

# Application for compliance schedule

Section 100, Building Act 2004



## APPLICATION DETAILS

|  |  |   |  |
|--|--|---|--|
| Building consent N <sup>o</sup> :          |  | Date:                                       |  |
| Certificate of Acceptance N <sup>o</sup> : |  | Certificate for public use N <sup>o</sup> : |  |

## THE BUILDING

|   |  |                               |  |
|---|--|-------------------------------|--|
| Street address of building:   |  |                               |  |
| Legal description of land where building is located:  |  |                               |  |
| Building name:  |  |                               |  |
| Location of building within site/block N <sup>o</sup> :<br><i>(include nearest street access)</i> |  | Level / Unit N <sup>o</sup> : |  |
| No of occupants per level, and per use if more than 1   |  |                               |  |
| Current, lawfully established, use: <i>(include number uses if &gt;1)</i>                         |  |                               |  |

## THE OWNER

|  |  |              |  |
|--|--|--------------|--|
| Name of owner: <i>(Include preferred form of address e.g. Mr, Miss, Dr if an individual)</i> |  |              |  |
| Contact person: <i>(Insert n/a if the applicant is an individual)</i>                        |  |              |  |
| Mailing address:   |  | Postcode:    |  |
| Street address/registered office:  |  |              |  |
| Phone number: Work   |  | After hours: |  |
| Facsimile number:  |  | Mobile:      |  |
| Email address:   |  | Website:     |  |

The following evidence of ownership is attached to this application  Certificate of Title  Lease agreement  
 Sale & Purchase agreement  Other document showing full name of legal owners of the building

**AGENT (only required if application is being made on behalf of the owner)**

Name of agent:

Contact person:

Mailing address:

Postcode:

Street address  
/ registered office:

Phone number: Work

After  
hours:

Facsimile number:

Mobile:

Email address:

Website:

Relationship to owner: *(supply details of authorisation from the owner to make the application on the owner's behalf)*

**THE APPLICANT (only required where sale and purchase agreement in place or certificate of title has not been issued)**

Name of applicant: *(Include preferred form of address e.g. Mr, Miss, Dr if an individual)*

Contact person: *(Insert n/a if the applicant is an individual)*

Mailing address:

Postcode:

Street address  
/ registered office:

Phone number: Work

After  
hours:

Facsimile number:

Mobile:

Email address:

Website:

Relationship to owner: *(supply details of authorisation from the owner to make the application on the owner's behalf)*

**FIRST POINT OF CONTACT FOR COMMUNICATIONS WITH COUNCIL**

Full name:

Mailing address:

Postcode:

Phone number:

Mobile:

Facsimile number:

Email address:

Preferred method of correspondence:

Email:

Post:

**COMPLIANCE SCHEDULE INSPECTION, MAINTENANCE AND REPORTING PROCEDURES**

| Specified system | Inspection, maintenance & reporting standards<br>(please list standard if not referenced)   | System notification<br>(tick as applicable) |                          |                          |
|------------------|---|---|--------------------------|--------------------------|
|                  |   | New   | Altered                  | Removed                  |
| 1                | Automatic systems for fire suppression  |   |                          |                          |
| 1.1              | Sprinkler system<br><input type="checkbox"/> NZS 4541:2013<br><input type="checkbox"/> NZS 4515:2009<br><input type="checkbox"/> NFPA 25<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 1.2              | Gas and foam flood or deluge systems; dry and wet fire extinguishing systems<br><input type="checkbox"/> NZS 4541:2013<br><input type="checkbox"/> NZS 4515:2009<br><input type="checkbox"/> NFPA 25<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 2                | Automatic or manual emergency warning systems for fire or other dangers   |   |                          |                          |
| 2.1              | Manual and automatic fire alarms; smoke / heat detectors; gas; radiation systems<br><input type="checkbox"/> Audible <input type="checkbox"/> Visual<br><input type="checkbox"/> NZS 4512:2010<br><input type="checkbox"/> AS 1851:2005<br><input type="checkbox"/> NFPA 25<br><input type="checkbox"/> ..... | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 2.2              | Automatic gas leak detection systems for the detection and measurement of combustible gases<br><input type="checkbox"/> NZS 5263:2003<br><input type="checkbox"/> .....   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 3                | Electromagnetic or automatic doors or windows   |   |                          |                          |
| 3.1              | Automatic doors e.g. sliding or revolving doors<br>Are doors interfaced with emergency warning system? <input type="checkbox"/> Yes <input type="checkbox"/> No<br><input type="checkbox"/> NZS 4239:1993<br><input type="checkbox"/> .....   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.2              | Access controlled doors (swipe card, key pad, sensor-delayed egress, etc)<br><input type="checkbox"/> NZS 4239:1993<br><input type="checkbox"/> .....   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 3.3              | Interfaced fire or smoke door or windows (electromagnetic door holders)<br><input type="checkbox"/> AS 4178:1994<br><input type="checkbox"/> NZS 4232.2:1988<br><input type="checkbox"/> NZS 4520:2010<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 4                | Emergency lighting systems<br><input type="checkbox"/> AS/NZS 2293.2:1995<br><input type="checkbox"/> NZS 6104:1981<br><input type="checkbox"/> .....   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 5                | Escape route pressurisation systems<br><input type="checkbox"/> AS 1851.6:2012<br><input type="checkbox"/> AS/NZS 1668.1:1998<br><input type="checkbox"/> .....   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 6                | Riser mains for use by fire services<br><input type="checkbox"/> NZS 4510:2008<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 7                | Automatic backflow preventers connected to a potable water supply<br><input type="checkbox"/> AS/NZS 2845.1:2010<br><input type="checkbox"/> AS 2845.3:2010<br><input type="checkbox"/> .....   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 8                | Lifts, escalators, travelators or other systems for moving people or goods within a building  |   |                          |                          |
| 8.1              | Passenger carrying lifts<br><input type="checkbox"/> NZS 4332:1997<br><input type="checkbox"/> NZS 4334:2012 <input type="checkbox"/> EN 81:2003<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 8.2              | Goods or service lifts<br><input type="checkbox"/> NZS 4332:1997<br><input type="checkbox"/> EN 81:2003<br><input type="checkbox"/> .....   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |

**COMPLIANCE SCHEDULE INSPECTION, MAINTENANCE AND REPORTING PROCEDURES**

| Specified system |   | Inspection, maintenance & reporting standards<br>(please list standard if not referenced)   | System notification<br>(tick as applicable) |                          |                          |
|------------------|---|---|---|--------------------------|--------------------------|
|                  |   |   | New   | Altered                  | Removed                  |
| 8.3              | Escalators and moving walks   | <input type="checkbox"/> EN 115:2008<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 9                | Mechanical ventilation or air-conditioning systems<br>Cooling tower installed <input type="checkbox"/> Yes <input type="checkbox"/> No<br>Interfaced with fire alarm <input type="checkbox"/> Yes <input type="checkbox"/> No<br>Spray booth <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> AS/NZS 3666.2:2011<br><input type="checkbox"/> AS/NZS 4114.1:2003<br><input type="checkbox"/> AS/NZS 4114.2:2003<br><input type="checkbox"/> ..... | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 10               | Building maintenance units or other devices providing access to the exterior of a building  | <input type="checkbox"/> BS 6037.1:2003<br><input type="checkbox"/> AS/NZS 1891.4:2009<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 11               | Laboratory fume cupboards   | <input type="checkbox"/> AS/NZS 2243.8:2014<br><input type="checkbox"/> NZS 7203:1992<br><input type="checkbox"/> .....   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 12               | Audio loops or other assistive listening systems  |   |   |                          |                          |
| 12.1             | Audio loop  | <input type="checkbox"/> AS 60118.4:2007<br><input type="checkbox"/> NZS 4121:2001<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 12.2             | FM radio frequency systems and infrared beam transmission   | <input type="checkbox"/> AS 60118.4:2007<br><input type="checkbox"/> NZS 4121:2001<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 13               | Smoke control systems   |   |   |                          |                          |
| 13.1             | Mechanical smoke control systems  | <input type="checkbox"/> AS/NZS 1668.1:1998<br><input type="checkbox"/> AS 1851:2005<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 13.2             | Natural smoke control systems   | <input type="checkbox"/> AS/NZS1668.1:1998<br><input type="checkbox"/> AS 1851:2005<br><input type="checkbox"/> .....   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 13.3             | Smoke curtains  | <input type="checkbox"/> AS/NZS1668.1:1998<br><input type="checkbox"/> AS 1851:2005<br><input type="checkbox"/> .....   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 14               | Emergency power systems for, or signs relating to, a system or feature in any of the specified systems 1 - 13   |   |   |                          |                          |
| 14.1             | Emergency power systems installed for the purpose of supplying power to any of the specified systems 1 - 13   | <input type="checkbox"/> NZS 6104:1981<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 14.2             | Signs for all systems   | <input type="checkbox"/> NZS 4121:2001<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 15               | Any or all of the following systems and features, so long as they form part of a building's means of escape from fire, and so long as those means also contain any or all of the systems or features specified in clauses 1 to 6, 9 and 13:   |   |   |                          |                          |
| 15.a             | System for communicating spoken information intended to facilitate evacuation   | <input type="checkbox"/> NZS 4512:2010<br><input type="checkbox"/> AS 1851:2012<br><input type="checkbox"/> .....   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 15.b             | Final exits   | <input type="checkbox"/> AS/NZS 2293.2:1995<br><input type="checkbox"/> NZS 4121:2001<br><input type="checkbox"/> .....   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 15.c             | Fire separation   | <input type="checkbox"/> NZS4520:2010<br><input type="checkbox"/> NZS4232:1988<br><input type="checkbox"/> .....  | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |

**COMPLIANCE SCHEDULE INSPECTION, MAINTENANCE AND REPORTING PROCEDURES**

| Specified system  | Inspection, maintenance & reporting standards<br>(please list standard if not referenced) | System notification<br>(tick as applicable) |                          |                          |
|---|---|---|--------------------------|--------------------------|
|   |   | New   | Altered                  | Removed                  |
| 15.d<br>Signs for communicating information intended to facilitate evacuation; and such signs as required by: <ul style="list-style-type: none"> <li>the NZBC (all systems); and</li> <li>S.120 of the Act</li> </ul> | <input type="checkbox"/> NZS4121:2001<br><input type="checkbox"/> .....                   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 15.e<br>Smoke separation  | <input type="checkbox"/> AS/NZS1668.1:1998<br><input type="checkbox"/> .....              | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 16<br>Cable cars  | <input type="checkbox"/> NZS5270:2005<br><input type="checkbox"/> .....                   | <input type="checkbox"/>                    | <input type="checkbox"/> | <input type="checkbox"/> |

**LOCATION OF COMPLIANCE SCHEDULE**

**Important note:** *The compliance schedule must be kept in a location agreed to between Auckland Council and the Owner.*

The compliance schedule and the written reports obtained in accordance with the compliance schedule are to be kept at:

**BILLING**

All related invoices/refunds to be billed to:

Owner:       Agent:       Applicant:

Preferred method of billing:

Email:       Post:

Purchase order/Reference number: (if applicable)

**Please note:** *any refunds are paid to the receipted name unless written authorisation has been received from the receipted person or company stating otherwise*

**SIGNATORY**

Owner / agent signature:

Date:

Print name:

IQP N<sup>o</sup>:  
(if agent IQP)

If you are signing this application on behalf of a company/trust/other entity (the agent), you are declaring that you are duly authorised to sign on behalf of the owner to make this application

**OFFICE ONLY USE**

|             |  |
|-------------|--|
| Receipt No: |  |
| Deposit \$: |  |
| CS No:      |  |
| Date:       |  |

| Processing Office                 |                                    |                                   |
|-----------------------------------|------------------------------------|-----------------------------------|
| <input type="checkbox"/> Central  | <input type="checkbox"/> Henderson | <input type="checkbox"/> Orewa    |
| <input type="checkbox"/> Papakura | <input type="checkbox"/> Pukekohe  | <input type="checkbox"/> Takapuna |
| <input type="checkbox"/> Manukau  |                                    |                                   |