

Application for Tree Owner Approval



This form will be assessed by the Urban Forest Specialist team. If you do not provide the necessary information, your application may not be accepted for processing. We recommend that you read our guidance on our [website](#) before you submit this application.

Send the completed form to treemanager@aucklandcouncil.govt.nz with 'Tree request for [Local board]' in the email subject line.

1. Site location details

Suburb:

Number: Street:

Local board (you can find your local board [here](#)):

2. Application details

This application is for (tick all the boxes necessary to cover the proposal):

- Pruning works
- Works in the root zone (attach an appropriate Tree Protection Management Plan)
- Tree removal

3. Scope of works

3.1 Description of the proposed activity (for example: installation of services or a new vehicle crossing):

3.2 Details of each affected tree:

Include species, height, condition assessment and trunk diameter (at height of 1.4 metres).

3.3 Reason for proposed tree works:

3.4 Scope of the activity proposed (for example: a trench within the root zone, removal of foliage):

3.5 List the alternative options you have explored and why they were dismissed:

For example: site design options to retain trees, tree sensitive construction methods to enable tree retention)

I have attached the following relevant documents to this application:

- Tree Protection Management plan (if applicable)
- Plans
- Relevant reports
- Photos (current)

4. Applicant's details

The applicant is the person responsible for work delivery, non-compliance, and payment of invoices.

Full name:			
Physical address:			
Postcode:			
Postal address (if different from above):			
Postcode:			
Phone (day):		Mobile:	
Email:			

5. Agent details (if relevant)

The agent is the person representing the applicant solely for the purpose of obtaining Tree Owner Approval. They are not responsible for compliance of the conditions.

Full name:			
Physical address:			
Postcode:			
Phone (day):		Mobile:	
Email:			

6. Agreement by applicant

I agree to the following:

- The Tree Owner Approval does not allow you to proceed until you have all relevant planning consent approvals required for your project.
- All tree works taking place on Auckland Council trees must comply with accepted arboriculture standards and must be carried out by a qualified arborist.
- Any physical works on Auckland Council land must be carried out in accordance with the requirements of the Health and Safety at Work Act 2015 and Auckland Council Health and Safety standards.

Applicant's name:

Date:

7. Office use only

Application ID:

Date granted:

Granted by:

Senior Urban Forest Specialist
Regional Specialist Team
Community Facilities