

# EPA Lodgement Checklist

## Checklist for lodgement of application for Engineering Approval for public drainage, watermain and road works

An Engineering Approval is generally required by a clause in the Subdivision Consent Conditions which requires fulfillment before a 224C Certificate is issued.

**The following items of information are required before an Engineering Approval for public drainage, watermain and road works may be issued:**

- Completed application form signed by chartered professional engineer /licensed cadastral surveyor, applicant and agent (if applicable)
- Three sets of plans including an A3 set, named, dated and uniquely numbered. Digital PDF files should also be included
- Relevant engineering standard details
- Catchment plans (where appropriate, e.g. drainage, watermains)
- Any relevant correspondence between the council, Watercare Services Limited and Auckland Transport and the applicant or their agent, regarding this work
- Sketch of proposed works on council's service plans
- Site photographs (for design context)
- Supporting calculations
- Permission from affected public and private land owners for work on their land
- Details of tree protection, arborist report or tree Approval
- Details of other services: \_\_\_\_\_
- Other approvals granted: \_\_\_\_\_
- Deposit (refer to 'Fees and Charges' brochure, or online at [www.aucklandcouncil.govt.nz](http://www.aucklandcouncil.govt.nz))

Name and Date: \_\_\_\_\_

**If ALL the above documentation is provided, the Engineering Approval for public drainage, watermain and road works should be approved within 20 working days.**