Independent Qualified Person (IQP) – Registration Guidelines



A guidance document to show the qualifications, experience and understanding required to obtain IQP Registration.

This document will be updated as new information becomes available.

Territorial Authority (IQP Requirements): -

Council have to be assured that a person applying to be an Independently Qualified Person (IQP) has the qualifications to do so.

Just because a person applied to become an IQP, it is not an automatic approval that a territorial authority will make.

Section 7 of the Building Act 2004 states that an applicant must be able to supervise all or some of the inspections, maintenance and reporting procedures required for a 'Specified System' stated on any compliance schedule and also certify that procedures have been fully complied with.

The applicant needs to be aware of the Building Act, Regulations, IQP inspections and test sheets, on site log books and requirements of a Form 12A (Certificate of compliance with inspection, maintenance and reporting procedures).

- Application forms must be completed in full and all supporting documentation provided.
- Restrictions may be placed on specified systems depending on qualifications and experience.
- Applicants must participate in Continuous Professional Development/Upskilling to maintain registration.

Note:

- Applications from experienced person without the formal qualifications listed will be considered on a caseby-case basis.
- Applications from qualified person with a lesser period of experience listed will be considered on a case-bycase basis.
- Applicants may be required to undertake an independent assessment (which would incur additional costs these charges are between applicant and assessor).
- Overseas qualifications must have NZQA equivalency provided.
- Also see Disciplinary Code.

Building Act Knowledge (mandatory):



Building Act 2004

- Competency 1: Understand the Building Act 2004 and amendments s3 purpose, s100-111 compliance schedule + building warrant of fitness, s164-168 Notice to Fix, 121-126 Dangerous buildings, 362A-363A Public use, Regulations - Infringements, Forms, Specified Systems.
- Competency 2: Understand the key roles owner, IQP, TA, BCA, courts
- Competency 3: Read and interpret the Compliance Schedule
- Competency 4: Write annual reports, 12A's and Report in Lieu's
- Competency 5: Manage and direct technical personnel in respect to defects/remedial work.

System	Qualifications, experience and understanding	Professional membership
SS1 Automatic systems for fir		
SS1/1 - Automatic sprinkler	 3-5 Years' experience of sprinkler installation, testing, maintenance & inspection Knowledge of NZS4541, NZS4515, AS1851 - gas Knowledge of NFPA25 Bachelor of Engineering. Fixed Fire protection Systems L3 testing - restricted to testing only. Fixed Fire protection systems L3 installation - installation only Fixed Fire Systems L4 - installation, commissioning, testing and servicing of fire sprinkler systems and special hazards fixed Inspection & Testing L4 New Zealand Certificate in Engineering (NZCE) National Diploma in Engineering (NDE) SSC Certified Fire Sprinkler Contractor Knowledge of New Zealand Building Code clauses C1-C6 Protection from Fire Assessor for competenz level 3+4 in appropriate area Competent person who has combination of relevant training, qualification or experience. NZQA certification for acceptance of competency and qualification Note: completion of any of these qualifications in their own does not represent competency but contributes significantly to the overall evaluation. NZQA equivalence will also cover relevant overseas qualifications, progress on current industry qualifications, industry experience (with examples) training certificates, knowledge of NZ sprinkler Standards and work history. Independent assessment may be required where there is insufficient qualification, experience. 	Member of the FPANZ. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.
SS1/2 - Automatic systems for fire suppression Gas foam flood, deluge systems, dry and wet fire extinguishing system Image: System structure Image: System structure	 3-5 Years' experience of sprinkler installation, testing, maintenance & inspection Knowledge of NZS4541, NZS4515, AS1851 - gas Knowledge of NFPA25 Bachelor of Engineering. Fixed Fire protection Systems L3 testing - restricted to testing only. Fixed Fire protection systems L3 installation - installation only Fixed Fire Systems L4 - installation, commissioning, testing and servicing of fire sprinkler systems and special hazards fixed Inspection & Testing L4 New Zealand Certificate in Engineering (NZCE) National Diploma in Engineering (NDE) SSC Certified Fire Sprinkler Contractor Knowledge of Gas suppression systems (ANSUL) Knowledge of New Zealand Building Code clauses C1-C6 Protection from Fire Assessor for competenz level 3+4 in appropriate area Competent person who has combination of relevant training, qualification or experience. NZQA certification for acceptance of competency and qualification Note: completion of any of these qualifications in their own does not represent competency but contributes significantly to the overall evaluation. NZQA equivalence will also cover relevant overseas qualifications, progress on current industry qualifications, industry experience (with examples) training certificates, knowledge of NZ sprinkler Standards and work history. Independent assessment may be required where there is insufficient qualification, experience. 	Member of the FPANZ. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.

System	Qualifications, experience and understanding	Professional membership
SS2 Automatic or manual emerger	ncy warning systems	
SS2/1 - Automatic or manual fire alarms	 2-3 Years' experience of Fire alarm, installation, testing, maintenance & inspection NZQA fire detection and alarm systems L3 - inspection and testing only NZQA Fire detection and alarm systems L4 - installation and maintenance of the detection and alarm systems NZQA fire protection systems technology L4 - inspection and testing fire safety systems NZCE, NDE Institute of Fire Engineers. Vesda design Engineer (aspirating smoke detection). Knowledge of NZS4512, AS1851, NZS4541, NZS5263, NZS4561, AS2220 FPA Certified Fire Alarm Contractor Knowledge of New Zealand Building Code clause C1-C6 Protection from Fire Assessor for Competenz level 3 + 4 in appropriate area Type 1 and 2 alarms for maintenance - evidence of suitable experience Knowledge of New Zealand Building Code clauses F7 Warning Systems NZQA certification for acceptance of competency and qualification. Competent person who has combination of relevant training, qualification and / or experience. Independent assessment may be required where there is insufficient 	Member of the FPANZ. Institute of Fire Engineers. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.
ACCOUNT OF A DECEMBER OF A DEC	 qualification, experience. Type 3 and 4 alarms - evidence of a working knowledge of NZBC clause F7 warning systems, and New Zealand Building Code clause F8 signs. Three years' experience as a technician Testing only: evidence of suitable experience in testing systems. Vesda design engineer (aspirating smoke detection) Independent assessment may be required where there is insufficient qualification, experience. 	
SS2/2 - Gas leak detection - identify which type of gas:- Carbon monoxide, ammonia, chloride etc.	 2-3 Years' experience of Fire alarm testing, maintenance & inspection Fire Detection and Alarm Systems (Testing) L3 NZQA, Fire Detection and Alarm Systems Level 4 NZQA. Institute of Fire Engineers. Vesda design Engineer. Knowledge of NZS4512, AS1851, NZS4541, NZS5263, NZS4561, AS2220. Industry training. NZS5263. FPA25. Knowledge of refrigeration (ammonia) NZS 1677 Refrigeration system NZS 2927 2001: Storage and handling of liquefied chlorine gas and odorization part 5.8.1 HSNO approved handler NZS4641: Electrical apparatus for detection of oxygen and other gases NZS60079: Gas detectors selection installation use and maintenance of detectors for flammable gas and oxygen Evidence of suitable experience in gas detection and odorization. Health & Safety course - HSNO training, HAZTEC, Site Safe, Unit standards, chemical handling course, product training, Knowledge of New Zealand Building Code clause F3 Hazardous substances and processes Industry based training in particular brands Competent person who has combination of relevant training, qualification or experience. Independent assessment may be required where there is insufficient qualification, experience. 	

System	Qualifications, experience and understanding	Professional membership
SS3 Electromagnetic or automatic	doors or windows	
SS3/1 Automatic doors or windows	 2-3 Years' experience of installation maintenance & inspection Electrical Service Technician. Registered Electrical Inspector. Knowledge of NZS4239, AS4085, AS4178, AS4290, AS5007. Knowledge of New Zealand Building Code clauses C1-C6 Protection from Fire Registered Electrician. Advanced Trade Cert - Electrical Building Services & Industrial installation Electrical Engineering degree/certificate/diploma NZQA National Certificate Competent person who has combination of relevant training, qualification or experience. Independent assessment may be required where there is insufficient qualification, experience. Appropriate qualification. NZCE, NZME, NZ Trade Certificate - Electrical and or diploma in Electronics Note: Registered electrician part A+B now superseded by A. Electrical appliance service person and B electrical as per compliance schedule handbook 3/1 3/2 3/3. 	Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.
SS3/2 - Access-controlled doors	As above (where appropriate) including: Appropriate Qualification - NZCE, NZME, NZQA National Certificate. National Cert Electronic Security, level 3+4 covers electronic security/CCTV/access control. Independent assessment may be required where there is insufficient qualification, experience. Knowledge of New Zealand Building Code clauses C1-C6 Protection from Fire.	Relevant Chartered Professional Engineer. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.
SS3/3 - Interfaced fire or smoke doors or windows	As above (where appropriate) including: Fire Detection and Alarm Systems Level 4 NZQA. Fire Detection and Alarm systems (testing) Level 3 NZQA. Knowledge of fire alarm testing. Knowledge of AS4178, NZS4232, NZS4239, AS5007. Knowledge of New Zealand Building Code clauses C1-C6 Protection from Fire Fire detection and alarm systems L3 NZQA inspection and testing only. Fire detection and alarm systems L4 NZQA installation and maintenance of detection and alarm fire systems. NZQA National cert electronics security level 3 Evidence of suitable experience as installation and/or service technician. Note essential that the type of doors is to be inspected is identified Independent assessment may be required where there is insufficient qualification, experience.	Relevant Chartered Professional Engineer. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.

System	Qualification, experience and understanding	Professional membership
SS4 - Emergency lighting systems • • • • • • • • • • • • • • • • • • •	 2-3 Years' experience of installation, testing, maintenance & inspection Knowledge of AS/NZS 2293, NZS 6742,NZS 6104, Registered Electrician/Electrical Technician, Electrical Inspector NZ Practising Licence for Registered Electrician NZ Trade Certificate - Electrical and or diploma in electronics NZQA National Cert in Fire detection and alarms systems (Levels 3 to 7) If no electrical qualifications - test/inspection only Electrical Technician testing only Fire detection and alarm systems L4 New Zealand Qualifications authority installation and maintenance of fire detection and alarm systems Equivalence will also cover relevant overseas qualifications, progress on current industry qualifications, experience with examples, knowledge of NZ emergency lighting standards and work history Knowledge of NZ emergency lighting Code Clause F6 Visibility in Escape Routes Independent assessment may be required where there is insufficient qualification, experience. 	Member of the FPA NZ. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.

System	Qualifications, experience and understanding	Professional membership
SS5 - Escape route	3 years' experience in design, commissioning, maintenance and	M IRHACE
pressurisation systems - Stair	testing of systems,	Grad IPENZ
Pressurisation	Registered Fire Engineer	MIPENZ.
Corridor Pressurisation	NZ Mechanical, Electrical, Diploma	Member of Association of
	IANZ Qualifications Assessment Report	Building Compliance.
10	Registered Electrician.	Member of BOINZ.
ROOF STAIRWELL	Suitable gualification or i.e. NZ Trade Cert in Heating Ventilation and	Member of Building
STARTELL	Air Conditioning	Networks.
DAMPER	Personnel qualified to applicable industry training programme	Networks.
	recognised by the NZQA shall be deemed to satisfy competency and	
OCCUPIED		
SPACES	qualified requirements	
	Competent person who has combination of relevant training,	
	qualification and / or experience.	
	Knowledge of: AS 1668.1: fire and smoke control in multi-	
	compartment buildings	
- L	Knowledge of New Zealand Building Code clausesC1-C6 Protection	
FAN	from Fire	
EXIT	NZQA National Cert in Refrigeration and Air Con level 4.	
	Independent assessment may be required where there is insufficient	
	qualification, experience.	
	NZS 3666 Air handling and water systems of buildings	
	New Zealand Building Code AS 1-7 fire Safety	
	NZCE in HVAC now replaced by NZQA National Cert in Engineering -	
	level 5 or equivalent Advanced Trade	
	NZQA National Cert in Heating, Ventilation and Air Con (Mechanical	
	Services level 4)	
	Diploma in applied engineering (Refrigeration and Air Con level 5)	
	Diploma Building Services level 6	
	Diploma Mechanical Engineering level 6	
	Graduate/Bachelor of Engineering level 7	
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	Registered engineering associated (Mechanical and HVAC)	
	Electrical/Electronic Engineer	
	Heating, Ventilation and Air Con (HVAC) fitter	
	Refrigeration and Air Con Engineer.	
	Independent assessment may be required where there is insufficient	
	qualification, experience.	
	NZCE Mechanical,	
	Diploma Building Services Level 6,	
	Registered Engineering Associate (Mechanical and HVAC),	
	Refrigeration + Air Conditioning Trade Cert.	
	Electrical Service Technician.	
	HVAC Fitter.	
	Cert Engineering Technician.	
	AS1851 Maintenance of Fire Protection Systems	
	AS/NZS 1905.1:1997 Means of Escape from Fire	
	C/AS1 Fire Safety AS 1851-2005 Maintenance of fire protection	
	systems and equipment.	
	Vesda Design Engineer (aspirating smoke detection)	
	Evidence of suitable experience in gas detection	
	Knowledge of refrigeration (ammonia),	
	NZS5263 Gas detection and odorization	
	Chemical handling course	
	Product training	
	Knowledge of New Zealand Building Code clauses F3 Hazardous	
	substance processes	
	Independent assessment may be required where there is insufficient	
	gualification, experience.	

System	Qualifications, experience and understanding	Professional membership
SS6 - Riser mains	 3-5 years' experience as an installation / maintenance Testing technician Knowledge of NZS 4510:2008(1998) Bachelor of Engineering. NZQA Fixed Fire Systems testing L3 - restricted to testing/installation only NZCE NDE Installation, commissioning, testing and servicing of fire sprinkler systems and special hazards fixed fire protection systems - Fixed fire protection systems L4. Competent person who has combination of relevant training, qualification or experience. Personnel qualified with industry training programme recognised by the NZQA Equipment including fire vehicle. Independent assessment may be required where there is insufficient qualification, experience. 	Member of the FPANZ. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.

System	Qualifications, experience and understanding	Professional membership
SS7 - Automatic back-flow preventors	 1-2 Years' experience installation, maintenance and / or testing. Registered craftsman plumber. Demonstration of a working knowledge as an installation technician; or suitable NZQA standard qualifications. Back flow preventer tester course - NZQA. Apprenticeship Plumber and Gasfitting. NZQA Drainlayer. Registered Drainlayer. Registered Plumber. NZ Trade Cert Plumbing and Gasfitting. Proof of working knowledge as an installation technician; or a suitable NZQA qualification Nat Cert of Water Reticulation. IQP backflow device tester only, has attended and passed an approved backflow course. Current NZQA unit standard 23848 and/or NZQA unit standard 23847 and or NZQA unit standard 2117. This person is unable to carry out the maintenance of devices. Other qualifications may be approved as long as they match or exceed the criteria of the above unit standard (s). Competent person who has acquired thorough training, qualifications and / or experience. Knowledge of AS 2845.3 Water supply - backflow prevention devices field testing and maintenance of testable devices. A Backflow Prevention refresher course is required every 3 years Independent assessment may be required where there is insufficient qualification, experience. Knowledge of Health (Drinking Water) Amendment Act 2007 (section 692ZZ) 	Membership of Master Plumbers. Member of Water NZ, Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.

System	Qualifications, experience and understanding	Professional membership
SS8 - Lifts, travelators, or other sy	stems for moving people or goods within buildings	
SS8 - Passenger-carrying lifts	3 -5 years' experience in design, maintenance & testing of systems, Inspection of mechanical access equipment up to 0.2m of speed excluding escalators, only need to be endorsed by the manufacturer, manufacturers agent or CBIP level 1/2 inspector, have demonstrated understanding of Building Act compliance schedule process and documenting requirements CBIP (Certified board for inspections personnel) Cert of proficiency level (1* / 2*) Knowledge NZS 4332 :1997, NZS4334, EN81:1998 Parts 1&2 - plus Amendments to EN81 Parts 1&2 Knowledge of New Zealand Building Code D2 Mechanical installations for access Working knowledge of approved documents/Acceptable solutions Suitable qualification or I.e. NZQA Trade Cert or diploma NZQA Trade Cert in Electrical Theory or practice. Registered electrician Personnel qualified to applicable industry training programme recognised by the NZQA Competent person who has acquired through training, qualifications and / or experience. Independent assessment may be required where there is insufficient qualification, experience.	Where applicable - Industry Association. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.
SS8/2 - Platform, low-speed and service lifts	3 -5 years' experience in design, maintenance & testing of systems, Applicable Equipment types - (As above where appropriate) stair lifts, platform lifts vertical and inclined, dumbwaiters. Inspection of mechanical access equipment >0.2m/sec also need to - have been endorsed by a lift manufacturer or agent. Have demonstrated understanding of the Building Act compliance schedule and documenting requirements. Have completed a barrier free course. CBIP (Certified board for inspections personnel) Cert of proficiency level 1 Independent assessment may be required where there is insufficient qualification, experience.	Where applicable - Industry Association. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.
SS8/3 - Escalators and moving walks	3 -5 years' experience in design maintenance & testing of systems, CBIP (Certified board for inspections personnel) (As above where appropriate) Escalator endorsement Cert of proficiency level 1 . Independent assessment may be required where there is insufficient qualification, experience.	Where applicable - Industry Association. Member of Association of Building Compliance. Member of BOINZ. Member of BUINZ. Networks.

systems operations, filtration, extract systems (plant room ventilation, kitchen exhaust, paint spray booths, gas scrubbing), supply and extract pressure (noxious/hazardous gassesRegistered electrician Electrical service technician - testing only NZQA National Cert Engineering level 5 or equivalent Advanced Trade NZ Trade Cert Refrigeration Engineering now replaced by NZQA National Cert level 5 or equivalent advanced trade NZQA National Cert in Heating, Ventilation and Air Conditioning	SS9 - Mechanical ventiliation or air conditioning systems examples : 3 - 5 years' experience in design maintenance and testing of ystems, conditioning systems examples : Member IRHACE. HVAC, cooling towers and evaporative colores, fresh air systems operations, filtration, extract systems (plant toom wentilation, kitchen exhaust, pain gas scrubing), supply and extract pressure control systems (gas scrubing), supply and extract pressure control systems (parses frozious/hzzardous gas scrubing), supply and extract pressure control systems (parses) Member IRHACE. Member of Association of Building Compliance. VZQA National Cert Engineering level 5 or equivalent Advanced trade optical pressure stands Trade extract systems in bir bolicital particular service stewel i) building and alk conditioning Mechanical Services level ii) control in hospital theatres, solation rooms, quarantine tacilities and pharmacourcials manufacturing, electrical heatres, solation rooms, quarantine tacilities and pharmacourcials manufacturing, electrical heatres, solation cons, quarantine tacilities and pharmacourcials manufacturing, electrical heatres, solation rooms, quarantine tacilities and pharmacourcials manufacturing, electrical heatres, solation rooms, quarantine tacilities and pharmacourcials manufacturing, solation system. Nowledge of Nex Zealand Building Code clauses C4 Ventilation craduate/Bachelor of Engineering level 7 Registered file regineer and or evalence of suitable qualification or experience. Registered section prime sociation or acceptable indoor air quality. Trade Cert Refrigeration Degrade solation corns (SUS) Nowledge of Nex Zealand Building Code clauses C4 Ventilation or experience. Registered electriclian primbere in Refrigeration and Advanced NZ Trade C	SS9 - Mechanical ventiliation of air conditioning systems examples : HVAC, cooling towers and evaporative colores, firsh air systems operations, firtration, extract systems for special control hystems for bacterial facilities and pharmaceuticals manufacturing, electrical heaters, isolation corns, quarantire facilities and pharmaceuticals manufacturing, electrical heaters, isolation corns, quarantire facilities and pharmaceuticals manufacturing, respective systems firtration, ax1651/r1664, aXhX25 1668, 1988, 1988 table 7.2 Knowledge of New Zealand Building Code clauses G4 Ventilation or aduate/Bachelor of Engineering, HAC Competent person who has acquired through training, qualifications and (or experience). Image: Statistic first and electrical systems, hunch experience as deemed reacessing statems of the building statem is provided of the statem of the application of requirements and statements. Member of Associates (Achanical and HVAC) Reperience as deemed reacessing and (or experience). Image:	SS9 - Mechanical ventilation or air conditioning systems examples -: HVAC, cooling towers and examples -: HVAC, cooling towers and examples -: HVAC, cooling towers and examples -: HVAC, cooling towers and explanae service preson and B electrical Service Technician Extra Systems (blat tower) service and examples -: HVAC ex	System	Qualifications, experience and understanding	Professional membership
air conditioning systems examples :- HVAC, cooling towers and evaporative coolers, fresh air systems operations, filtration, extract systems (plant room ventilation, kitchen exhaust, paint spray booths, gas scrubbing), supply and extract pressure (noxious/hazardous gassessystems, systems, Knowledge of NZBC C1-C6 protection from fire Registered electrician part A+B now superseded by A. Electrical appliance service person and B electrical Service Technician Electrical service technician - testing only NZQA National Cert Engineering level 5 or equivalent Advanced TradeMember of Association of Building Compliance. Member of BOINZ. Member of BUINZ. Member of Building NetwoNZ Trade Cert Refrigeration Engineering now replaced by NZQA National Cert level 5 or equivalent advanced trade NZQA National Cert in Heating, Ventilation and Air ConditioningMember of Association of Building Compliance. Member of BOINZ. Member of BUINZ. Member of BUINZ.	air conditioning systems systems Market of the syste systems Market of the syste sy	air conditioning systems examples : systems (according towers and everyporative colorise, fresh air (according particle) in the particle of the parthene (the particle of the particle of the pa	air conditioning systems examples - HVAC, cooling towers and evenprative coolers, fresh air systems operations, fittration, extrate systems (plant room, vernilation, hitcher exhaust, pair, apply and extrole the pressure control systems (plant room, vernilation, hitcher exhaust, pair, apply and extrace the pressure control systems, enforced particle systems, enforced	SS9 - Mechanical ventilation or air	conditioning systems	
leak detection systems, explosive NZQA National Cert in Refrigeration and Air Con level 4 gases – propane). Ducting and harmful gas control with buildings - control systems for bacterial control in hospital theatres, isolation rooms, quarante response to the detection of the detecti	Independent assessment may be required where there is insufficient	Filter cleaning of kitchen extraction units 1-2 years' experience	Filter cleaning of kitchen extraction units 1-2 years' experience Site Safe 1st Aid US15757 Fall arrest systems	SS9 - Mechanical ventilation or air SS9 - Mechanical ventilation or air conditioning systems examples :- HVAC, cooling towers and evaporative coolers, fresh air systems operations, filtration, extract systems (plant room ventilation, kitchen exhaust, paint spray booths, gas scrubbing), supply and extract pressure control systems (noxious/hazardous gasses including refrigerants, refrigeration leak detection systems, explosive gases – propane). Ducting and harmful gas control with buildings - clean rooms (differential pressure control systems for bacterial control in hospital theatres, isolation rooms, quarantine facilities and pharmaceuticals manufacturing), electrical heaters mounted in ducted systems, building management and control systems (signals to fire and electrical systems), HVAC ventilation and air conditioning systems (high rise building	 conditioning systems 3 -5 years' experience in design maintenance and testing of systems, Knowledge of NZBC C1-C6 protection from fire Registered electrician part A+B now superseded by A. Electrical appliance service person and B electrical Service Technician Registered electrician Electrical service technician - testing only NZQA National Cert Engineering level 5 or equivalent Advanced Trade NZ Trade Cert Refrigeration Engineering now replaced by NZQA National Cert level 5 or equivalent advanced trade NZQA National Cert in Heating, Ventilation and Air Conditioning (Mechanical Services level 4) NZQA National Cert in Refrigeration and Air Con level 4 Diploma in Applied Engineering (Refrigeration and air con level 5) Diploma Building Services level 6 Diploma Mechanical Engineering - level 6 HVAC Fitter. Knowledge of New Zealand Building Code clauses G4 Ventilation Graduate/Bachelor of Engineering level 7 Registered engineering associate (Mechanical and HVAC) Registered fire engineer and or evidence of suitable qualification or experience as deeme necessary Engineering Associates Registration Board NZ Competent person who has acquired through training, qualifications and / or experience. Registered Electrician Part A+B now superseded by ASNZS 4303:190 Ventilation for acceptable indoor air quality. Trade Cert Refrigeration and AirConditioning Engineer. HVAC Fitter. AS/NZS 1905.1:1997 Means of Escape from Fire C/AS1 Fire Safety AS 1851-2005 Maintenance of fire protection systems and equipment. Knowledge of: NZS 4303:1990 Ventilation for acceptable indoor air quality. Trade Cert Refrigeration Engineer. HVAC Fitter. AS/NZS	Member IRHACE. Member of Association of Building Compliance. Member of BOINZ.

System	Qualifications, experience and understanding	Professional membership
SS10 - Building maintenance units	 5 years' experience in design, installation and / or maintenance of systems, Trade Cert - Fitter & Turner. Unit Standard 15757 - Height Safety Advanced. Safety courses that include confined spaces, work platform operation, fall arrest, working at heights. CBIP level 1 Registered Structural or Mechanical Engineer. Chartered prof engineer or evidence of suitable qualification and three years' experience as an installation technician Knowledge of BS6037 Code of practice for the planning, design installation and use of permanently installed access equipment. Suspended access equipment and travelling ladders and gantries. BS6037:1990 Permanently Installed Suspended Access Equipment. Suitable Qualification in NZ Trade cert, and or five years' experience as an installation technician. Knowledge of NZBC/Approved document Personnel qualified to applicable industry training recognised by the NZQA Competent person who has acquired training, qualifications and / or experience. Independent assessment maybe required where there is insufficient qualification, experience. 	Where applicable - Industry Association. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.

System	Qualifications, experience and understanding	Professional membership
SS11 - Laboratory fume	3 years' experience in design, installation and / or maintenance of	M IRHACE
cupboards	systems,	Grad IPENZ.
•	Electrical Service Technician.	Member of Association of
	Registered Electrical.	Building Compliance.
Tommer and the	NZ Cert in Engineering - Heating, Ventilation and Air Con - HVAC	Member of BOINZ.
	NZ Cert in Engineering - Mechanical	Member of Building Networks.
	Diploma Building Services level 6	5
	Registered Engineering Associate Mechanical and HVAC	
	Bach of Engineering Mechanical or equivalent	
	Knowledge of AS/NZS 2243.(1) & (8) safety in labs, planning and	
	operation	
	Knowledge of New Zealand Building Code clauses F3 Hazardous	
	substances and processes,	
	Knowledge of AS/NZS 3500, NZS 7203	
(NZQA Assessment Report or Standard gualification or appropriate	
	course	
	Competent person has acquired thorough training, qualifications or	
	experience	
	Registered Craftsman plumber/gasfitter.	
	Independent assessment may be required where there is insufficient	
	qualification, experience.	

System	Qualifications, experience and understanding	Professional membership
SS12 - Audio loops or other liste	ening systems	
SS12/1 - Audio loops	 2-3 years' experience in design maintenance of systems, Registered Radio Serviceman. Registered Electronics Technician. Radio Technician Trade Cert. Univox Hearing Loop Specialist training. Ampertronic training. BIAMP Audio training. Electrical registration with specialist experience in assertive listening systems (restricted to type of system) Knowledge of New Zealand Building Code clauses G5 Interior Environment and F7 Warning Systems, NZS 4121 AS 1008 Suitable NZQA standard qualification or appropriate course NZ Trade Cert in Radio and Associated Electronics Registered Electrician. Specialist Experience in Assistive Listening Systems Technician Competent person who has acquired training, qualifications or experience Independent assessment may be required where there is insufficient qualification, experience. 	Electrical Registration with specialist experience in assistive listening systems (may be restricted to type of system). Member of Association of Building Compliance. Member IEEE. Member of BOINZ. Member of BUINZ. Member of Building Networks.
SS12/2 FM Radio Frequency Systems	 1-2 years' experience in design maintenance of systems. Registered Radio Serviceman. Registered Electronics Technician. Radio Technician Trade Cert. Electrical registration with specialist experience in assertive listening systems (restricted to type of system) Knowledge of New Zealand Building Code clauses G5 Interior Environment and F7 Warning Systems Independent assessment may be required where there is insufficient qualification, experience. 	Electrical Registration with specialist experience in assistive listening systems (may be restricted to type of system). Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.

System	Qualifications, experience and understanding	Professional membership
SS13 - Smoke control systems		
<text><text><text></text></text></text>	 3-5 years' experience in design, installation, maintenance & Testing of systems, Fire Engineer. Assessor for Competenz level 3+4. Registered Electrician. HVAC Fitter. NZCE Mechanical Engineer. Electrical Service Technician. Refrigeration + Air Conditioning Engineer. NZ Trade Cert in Refrigeration. National Diploma of Mechanical Engineering. Advanced Trade Cert Electrical Building Services & Industrial Installation. Demonstrate knowledge of: AS 1851 Maintenance of fire protection systems NZS 4520 fire resistant doorsets Knowledge of New Zealand Building Code clauses C1-C6 Protection from Fire and clause G4 Ventilation AS 1851-2005 maintenance of fire protection systems and equipment. AS 1682.1 Fire dampers (withdrawn) AS 1632.1 Fire dampers (draft) NZCE HVAC replaced by NZQA cert engineering level 5 of equivalent advanced trade Special Training Course in fire and smoke control systems BE Mechanical or equivalent, M IPENZ, M IRHACE. Independent assessment may be required where there is insufficient qualification, experience. NZ Cert in Engineering - Mechanical Dip building services level 6 Dip refrigeration level 5 with appropriate units Registered engineering associate (mechanical and HVAC) Bach of engineering - mechanical or appropriate Chartered professional engineer or evidence of suitable qualifications and three years as an installation technician. Electrical service technician. NZ Trade Cert in refrigeration. Diploma in Refrigeration Level 5 	M IRHACE Grad IPENZ. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.
Fire dampers in ductwork and fire protection air paths	NZCE Mechanical Engineer. Electrical Service Technician. Refrigeration + Air Conditioning Engineer. NZ Trade Cert in Refrigeration. National Diploma of Mechanical Engineering. Advanced Trade Cert Electrical Building Services & Industrial Installation. Person to demonstrate knowledge of: AS/NZS 1682.1 1990 Fire Dampers (withdrawn) AS 1530.4:2005 Methods for fire tests on building materials, components and structures; Fire Dampers (Draft). Independent assessment may be required where there is insufficient qualification, experience.	M IRHACE. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.
SS13/3 Smoke curtains	Fire Engineer. Assessor for Competenz level 3+4. Registered Electrician. Advanced Trade Cert Electrical Building Services & Industrial Installation. Evidence of suitable qualifications and 3 years' experience as installation technician. Knowledge of AS 1851-2005. Independent assessment may be required where there is insufficient qualification, experience.	Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.

System	Qualifications, experience and understanding	Professional membership
SS14 - Emergency power systems	for, or signs relating to, a specified system in any of specified sys	tems 1 - 13
SS14/4 Emorgonov power	3 years in design, installation & maintenance	MIRHACE
SS14/1 Emergency power (generator plant,	Mechanical engineer.	Grad IPENZ.
diesel/mechanical/electrical		Member of Association of
	Registered Electrician	Building Compliance.
generators, ups)	Diesel engineer.	0 1
Color ACA	Diesel mechanic.	Member of BOINZ.
	NZQA - Automotive Engineer.	Member of Building Networks.
	NZ Motor Trade - A Grade Automotive Engineer	
	Such systems are typically maintained by the company that services emergency generator or UPS systems, the exception to this is when	
	such systems form part of the emergency lighting systems. In this case the Emergency Lighting IQP may provide a Form 12a for the	
	lighting on receipt of a Form 12a from the UPS/Generator service	
	provider.	
A REAL PROPERTY AND A REAL	Working knowledge of NZS 6104 or NZS 4121 NZS 6742	
A REAL PROPERTY AND A REAL	Personnel qualified to applicable industry training programme	
	recognised by the NZQA	
	AS 1851-2005 Maintenance of fire protection systems and	
	equipment.	
	NZCE HVAC (old qualifications) now replaced by New Zealand	
	Qualifications Authority (NZQA) National Certificate Engineering - Level 5 (or equivalent Advanced Trade),	
	Independent assessment may be required where there is insufficient	
	qualification, experience.	
HVAC	National Diploma of Mechanical Engineering.	M IRHACE
Emergency power to smoke	Advanced Trade Cert Electrical Building Services & Industrial	Grad IPENZ.
control systems	Installation.	Member of Association of
	New Zealand Certificate in Engineering – Mechanical	Building Compliance.
	Diploma Building Services Level 6,	Member of BOINZ.
	Diploma in Refrigeration Level 5 with appropriate units,	Member of Building Networks.
	Registered Engineering Associate (Mechanical and HVAC),	
	3 years' experience in design of systems,	
3 8 1	Bachelor of Engineering - Mechanical or equivalent,	
	Certificate in Electrical Appliance Servicing or Electrical Service	
	Technician.	
	Evidence of suitable qualification and 3 years' experience as	
	installation technician.	
	Independent assessment may be required where there is insufficient	
	qualification, experience.	
SS14/2 Signs for above systems	Signage also see 15(d)	Member of Association of
1-13	2 years' experience administering & installation of signage	Building Compliance.
	Knowledge of New Zealand Building Code clause F8	Member of BOINZ.
FIRE	Signs for clauses 1-13 may be assessed under their relevant	Member of Building Networks.
ALARM ALARM	specified system .	
	Knowledge of New Zealand Building Code clauses F8 Signs or	
OPERATE SWITCH Audio	approved docs	
THEN TELEPHONE FIRE SERVICE	Knowledge of Building Act 2004/Sec 120,	
Loop	Competent person has acquired through training, qualifications or	
	experience.	
	Independent assessment may be required where there is insufficient	
	qualification, experience.	

System	Qualifications, experience and understanding	Professional membership
SS15 Other fire safety systems		
SS15(a) Systems for communicating spoken information intended to facilitate evacuation	 2-3 Years' experience of Fire alarm, installation, testing, maintenance & inspection Fire Detection & Alarms L4 Inspection & Testing L4 New Zealand Certificate in Engineering (NZCE) National Diploma in Engineering (NDE) Note: completion of any of these qualifications in their own does not represent competency but contributes significantly to the overall evaluation. Equivalence will also cover relevant overseas qualifications, progress on current industry qualifications, industry experience (with examples) training certificates, knowledge of NZ Fire Alarm Standard and work history as detailed in overall criteria requirements. NZQA Fire detection and alarm systems L3 - inspection and testing only Fire engineer. Equivalence overseas qualifications, progress on current industry qualifications, industry experience with examples, training certs, knowledge of NZ fire alarm standard and work history Knowledge of NZ fire alarm standard and work history Knowledge of NZ Fire Alarm Systems Assessor for competenz level 3+4 in appropriate area. Independent assessment may be required where there is insufficient qualification, experience. 	Member of the FPA NZ. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.
SS15(b)- Final exits	 2-3 years' experience as a fire technician in passive fire. National Certificate in Passive Fire protection (Routine Inspections) L3 National Certificate in Passive Fire Protection (Building Consent Inspections) L4 Fire Engineer Equivalence will also cover relevant overseas qualifications, progress on current industry qualifications, industry experience (with examples) training certificates, knowledge of final exit inspections and work history as detailed in overall criteria requirements. Awareness of Fire Safety Evacuation of Building Regulations 2006 and amendments Knowledge of NZS 4121. Evidence of suitable experience and working with above docs Assessor for Competenz level 3+4. Knowledge of New Zealand Building Code clause C1-C6 Protection from Fire Independent assessment may be required where there is insufficient qualification, experience. 	Member of the FPA NZ. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.
<image/>	 2-3 years' experience as a fire technician in passive fire. National Certificate in Passive Fire protection (Routine Inspections) L3 National Certificate in Passive Fire Protection (Building Consent Inspections) L4 Fire engineer Equivalence will also cover relevant overseas qualifications, progress on current industry qualifications, industry experience (with examples) training certificates, knowledge of fire separation inspections and work history as detailed in overall criteria requirements. Assessor for Competenz level 3+4. Knowledge of New Zealand Building Code clause C1-C6 Protection from Fire Independent assessment maybe required where there is insufficient qualification, experience. Awareness of Fire Safety Evacuation of Building Regulations 2006 and amendments 	Member of the FPANZ. Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.

System	Qualifications, experience and understanding	Professional membership
SS15 (d) - Signs for	2 years' experience as a fire technician in passive fire.	Member of the FPANZ.
communicating information	National Certificate in Passive Fire protection (Routine Inspections)	Member of Association of
intended to facilitate evacuation	L3	Building Compliance.
	National Certificate in Passive Fire Protection (Building Consent	Member of BOINZ.
	Inspections) L4	Member of Building Networks.
	Equivalence will also cover relevant overseas qualifications,	
	progress on current industry qualifications, industry experience (with	
	examples) training certificates, knowledge of signs for	
	communicating information intended to facilitate evacuation inspections and work history as detailed in overall criteria	
	requirements.	
	Knowledge of New Zealand Building Code clause C1-C6 Protection	
	from Fire, F6 Visibility in Escape Routes and F8 Signs	
	Awareness of Fire Safety Evacuation of Building Regulations 2006	
EXIT	and amendments	
	Evidence of working knowledge of Building Act 2004/Sec 120	
	Inspection and maintenance procedures shall be carried out by	
	persons having qualifications and experience suitable for the work	
	on which they are engaged.	
	Competent person has acquired training, qualifications and / or	
	experience.	
ENEDOENOV	Independent assessment may be required where there is insufficient	
EMERGENCY	qualification, experience.	
EXIT ONLY		
DOOR ALARM		
WILL SOUND	(Signage - may not be approved without. (SS 14/2)	
SS15 (e) - Smoke separations	2 years' experience as a fire technician in passive fire.	Member of the FPANZ.
	National Certificate in Passive Fire protection (Routine Inspections)	Member of Association of
	L3	Building Compliance.
	National Certificate in Passive Fire Protection (Building Consent	Member of BOINZ.
	Inspections) L4	Member of Building Networks.
	Equivalence will also cover relevant overseas qualifications,	
	progress on current industry qualifications, industry experience (with	
SMOKE CONTROL DOOR	examples) training certificates, knowledge of smoke separation	
PLEASE KEEP CLOSED	inspections and work history as detailed in overall criteria	
	requirements.	
	Knowledge of New Zealand Building Code clause C1-C6 Protection	
	from Fire.	
	Fire Engineer,	
	Assessor for Competenz level 3+4.	
	Awareness of Fire Safety Evacuation of Building Regulations 2006 and amendments	
	Independent assessment may be required where there is insufficient	
	qualification, experience.	

Systems	Qualifications, experience and understanding	Professional membership
SS 16 cable cars	 2-3 Years' experience in design, maintenance and testing of system. Mechanical engineer with comparable qualifications to Engineer that certifies amusement machines or automatic pulling devices and break devices as they apply to cable cars. Electrical / Mechanical engineer but also be proficient in implementing the requirements of NZS 5270:2005 Cable-cars for Private Residences - Design, Construction and Maintenance. Advanced Trade Cert Fitting, Turning + Machining. Electrical Service Technician. NZCE - Mechanical. Independent assessment may be required where there is insufficient qualification, experience. 	Member of Association of Building Compliance. Member of BOINZ. Member of Building Networks.