, Connected Communities</p>	To keep the local board informed of updates in the Connected Communities area. Introducing a community delivery partner to the local board.	That the local board are informed of activities happening in the Connected Communities space.
3.45pm – 5.00pm (75 mins)	<p>5.0 Local Board Plan development</p> <p><i>Governance role: setting direction/priorities/budget</i></p> <p>Reason for confidentiality with materials. S 7(2)(f) (i) maintain the effective conduct of public affairs through (i) the free and frank expression of opinions by or to members</p>	<p>Mary Hay Senior Local Board Advisor, Local Board Services</p> <p>Kat Teirney Community Broker, Connected Communities</p>	To proceed with developing the local board plan.	That the local board provides feedback.

	<p>or officers or employees of any local authority, or any persons to whom section s(5) applies, in the course of their duty.</p> <p>S 7 (2) (i) To allow Auckland Council to carry on negotiations without prejudice or disadvantage.</p>			
End of workshop	6.0 Closing Karakia	Ella Kumar Chairperson	<p>Unuhia, unuhia</p> <p>Unuhia mai te urutapu nui</p> <p>Kia wātea, kia māmā,</p> <p>te ngākau te tinana, te hinengaro</p> <p>i te ara takatū</p> <p>Koia rā e Rongo</p> <p>e whakairia ake ki runga</p> <p>Kia tina! Haumi e!</p> <p>Hui e! Tāiki e!</p>	<p><i>Draw on, draw on</i></p> <p><i>Draw on the supreme sacredness</i></p> <p><i>To clear and to set free the heart, the body and the inner essence</i></p> <p><i>In preparation for our pathways</i></p> <p><i>Let peace and humility be raised above all</i></p> <p><i>Manifest this! Realise this!</i></p> <p><i>Bind together! Affirm!</i></p>

Next workshop: Thursday 27 April 2023 at 9.30am.

Next business meeting: additional 11 May 2023
 Ordinary business meeting: 18 May 2023

Puketāpapa Local Board Fees and Charges

2023/2024 Annual Budget

David Rose- Lead Financial Advisor



Fees and charges – 2023/24 Local Board Agreement refresh

Business Area	Proposed
Active Communities	Phase 1 review - this was workshopped November last year. The proposal involves decreases and increases in fees due to standardisation and inflation. Please refer to pages 52 – 55 of the Supporting Information for Consultation Document (and slide 5). Proposing to increase 7.5% for the remaining fees
Venue hire (excludes Active Communities bookable spaces)	Proposing a 7.5% increase
Community, Arts Centres and Bookable Library Spaces	Proposing a 7.5% increase (excluding Library Services)

- Fees and charges will be reviewed after public consultation and adopted as part of the Annual Budget process in June-2023 upon Governing Body approval
- Please refer to attachment for details of local board’s fees and charges
- There were a few errors found in the advertised pricing schedule for Gold, Silver and Bronze gym memberships in the current year. These errors have now been corrected for 2023/24 financial year. The risk and impact is minimal to the local board



Puketapapa Local Board Fees and Charges

Purpose

The purpose of this workshop is to provide a list of proposed local fees and charges for 2023/2024 financial year for the local board.

Proposed Fees and Charges 2023/2024

The tables on the following pages will outline the changes proposed to the current fees and charges from the following areas (where applicable) of Council:

- Active Communities
- Digital & Customer Services – Venue Hire
- Connected Communities – Community, Arts Centres and Bookable Library spaces

Digital & Customer Services – Venue Hire

Digital & Customer Services teams are proposing to increase hire fees by 7.5 percent to manage inflationary pressures.

Principles for the application of the Venue Hire Fee Framework

Revenue targets have been set based on following rates and subsidies (discounts):

- Standard
- Off peak, 20% off standard**
- Regular, 20% off standard (10 or more bookings in a financial year)
- LB Priority, 50% off standard. Criteria for the LB priority subsidy is:
 - Activities are contributing to community outcomes, such as those offered by not-for-profit and community groups.

**Off peak times per table below:

	5:00 AM	5:30 AM	6:00 AM	6:30 AM	7:00 AM	7:30 AM	8:00 AM	8:30 AM	9:00 AM	9:30 AM	10:00 AM	10:30 AM	11:00 AM	11:30 AM	12:00 PM	12:30 PM	1:00 PM	1:30 PM	2:00 PM	2:30 PM	3:00 PM	3:30 PM	4:00 PM	4:30 PM	5:00 PM	5:30 PM	6:00 PM	6:30 PM	7:00 PM	7:30 PM	8:00 PM	8:30 PM	9:00 PM	9:30 PM	10:00 PM	10:30 PM	11:00 PM	11:30 PM	12:00 AM			
Monday																																										
Tuesday	Off-peak												Peak						Off-peak						Peak						Off-peak											
Wednesday	Off-peak												Peak						Off-peak												Peak						Off-peak					
Thursday	Off-peak												Peak						Off-peak												Peak						Off-peak					
Friday	Off-peak												Peak						Off-peak												Peak						Off-peak					
Saturday	Peak																																									
Sunday	Off-peak																																									

Category Name Description	Peak	Off-peak
Venue Hire		
Fickling Convention Centre		
Combined Hillsborough & Waikowhai room	\$128.30	\$103.10
Hillsborough Room	\$103.60	\$82.80
Lynfield Room	\$57.00	\$45.50
Puketepapa Room	\$28.00	\$22.50
Senior Citizens Room	\$57.00	\$45.50
Three Kings Upstairs	\$28.00	\$22.50
Waikowhai Room	\$57.00	\$45.50
Mt Roskill War Memorial Hall		
Anzac Room	\$80.10	\$64.20
Freyberg Room	\$39.50	\$31.80
Three Kings Tennis Pavilion		
Main Room	\$39.50	\$31.80

Connected Communities - Community, Arts Centres and Bookable Library spaces

Connected Communities teams are proposing to increase fees by 7.5 percent to manage inflationary pressures.

The following rates and 50% community discount apply:

Category Name Description	Standard	Peak	Off-peak
Community, Arts Centres and Bookable Library spaces			
(blank)			
Rubbish Bag	\$5.40		
Produce stall 3m x 9m - Regular	\$64.60		
Produce stall 3m x 6m - Regular	\$53.80		
Produce stall 3m x 3m - Regular	\$43.00		
Produce stall 3m x 3m - Casual	\$53.80		
Produce stall 1m x 1m (Community) - Regular	\$5.40		
Produce stall 1m x 1m (Community) - Casual	\$5.40		
Ordinary Stalls 3m x 6m - Regular	\$26.90		
Ordinary Stalls 3m x 6m - Casual	\$37.60		
Ordinary Stalls 3m x 3m - Regular	\$16.10		
Ordinary Stalls 3m x 3m - Casual	\$26.90		
Food Stalls 3m x 3m - Regular	\$16.10		
Food Stalls 3m x 3m - Casual	\$37.60		
Equipment Hire - Tables	\$5.40		
Equipment Hire - Gazebo	\$5.40		
Equipment Hire - Chairs	\$2.20		
Roskill Youth Zone			
Multipurpose space		\$80.10	\$64.20
Wesley Community Centre			
Kotare-Tauhau Room*		\$39.50	\$31.80
Matuku Room		\$11.50	\$9.40
Rakiraki Room*		\$39.50	\$31.80
Tarapunga Room		\$57.00	\$45.50
Timohina Room		\$57.00	\$45.50
Warou Room		\$11.50	\$9.40