

Waitemata Local Board Accessibility Plan

Short term priorities: December 2012 - June 2013

Area of Focus	Ownership	Deliverables	Timeframe	Budget
Accessible Culture	Local Board	 Embrace the Board's commitment to and vision for accessibility. Use the Accessibility Engagement Toolkit in every interaction with officers to challenge and champion access. Use the Accessibility Engagement Toolkit to promote and champion access with community leaders. Portfolio owners champion access across their particular portfolios. Follow up with stakeholders that the desired access outcomes have been actioned when they return to Board forums. ACTION: Meet with Auckland Transport regarding, accessibility issues, inclusion of accessibility in work	Ongoing February-March	\$ 00.00
		programmes, and agreement of next steps. (Local Board members responsible: Pippa Coom and Christopher Dempsey)	2013	
	Council Officers	 Provide the accessibility plans and features for each project and activity presented to the Board, including details in monthly reports. 	Ongoing	
Accessible Communication and Community Engagement	Local Board	 The Board ensures that Waitemata Local Board community meetings are as accessible as possible: The Board requires that all meeting notices are provided in html format and communicate the accessibility features of the meetings and the places where meetings are held; The Board requires that all meeting agendas and minutes are communicated in html; The Board commits to writing resolutions that are in plain English; NZSL interpreters are made available for meetings on request. The Board communicates their commitment to accessibility at every opportunity. The Board identifies opportunities to create documents in simple English formats as appropriate. The Board encourages other Waitemata-based associations and business groups to develop their own accessibility strategies. 	By June 2013 Ongoing	\$150-200 per hour
		ACTION: Encourage and enable local business associations to focus on the "accessibility dollar" by presenting to BIDs and members on Board's accessibility journey and accessibility dollar with the Be Institue. (Local Board member responsible: Tricia Reade)	March and April 2013	
		The Board members regularly share their vision and action plan for accessibility with other Local Boards. ACTION: Local Board provides Plan and toolkit to local boards through the Chairs' Forum, and public forum at Local Board meetings, to consider for adoption. (Local Board member responsible Christopher Dempsey)	February-April 2013	

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	Council Officers	 All communications for Board meetings are communicated on the Board website in html format; A meeting notice template is created that communicates the accessibility features of the meetings and venues; A one page bullet point summary of the Board meeting resolutions and actions is created that is written in simple English. This is communicated on the Waitemata Local Board webpage. (Communication Advisor or Engagement Advisor) The community centres and buildings where Board meetings are held have the access hazards addressed; The Board's Communications Advisor works with the Board to develop a communication strategy to communicate regularly the "Board's Accessibility Story": The Accessibility Vision The Action Plan Current environments that are accessible as examples – eg. shared spaces, Art Gallery (Be. Gold rating), Lumsden Green Success stories and case studies as they occur. Communications Advisor applies toolkit to ensure all communications from the Local board are accessible. 		
Accessible Communities (Environment)	Local Board	Facilities The Board requires that Auckland Council Community Facilities, Property, and Community Development teams allocate budget and resource to remove access hazards from places where the Board meets with the community: Grey Lynn Community Centre Jubilee Hall Waitemata Local Board office at Graham Street. The Board ensures/advocates for one Waitemata community property and one Waitemata community environment under development to become best practice examples of accessibility. For example: Quay Street development Ellen Melville Hall Freyberg Place. The Board requires that community facilities are enabled to inform the public of their accessibility features through advocating for the adoption of the Auckland Council Venues accessibility information approach. The Board requires that a three year accessibility plan for all community infrastructure and facilities is developed leading up to the 2013-14 budgetary planning. Events Develop a Waitemata event that is as accessible as possible. Ensuring that the location, marketing, activities and all related communications and staff customer service are accessible.	By June 2013 Development January-October	To be determined

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	Council Officers	 Community Development teams allocate budget and resource to remove access hazards from the environments where the Board meets with the public. Grey Lynn Community Centre; Jubilee Hall; Graham Street Local Board office. 	January-June 2013	To be determined
		 Allocate budget and resource to making community facilities and infrustructure accessible: Quay Street ongoing development; Ellen Melville Hall Freyberg Place. 	Development January-June 2013. Delivery July 2013 onward.	
		 The Auckland Council Community Facilities, Property, and Community Development teams develop a three year accessibility plan for all community infrastructure and facilities that allocates prioritised budget and resource to the 2013-16 budgets. 		
		ACTION: Ensure all community facilities advertise accessibility features at venues (or unavailability of features). (Departments responsible: Community Facilities and Property) ACTION: Ensure the Tepid Baths accessibility features are provided on the Tepid Bath website. (Department responsible: Recreation Facilities)		
Other Projects	Local Board	 The Board supports the need to have an online facility that can promote accessible community facilities, environments, businesses and initiatives in the Waitemata Local Board area for the public to use. 	February 2013 onward	To be determined
		ACTION: Ensure Rugby World Cup City Centre accessibility map is made widely available. For example, ATEED to promote for all City Centre events. (Local Board member responsible: Pippa Coom)	February 2013 onward	
		ACTION: Ensure Rugby World Cup City Centre accessibility map is extended to other local centres starting with Parnell, Karangahape Road, and Ponsonby.	February 2013 onward	\$5,000 to source accessibility information for each area. Design cost TBC
	Council Officers	 The Auckland Council Community Development team works with relevant Council departments to create the Auckland localised pages. Auckland Council Community Development team to manage project to extend RWC City Centre accessibility map to other local centres. 	July 2013 onward February 2013 onward	To be determined As above



Medium to Long Term Priorities: July 2013 - June 2015

Area of Focus	Ownership	Board Actions	Timeframe	Budget
Accessible Culture	Local Board	 The Board influences the accessibility awareness and actions of all officers, stakeholders and partners. The Board creates a culture that ensures that access is embedded into all activities and programmes of work. The Board regularly receives feedback from the community on their access experiences. The Board continues to review its accessibility approach, plan and progress, inviting feedback from internal and external accessibility champions. 	Ongoing	\$ 00.00
	Council Officers	 Auckland Council community surveys and Council evaluation activities have feedback mechanisms on accessibility built into them. All Council service officers have built accessibility into their programme processes. Officers report on progress on achieving the Board's Accessibility Plan. 	Ongoing	To be determined
Accessible Communities (Environment)	Local Board	 The Board requires that a register of accessible properties in the Waitemata area exists. The Board champions another four to six key Waitemata locations/properties to become accessible. 	July 2013-June 2015	\$00.00
	Council Officers	 A register of accessible properties in the Waitemata area exists and is managed by the Auckland Council Community Facilities and Property teams. The Property and Community Facilities units have embedded accessibility into all property plans and budgeting processes. Auckland Council engages with service partners and providers who understand and regularly deliver the requirements for accessibility. 	August 2013 December 2013 Ongoing	To be determined
Accessible Communication and Community Engagement	Local Board	 The Board requires that an accessible Council communication framework exists to support their accessible communication activities. All Waitemata Local Board communication methods are accessible. 	July 2013	\$00.00
	Council Officers	The Auckland Council communication department creates an accessible communication framework.	July 2013	To be determined