

# Application for monumental permit



At \_\_\_\_\_ cemetery

## APPLICANT'S DETAILS:

Full name of applicant: \_\_\_\_\_

Monumental mason: \_\_\_\_\_

Job reference: \_\_\_\_\_ Date of application: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Is this a revised application?  Yes  No Charge to monumental mason  Yes  No

Application fee \$ \_\_\_\_\_ Payment Enclosed  Yes  No

## DECEASED'S DETAILS:

Full name of deceased: \_\_\_\_\_

Known as: \_\_\_\_\_ Date of death: \_\_\_\_\_

Please check with the cemetery office for the correct headstone area.

## PLOT DETAILS:

Area/Section: \_\_\_\_\_ Block: \_\_\_\_\_ Row: \_\_\_\_\_ Plot: \_\_\_\_\_

## BURIAL RIGHTS HOLDER:

The customer **MUST** be the burial rights holder or the authorised legal representative of the right to inter into this plot

Mr  Mrs  Ms  Miss

Full name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Relationship to deceased: \_\_\_\_\_ Email: \_\_\_\_\_

Proof of burial rights / authority attached:  Yes Burial Rights certificate number: \_\_\_\_\_

Burial Rights Holder signature: \_\_\_\_\_

## MONUMENT DETAILS:

Base height: \_\_\_\_\_ mm Width: \_\_\_\_\_ mm Depth: \_\_\_\_\_ mm

Stone height: \_\_\_\_\_ mm Width: \_\_\_\_\_ mm Depth: \_\_\_\_\_ mm

Materials used: \_\_\_\_\_

Is this a:  New headstone  Re-inscription  Re-model  
 Refurbishment  Clean and reback  Removal

Proposed date of installation: \_\_\_\_\_ Has a booking been made:  Yes  No

Proposed date of unveiling: \_\_\_\_\_ Has a booking been made:  Yes  No

**SKETCH OF MONUMENT AND INSCRIPTION DETAILS:**

**ADDITIONAL INFORMATION:**

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I, the undersigned state this memorial does not contain any offensive or inappropriate wording that may cause offence.

Full name: \_\_\_\_\_ Signature: \_\_\_\_\_

All Monumental work must adhere to cemetery bylaws and Standards New Zealand Headstones and Cemetery Monuments NZS 4242:1995.

**PRIVACY STATEMENT:**

The personal information that you provide in this form will be held and protected by Auckland Council in accordance with our privacy policy (available at [aucklandcouncil.govt.nz/privacy](http://aucklandcouncil.govt.nz/privacy) and at our libraries and service centres) and with the Privacy Act 1993. Our privacy policy explains how we may use and share your personal information in relation to any interaction you have with the council, and how you can access and correct that information. We recommend you familiarise yourself with this policy.

**OFFICE USE ONLY**

Permit number: \_\_\_\_\_ Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Installation inspected by: \_\_\_\_\_ Date: \_\_\_\_\_

Digital photo supplied / taken:  Yes  No Entered in Assure:  Yes  No Date: \_\_\_\_\_