

# Third party reports received for building work carried out under the Building Bylaw regime



This statement should only be completed when an applicant wishes to submit a third party report in respect of:

**Please tick as applicable.**

- unauthorised building work constructed prior to 1 July 1992; or
- completion reports for building permits commenced prior to 1 July 1992

## To be completed by the property owner

Address of property to which the third party report relates:

\_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_

Owner's name (must be legal owner of property):

\_\_\_\_\_

Owner's address (if different to above):

\_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_

Description of building work, subject to this report:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Name of third party (please print name of author of report):

\_\_\_\_\_ Date of report: \_\_\_\_\_

**Please tick as applicable.**

- I am the owner, or
- I am the agent acting on behalf of the owner of the above property.
- Fee included

I am submitting a report from an independent suitably qualified person and I understand and confirm that:

- this report has not been prepared at council's request
- council does not accept any liability for the content of the report
- council does not accept responsibility for the accuracy of the report which represents the opinion of the third party
- this report does not constitute a code compliance certificate (CCC), for the purposes of the Building Act, and council is not obliged to issue a code compliance certificate as a result of this report
- council is not obliged to undertake any further inspections to the property as a result of this report
- the report is only relevant to building works that have been undertaken prior to the Building Act 1991
- the report will not authorise any building works undertaken without a building consent, and will not limit council's ability to enforce the provisions of the Building Act in the future
- the report will be placed on the property file, as a public record ONLY.

Owner/Agent signature:

Date:

Owner/agent name (print):

\_\_\_\_\_

Owner/agent mailing address:

\_\_\_\_\_  
 \_\_\_\_\_ Postcode: \_\_\_\_\_

If report submitted by agent, please provide letter of authority, signed by owner, to act on the owner's behalf and provide contact details.