

Application for Monumental Permit

At _____ cemetery

APPLICANT'S DETAILS:

Full name of applicant: _____

Monumental mason: _____

Job reference: _____ Date of application: _____

Address: _____

Phone: _____ Mobile: _____

Fax: _____ Email: _____

Is this a revised application? ☐ Yes ☐ No Charge to monumental mason ☐ Yes ☐ No

Application fee \$ _____ Payment Enclosed ☐ Yes ☐ No

DECEASED'S DETAILS:

Full name of deceased: _____

Known as: _____ Date of death: _____

Please check with the cemetery office for the correct headstone area.

PLOT DETAILS:

Area/Section: _____ Block: _____ Row: _____ Plot: _____

BURIAL RIGHTS HOLDER:

The customer **MUST** be the burial rights holder or the authorised legal representative of the right to inter into this plot

☐ Mr ☐ Mrs ☐ Ms ☐ Miss

Full name: _____

Address: _____

Phone: _____ Mobile: _____

Relationship to deceased: _____ Email: _____

Proof of burial rights / authority attached: ☐ Yes Burial Rights certificate number: _____

Burial Rights Holder signature: _____

MONUMENT DETAILS:

Base height: _____ mm Width: _____ mm Depth: _____ mm

Stone height: _____ mm Width: _____ mm Depth: _____ mm

Materials used: _____

Is this a: ☐ New headstone ☐ Re-inscription ☐ Re-model
☐ Refurbishment ☐ Clean and reback ☐ Removal

Proposed date of installation: _____ Has a booking been made: ☐ Yes ☐ No

Proposed date of unveiling: _____ Has a booking been made: ☐ Yes ☐ No

SKETCH OF MONUMENT AND INSCRIPTION DETAILS:

ADDITIONAL INFORMATION:

I, the undersigned state this memorial does not contain any offensive or inappropriate wording that may cause offence.

Full name:

Signature:

**All Monumental work must adhere to cemetery bylaws and Standards New Zealand Headstones and Cemetery Monuments
NZS 4242:1995.**

PRIVACY STATEMENT:

The personal information that you provide in this form will be held and protected by Auckland Council in accordance with our privacy policy (available at aucklandcouncil.govt.nz/privacy and at our libraries and service centres) and with the Privacy Act 1993. Our privacy policy explains how we may use and share your personal information in relation to any interaction you have with the council, and how you can access and correct that information. We recommend you familiarise yourself with this policy.

OFFICE USE ONLY

Permit number:

Service Order #

Date:

Approved by:

Date:

Digital photo supplied / taken: ☐ Yes ☐ No Entered in Assure: ☐ Yes ☐ No

Date:

Installation inspected by:

Date: