

# Puketāpapa Local Board Workshop Agenda

Date of Workshop: **Thursday, 05 October 2023**

Time: **9.30am - 5.00pm**

Venue: **Puketāpapa Local Board, Boardroom, 560 Mt Albert Road, Three Kings or via Microsoft**

Attendees: **Ella Kumar (Chairperson), Fiona Lai (Deputy Chairperson), Roseanne Hay, Mark Pervan, Bobby Shen, Jon Turner**

Apologies: **Vanessa Phillips,**

Staff attending: **Mary Hay (Senior Local Board Advisor) and Selina Powell (Democracy Advisor).**

Reminder: **Mobile phones on silent.**

Time	Workshop Item	Presenter		Proposed Outcome(s)
9.30am – 9.35am (5 mins)	<b>1.0 Karakia and declarations of interest</b>	<b>Ella Kumar</b> Chairperson	Tūtawa mai i runga Tūtawa mai i raro Tūtawa mai i roto Tūtawa mai i waho Kia tau ai Te mauri tū Te mauri ora Ki te katoa Haumi e Tāiki e!	<i>Come forth from above, below, within, and from the environment Vitality and well being, for all Strengthened in unity.</i>

Time	Workshop Item	Presenter	Purpose	Proposed Outcome(s)
9.35am – 12.35am (180mins)	<b>2.0Item: Local Board Planning workshop 2</b> <b>Local Board Work Programme and Local Board Annual consultation direction setting</b> <i>Governance: Setting direction/priorities/budget</i>	<b>Mary Hay</b> Senior Local Board Advisor <b>David Rose</b> Lead Financial Advisor <b>Sibyl Mandow</b> Manager Community Programme Delivery <b>Stephen Johnson</b> Connected Communities Lead and Coach <b>Jody Morley</b> Manger Area Operations – Puketapapa <b>Rodney Klaassen</b> Work Programme Lead <b>Anthea Holmes</b> Senior Event Organiser <b>Thomas Dixon</b> Principal Parks Advisor <b>Michelle Ball</b> Service and Asset Planner <b>Annette Richards</b> Volunteering and Programmes Team Lead <b>Malinda Naidoo</b> Community Lease Specialist <b>Yvann Hapuku-Lambert</b> Sport and Recreation Lead <b>Linda Smith</b> Principal Integration Specialist <b>Taylor Farrell</b> Relationship Advisor for I&ES)	To discuss the 2024/2025 local board work programme priorities and the local consultation content for Annual Budget.	That the local board provides direction to staff to prepare local board work programmes and draft consultation material for Annual Budget/Local Board Agreement
12.35am – 1.05pm (30mins)	<b>Lunch</b>			
1.05pm – 1.30pm (25mins)	<b>3.0Item: Board member time</b>	<b>Ella Kumar</b> Chairperson	Member time	Board only discussion

Time	Workshop Item	Presenter	Purpose	Proposed Outcome(s)
1.30pm – 2.30pm	<b>4.0Item: Service Property Optimisation</b> <ul style="list-style-type: none"> <li>• <i>Governance: Setting direction / priorities/budget</i></li> </ul>	<b>Letitia Edwards</b> Head of Strategic Property Optimisation, Strategic Property Optimisation) <b>Hannah Alleyne</b> Service & Asset Planning Team Leader, Regional Service and Strategy) In attendance <b>David Rose</b> Lead Financial Advisor <b>Mary Binney</b> Lead Advisor – Increased Decision Making	To give local boards detailed explanation of the different types of service property optimisation that are available, the opportunities associated with this and the process involved.	Local boards will have a robust understanding of this key financial lever to support their increased decision-making and improve their assets and services.
2.30pm – 3.00pm	<b>5.0Item: Molley Green – land transfers</b>	<b>Thomas Parsons</b> Intermediate Healthy Waters Specialist, Healthy Waters <b>Shaun McAuley</b> Commercial Partnerships Teams Manager <b>Jody Morley</b> Area Operations Manager, Parks and Community Facilities <b>Thomas Dixon</b> Principal Parks Advisor, Parks and Community Facilities <b>Anna Jennings</b> Auckland Transport		
3.00pm – 3.30pm	<b>6.0Item: Local Board Plan</b>	<b>Mary Hay</b> Senior Local Board Advisor <b>David Rose</b> Lead Financial Advisor		

Time	Workshop Item	Presenter	Purpose	Proposed Outcome(s)
3.30pm – 4.30pm	<b>7.0Item: Puketāpapa Volunteer Awards</b>	<b>Steph Abad</b> Event Organiser (Civic Events)	To discuss with the local board the Volunteer Awards event details: <ul style="list-style-type: none"> <li>• nomination process,</li> <li>• categories for nominations</li> <li>• will there be a judging panel, if so, who would be involved, when, dates, events overview/structure, prizes, catering, decorations, entertainment etc, roles + responsibilities – MC, invite, list etc.</li> </ul>	To receive board feedback.
4.30pm – 5.00pm	<b>8.0Item: Board time</b>	<b>Ella Kumar</b> Chairperson	Member time	Board only discussion
End of workshop	<b>9.0Closing Karakia</b>	<b>Ella Kumar</b> Chairperson	Unuhia, unuhia  Unuhia mai te urutapu nui  Kia wātea, kia māmā,  te ngākau te tinana, te hinengaro  i te ara takatū  Koia rā e Rongo  e whakairia ake ki runga  Kia tina! Haumi e!  Hui e! Tāiki e!	<i>Draw on, draw on</i>  <i>Draw on the supreme sacredness</i>  <i>To clear and to set free the heart, the body and the inner essence</i>  <i>In preparation for our pathways</i>  <i>Let peace and humility be raised above all</i>  <i>Manifest this! Realise this!</i>  <i>Bind together! Affirm!</i>

- Next workshop: Thursday, 12 October 2023 at 9.30am

Ordinary business meeting 19 October 2023 at 10.00am

# **Puketāpapa LBAP 2 – WP Direction setting / Fees and charges / Performance measures**

5 October 2023

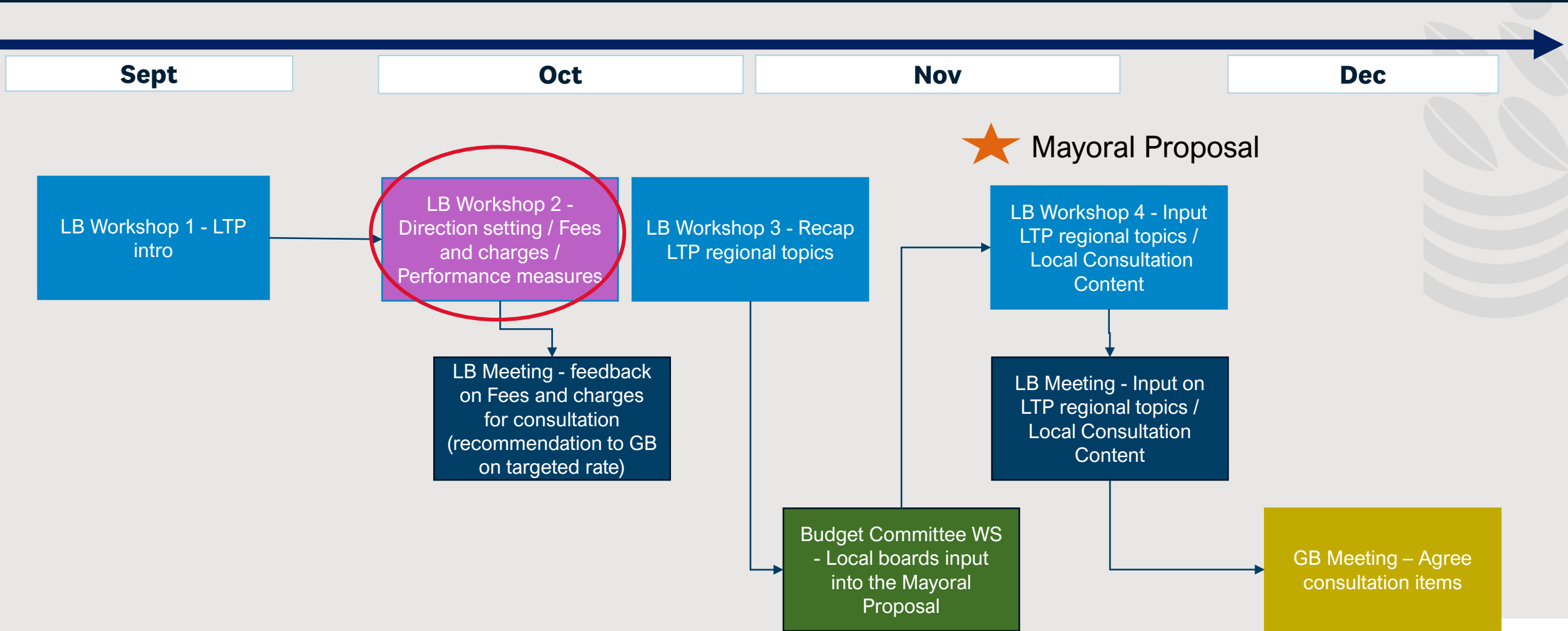


## Purpose

- Seek local board feedback on priorities for work programme development
- Seek direction on advice you need to make decisions about facilities or services
- Discuss performance measures and local fees and changes



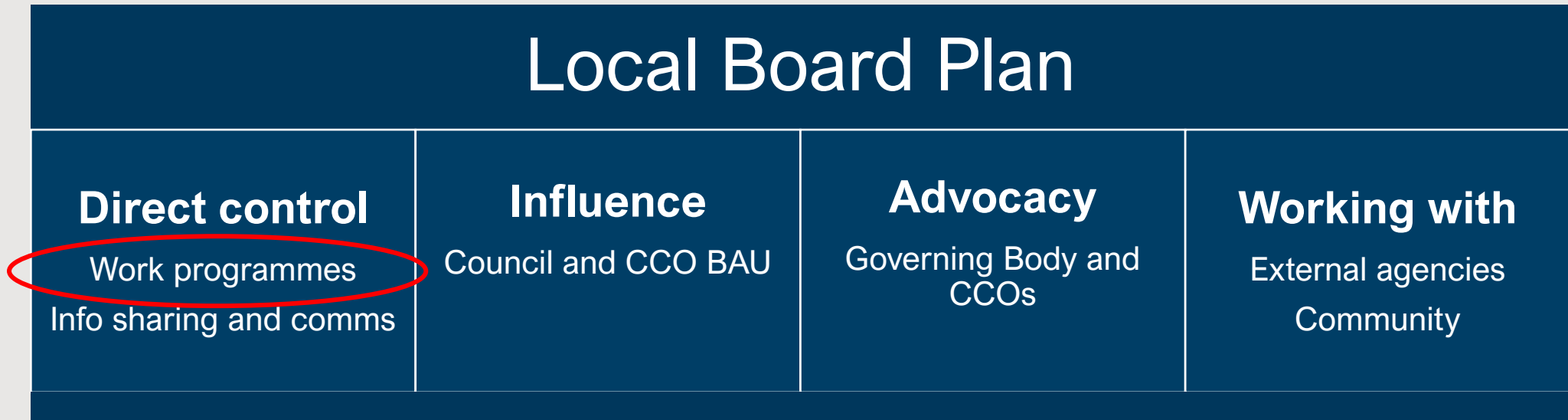
# Timeline (until Dec)







# Achieving LBP objectives occurs through a variety of mechanisms



← More control (scope, scale and impact?)

→ Less control (scope, scale and impact?)



# Long-term plan (LTP) direction and decision making

- The local board work programmes will be developed **at the same time** as Long-term plan (LTP) is being developed.
- There maybe some direction in the development of the LTP that will have an affect on local board work programmes. It is too early to know what this is.
- Today's session is about your **FY25 WP related to your local board plans** (contingent on the upcoming direction from the LTP)



# WP Direction setting



# Local board direction

## Background

- 2023/2024 work programmes set the baseline – there may be a lot of business-as-usual activities
- Funding for new activities will have to come from stopping currently funded activities
- We need direction as early as possible so that quality advice can be developed



## One-year work programme

- First of three years delivering on the Local Board Plan – need to **prioritise what to do in this first year.**
- Usually in the first year of the LTP, a three-year work programme is prepared for approval
- The 2024/2025 opex work programme will only be for one year due to timing of decisions on **equity of funding** causing uncertainty of local board budgets in year 2 and 3 of the LTP



## Ngā Tāngata / **Our people**

### **Key shifts in LBP**

- New emphasis on communities of greatest need, particularly in neighbourhoods affected by significant urban growth and flood recovery
- Greater emphasis on Maori, through Maori outcomes section - but outcomes relating to mana whenua largely involve implementing strategies and plans that were developed by previous board.
- Greater emphasis on play and recreation
- Continues strong emphasis on the cultural diversity of the rohe.



# Ngā Tāngata / Our people

Objective	LBWP alignment / Key shifts
Mana whenua and the local board work on areas of mutual interest <ul style="list-style-type: none"> <li>relationships with iwi and hapu</li> </ul>	BAU, implementing existing strategies
Te Ao Māori is understood and reflected in Puketāpapa <ul style="list-style-type: none"> <li>As per IAP and events</li> </ul>	BAU
Cultural diversity is proudly celebrated in Puketāpapa <ul style="list-style-type: none"> <li>Support newcomers, multicultural communities, women only spaces</li> </ul>	BAU And women only services
People have access to opportunities that improve their wellbeing <ul style="list-style-type: none"> <li>HPAP, play, sport &amp; rec plan</li> </ul>	BAU – HPAP New play emphasis
Communities of greatest need are a focus for support <ul style="list-style-type: none"> <li>Neighborhood connections, communities prepared for extreme weather</li> </ul>	This is a shift to focus on recovery

➤ What are your priority areas for FY25WP & anything you do not want to progress?



# Tō Tātou Hāpori / **Our Community**

## **Key shifts in LBP**

- Increased focus on growth areas (Roskill, Wesley, Waikōwhai and Three Kings suburbs).
- new objective on investment in parks and facilities being financially sustainable
- Slight shift in non asset-based services and community delivery of services. Increased focus on Monte Cecilia park.
- increased focus on growing strong local leaders and networks that are resilient and support one another.





# Tō Tātou Hāpori / Our Community (1 of 2)

Objective	LBWP alignment / Key shifts
<p>Our investment in parks, facilities and programmes is focussed on growing neighbourhoods, with a focus on Wesley, Waikōwhai and Three Kings suburbs</p> <ul style="list-style-type: none"> <li>Working other entities, seek external funding, investigate community facility and service provision, support community leadership, Maori design</li> </ul>	<p>This is a <b>key shift</b></p> <ul style="list-style-type: none"> <li>Progress Integrated Area Plan</li> <li>Review shared spaces work</li> <li>Ongoing work with Kāinga Ora</li> <li>Review of Community Facilities Network Plan (IDM)</li> <li>CF asset-based solutions</li> <li>Sport and Rec Facility Plan (and resulting activities)</li> <li>Service needs assessment for Puketāpapa community services</li> </ul>
<p>Our investment in parks and facilities is financially sustainable</p> <ul style="list-style-type: none"> <li>investigate providing services differently, investigate community provision, develop shoreline adaptation plan</li> </ul>	<p>This is a <b>key shift</b></p> <ul style="list-style-type: none"> <li>Consideration of optimisation of assets - on renewal</li> <li>Shoreline adaptation plan</li> </ul>



## Tō Tātou Hāpori / Our Community (2 of 2)

Objective	LBWP alignment / Key shifts
<p>Monte Cecilia Park is a well-used and valued destination and an icon for Puketāpapa</p> <ul style="list-style-type: none"> <li>investigate how to create a park and experience that more people visit and enjoy</li> </ul>	<p>This is an increase in focus <i>Funding is currently in LTP for Whare</i></p> <ul style="list-style-type: none"> <li>Activation opportunities?</li> <li>Investigate how to create a park and experience that more people visit and enjoy</li> </ul>
<p>People help shape decisions and investment in their community</p> <ul style="list-style-type: none"> <li>Support communities to express their views in decision-making, support key youth partners and initiatives</li> </ul>	<p>BAU More youth work?</p>
<p>Enable strong local leaders and networks that are resilient and support one another</p> <ul style="list-style-type: none"> <li>Support communities and groups to connect and collaborate, increasing capacity across the neighbourhood</li> </ul>	<p>BAU, but a recovery focus</p> <ul style="list-style-type: none"> <li>Strategic Relationship Grants</li> </ul>

➤ What are your priority areas for FY25WP & anything you do not want to progress?



## Te Taiao / **Our Environment**

### **Key shifts in LBP**

- Increased focus on climate change response.
- Similar commitment to mana whenua aspirations, esp in the area of water and urban intensification (eg mitigating adverse environmental effects of housing growth).
- Increased focus on Wairaki catchment
- Ongoing commitment to Te Auaunga



## Te Taiao / Our Environment (2 of 2)

Objective	LBWP alignment / Key shifts
<p>Improve the mauri of awa, the harbour, open spaces and ngāhere of Puketāpapa</p> <ul style="list-style-type: none"> <li>• Te Auaunga and Wairaki strategies, support Whau R and Manukau HF</li> </ul>	<p>BAU plus Wairaki catchment</p>
<p>Access to indigenous and culturally valued biodiversity is managed to promote enjoyment while protecting vulnerable ecosystems</p> <ul style="list-style-type: none"> <li>• Work with mana whenua on Te Auaunga implementation, Support biodiversity in o/s, awa, ngāhere</li> </ul>	<p>BAU</p> <ul style="list-style-type: none"> <li>• Effect of floods on access to nature</li> <li>• Open space acquisition policy refresh/ Making Space for Water/Healthy Waters work – may provide new opportunities/different ways of thinking</li> <li>• Community volunteer work</li> </ul>



## Te Taiao / Our Environment (2 of 2)

Objective	LBWP alignment / Key shifts
<p>People live more environment and climate friendly and healthy lifestyles</p> <ul style="list-style-type: none"><li>• Volunteering, low carbon, hubs, active transport</li></ul>	<p>BAU and investigation into the use of existing community hubs, such as the library, for climate change awareness work</p> <ul style="list-style-type: none"><li>• More climate change investment e.g. community volunteers</li></ul>

- What are your priority areas for FY25WP & anything you do not want to progress?



## Ngā Wāhi / **Our Places**

### **Key shifts in LBP**

- The growing neighbourhoods of Roskill, Wesley, Waikōwhai and Three Kings are the focus areas of the whole plan (refer Integrated Area Plan)
  - New focus areas:
    - Leveraging good outcomes through other agencies
    - Catering for extreme weather events in growth areas
- Similar transport focus



# Ngā Wāhi / Our Places

Objective	LBWP alignment / Key shifts
<p>The growing neighbourhoods of Roskill, Wesley, Waikōwhai and Three Kings are well planned, built and serviced</p> <ul style="list-style-type: none"> <li>• Work with developers, noting IAP etc, support community cohesion, prioritise transport projects in IAP</li> </ul>	<p>Geographic focus areas.</p> <ul style="list-style-type: none"> <li>• LB advocacy, transport investment and community cohesion work</li> <li>• Greenways plan links needed (walking and cycling)</li> <li>• Wayfinding? (Three maunga links)</li> </ul>
<p>Growth and development can respond to severe weather events and enhances the natural environment</p> <ul style="list-style-type: none"> <li>• Support local projects that increase stormwater resilience to extreme weather events, Support initiatives that make public transport more safe and accessible e.g. with bus shelters</li> </ul>	<p>This is a shift</p> <ul style="list-style-type: none"> <li>• LB advocacy</li> <li>• Recovery work e.g. decisions on Manukau coastal slips</li> <li>• Blue/green network</li> </ul>
<p>A range of safe and accessible transport options that are easy to find and use</p> <ul style="list-style-type: none"> <li>• Greenways, walking/cycling, bike parking, street trees</li> </ul>	<p>BAU</p>

➤ What are your priority areas for year one (FY25WP)?



# Te Taiōhanga / **Our Economy**

## **Key shifts in LBP**

- Addition of an objective to attract investment to Puketāpapa





# Te Taiōhanga / Our Economy



Objective	LBWP alignment / Key shifts
<p>Thriving local businesses that support one another</p> <ul style="list-style-type: none"> <li>Invest in development plan, social enterprise, small business, markets</li> </ul>	<p>BAU</p> <ul style="list-style-type: none"> <li>LB seeking a development plan for the coordination and support of local business</li> </ul>
<p>Businesses that are more environmentally friendly</p> <ul style="list-style-type: none"> <li>Climate, waste, pollution</li> </ul>	<p>BAU</p>
<p>Local skills that match local employment opportunities</p> <ul style="list-style-type: none"> <li>Help migrants, refugees, young people access training/support that enables them to find employment or run successful businesses</li> </ul>	<p>BAU</p>
<p>Attract investment to Puketāpapa</p> <ul style="list-style-type: none"> <li>Support efforts to make Puketāpapa an attractive place for events, filming etc.</li> </ul>	<p>This is a shift</p> <ul style="list-style-type: none"> <li>Deliverability?</li> </ul>

- What are your priority areas for FY25WP & anything you do not want to progress?



## Key questions for the local board

1. What are your 'big picture' priorities?
2. What is the highest priority for advice you need to make decisions about facilities or services?



# LBAP 2 – performance measure framework review

David Rose

5 October





# Overview of today's session

- Purpose
- What are local performance measures and why we do them
- Current state and future state
- Detailed approach: Core and tailored measures
- Next Steps



## Purpose of today's workshop

- Provide context on local performance measures
- Inform local boards of plan and progress to date
- Seek local board feedback on tailored measures



# Consultation not required for performance measures

Performance measures are a tool to measure levels of service. They do not need to be consulted as part of the LTP or Annual Budget consultation process as they reflect service level decisions made by local boards.

Decisions to start or stop services, or change levels of service, will be part of the work programming and local board agreement processes. There will be public consultation for the local board agreement, the results which may inform the work programme development.



# What are local board performance measures?



# Have we seen local performance measures before?

## YES!

In your **Local Board Agreement** and **Local Board Annual Report**

Scope of today's workshop:

1. Performance measures which are formally published in council's external plans and reports for local boards.
2. Delivered within a local activity (community, environment, governance, planning)

They are audited and checked for legal compliance each year.



CONTROLLER AND AUDITOR-GENERAL  
Tumuaki o te Mana Arotake



PARLIAMENTARY  
COUNSEL OFFICE  
TE TARI TOHUTOHU  
PAREMATA

New Zealand Legislation





# What and why?

**Performance measures** are a legislative requirement under LGA 2002 (s 261B) and LGACA 2009 (s 21)

Legislation says a performance measure will:

“enable the public to assess the level of service for major aspects of an activity”

What does this mean?

1. A way to measure levels of service for local board activities
2. Measure only major services, not everything
3. Local Boards need to set service levels in Local Board Agreements and report against agreed service levels in the Annual Report



**Current state, and how performance measures should look going forward.**



# Not all measuring service levels

**Current set is a mixture of outcome, service and business measures – difficult to describe the impact on service level due to increase/decrease of funding**

## Existing local measures



Less of

### Outcome measures

#### Measure outcomes:

- Council is one of many contributors towards that outcome
- Not possible to attribute Council's contribution

#### Examples:

- The percentage of residents participating in sport and recreation
- Percentage of Aucklanders that feel their local town centre is safe

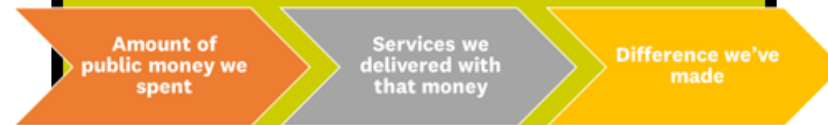
## New local measures



More of

### Service measures

Measure service level (commonly include quality, quantity, timeliness)



Critical to establish a set of measures (within Council Group's control) that can set targets against climate investments ahead of the next LTP

## Existing local measures



Less of

### Business measures

#### Measure internal performance:

- Metrics that help improve business performance

#### Examples:

- Customer utilisation
- Customer satisfaction
- Percentage of programme delivered on time and on budget

**Service measures will help answer the question:  
"What do local boards do with their money?"**



# Local performance measures should:

- Meet legislative framework
  - Focusing on major local services and service levels.
- Reflect local board increased decision making
  - local boards have decision making over service levels of local activities  
(subject to the Governing Body minimum service levels)
- Reflect local priorities set out in the Local Board Plan 2023
  - Major services or focus areas in the next 3 years are informed by high priorities in LBPs, and each local board has different priorities.



## How could it be useful for local boards?

1. Formalise publicly the service levels for major local services
2. Demonstrate how the local board intends to achieve outcomes
3. Future proofed for changes in delivery models (different ways of delivering)



# **Approach to local board performance measures**



# Steps to develop a local performance measure

1. Identify major **services** within each local activity (community, environment, governance, planning)
2. Define the level of **service** for each major service
3. Identify the existing level of **service** using 2023/2024 to form a baseline
4. Include these level of **services** as performance measures

**Not every single initiative needs to be measured!**



# Local Board measures approach - Core

We intend to introduce two categories of measures, Core and Tailored.

## Core (ABS type) (approx. 8 measures)

- Traditional local government services, such as local parks and open spaces, libraries, pools/indoor leisure, BID programmes
- Financially significant (requires a lot of money)
- Service is unlikely to completely stop in the next 3 years

For local boards, most of the core services are delivered by Customer and Community Services. Staff are currently investigating appropriate ways of communicating service levels.





# Local Board measures approach - Tailored

## Tailored (LDI type) – seeking local board direction

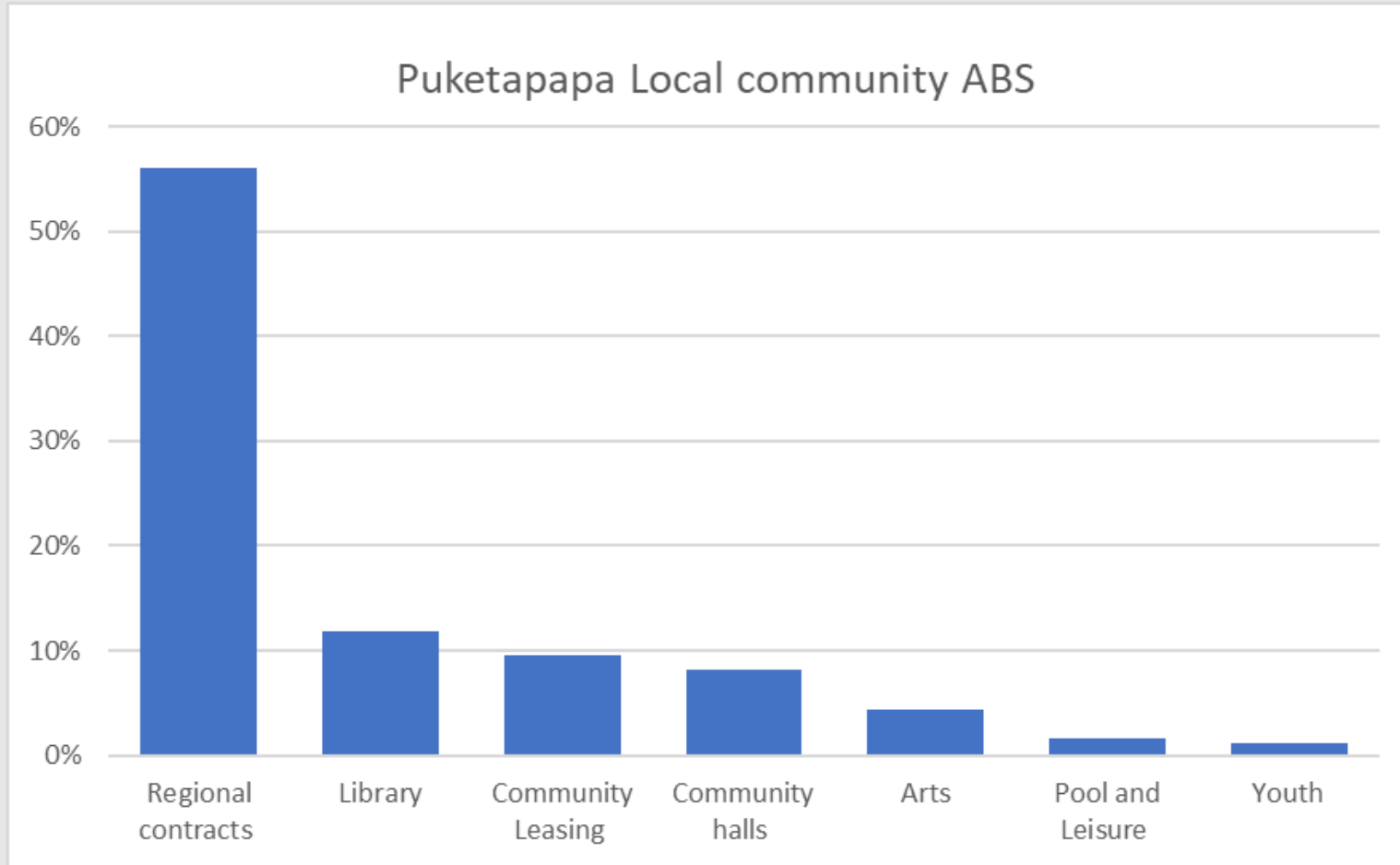
As this is the first time doing tailored measures, we would like to start small.

Local Community	2 - 3 tailored measures
Local Environmental	1 - 2 tailored measures
Local Governance	0 - 1 tailored measure
Local Planning	Nil – very little capacity to continue economic development work

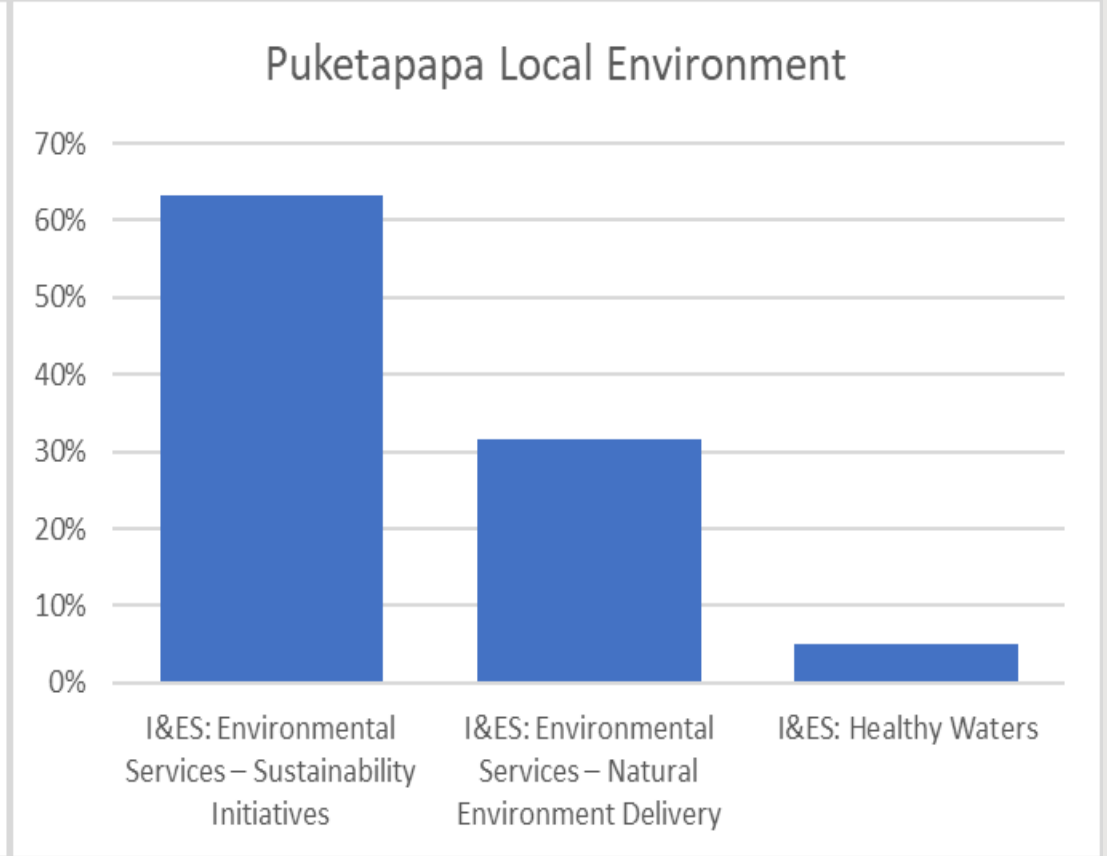
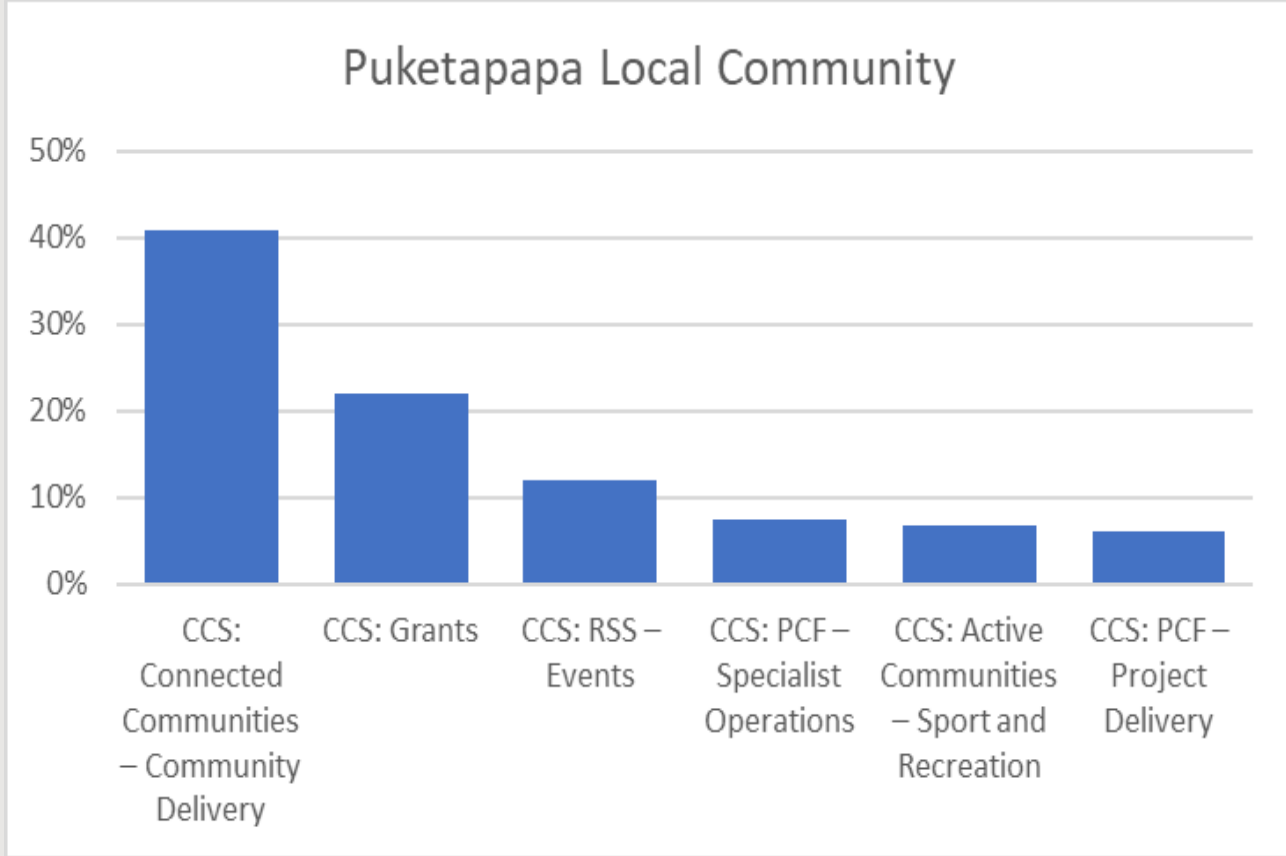
We recommend tailored measures be driven by top priorities in your local board plan. Why? Consistent service delivery and measurement.



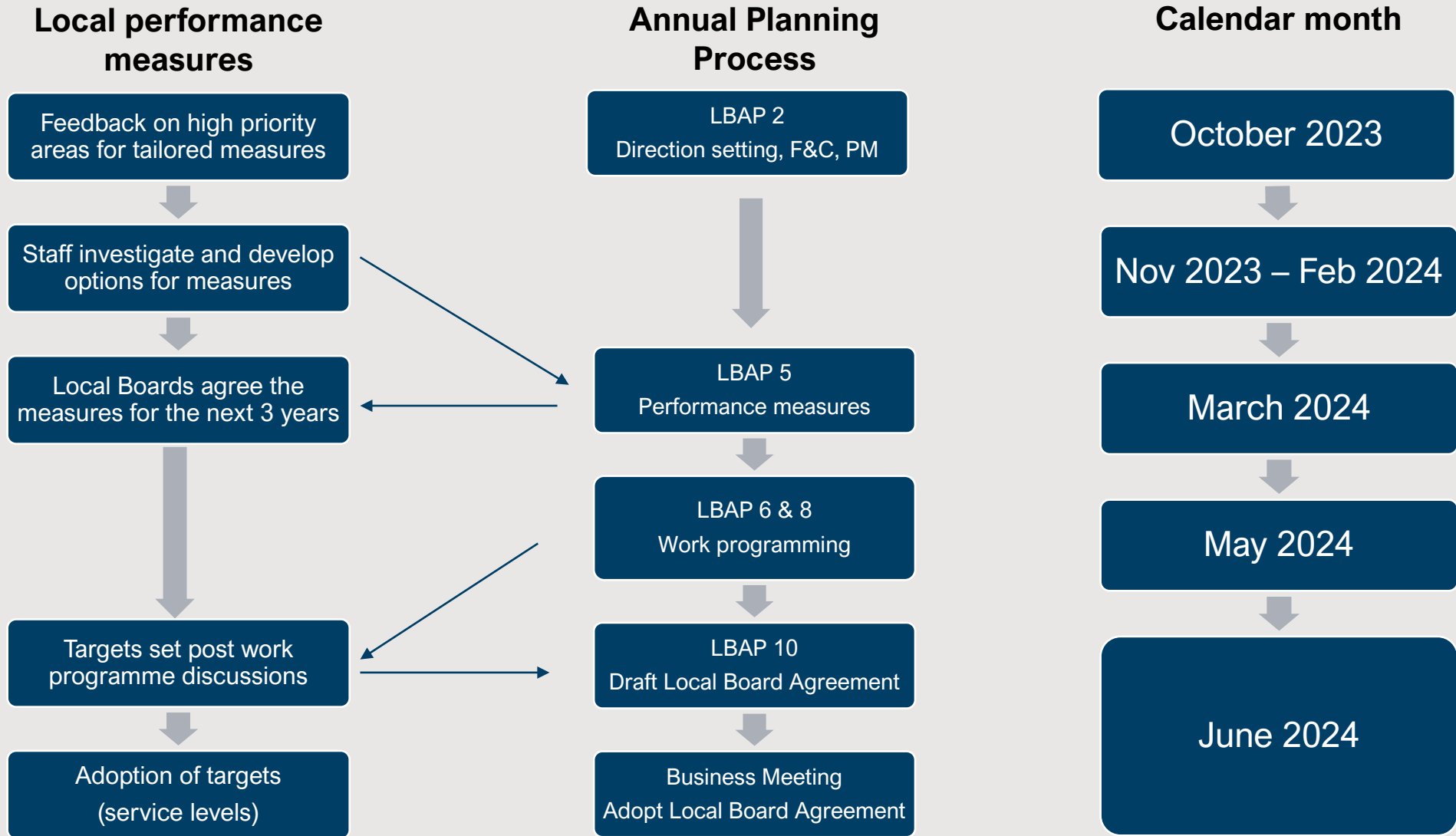
# Local Board spending profile (2023/2024) - ABS



# Local Board spending profile (2023/2024) - LDI



# Timeline





**Return **feedback**  
to your LFA by  
3 November 2023**

**Workshop staff  
recommendations  
for measures  
March 2024**



## Next steps

Core measures – staff currently developing service level measures

Tailored measures – staff to analyse board feedback, investigate and develop possible service measures

Measure recommendations for Core and Tailored presented to local boards in a workshop in early March, and local boards select their set of Tailored measures



## **(Optional) Application examples for performance measures**

The following two slides are hypothetical examples to illustrate how external performance measures, in conjunction with staff advice and analysis, can be used to inform future local board decision making.

Noting these examples are oversimplifications of services and service levels, in practice it may be more difficult to define.



# Example 1 (hypothetical library example)





# Example 2 (hypothetical library example)



# Fees & Charges Review

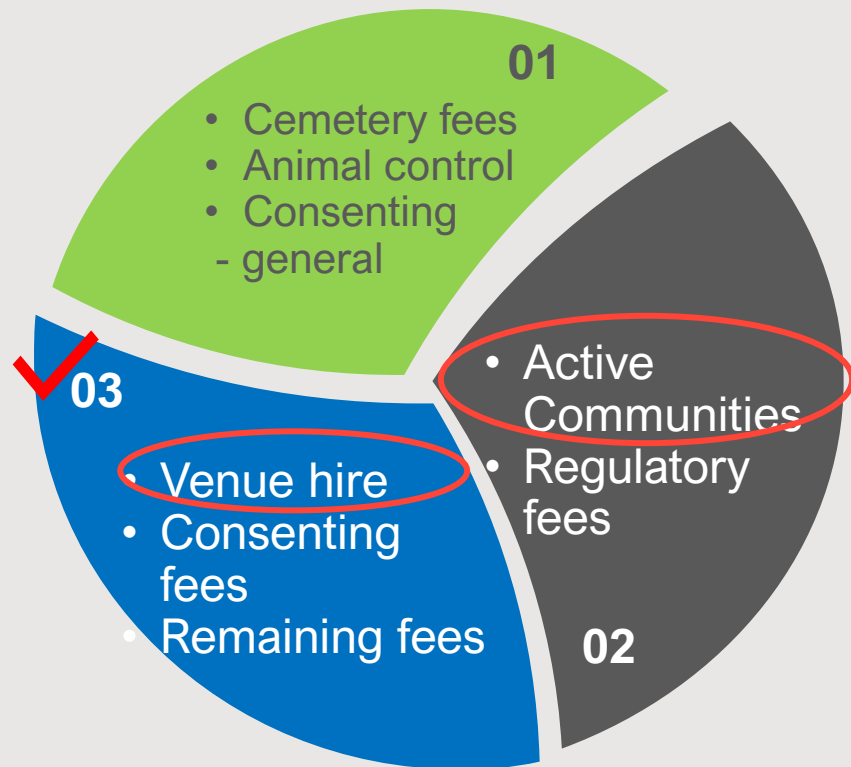
Puketāpapa Local Board

5 October 2023



# Context: Fees and charges

## - Three-year review cycle



- Year 3 of the review cycle
- Areas 'impacting' local boards in for the 2024/25 budget:
  - Active communities Phase 2
  - Venue hire Phase 1



# Venue Hire & Bookable Spaces Fees proposal – phase one: Key elements of proposal:

- Adjusting fees in line with Hire Fee Framework July 2014
- There are no significant changes for this local board
  - i.e. nothing over/under 5%

**Total fees  
considered = 252**

50% - No change proposed  
39% - Minor changes proposed  
7% - increases proposed  
4% - decreases proposed



## Next steps:

- October business meeting - Local board feedback to the Governing Body on local and regional fees and charges proposals
- November – Governing Body workshop on consultation material
- December – Governing Body business meeting
- Jan to Feb 2024 – consultation period
- April 2024 - workshops with local boards
- June 2024 - adopt local board agreements



# Local board feedback to governing body on local fees and charges proposals

Business Area	Category	Proposals	Local board feedback
<b>Venue Hire &amp; Bookable Spaces</b>		<b>Proposal :</b> Adjusting fees in line with Hire Fee Framework July 2014 <ul style="list-style-type: none"><li>• Fees for comparable venues are appropriate in accordance with the framework</li><li>• No significant impacts on community groups expected</li><li>• Discount framework applied to qualifying groups - 50% discount</li></ul>	



## Next steps

- Draft **local budget consultation material** to be workshopped and approved in November
- **Local board feedback** on LTP priorities to Budget Committee
- Staff will **develop work programmes**, based on direction setting
- Draft work programmes and any additional advice will be presented for feedback at workshops in March



## Local Board Feedback for tailored measures investigation

### Purpose of this feedback form.

To collect local board feedback on local services where local boards would like staff to investigate Tailored service level measures.

Tailored service level measures will form part of local board agreement performance measures, which is required by legislation to show the level of service provided by local boards. Staff will present options and agree with local boards in March 2024.

### Scope (staff will assess feedback areas against all the following criteria):

- a) Major services (financially significant/service costs a lot of money), OR has a wide reach (service used by a lot of people) OR extremely high importance in the LBP (e.g. areas of highest needs)
- b) which are funded, or plan to be funded, from local board budgets, within the local board's future work programmes,
- c) In a local activity (local community, environment, governance, planning)
- d) Where the local board is the primary funder of this specified service.

Reminder that not everything in your work programme needs to have an external performance measure.

Please do not include advocacy items, or things which are outside the service delivery of local boards.

### Guidance for providing feedback

The LDI spending profile (in the workshop presentation) is based on your 2023/2024 operating work programme and categorised by delivery department, for you to consider as a starting point from a financial significance perspective.

Give feedback on local board plan initiatives which delivers services for the community and are intended to be consistent over the next 3 years.

There may be new services the local board is interested in, as part of the direction setting workshop, to investigate. These can be included for staff investigations as well.

Recommend avoid feedback on measuring advocacy or one-off projects.



LTP activity	Relevant LBP areas to consider	List the top Local Board Plan initiatives which involves delivery of a service (Max 6 items). These will be the items you would like staff to look at measuring.
Local Community Services		
	Our People	
	Our Community	
	Our Environment	

LTP activity	LBP area to consider	List the top Local Board Plan initiatives which involves delivery of a service (Max 4 items). These will be the items you would like staff to look at measuring.
Local Environmental Management	Our Environment	

# Attachment – Puketāpapa Local Board Fees and Charges 2024/2025

The purpose of this workshop is to provide a list of proposed local fees and charges for 2024/2025 financial year for the local board.

Inflationary index is not available yet and local board will be updated with more information in the April workshop next year.

This attachment contains fees and charges for the areas of the business that were reviewed for year three of the ‘3-year review cycle’.

The areas include:

- Phase two of Active Communities: membership fees, aquatic entrance fees, learn to swim and recreation; and
- Phase one of Venue Hire and Bookable Spaces

## Proposed Fees and Charges 2024/2025

**Active Communities** - Not applicable for Puketāpapa Local Board.

### Digital & Customer Services – Venue Hire

Phase one of fees and charges review for Venue Hire and bookable spaces is to align to the principles of the Venue Hire Fee Framework (July 2014).

Revenue targets have been set based on following rates and subsidies (discounts):

- Standard
- Off peak, 20% off standard\*\*
- Regular, 20% off standard (10 or more bookings in a financial year)
- LB Priority, 50% off standard. Criteria for the LB priority subsidy is:
  - Activities are contributing to community outcomes, such as those offered by not-for-profit and community groups.

\*\*Off peak times per table below:

	5:00 AM	5:30 AM	6:00 AM	6:30 AM	7:00 AM	7:30 AM	8:00 AM	8:30 AM	9:00 AM	9:30 AM	10:00 AM	10:30 AM	11:00 AM	11:30 AM	12:00 PM	12:30 PM	1:00 PM	1:30 PM	2:00 PM	2:30 PM	3:00 PM	3:30 PM	4:00 PM	4:30 PM	5:00 PM	5:30 PM	6:00 PM	6:30 PM	7:00 PM	7:30 PM	8:00 PM	8:30 PM	9:00 PM	9:30 PM	10:00 PM	10:30 PM	11:00 PM	11:30 PM	12:00 AM
Monday	Off-peak										Peak				Off-peak										Peak				Off-peak										
Tuesday	Off-peak										Peak				Off-peak										Peak				Off-peak										
Wednesday	Off-peak										Peak				Off-peak										Peak				Off-peak										
Thursday	Off-peak										Peak				Off-peak										Peak				Off-peak										
Friday	Off-peak										Peak				Off-peak										Peak				Off-peak										
Saturday	Peak																								Off-peak														
Sunday	Off-peak																																						

Category Name Description	FY24	Proposed FY25	Change %
<b>Venue Hire</b>			
<b>Fickling Convention Centre</b>			
Combined Hillsborough & Waikowhai room			
Peak	\$128.30	\$128.00	0%
Off-peak	\$103.10	\$102.40	-1%
Hillsborough Room			
Peak	\$103.60	\$103.60	0%
Off-peak	\$82.80	\$82.90	0%
Lynfield Room			
Peak	\$57.00	\$57.00	0%
Off-peak	\$45.50	\$45.60	0%
Puketepapa Room			
Peak	\$28.00	\$28.00	0%
Off-peak	\$22.50	\$22.40	0%
Senior Citizens Room			
Peak	\$57.00	\$57.00	0%
Off-peak	\$45.50	\$45.60	0%
Waikowhai Room			
Peak	\$57.00	\$57.00	0%
Off-peak	\$45.50	\$45.60	0%
Three Kings Room			
Peak	\$28.00	\$28.00	0%
Off-peak	\$22.50	\$22.40	0%
<b>Mt Roskill War Memorial Hall</b>			
Anzac Room			
Peak	\$80.10	\$80.00	0%
Off-peak	\$64.20	\$64.00	0%
Freyberg Room			
Peak	\$39.50	\$40.00	1%
Off-peak	\$31.80	\$32.00	1%
<b>Three Kings Tennis Pavilion</b>			
Main Room			
Peak	\$39.50	\$40.00	1%
Off-peak	\$31.80	\$32.00	1%

## Connected Communities - Community, Arts Centres and Bookable Library spaces

The following rates and 50% community discount apply:

Category Name Description	FY24	Proposed FY25	Change %
<b>Community, Arts Centres and Bookable Library spaces</b>			
<b>Roskill Youth Zone</b>			
Multipurpose space			
Peak	\$80.10	\$80.00	0%
Off-peak	\$64.20	\$64.00	0%
<b>Wesley Community Centre</b>			
Kotare-Tauhou Room*			
Peak	\$39.50	\$40.00	1%
Off-peak	\$31.80	\$32.00	1%
Matuku Room			
Peak	\$11.50	\$11.50	0%
Off-peak	\$9.40	\$9.20	-2%
Rakiraki Room*			
Peak	\$39.50	\$40.00	1%
Off-peak	\$31.80	\$32.00	1%
Tarapunga Room			
Peak	\$57.00	\$57.00	0%
Off-peak	\$45.50	\$45.60	0%
Timohina Room			
Peak	\$57.00	\$57.00	0%
Off-peak	\$45.50	\$45.60	0%
Warou Room			
Peak	\$11.50	\$11.50	0%
Off-peak	\$9.40	\$9.20	-2%

# Service Property Optimisation

October 2023



# What is service property optimisation?

Service property optimisation is a development funding tool to address underperforming service assets that aims to deliver improved community outcomes

## How does it work?

Service properties are used to deliver a council service such as community centres, parks, and libraries. Some service assets are underperforming for reasons such as:

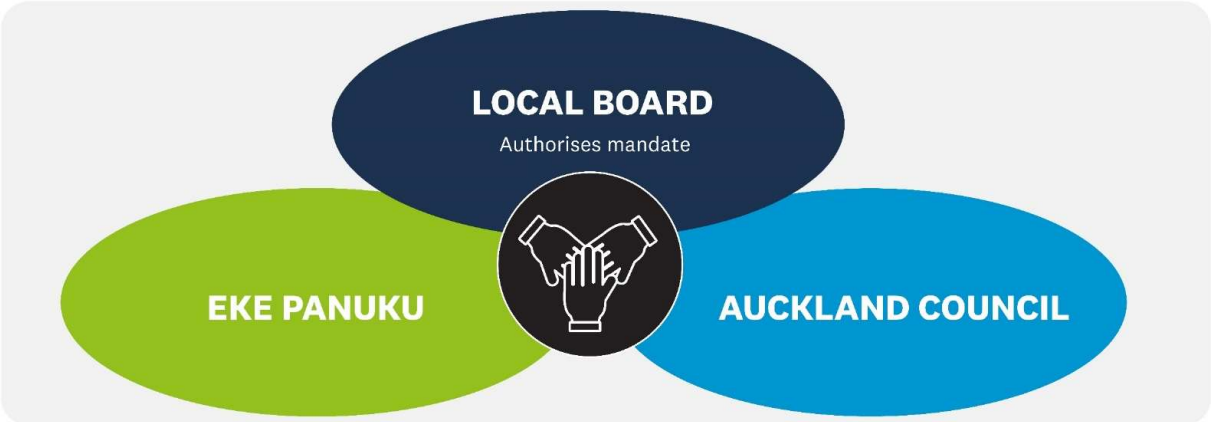
- underutilisation of land
- poor condition of improvements
- not fit-for-purpose
- limited capacity to respond to population growth
- unsuitable location

If development potential can be realised (i.e some or all of the asset is sold for redevelopment), service property optimisation allows for sale proceeds to be reinvested in improved service delivery in the same local board area

Development potential is market driven and any optimisation proposal must be commercially viable to proceed



# Service property optimisation – Auckland Council



**1**

Under-performing service asset(s) = potential funding opportunity

**2**

Unlock latent value from under-performing service asset(s)

**3**

Proceeds ring-fenced for local project(s)

**4**

Delivers improved community service outcomes





# What is service property?

Service property:

1. must be owned by the local authority,
2. not be used or held for infrastructure, and
3. is used to deliver council services.

For example: a local park or reserve, art gallery, library, swimming pool, recreation centre, sports facility, community hall, community centre or other community facility

Defined in the Local Government (Tamaki Makaurau Reorganisation) Council-controlled Organisations Vesting Order 2010



# Public Works Act 1981

- Gives Council authority to acquire and/or hold property for planned future service/public work purposes
- Where any land held for a public work is no longer required for a public work, it must be offered back to the former owner or their successor



# Decision-making responsibilities in relation to service property optimisation



To date the Governing Body has delegated the following decision-making responsibilities to all local boards:

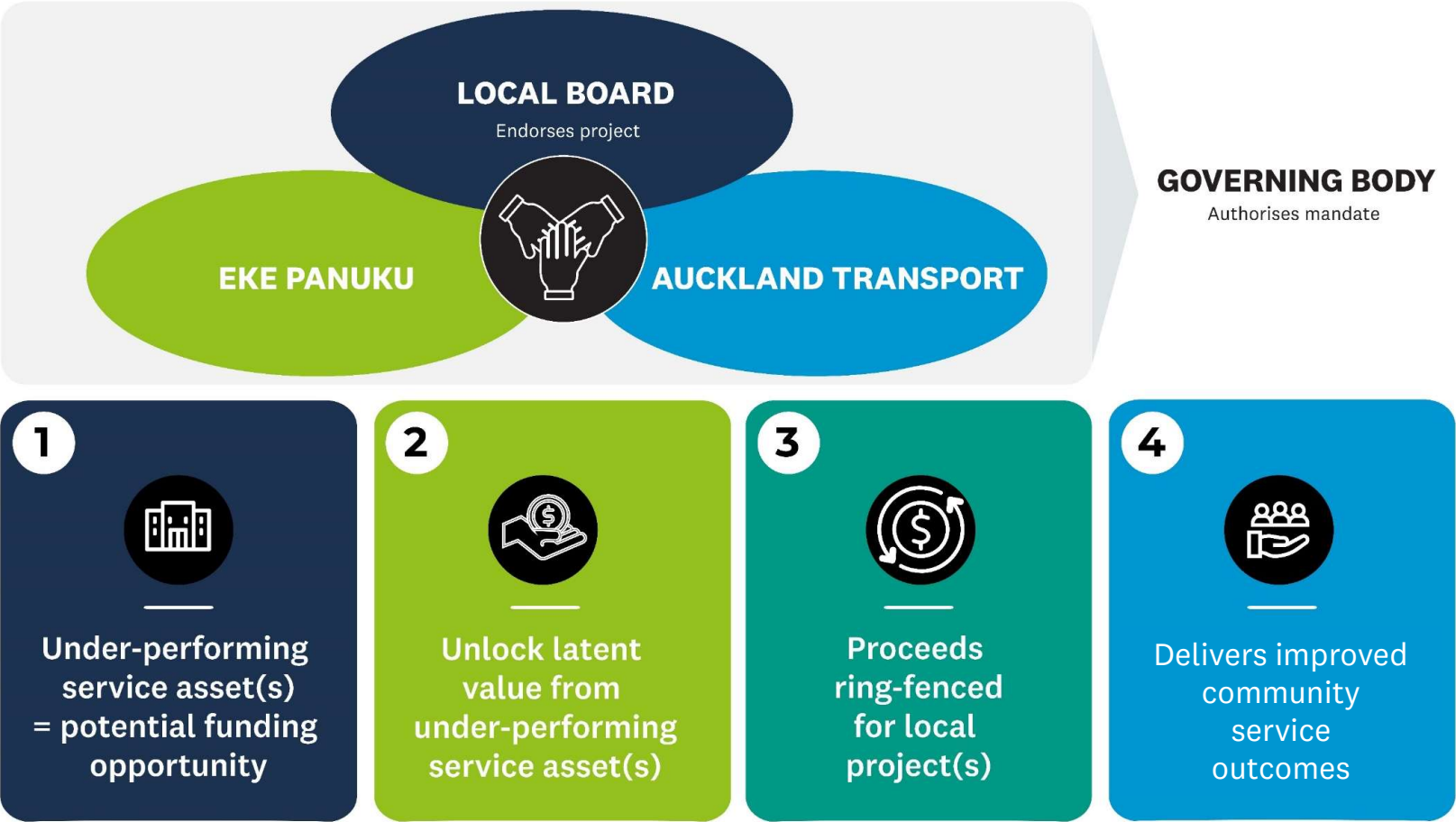
- disposal of local service property and reinvestment of sale proceeds in accordance with the service property optimisation approach (as adopted by the Governing Body).

Local boards are allocated decision-making responsibility for the following non-regulatory activities of Auckland Council:

- The number of new local arts and culture facilities, community facilities, libraries, recreation and sports facilities and local parks, and their specific location within budget parameters agreed with the Governing Body.



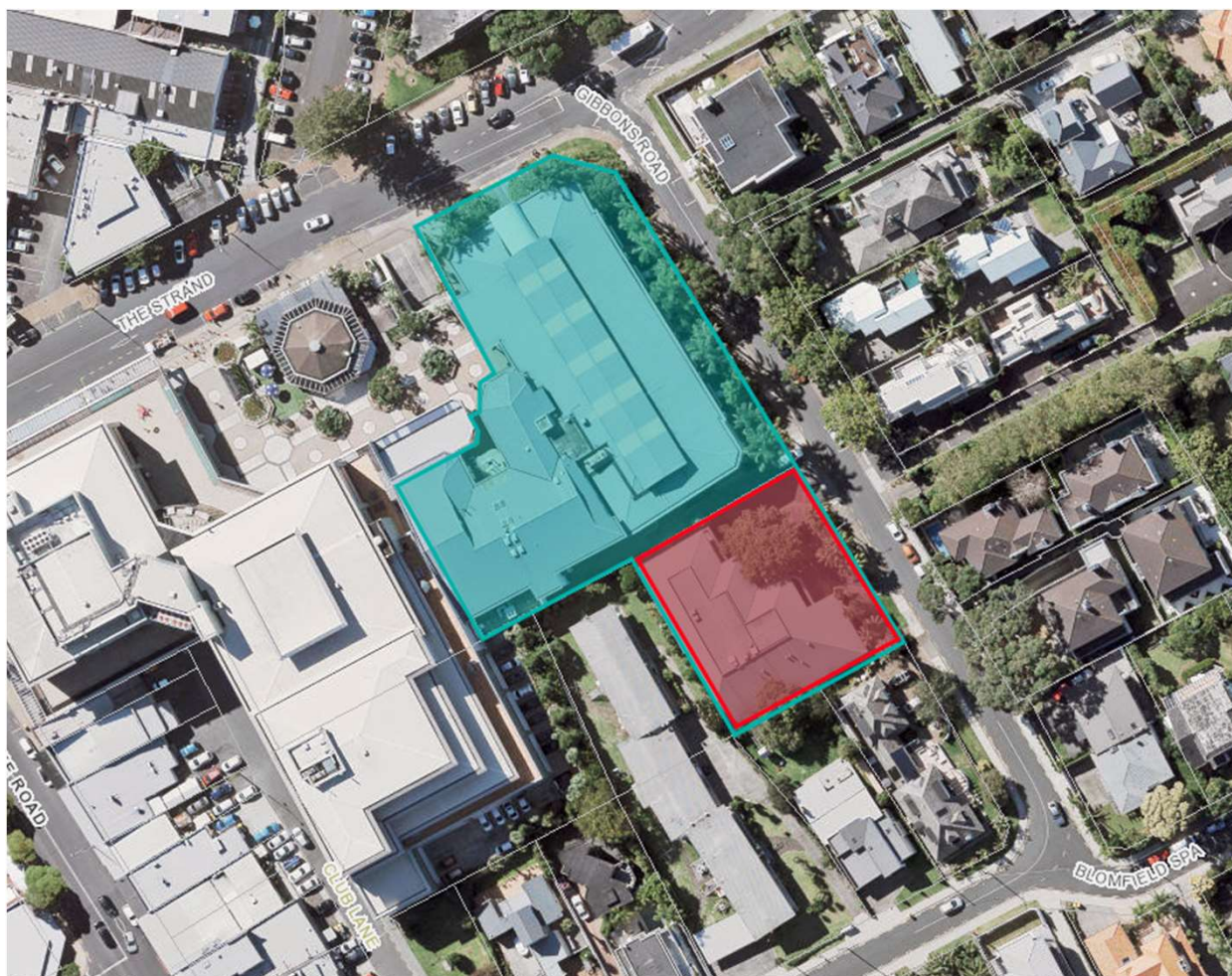
# Service property optimisation – Auckland Transport



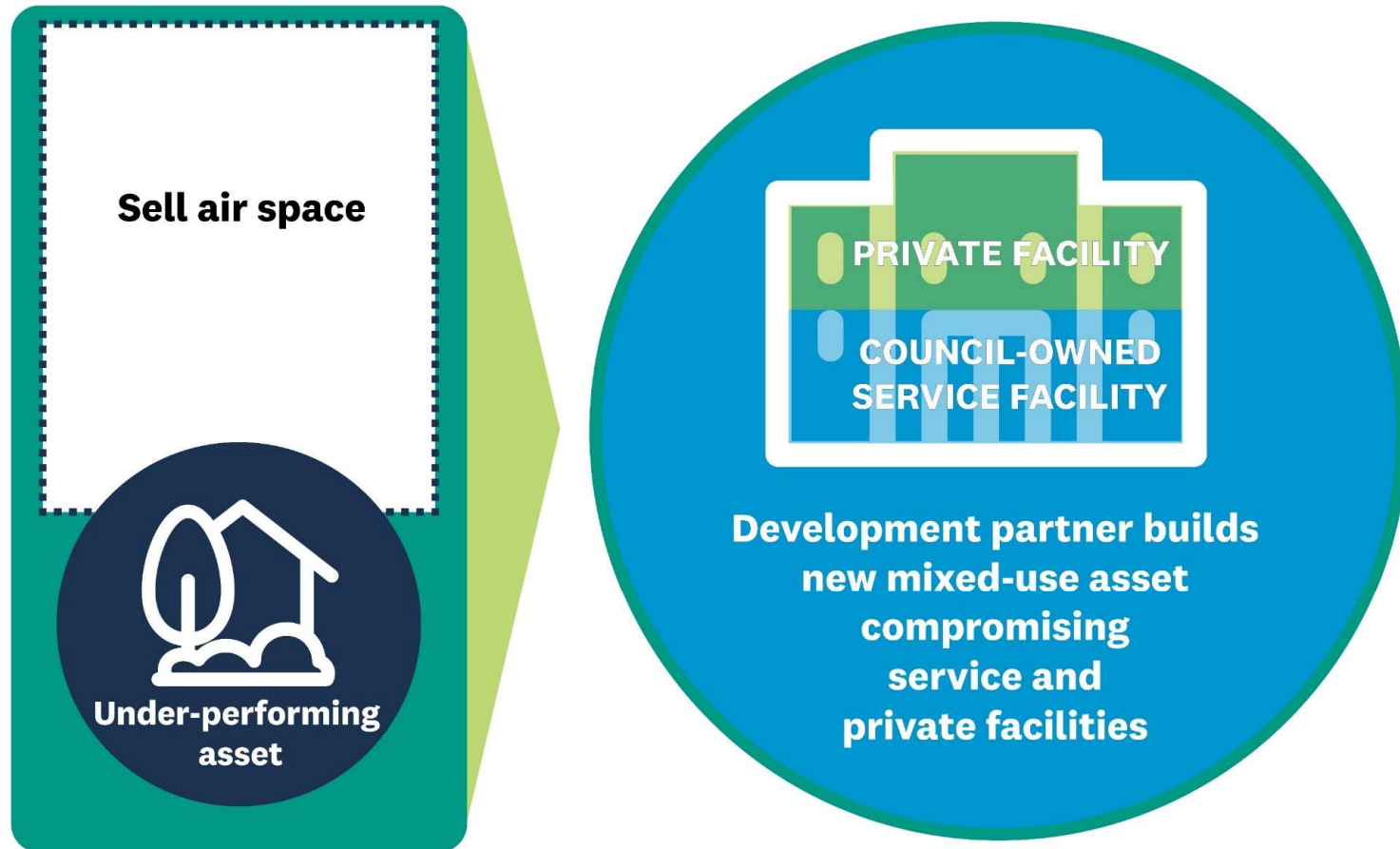
## Integration and upgrade



## 3 Gibbons Road, Takapuna



## Intensification and mixed-use



# 2 Pompallier Terrace, Ponsonby

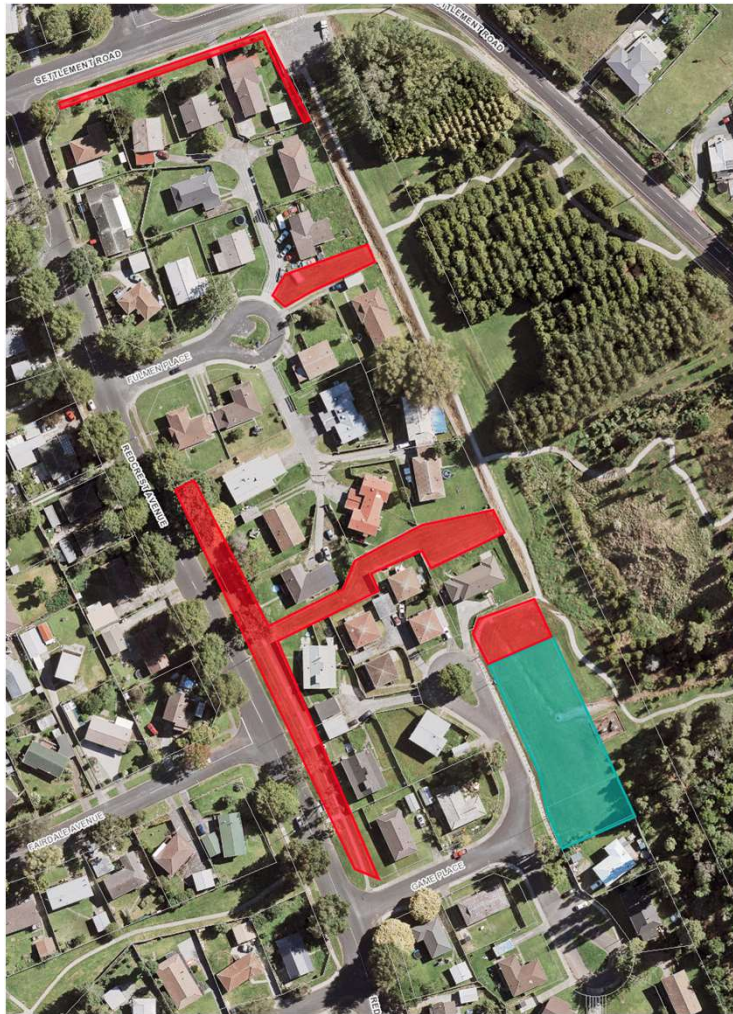




## Direct service reinvestment



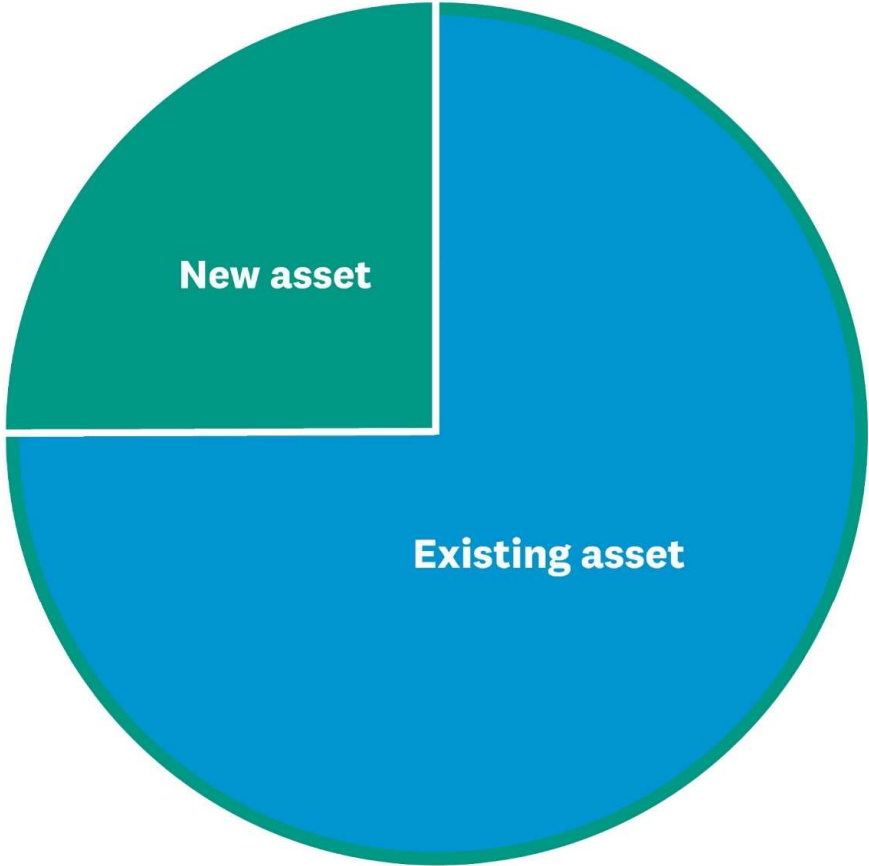
## Red Hill, Papakura



## 19 Jervois Road, Ponsonby



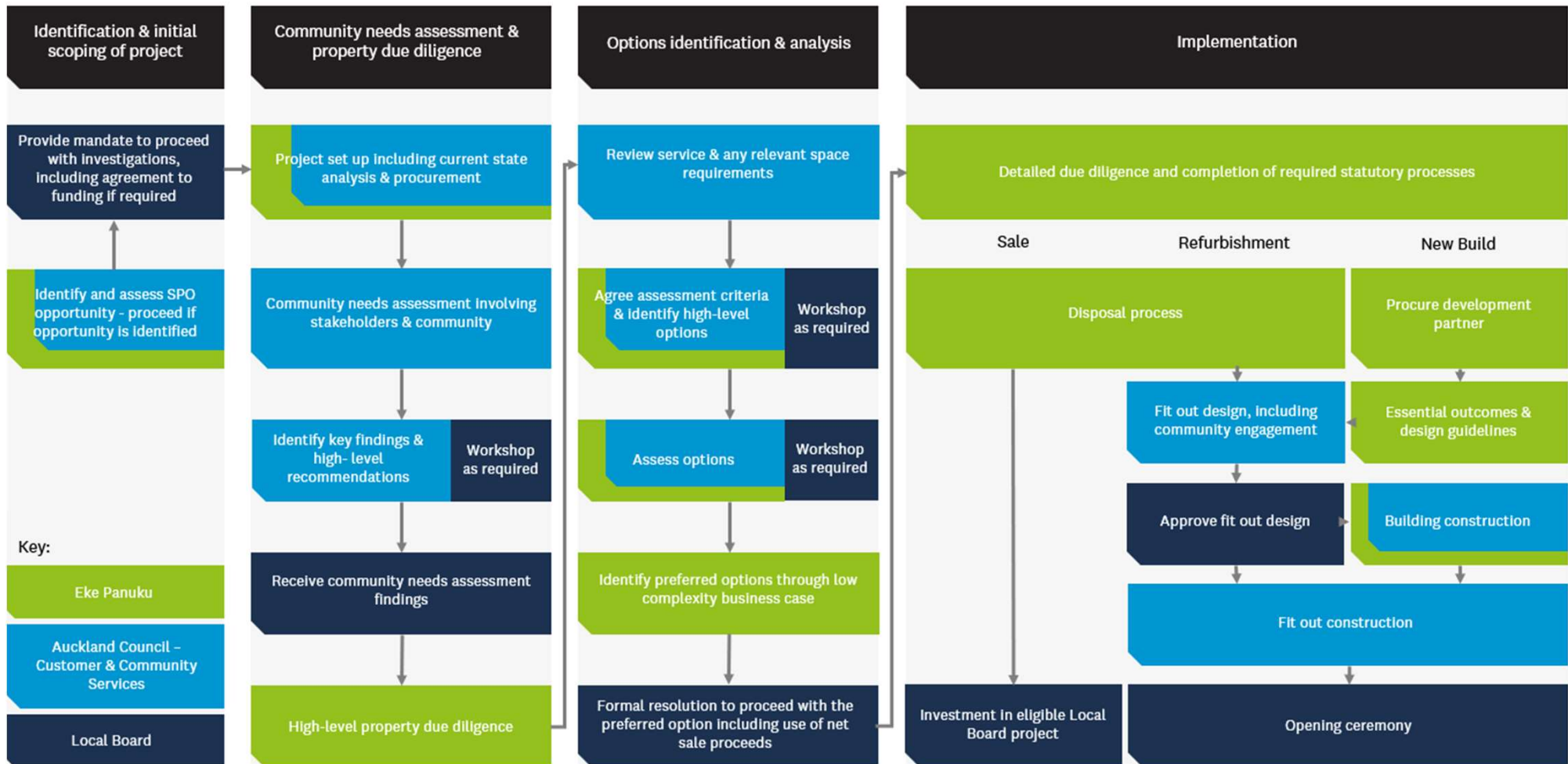
# Strategic disposal and acquisition



# Hypothetical examples



# Service property optimisation – roles and responsibilities



# Ngā mihi



# Land transfers at Molley Green Reserve

Presentation to Puketāpapa Local Board

Healthy Waters / Customer & Community Services

5 October 2023



## Purpose of this presentation

- To ensure you are informed of the several proposed land transfers at Albrecht Ave through Molley Green Reserve
- To gather your feedback before recommending the acquisition of Kāinga Ora land at Albrecht Ave by council (Healthy Waters) for stormwater drainage purposes to the Governing Body committee for its approval





# Waikōwhai neighbourhood developments

- Kāinga Ora housing regeneration in Waikōwhai has led to:
  - Wastewater project through Molley Green Reserve (in construction now)
  - Stormwater project at 'Albrecht Basin' (Kāinga Ora owned properties at 3 & 5 Molley Green Place and 45 Albrecht Ave) with daylighting Te Auaunga stream through Molley Green Reserve
  - Upgrade to park assets at Molley Green Reserve



# Molley Green Reserve Draft Concept Plan

Kāinga Ora's draft concept plan for the park upgrades was adopted by Puketāpapa Local Board on 18 August 2022

The following images are taken from the concept plan.

## 14 Molley Green Reserve Concept Plan

Thomas Dixon, Senior Parks Specialist, Parks Sport and Recreation were in attendance via Microsoft Teams to speak to this report.

Resolution number PKTPP/2022/134

MOVED by Member B Shen, seconded by Chairperson J Fairey:

### That the Puketāpapa Local Board:

- a) adopt the concept plan (Attachment A) and subsequent development within Molley Green Reserve and approve that the assets be taken on by the council upon practical completion and conclusion of any agreed maintenance periods.
- b) support Auckland Council entering into an infrastructure funding agreement for the open space development with Kāinga Ora.
- c) delegate to the General Manager, Parks and Community Facilities authority to negotiate the infrastructure funding agreement on terms acceptable to the council's Infrastructure Funding team, including maintenance periods.
- d) delegate to the General Manager, Parks and Community Facilities authority to assess and approve engineering detail for the open space development.
- e) thank Thomas Dixon for his attendance via Microsoft Teams.

**CARRIED**



# Design. Illustrative Plan.



## Legend.

- |  |   |
|--|---|
| <p>① Te Auaunga's point of first emergence.</p> <p>② Viewing platform to celebrate Te Auaunga's emergence.</p> <p>③ Proposed Albrecht Basin within existing Kāinga Ora land.</p> <p>④ Main path for pedestrians and cyclists.</p> <p>⑤ Indicative raingarden locations to filter run off from Molley Green Place. Size TBC.</p> <p>⑥ Realignment Molley Green Place with parallel carparks, street trees and planting.</p> <p>⑦ Concrete pump track off the shared path for increased play opportunities.</p> <p>⑧ Molley Green Place access with raise road corner and traffic calming.</p> <p>⑨ Timber boardwalk over daylighted stream, including existing.</p> | <p>⑩ Existing playground upgrade including creation of mara hupara (TBC) and addition of future accessible play equipment.</p> <p>⑪ Picnic courtyard with bbq, eating area, and shelter.</p> <p>⑫ Existing community garden area (Ta Tātou Māra Kai) to be retained. Area south of the existing garden earmarked for potential future expansion.</p> <p>⑬ Potential new toilet facility. Location indicative only.</p> <p>⑭ Flat kick-about space for play and events (e.g. Molley Green Day).</p> <p>⑮ Existing basketball court to be retained and multi-play area.</p> <p>⑯ Stream interaction area with stepping stones and seating steps.</p> <p>⑰ Planting of Kōwhai to create distinctive park identity.</p> <p>--- Site extents</p> |
|--|---|



0m 10m 20m 50m



1:1,000 @ A3



# Design. Ngā ipu o Waikōwhai.

## Flooding Strategy.

To maximise flood water capacity within Molley Green and increase protection from flooding in surrounding areas. Restructure landscape to maximise the usable area of the park in all but the most extreme floods.

Points are created throughout the park (shown in yellow) where flood water edges are clearly articulated and visibly contained by landscape features. These key intersections between the dry and wet park are to be associated with information boards explaining this crucial flooding process to the community.

Existing Kāinga Ora properties adjacent to Albrecht Avenue are also anticipated to be developed as part of Molley Green Reserve enhancements to improve flood detention capacity of the reserve.

### Indicative Flooding Sequence:

1. The stream channel forms the first collection point for heavy rainfall without flooding. Water will be visible between the main banks.
2. First water detention area, forming a pond off the main stream. Steps from the boardwalk articulate the flood water edge.
3. Second water detention area, in the dry basin adjacent to Albrecht Avenue.
4. Third water detention area, spillover from area 2. The open green space forms a basin, with terraced banks to make flood water edges visually apparent.
5. 10+ year storm detention area, overflowing existing basketball court.
6. Area will flood in 100 year floods. New multi-play area is kept dry for the longest amount possible.



### Legend.

#### Flooding Scenarios

- 2 Year Flood Event
- 10 Year Flood Event
- 100 Year Flood Event
- Existing daylighted stream section
- Proposed daylighting extents
- Points of Interaction with Flood Events

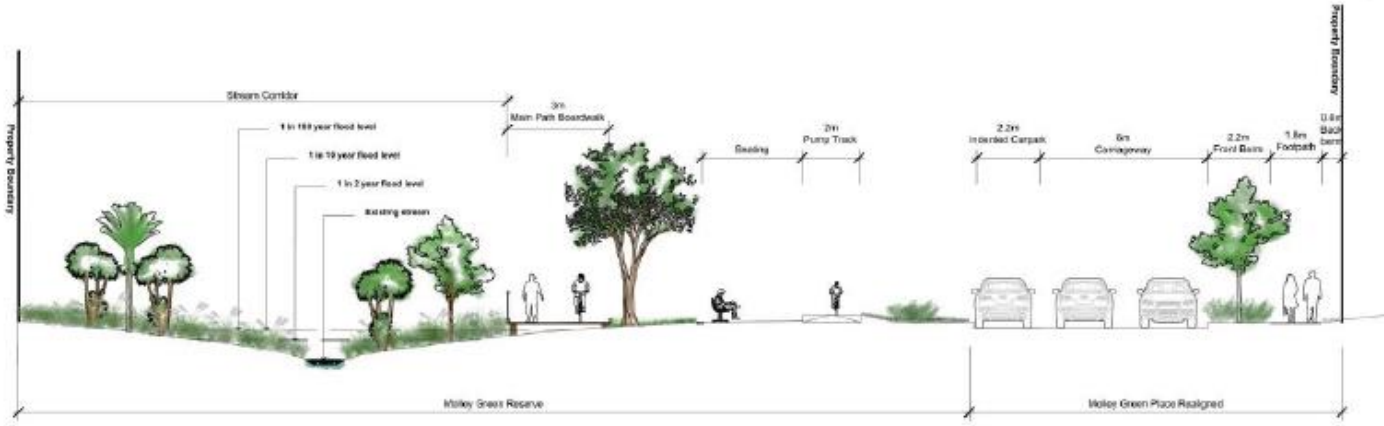
0m 15m 30m 75m



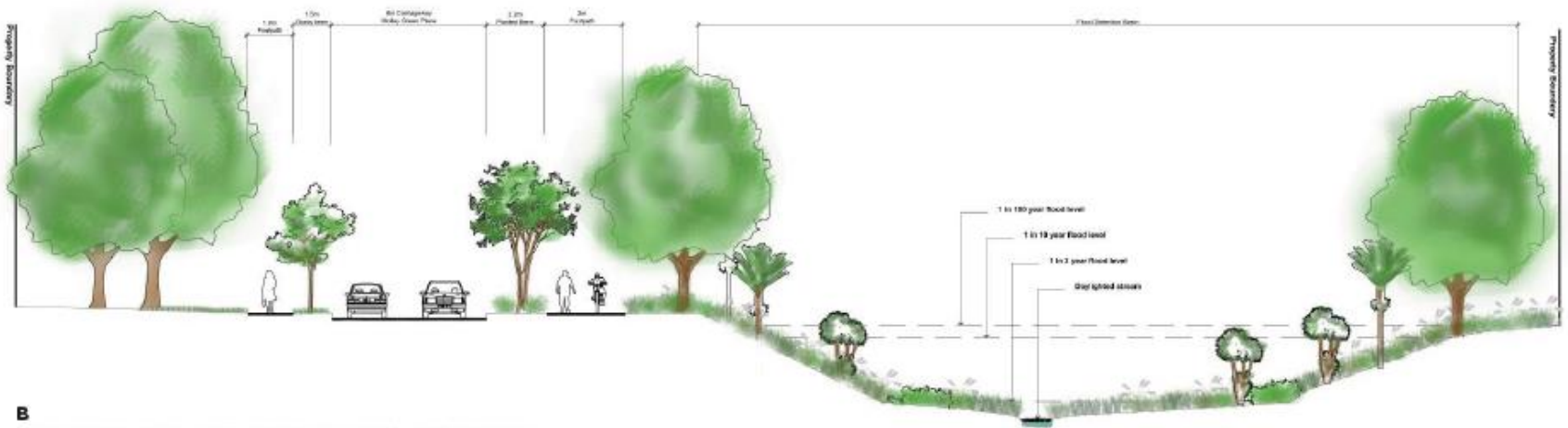
1:1,500 @ A3



# Design. Indicative Sections.



**A**  
Molley Green Place Indicative Street Cross-Section  
Scale: 1:100@ A1 | 1:200@A3



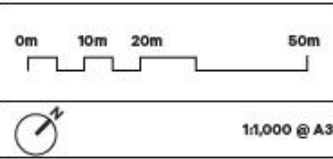
**B**  
Molley Green Place and Flood Detention Basin Cross Section  
Scale: 1:100@ A1 | 1:200@A3



# Design. Activity Zones.



- Legend.**
- Zones
- Te Auaunga Corridor
  - Current, Proposed, and Future Play
  - Green Open Space
  - Active Play
  - Picnic Courtyard
  - Existing Community Garden
  - Potential Community Garden Expansion
- Activity Nodes
- Stream Interaction.
  - Te Auaunga Acknowledgement.



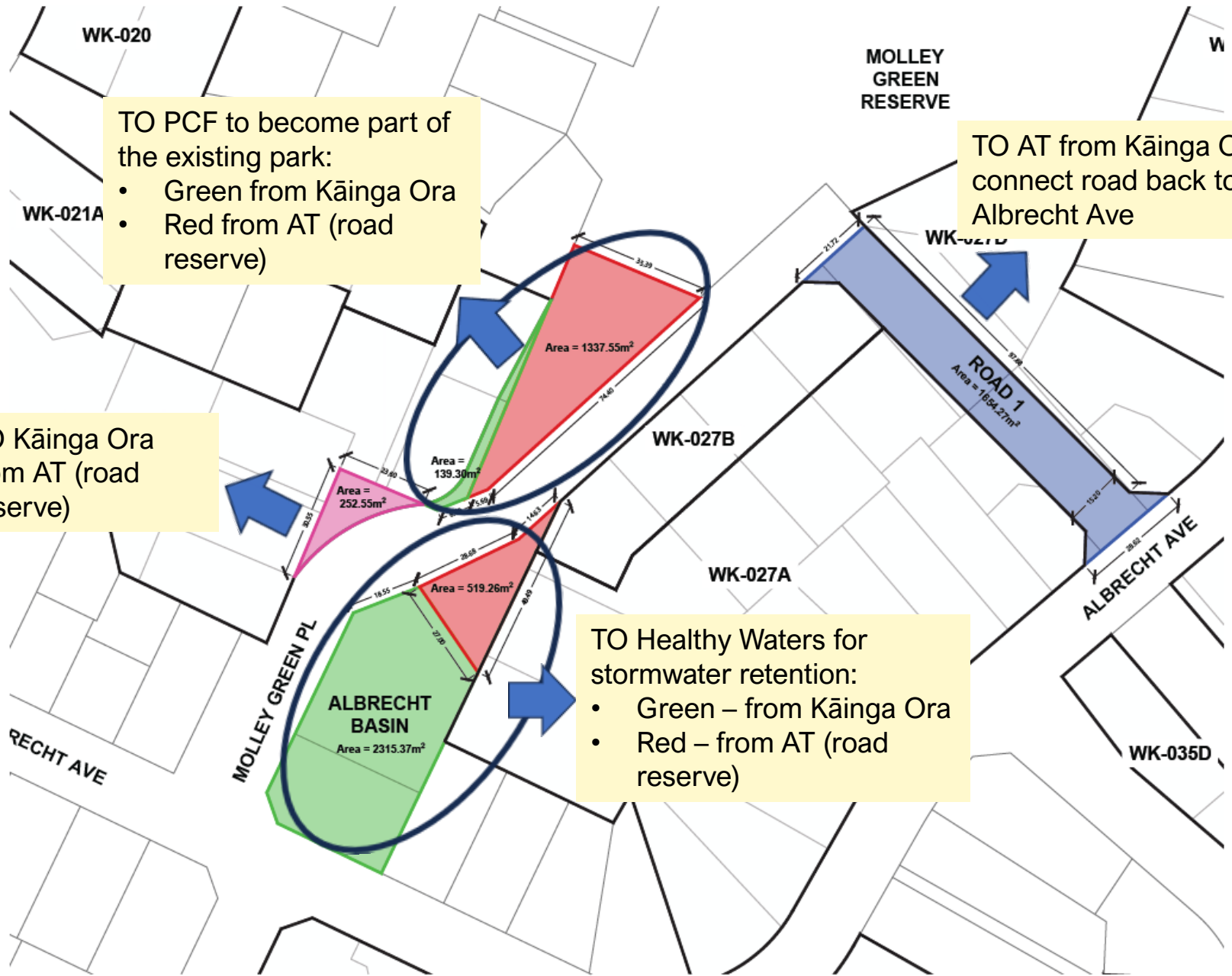
## Since August 2022...

Land transactions and funding questions have been discussed between Kāinga Ora, Auckland Transport, Healthy Waters and Parks & Community Facilities

Proposed land transfers at this end of Molley Green are:

- Kāinga Ora land at Albrecht Ave and adjoining AT road reserve – transfer to council (Healthy Waters) – primary function stormwater retention
- AT road reserve and sliver of Kāinga Ora on the north side of Molley Green Place, contiguous with the reserve – transfer to Parks & Community Facilities
- AT and Kāinga Ora – new road extension to Molley Green Ave to loop back to Albrecht Ave in exchange for a triangle of road reserve





TO PCF to become part of the existing park:

- Green from Kāinga Ora
- Red from AT (road reserve)

TO AT from Kāinga Ora to connect road back to Albrecht Ave

TO Kāinga Ora from AT (road reserve)

TO Healthy Waters for stormwater retention:

- Green – from Kāinga Ora
- Red – from AT (road reserve)





# Transfer processes

- Albrecht Basin: KO to HW – requires Governing Body approval to acquire at no cost and hold for stormwater function; local board views sought today
- AT to HW: AT's road stopping process – no political decision required
- AT to PCF: AT's road stopping process – no political decision required
- KO sliver to PCF: Transferring as part of the resource consent process
- AT and KO: Road stopping and land exchange



# Funding situation

- No funding is available from council for the park upgrade, stormwater project or land acquisition
- Kāinga Ora will proceed at their cost
- Kāinga Ora may apply to the Crown's Housing Acceleration Fund (HAF) for reimbursement
  
- No opex change in transferring the road reserve into park
- PCF opex to cover the 'green' bits in the future drainage reserve with Healthy Waters responsible for the 'blue' bits



## Next steps

Providing the local board supports the Albrecht Basin acquisition:

- The Transport and Infrastructure Committee will be asked to approve the acquisition of the Kāinga Ora “Albrecht Basin” properties at no cost for drainage purposes
- Healthy Waters will start the legal property transfer process with Kāinga Ora

In addition:

- The road reserve transfers will proceed once a road stoppage application is lodged with AT
- To enable the works to proceed before the land transactions are complete a letter of intent is being drafted between the four entities.



Thank you



# Puketāpapa Local Board

Volunteer Recognition FY2023/2024: Proposal

October 2023



# Volunteer Recognition 2023/2024

- **Line 1248** – Volunteer Recognition Puketāpapa
- **Activity Description:**
  - Deliver an event that acknowledges and recognises volunteers in the community.
- **Activity Benefits:**
  - Local residents are recognised and celebrated for their contributions to the local community.
- **Budget:** LDI: Opex \$10,000.



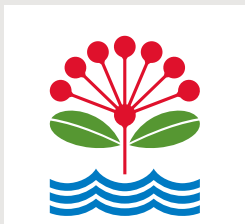
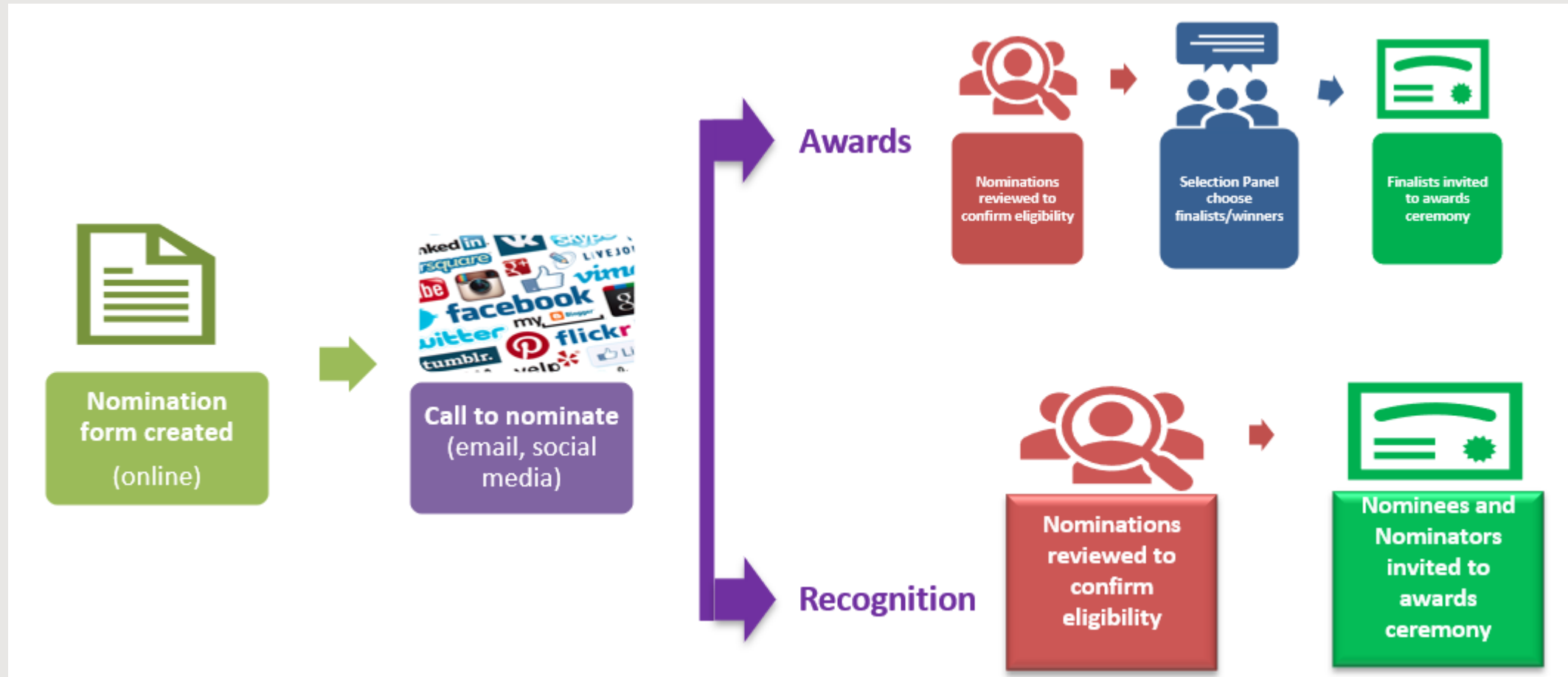
# Recognition vs Awards

## Board to provide direction

- **Recognition:**
  - Certificates awarded to each recipient nominated by the community.
- **Awards:**
  - A 'selection panel' chooses winners for each category nominated by the community.

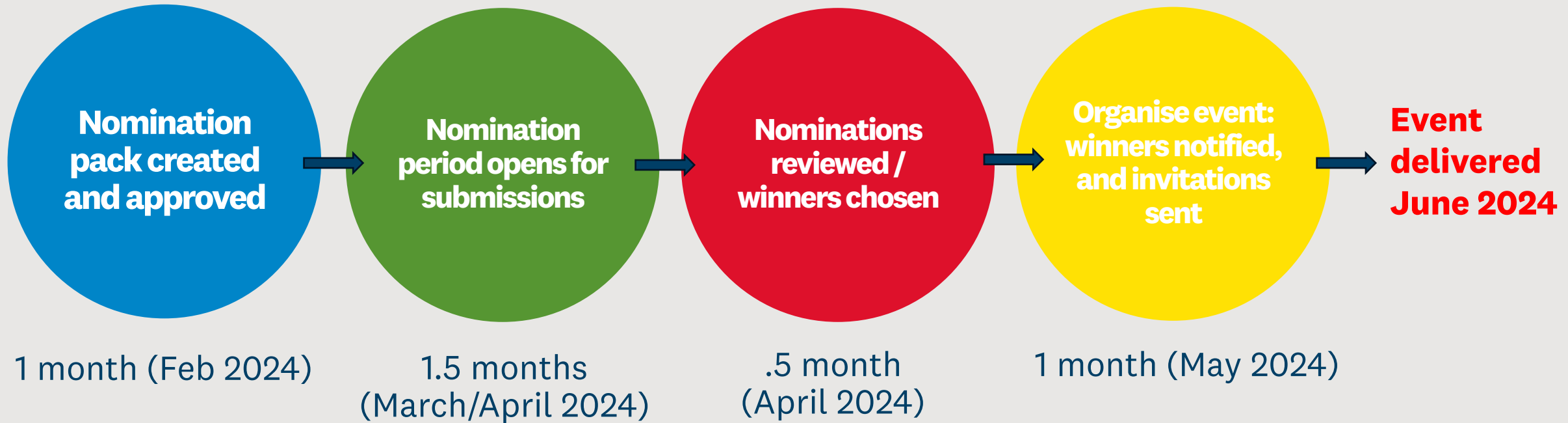


# Recognition vs Awards Process





# Volunteer Recognition Timeline: Proposed



# Categories

2018 and 2021	Proposed Categories FY2023/2024
<ul style="list-style-type: none"> <li><input type="checkbox"/> Arts, Culture and Heritage (2018/2021);</li> <li><input type="checkbox"/> Education – adult, tertiary and community (2018/2021);</li> <li><input type="checkbox"/> Economic development (2018/2021);</li> <li><input type="checkbox"/> Environment and sustainability (2018/2021);</li> <li><input type="checkbox"/> Social and Community development – health and social service (2018/2021);</li> <li><input type="checkbox"/> Sport, Fitness and Leisure (2018/2021);</li> <li><input type="checkbox"/> Faith based institutions running programmes for benefit of the wider community (2018);</li> <li><input type="checkbox"/> COVID-19 Special Category (2021).</li> </ul>	<ol style="list-style-type: none"> <li>1. Arts, Culture and Heritage;</li> <li>2. Education – adult, tertiary and community;</li> <li>3. Economic development;</li> <li>4. Environment and sustainability;</li> <li>5. Social and Community development – including health and social service;</li> <li>6. Sport, Fitness and Leisure;</li> <li>7. Direction from board.</li> </ol>

**Board to support FY2023/2024 categories and provide direction for additional category: 7 categories | 12 winners**



# Volunteer Recognition FY2023/2024: Eligibility Criteria

2018 and 2021	FY2023/2024 (Proposal)
<ul style="list-style-type: none"> <li>▪ Individuals residing or located within the boundaries of the Puketāpapa Local Board area and volunteer efforts benefit and/or contribute to developing the Puketāpapa community; or</li> <li>▪ Individuals located outside the Puketāpapa Local Board area and support initiatives that help develop the local Puketāpapa community.</li> </ul>	Same
<ul style="list-style-type: none"> <li>▪ Community groups/organisations not included. To be recognised through individual efforts of their nominated volunteers.</li> </ul>	Same
<ul style="list-style-type: none"> <li>▪ Children and young people’s categories recognised at the separate Youth Awards event (organised by the Puketāpapa Youth Foundation).</li> </ul>	TBC
Previous awardees not to be considered.	TBC

**Board to support FY2023/2024 eligibility criteria / confirm eligibility for previous awardees**



# Volunteer Recognition FY2023/2024

- **Date / timeline**
- **Venue and Catering**
- **MC**
- **Entertainment**
- **Judging panel**
- **Certificates / Gifts**



# Example : Volunteer Award Programme 2021

Time	Task
6:30pm	Guests arrive
6:50pm	Karakia
7:00pm	MC: Introduction and H&S announcement
7:05pm	Chairperson: Opening Speech
7:15pm	Board members: First group of awards (6)
7:45pm	Dinner served
8:15pm	Entertainment
8:30pm	Board members: Desert served
8:45pm	Board members: Second group of Awards (6)
9:05pm	Group photographs + mix and mingle
9:30pm	Event finish



# Pātai / Direction Puketāpapa Local Board



“He Taonga tuku iho” by local rangatahi artist Kellie

