

# Notice of Transfer of a Resource Consent to Another Person

Property, Consents and Licensing  
Under section 134, 135, 136 & 137 of the Resource Management Act 1991  
Please send or deliver your application to the Council

## Office Use Only:

Consent No: \_\_\_\_\_

Receipt Date: \_\_\_\_\_

Deposit Paid: \_\_\_\_\_

## 1.0 GENERAL DETAILS

Transfer of Resource Consent Number: \_\_\_\_\_

Site(s) to which this application relates is described as:

No: \_\_\_\_\_ Street: \_\_\_\_\_ Suburb: \_\_\_\_\_

Date Transfer Effective: \_\_\_\_\_

Legal Description: (or for coastal permits, the site adjacent) \_\_\_\_\_

Please attach a copy of the Certificate of Title where applicable.

## TO BE COMPLETED BY EXISTING CONSENT HOLDER

## 2.0 EXISTING CONSENT HOLDER DETAILS

Name: (please write all names in full) \_\_\_\_\_

Physical Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

Postal Address: (if different) \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone (day): \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ ☐ Please tick if email preferred method of contact.

The consent holder is the

☐ Owner ☐ Occupier ☐ Lessee ☐ Prospective Purchaser ☐ The Crown ☐ Network Utility Operator ☐ Other

of the site to which the application relates.

## 3.0 AGENT/CONSULTANT DETAILS (If different from above)

Company: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Postal Address of Agent: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone (day): \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**TO BE COMPLETED BY EXISTING CONSENT HOLDER**

**4.0 ADDRESS FOR CORRESPONDENCE**

All correspondence  
(excluding invoices) sent to:

☐  
Consent Holder

☐  
Agent/Consultant

☐  
Other \_\_\_\_\_

Invoices sent to:

☐  
Consent Holder

☐  
Agent/Consultant

☐  
Other \_\_\_\_\_

**5.0 EXISTING CONSENT HOLDER DECLARATION**

The consent holder declares that to the best of their knowledge the resource consent is in full compliance with all terms and conditions of the resource consent and as such, the consent holder's interest in the consent is hereby transferred, subject to the provisions of the Resource Management Act and any relevant consent conditions.

Signature:

Date:

**6.0 NEW CONSENT HOLDER DETAILS**

Name: *(please write  
all names in full)*

Physical Address:

Postcode:

Postal Address:

Postcode:

Phone (day):

Mobile:

Fax:

Email:

The applicant is the:

☐ Owner   ☐ Occupier   ☐ Lessee   ☐ Prospective Purchaser   ☐ The Crown   ☐ Network Utility Operator   ☐ Other

of the site to which the application relates.

**7.0 AGENT/CONSULTANT DETAILS *(If different from above)***

Company:

Contact Person:

Postal Address of  
Agent:

Postcode:

Phone (day):

Mobile:

Fax:

Email:

**8.0 ADDRESS FOR CORRESPONDENCE**

All correspondence (excluding  
invoices) sent to:

☐  
Consent Holder

☐  
Agent/Consultant

☐  
Other \_\_\_\_\_

Invoices sent to:

☐  
Consent Holder

☐  
Agent/Consultant

☐  
Other \_\_\_\_\_

## 9.0 NEW CONSENT HOLDER DECLARATION

I/we the undersigned have reviewed the consent conditions and we acknowledge that the consent is to be transferred as described above, and undertake to comply with all conditions of the resource consent. I/we undertake that I/we will be liable for annual charges and other monitoring and supervision charges associated with the consent, effective from the date of transfer.

Signature:

Date:

## 10.0 SIGNATURE OF NEW CONSENT HOLDER (Transferee)

Full name:

Signature:

Date:

Full name:

Signature:

Date:

### PRIVACY INFORMATION

The information you have provided on this form is required so that your request can be processed under the RMA, so that statistics can be collected by the Council. The information will be stored on a public register, and held by the Council. The details may also be made available to the public on the Council's website. These details are collected to inform the general public and community groups about all consents which have been issued through the Council. If you would like to request access to, or correction of your details, please contact the Council.