

# Puketāpapa Local Board Workshop Agenda

Date of Workshop: **Thursday, 22 June 2023**

Time: **11.00am – 5.00pm**

Venue: **Puketāpapa Local Board, Boardroom, 560 Mt Albert Road, Three Kings or via Microsoft**

Attendees: **Ella Kumar (Chairperson), Fiona Lai (Deputy Chairperson), Roseanne Hay, Mark Pervan, Bobby Shen, Jon Turner**

Apologies: **Mary Hay (Senior Local Board Advisor)**

Staff attending: **Nina Siers, (Local Board Manager), Vanessa Phillips (Local Board Advisor), Kat Teirney (Strategic Broker) and Selina Powell (Democracy Advisor).**

Reminder: **Mobile phones on silent.**

Time	Workshop Item	Presenter	Purpose	Proposed Outcome(s)
11.00am – 11.05am (5 mins)	<b>1.0 Karakia and declarations of interest</b>	<b>Ella Kumar</b> Chairperson	Whakataka te hau ki te uru. Whakataka te hau ki te tonga. Kia mākinakina ki uta. Kia mātaratara ki tai. Kia hī ake ana te atakura he tio, he huka, he hauhū. tihei mauri ora!	The wind blows from the west. The wind blows from the south. It pierces the land with its wintry nip. And slices the sea with its freezing chill. When the red dawn breaks there is ice, snow and frost. indeed, there is life

Time	Workshop Item	Presenter	Purpose	Proposed Outcome(s)
11.05am -12.30noon (85 mins)	<b>2.0Item: Annual Plan – workshop 7 finalise local board work programmes</b> <i>Governance: Setting direction/ priorities/budget</i>	<b>Vanessa Phillips</b> Local Board Advisor, Local Board Services <b>Kat Teirney</b> Community Broker, Connected Communities <b>David Rose</b> Lead Financial Advisor, Financial Strategy and Planning	Finalise local board work programmes prior to approval.	Finalise local board work programmes and balance budgets prior to approval of work programmes at the business meeting 20 July 20203.
12.30-1.00pm (30 mins)	<b>Lunch break</b>			
1.00pm-3.00pm (120 mins)	<b>3.0Item: Annual Plan – workshop 7 finalise local board work programme (cont)</b> <i>Governance: Setting direction/ priorities/budget</i>	<b>Vanessa Phillips</b> Local Board Advisor, Local Board Services <b>Kat Teirney</b> Community Broker, Connected Communities <b>David Rose</b> Lead Financial Advisor, Financial Strategy and Planning	Finalise local board work programmes prior to approval.	Finalise local board work programmes and balance budgets prior to approval of work programmes at the business meeting 20 July 20203.
3.00pm – 3.30pm (30 mins)	<b>4.0Item: Board member advisor wrap up session</b>	<b>Vanessa Phillips</b> Local Board Advisor, Local Board Services	Board only time.	Board only discussion.
Time	Workshop Item	Presenter	Purpose	Proposed Outcome(s)
3.30pm – 4.30pm (60 mins)	<b>5.0Item: Pah Homestead (confidential workshop)</b> Confidentiality reasons: Section 7 sets out other reasons for excluding the public (these reasons may be outweighed by public interest. In summary these reasons relate to LGOIMA			

	<p>S 7(2)(b) (ii). The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>			
4.30pm – 5.00pm (30 mins)	<b>6.0 Item: Local board engagement</b>	<b>Cathy McIntosh</b> Engagement Advisor	To update the local board.	That the local board is updated and provides feedback.
End of workshop	<b>7.0 Closing Karakia</b>	<b>Ella Kumar</b> Chairperson	<p>Unuhia, unuhia  Unuhia mai te urutapu nui  Kia wātea, kia māmā,  te ngākau te tinana, te hinengaro  i te ara takatū  Koia rā e Rongo  e whakairia ake ki runga  Kia tina! Haumi e!  Hui e! Tāiki e!</p>	<p><i>Draw on, draw on</i>  <i>Draw on the supreme sacredness</i>  <i>To clear and to set free the heart, the body and the inner essence</i>  <i>In preparation for our pathways</i>  <i>Let peace and humility be raised above all</i>  <i>Manifest this! Realise this!</i>  <i>Bind together! Affirm!</i></p>

Next workshop: Thursday 29 June 2023 at 9.30am.

Board Recess week: 10 July 2023 – 14 July 2023

Ordinary business meeting 20 July 2023

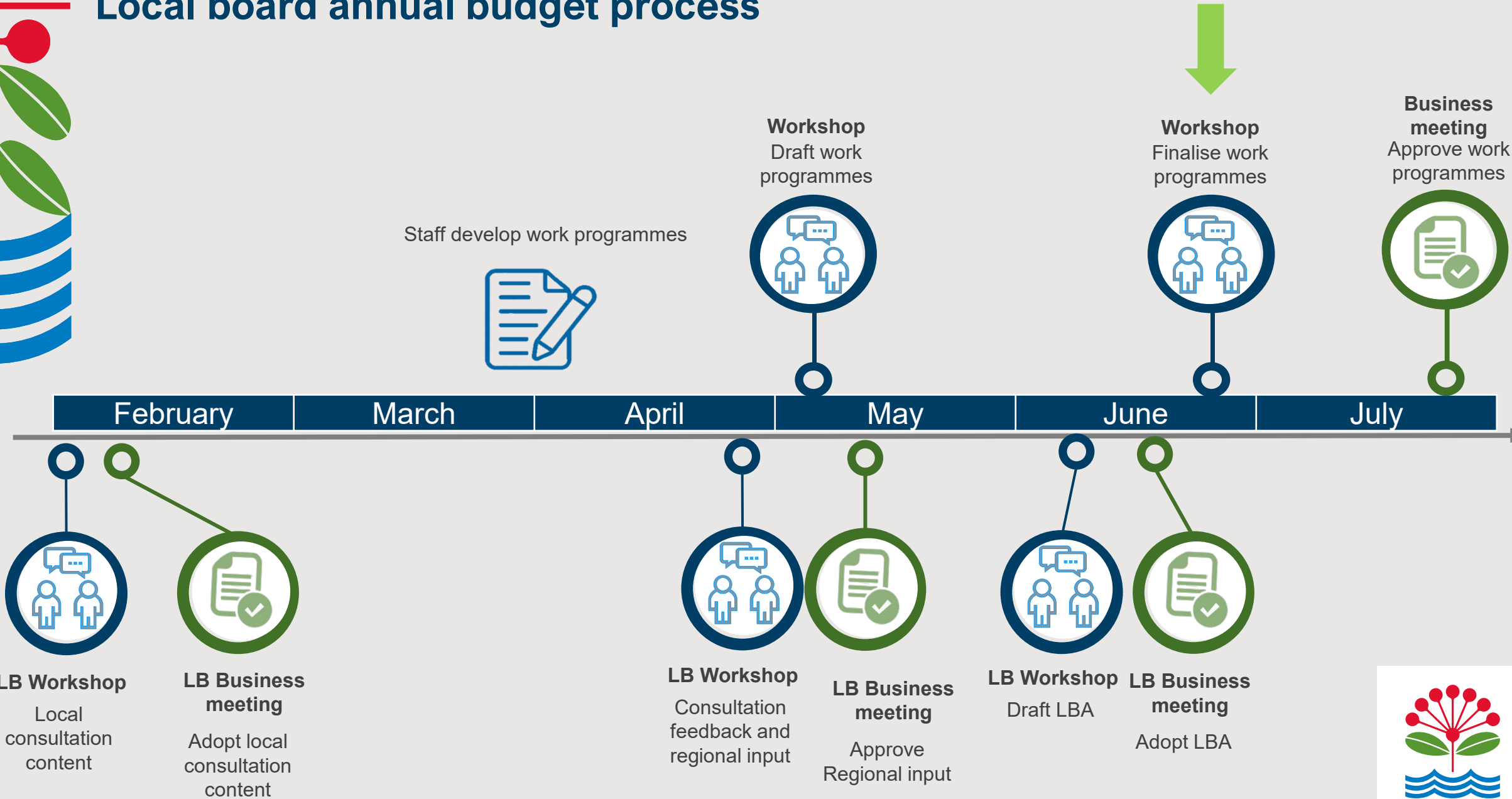
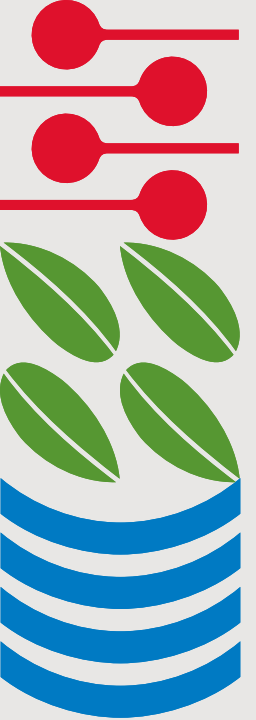
# Local board work programme

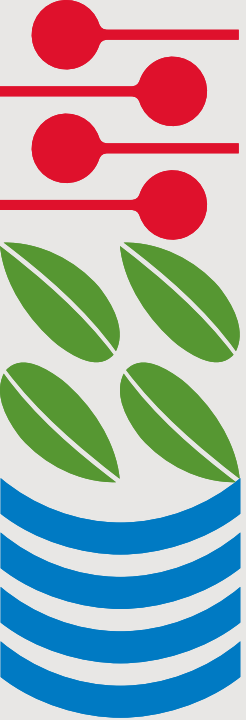
Puketāpapa Local Board

June 2023



# Local board annual budget process





## Purpose of workshop

- To finalise and balance local board work programmes.
- Local board work programmes have been revised in response to the local board's feedback in May workshops.
- Annual Budget decision 8 June - reduction in local board funding of \$4 million (down from \$16million in the consultation document)
- Next: local board work programmes presented in July 2023 business meetings for approval

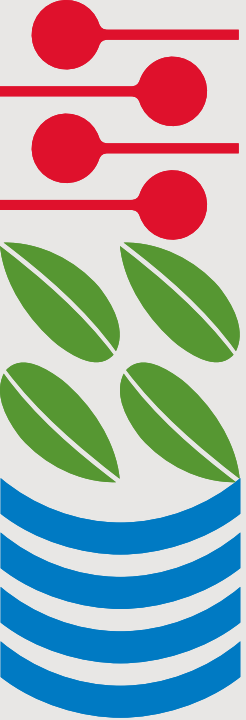


# Annual Budget 2023/2024 decisions

- The Governing Body made decisions on the Annual Budget on 8 June
- This included a reduction in local board funding by \$4 million (down from \$16 million in the consultation document)
- This requires Puketāpapa Local Board to reduce its planned operating spend by \$133,722 (giving the Board \$333,399 more funding than proposed in consultation).







## Additional activities to be added to WPs

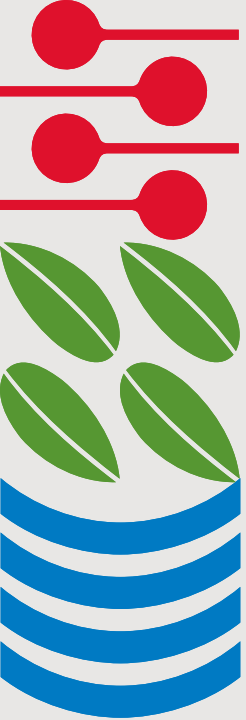
- Customer and Community Services - Local Crime Fund
  - Local Boards have been allocated an amount from the proceeds of the Local Crime Fund via Ministry of Social Development for spend in 2023/2024. This will be allocated using the LDI distribution model. This fund can be allocated to crime prevention through environmental design (CPTED) and/or youth crime prevention initiatives.
  - The allocation for Puketāpapa Local Board is \$33,976
- Auckland Emergency Management - Local board response plans and resilience
  - This will be funded regionally so does not need to be adopted as a work programme
- There will be more information and advice provided on both in Q1 and they will be reported on quarterly.





**Opex**





## Additional opex available

- The budget required for the draft work programmes is less than the budget available
- Available budget to allocate \$333,399

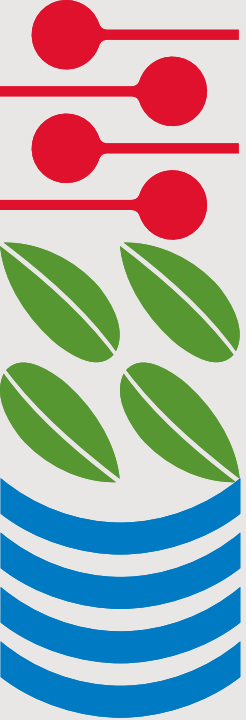




## Recommended changes to work programmes – IES, Healthy Waters

ID	Activity Name	In principle	Workshop 5 direction	Board only discussion	Additional advice
594	Bremner Ave – Mt Roskill Schools Campus Te Auaunga	10,000	-	-	Do not continue
3035	Industrial Pollution Prevention Programme: Mount Roskill (Puketāpapa)	-	-	-	Do not continue
865	Manukau Harbour Forum - Puketāpapa	8,000	8,000	8,000	



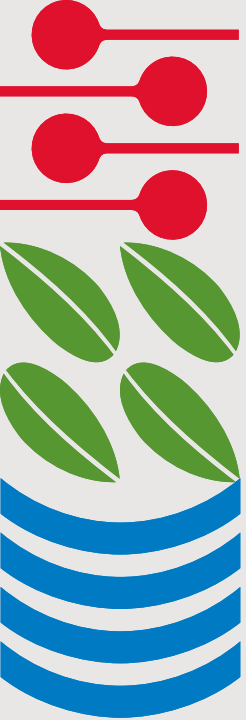


# Recommended changes to work programmes – IES, Natural Environmental Delivery

ID	Activity Name	In principle	Workshop 5 direction	Board only discussion	Additional advice
3511	Manukau Foreshore Herpetofauna Survey	20,000	-	-	Continue with the budget in principle
3036	Oakley Creek pest plant control buffer project	10,000	10,000	10,000	
New Activity	Oakley Creek Ecological Enhancement	20,000 (New Project)			Planting and Pest Plant control Oakley Creek
573	Waikōwhai community pest plant control buffer	20,000	10,000	20,000	Discontinue. NETR funded so will continue to build upon the pest plant work already completed.
New Activity	Snip N Chip SPCA cat desexing and microchipping programme	5000-10,000 New Project			Cat desexing and microchipping programme



# Recommended changes to work programmes – IES, Sustainability Initiatives



ID	Activity Name	In principle	Workshop 5 direction	Board only discussion	Additional advice
603	Climate Action Activator Puketāpapa	45,000	38,250	38,250	Recommend funding in principle
601	EcoNeighbourhoods Puketāpapa	40,000	32,000	32,000 Potentially adding another \$8k	Recommend funding in principle
599	Low Carbon Lifestyles – Puketāpapa	30,000	-	-	Recommend funding in principle (Short journey transport initiative with AT)
New activity	Migrant Climate Environmental Educational programme			Raised	Recommend Low Carbon Lifestyles to facilitate (discussion)



# NO/LOW MOW aka. RE-WILDING



## Background

- Explore a more integrated and sustainable approach to local parks mowing that promotes regenerative practices, while retaining high amenity value.
- Regenerative practices can provide additional benefits such as cost reduction, reversing climate change processes by rebuilding soil organic matter, sustaining pollinators, and restoring degraded soil biodiversity. This results in both carbon drawdown and improved water infiltration, and storage in soils, preventing and reducing stormwater runoff and keeping grass greener for longer during dry spells.
- The intended focus is on appropriate areas within parks where impact to parks services would be minimal, on a case-by-case basis.

**DO YOU SUPPORT NO/LOW MOW?**



## Work programme activities supported at workshop 5

ID	Activity Name	Budget	Advice this workshop 7
13	Migrant conservation programme	\$27,648	Keep
366	Community broker	\$110,000	Keep
368	Manu Aute Kite Day	\$20,000	Keep
369	Youth Foundation leadership development	\$15,000	Amalgamate in new youth activity and increase to \$30k
370	Capacity building – social enterprise	\$15,000	Keep
372	Investigate joining Welcoming Communities	\$5,000	Amalgamate in new migrant climate education activity: slide 14
376	Contestable grants – strategic relationship grants	\$137,500	Keep
379	Movies in parks	\$15,000	Keep – officer advice to raise this to \$16k
383	Anzac services	\$7,000	Keep
384	Community grants	\$181,809	Keep
977	Eco-volunteers (ABS opex)	\$323,533	Keep
2999	Parks planning for growth (ABS opex)	\$0	Keep





## Work programme activities supported at workshop 5

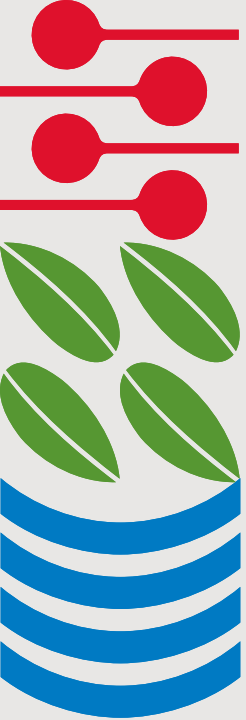
ID	Activity Name	Budget	Advice this workshop 7
3469	Te Kete Rukuruku (carry forward)	\$3000	Keep
3503	Contribution to Cycling Haven	\$10,000	Keep
3847	Roskill Youth Zone (ABS opex)	\$205,636	
3848	Wesley Community Centre (ABS opex)	\$411,272	Keep
3932	Specialist Advisor	\$55,000	Keep
1009	Parks activations	\$15,000	Keep
1343	TWI: Youth Economy (Youth Connections)	\$20,000	Officer advised TWI no longer have the resources to deliver in the Puketāpapa Local Board area. The external Youth Connections funding that was used to support TWI to provide this resource has come to an end



## Changes to consider after nearly full budget restoration

ID	Activity Name	Budget Change +/--\$ at workshop 5	Additional advice
377	Citizenship ceremonies	Budget reduced from \$11,288 to \$0	DIA fully fund standard level of service for citizenship ceremonies. Restoring budget will fund refreshments and additional recognition.
378	Community network coordinator	Budget reduced from \$33,500 to \$28,500	Restoring the \$5,000 budget decrease will fund website maintenance.
380	CultureFest contribution	Budget reduced from \$6,000 to \$0	Restoring the budget will allow the board to fund a group to appear in the regional CultureFest event.
381	Local civic events	Budget reduced from \$4,000 (last year) to \$2,000	Restoring this budget will allow the board to fund events such as soil turning and facility opening in their area.
382	Christmas event	Budget reduced from \$20,000 to \$15,000	WS5 advice noted competition from nearby events affecting attendance at the board's christmas event. Restoration of the event at the board's discretion.





## Changes to consider after nearly full budget restoration- CCS

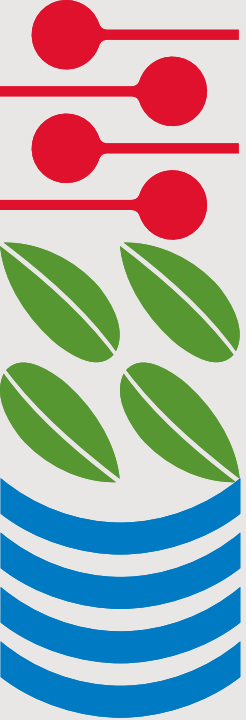
ID	Activity Name	Budget Change +/--\$ at workshop 5	Additional advice
387	Healthy Puketapapa	Budget reduced from \$50,000 to \$40,000	Staff recommend restoring this budget in full.
703	Te Kete Rukuruku	Budget reduced from \$17,000 to \$0	Tranche 2 cannot commence until iwi agree on a process for naming in this local board area.
1020	Eco-volunteers	Budget reduced from \$29,500 to \$26,550	A budget increase is recommended to realise the full benefits of the ecological volunteer programme
1089	Extra hours at Mt Roskill Library	Budget reduced from \$19,400 to \$0	Staff recommend restoring this budget in full.
1248	Volunteer recognition	Budget reduced from \$10,000 to \$5,000	Min = Not to hold an event and instead LB members to recognise local volunteers from the community by providing a certificate during an open public meeting. Rec = Reduced scale of event, with presentation of certificates only. No entertainment and basic refreshment. Max = No change to event



## Changes to consider after nearly full budget restoration- CCS

ID	Activity Name	Budget Change +/--\$ WS5	Additional advice
3504	Improved use of the Fickling Centre	Budget reduced from \$5,000 to \$0	This funding can be discontinued, and the spaces will remain available for use by the community.
3710	Pah Homestead operational grant	Budget reduced from \$423,445 to \$300,000	It is recommended to continue to support at the maximum viable amount. Reductions higher than \$100,000 will have significant impact on customer access to collections and programming. Changes of 25% or less will likely impact programming levels. Changes of more than 25% would likely impact staffing levels in addition to stopping some programmes (reduction of 3 FTE).
2876	Legacy rates grants	Budget reduced from \$2,159 to \$0 (ABS opex)	At the discretion of the local board





## New activities in work programme – C and CS

ID	Activity Name	Budget Change +/--\$	Additional advice
3880	Events staff costs	New activity. Budget reduced from \$32,053 to \$25,225	Recommended value based on proposed delivered events LB work programme. Value to be redistributed to individual work programme lines when confirmed. Full budget restoration recommended.
3902	Youth empowerment staff cost	New activity. Budget \$7,653	Recommended value based on proposed delivered Youth Empowerment initiatives work programme Value to be redistributed to individual work programme lines when confirmed
3750 New	Play provision assessment	New activity \$0	Refresh existing play provision documents to respond to growth in the local bboard area. Note - this is a recommended priority project.



## New activities in work programme- CCS

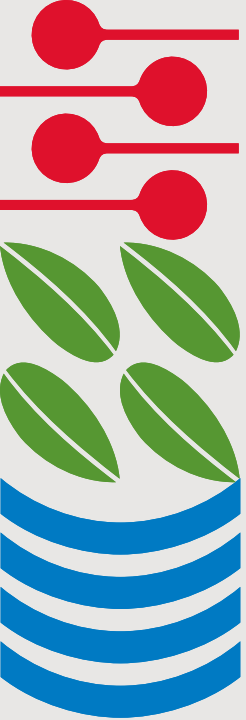
ID	Activity Name	Budget Change +/--\$	Additional advice
New	Youth budget: amalgamation of: 369 leadership \$15,000 and increased funding	\$50,000	
New	Migrant climate education programme	\$20,000	
3750 New	Play provision assessment	New activity \$0	Refresh existing play provision documents to respond to growth in the local board area. Note - this is a recommended priority project.
3831 New	Play Advocacy	New activity \$0	Suggest allocating \$5,000 from restored funding to tailor report to local board area.
New	Sport and Active Recreation Facility Plan	New activity: \$50,000	A plan for sport and active recreation facilities to respond the growth in the local board area





# Capex





# Capex work programme challenges

- Current capex delivery challenges:
  - increased cost and shortages of labour and materials may lead to increased project costs
  - current supply chain issues (i.e. obtaining building materials) may lead to delays in delivery.
- Increased cost and delays will be managed as part of the ongoing management of work programmes i.e. via:
  - additional RAP projects
  - rephasing of projects to accommodate increased budget and shortage of materials.

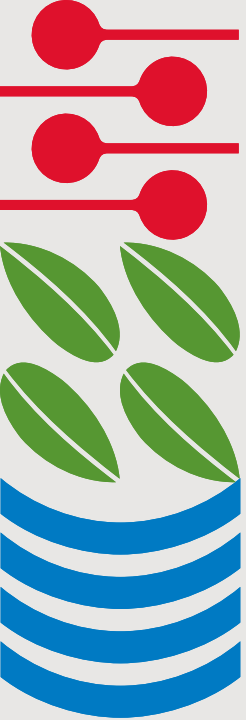




# Proposed capex budget allocation

Work programme Budget Summary	2022/2023	2023/2024	2024/2025
<b>Capex Local Asset Renewals - Budget (ABS)</b>	\$2,479,708	\$4,396,076	\$1,236,051
Local Asset Renewals - Proposed Allocation (ABS)	\$2,479,708	\$4,396,076	\$1,236,051
Advance Delivery (RAP)	\$0		
<b>Capex Local Asset Renewals - Unallocated budget (ABS)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Local Discretionary Initiatives (LDI Capex) - Budget</b>	\$125,000	\$408,588	\$697,577
Local Discretionary Initiatives (LDI Capex) - Proposed Allocation	\$119,144	\$145,000	\$345,411
Advance Delivery (RAP)			
<b>Local Discretionary Initiatives (LDI Capex) - Unallocated budget</b>	<b>\$5,856</b>	<b>\$263,588</b>	<b>\$352,166</b>
Growth projects Allocation	\$50,000	\$700,000	\$200,000
Coastal projects Allocation	\$0	\$0	\$0
Landslide Prevention projects Allocation	\$0	\$0	\$0
Specific Purpose Funding Allocation	\$0	\$0	\$0
External Funding Allocation	\$0	\$0	\$0
One Local Initiative (OLI) project Allocation	\$0	\$0	\$0
Long Term Plan (LTP) Discrete Projects Allocation	\$0	\$0	\$294,000
Kauri Dieback (NETR) Funding Allocation	\$0	\$0	\$0
Related LDI Opex - Proposed Allocation	\$24,000	\$0	\$0





## Changes to capex work programme

ID	Activity Name	Budget Change	Additional advice
40345	Arthur Faulkner Reserve - renew - ex tennis club building	FY24 \$250,000 FY25 \$ 50,000	Budget allocated to FY2024 and FY2025. From the asset assessment report, works to include a comprehensive exterior and interior building renewal and associated external elements (fencing, walkways, signage)
15414	Belfast Reserve - renew - structure and furniture	FY24 \$ 50,000 FY25 \$100,000	Reduce FY2024 budget until the storm damage assessment reports are received.



# LDI Capex – FY2024 to FY2026



ID	Activity Name	2023/2024	2024/2025	2025/2026
20638	Accessibility initiative improvements - Puketāpapa	\$0	\$0	\$10,000
20492	Harold Long Reserve and Fearon Park - Stage 3 development	\$0	\$0	\$127,190
26214	Hillsborough cemetery one - concept plan - design and consent	\$0	\$0	\$27,400
26218	Margaret Griffin Park- concept plan - design and consent	\$0	\$0	\$19,690
26221	Mt Roskill War Memorial Park - concept plan - design and concept	\$0	\$0	\$23,280
26210	Open space drinking fountains and shade sails - action provision priorities - Puketāpapa	\$54,966	\$35,000	\$0
30817	Roskill South Park - investigation and concept design	\$24,486	\$0	\$0
16128	Te Auaunga Awa placemaking - Tohu implementation	\$11,740	\$30,000	\$0
26230	Te Kete Rukuruku - Māori naming of parks and places Puketāpapa -	\$0	\$0	\$30,000
26224	Urban Forest Auckland (Ngahere) Strategy - Planting Plan Puketāpapa	\$27,952	\$20,000	\$0
20723	Waikōwhai Walkways - development of priority walkway routes	\$0	\$60,000	\$107,851
	<b>Allocations</b>	<b>\$119,144.08</b>	<b>\$145,000.00</b>	<b>\$345,411.00</b>
	<b>Budget</b>	<b>\$125,000.00</b>	<b>\$408,587.96</b>	<b>\$697,576.99</b>
	<b>Balances</b>	<b>\$5,855.92</b>	<b>\$263,587.96</b>	<b>\$352,165.99</b>

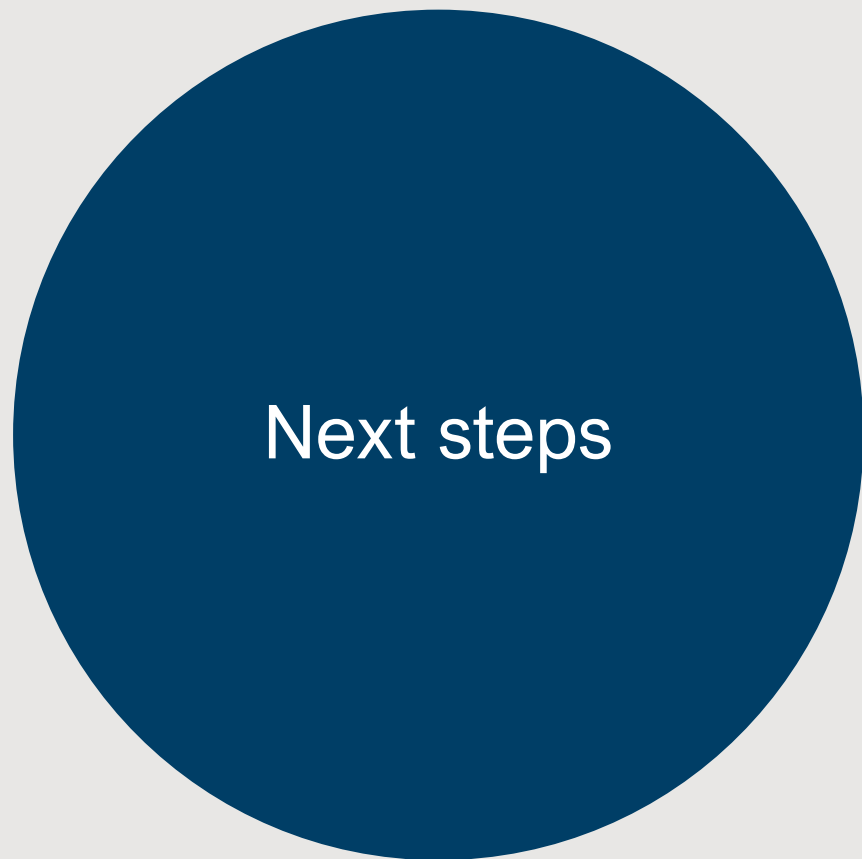
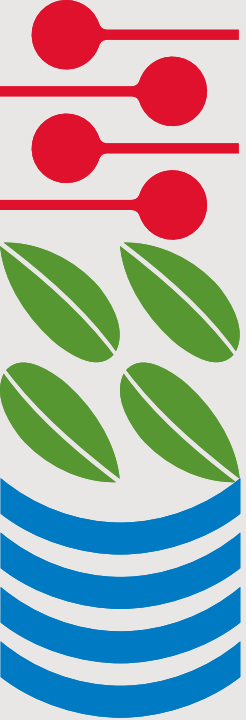




# Regional Work Programme Projects

- Programmes include projects funded via regional budgets:
  - Growth and
  - Landslide Prevention (slips)
- Local boards resolve their feedback when adopting local programmes in July
- Feedback provided verbatim to the Governing Body
- Projects are approved by Governing Body later in July





Next steps

Work programmes approved in  
July business meeting



# Puketāpapa Local Board Plan – Draft SCP Questions FINAL

## Draft Questions

**1. Do you think that the draft Puketāpapa Local Board Plan 2023 reflects the needs and aspirations of you and your community, for the next three years?**

- Yes
- No
- I don't know
- Other

Tell us why:.....

**2. Due to a limited budget, we need to focus on council services and community facilities in those areas of greatest need, or rapid housing growth. What do you think of this approach?**

- I like it
- I don't like it
- I don't know
- Other

Tell us why: .....

**3. Following recent storm events and a changing climate, do you think there is enough focus in the plan around environment and climate?**

- Yes
- No
- I don't know
- Other

Tell us why: .....

**4. Do you have any other feedback on our draft Puketāpapa Local Board Plan?**

.....