

Auckland Regional Amenities Funding Board - Te Poari ā-Takiwā Tuku Pūtea Taonga Whakaahuru

BOARD PACK

for

ARAFB Business Meeting

Tuesday, 4 November 2025

11:00 am (NZDT)

Held at:

Offices of Buddle Findlay (Primary Location)

Level 18, 188 Quay Street, Auckland 1010

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AGENDA

ARAFB BUSINESS MEETING

Name:	Auckland Regional Amenities Funding Board - Te Poari ā-Takiwā Tuku Pūtea Taonga Whakaahuru
Date:	Tuesday, 4 November 2025
Time:	11:00 am to 12:00 pm (NZDT)
Location:	Offices of Buddle Findlay (Primary Location), Level 18, 188 Quay Street, Auckland 1010
Board Members:	Victoria Carter ONZM (Chair), Alastair Carruthers CNZM, Jonny Gritt, Linda Cooper MNZM, CMLInstD., Moana Tamaariki-Pohe MNZM, Paula Browning CMLInstD, Deputy Chair, Penelope Peebles, Ravi Nyayapati, Scott Pearson
Attendees:	Haley Tamblyn
Apologies:	Paul Evans

1. Opening Meeting

1.1 Open the meeting

Victoria Carter ONZM

For Noting

An opening karakia will be undertaken at the beginning of the meeting.

1.2 Apologies

Victoria Carter ONZM

For Decision

At the close of the agenda apologies for leave had been from Paul Evans.

Recommendation:

- a) Accept the apology from Paul Evans for leave.

1.3 Confirm Minutes

Victoria Carter ONZM

For Decision

Recommendation:

- a) Confirm the ordinary minutes of its meeting, held on 17 June 2025, including the confidential section, as a true and correct record
- b) Authorise the Advisory Officer to affix the chairs electronic signature to the minutes.

Supporting Documents:

1.3.a Minutes : ARAFB Business Meeting - 17 Jun 2025

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1.4 Extraordinary Business

Victoria Carter ONZM

For Information

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- | | |
|------|--|
| (a) | The local authority by resolution so decides; and |
| (b) | The presiding member explains at the meeting at a time when it is open to the public- |
| (i) | The reason why the item is not on the agenda; and |
| (ii) | The reason why the discussion of the item cannot be delayed until a subsequent meeting.” |

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting:

- | | |
|------|--|
| (a) | That item may be discussed at that meeting if- |
| (i) | That item is a minor matter relating to the general business of the local authority; and |
| (ii) | The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but |
| (b) | no resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.” |

1.5 Interests Register

Victoria Carter ONZM

For Decision

DECLARATIONS OF CONFLICT OF INTEREST

Funding Board Directors are reminded of their obligation to maintain a clear separation between their personal interests and their duties as an appointed member of the Funding Board.

Directors should therefore be vigilant to stand aside from decision making when a conflict (or a perceived conflict) arises between their role as a Director and any private or other external (either pecuniary or non-pecuniary) interest they may have.

Any interests should be declared at the commencement of consideration of any item on this agenda and the member concerned abstain from voting or discussion on the item or leave the room for the duration of its consideration.

This is an opportunity for members to provide verbal updates to the Register of Members Interest and to have these received by the Funding Board.

Recommendation:

- a) Receive the Register of Members Interests, including any verbal updates.

Supporting Documents:

1.5.a Interests Register

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1.6 Notices of Motion

Victoria Carter ONZM

For Information

At the close of the agenda no requests for notices of motion had been received.

2. Presentations to the Board

2.1 Public Forum

Victoria Carter ONZM

For Information

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 10 minutes per item is allowed, following which there may be questions from Directors.

At the time of preparing the agenda there were no requests from anyone to present in public forum.

2.2 Report From Amenities Board and/or Specified Amenities

Victoria Carter ONZM

For Information

If requested, an opportunity for representatives of the Amenities Board or individual Specified Amenities, to provide the Funding Board with a verbal update on matters relating to and affecting the Amenities Board or the Specified Amenity.

At the time of preparing the agenda there were no requests from representatives of the Amenities Board or individual Specified Amenities.

3. Board Activities Since Last Meeting

3.1 Chair's Report

Victoria Carter ONZM

For Noting

Providing the Chair with the opportunity to provide an verbal update to the Funding Board on any issues relating to the business of the Funding Board that he has been involved with since the last meeting.

Recommendation:

a) Note the verbal update from the Chair.

3.2 Member Activities With Specified Amenities and Board Member Reports

Victoria Carter ONZM

For Discussion

Providing Funding Board members with the opportunity to update the Board on projects and issues they have been involved with relating to the business of the Funding Board and provide the Board with a verbal update on recent interactions with the specified amenities since the last meeting.

A register of recent member activities was circulated before meeting. Verbal updates received will be added to this register by the Advisory Officer.

Recommendation:

- a) Receive any verbal updates to Members Activities with the Specified Amenities and instruct the Advisory Officer to update the register of activities and gifts with these details.

4. Management Reports

4.1 Advisory Officer's Report

For Noting

Providing the Advisory Officer with the opportunity to provide an oral update to the Board on projects and issues she has been involved with relating to the business of the Funding Board not covered elsewhere in the agenda since the last meeting.

Recommendation:

- a) Note the verbal update from the Advisory Officer

4.2 Timetable of Meetings - 2026

For Decision

The Directors are required to set the proposed timetable of meetings and other important dates for 2026. A draft timetable is provided for consideration.

Recommendation:

- a) Adopt the Timetable of Meetings 2026.

Supporting Documents:

4.2.a Timetable of Meetings 2026_Rev3.pdf

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5. Draft 2026-2027 Funding Plan

5.1 Draft 2026-2027 Funding Plan, Admin Budget, Director Remuneration

Victoria Carter ONZM

For Decision

The Directors must agree on the draft Administration Budget and the proposed Directors' Remuneration (Honoraria) for 2026-2027 - to be incorporated into the Draft 2026-2027 Funding Plan.

Recommendations:

- a) Approve the overall draft administrative budget of \$378,750 for 2026-2027 to be incorporated in the Draft Funding Plan
- b) Approve the proposed rates of board member remuneration for 2026-2027 as:

Financial year	2025-2026		2026-2027		Increase	
Position	EACH	TOTAL	EACH	TOTAL	EACH	TOTAL
Members (8)	\$18,500	\$148,000	\$19,500	\$156,000	\$1,000	\$8,000
Deputy Chair	\$27,750	\$27,750	\$29,250	\$29,250	\$1,500	\$1,500
Chair	\$37,000	\$37,000	\$39,000	\$39,000	\$2,000	\$2,000

- c) Instruct the Advisory Officer to send details of the proposed board member remuneration to Auckland Council for consideration and approval

- d) Instruct the Advisory Officer to incorporate the administrative budget, board member remuneration and proposed grant allocations into the Draft 2026-2027 Funding Plan
- e) Note that the closing dates for submissions on the Draft 2026-2027 Funding Plan is 5PM on Tuesday, 3 February 2026.

Supporting Documents:

5.1.a	Board Paper_ Draft 2026-2027 Funding Plan, Admin Budget, Director Remuneration_Rev4.pdf	22
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6. Exclusion of the Public

6.1 Exclusion of Public: Local Government Official Information & Meetings Act

Victoria Carter ONZM

For Decision

Haley Tamblyn	
<u>Advisory Officer</u>	
<u>Section 48, Local Government Official Information and Meetings Act 1987:</u>	

Recommendation:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

- o C7.2 Minutes of a Confidential Meeting Held on 11 June 2024
- o C7.3 Provisional Allocation of Grants and Draft 2025-2026 Funding Plan

6.2 Minutes of the Confidential Meeting held on 17 June 2025

Victoria Carter ONZM

For Information

Minutes of the Confidential Meeting held on 17 June 2025.

6.3 Provisional Allocation of Grants and Draft 2026-2027 Funding Plan

Victoria Carter ONZM

For Information

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information	Section 7(2)(h)	Public conduct of matter would be likely to result in disclosure of information for which good reason to

for which good reason for withholding exists under section 7.	Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities. Section 7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	withhold exists under section 7.
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Following the Workshop to held prior to the Business meeting, the Directors are to confirm the provisional allocation of grants, including any conditions, to be made to each of the Specified Amenities

7. Close Meeting

7.1 Close the meeting

Next meeting: ARAFB Business Meeting - 18 Nov 2025, 10:00 am

A karakia will be recited at the conclusion of the meeting.

There being no further business, the Chair will declare the meeting closed.

MINUTES (in Review)

ARAFB BUSINESS MEETING

Name:	Auckland Regional Amenities Funding Board - Te Poari ā-Takiwā Tuku Pūtea Taonga Whakaahuru
Date:	Tuesday, 17 June 2025
Time:	10:00 am to 11:14 am (NZST)
Location:	The Northern Club, 19 Princes Street, Auckland
Board Members:	Victoria Carter ONZM (Chair), Alastair Carruthers CNZM, Jonny Gritt, Moana Tamaariki-Pohe MNZM, Paul Evans, Paula Browning CMInstD, Deputy Chair, Penelope Peebles, Ravi Nyayapati, Scott Pearson
Apologies:	Bree Torkington, Linda Cooper MNZM, CMInstD.
Guests/Notes:	The Auckland Festival Trust (TAFT): - Vanessa Zigliani, Tumu ā-Pakihi, ā-Pūtea Head of Business & Finance - Bernie Haldane, Kaitohu Toi Artistic Director Auckland Philharmonia: - Diana Weir, Chief Executive - Kate Vennell, Chair, Auckland Philharmonia Foundation - Geraint Martin, Chair, Auckland Philharmonia Trust

1. Opening Meeting

1.1 Opening Karakia

Ravi Nyayapati led a karakia at the commencement of the meeting.

1.2 Apologies



That the Auckland Regional Amenities Funding Board:

A. Accept the apology for leave from Linda Cooper.

Decision Date: 17 Jun 2025
Mover: Victoria Carter ONZM
Seconder: Jonny Gritt
Outcome: Approved

Note that Bree Torkington, Advisory Officer, was granted leave by the Chairperson.

1.3 Confirm Minutes

ARAFB Business Meeting 15 Apr 2025, the minutes were confirmed as presented.

**That the Auckland Regional Amenities Funding Board:**

- A. Confirm the ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 15 April 2025 as a true and correct record.

Decision Date: 17 Jun 2025
Mover: Victoria Carter ONZM
Seconder: Paul Evans
Outcome: Approved

1.4 Extraordinary Business

There were no extraordinary items of business.

1.5 Interests Register

**That the Auckland Regional Amenities Funding Board:**

- A. Receive the Register of Members Interests, including any verbal updates.

Decision Date: 17 Jun 2025
Mover: Alastair Carruthers CNZM
Seconder: Scott Pearson
Outcome: Approved

The Funding Board noted Paula Browning's working relationship with New Zealand Opera Board Member Alice Shearman. Alice is the ED of a member of WeCreate.

1.6 Notices of Motion

There were no notices of motion.

2. Presentations to the Board

2.1 Public Forum

There were no requests from members of the public to address the meeting.

2.2 Report From Amenities Board and/or Specified Amenities

Representatives of The Auckland Festival Trust (Auckland Arts Festival) and Auckland Philharmonia addressed the Board.

2.3 Report from The Auckland Festival Trust

**That the Auckland Regional Amenities Funding Board:**

- A. Thank Bernie Haldane and Vanessa Zigliani from The Auckland Festival Trust for addressing the Funding Board.

Decision Date: 17 Jun 2025
Mover: Victoria Carter ONZM
Seconder: Ravi Nyayapati
Outcome: Approved

2.4 Report from Auckland Philharmonia



That the Auckland Regional Amenities Funding Board:

- A. Thank Kate Vennell from Auckland Philharmonia Foundation; and Diana Weir and Geraint Martin from Auckland Philharmonia for addressing the Funding Board.

Decision Date: 17 Jun 2025
Mover: Victoria Carter ONZM
Seconders: Jonny Gritt
Outcome: Approved

3. Board Activities Since Last Meeting

3.1 Chairs Report



That the Auckland Regional Amenities Funding Board:

- A. Note the verbal update from the Chairperson.

Decision Date: 17 Jun 2025
Mover: Victoria Carter ONZM
Seconders: Moana Tamaariki-Pohe MNZM
Outcome: Approved

3.2 Members Activities With Specified Amenities and Board Member Reports



That the Auckland Regional Amenities Funding Board:

- A. Receive verbal updates to Members Activities with the Specified Amenities and instruct the Advisory Officer to update the register of activities and gifts with these details.

Decision Date: 17 Jun 2025
Mover: Victoria Carter ONZM
Seconders: Penelope Peebles
Outcome: Approved

4. Management Reports

4.1 Advisory Officers Report



That the Auckland Regional Amenities Funding Board:

- A. Note the written update from the Advisory Officer.

Decision Date: 17 Jun 2025
Mover: Victoria Carter ONZM
Seconders: Ravi Nyayapati
Outcome: Approved

4.2 Finance Report to 30 April 2025



That the Auckland Regional Amenities Funding Board:

- A. Receive the Finance Report to 30 April 2025.

Decision Date: 17 Jun 2025
Mover: Scott Pearson
Seconder: Paula Browning CMIInstD, Deputy Chair
Outcome: Approved

Victoria Carter updated Directors on the \$450,000 on the Funding Board's balance sheet, noting that it is hoped that \$270,000 will be returned to Auckland Council by 30 June 2025.

5. New Funding Year

5.1 2026-2027 Funding Application form



That the Auckland Regional Amenities Funding Board:

- A. Approve the Auckland Regional Amenities Funding Board 2026-2027 Funding Application form and accompanying financial summary template
- B. Agree that the closing date for 2026-2027 Funding Applications is 5PM, Tuesday 9 September 2025
- C. Agree that all Specified Amenities that are expected to submit 2026-2027 Funding Applications are invited to attend a workshop on Tuesday 2 September 2025 to present the highlights of their proposed funding applications to the Funding Board
- D. Instruct the Advisory Officer to send to the Specified Amenities by 30 June 2025: The approved Funding Application for 2026-2027 and Summarised Financial Statements Template, with an invitation to the 2 September 2025 workshop.

Decision Date: 17 Jun 2025
Mover: Victoria Carter ONZM
Seconder: Paula Browning CMIInstD, Deputy Chair
Outcome: Approved

5.2 Appoint Chair and Deputy Chair 2025-2026

Scott Pearson led the discussion.



That the Auckland Regional Amenities Funding Board:

- A. Thank Ms Victoria Carter and Ms Paula Browning for their leadership and work whilst fulfilling the roles of Chair and Deputy Chair for the 2024-2025 term.

Decision Date: 17 Jun 2025
Mover: Scott Pearson
Seconder: Paul Evans
Outcome: Approved



That the Auckland Regional Amenities Funding Board:

- B. Appoint Victoria Carter as Chair of the Auckland Regional Amenities Funding Board for the 2025-2026 term with effect from 1 July 2025.

Decision Date: 17 Jun 2025
Mover: Paula Browning CMIInstD, Deputy Chair
Seconder: Paul Evans
Outcome: Approved

**That the Auckland Regional Amenities Funding Board:**

C. Appoint Paula Browning as Deputy Chair of the Auckland Regional Amenities Funding Board for the 2025-2026 term with effect from 1 July 2025.

Decision Date: 17 Jun 2025
Mover: Victoria Carter ONZM
Seconders: Jonny Gritt
Outcome: Approved

**That the Auckland Regional Amenities Funding Board:**

D. Approve the appointment of Victoria Carter (Chair), Paula Browning (Deputy Chair) and Scott Pearson as full signatories on the ASB Bank accounts operated by the Funding Board, effective from / about 1 July 2025.

Decision Date: 17 Jun 2025
Mover: Victoria Carter ONZM
Seconders: Paul Evans
Outcome: Approved

**That the Auckland Regional Amenities Funding Board:**

E. Approve the removal of Bree Torkington (Advisory Officer) from the ASB Bank accounts operated by the Funding Board, effective 1 July 2025.

Decision Date: 17 Jun 2025
Mover: Victoria Carter ONZM
Seconders: Scott Pearson
Outcome: Approved

6. Exclusion of the Public

6.1 Exclusion of Public: Local Government Official Information & Meetings Act

**That the Auckland Regional Amenities Funding Board:**

- A. Agree that the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows. This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

- i. C1.1 Minutes of a Confidential Meeting Held on 15 April 2025
- ii. C2.1 Advisory Officer Appointment.

Decision Date: 17 Jun 2025
Mover: Victoria Carter ONZM
Seconders: Paul Evans
Outcome: Approved

6.2 C1.1 Minutes of the Confidential Meeting held on 15 April 2025

6.3 C2.1 Advisory Officer Appointment

7. Close Meeting

7.1 Close the meeting

Next meeting: ARAFB Workshop - Funding Application Presentations - 2 Sept 2025, 8:30 am

There being no further business the Chair declared the meeting closed at 11.14AM.

A karakia was conducted at the end of the Confidential Meeting that followed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE AUCKLAND
REGIONAL AMENITIES FUNDING BOARD HELD ON 17 JUNE 2025:

Signature: _____

Date: _____

Interests Register

Auckland Regional Amenities Funding Board - Te Poari ā-Takiwā Tuku Pūtea Taonga Whakaahuru

As of: 4 Nov 2025

Person	Organisation	Active Interests	Notice Date
Alastair Carruthers CNZM	Auckland Museum : Tāmaki Peanga Hira	Deputy Chair	1 Oct 2024
	Auckland Unlimited	Director	11 Aug 2022
	AUT Foundation	Trustee	11 Feb 2025
	Carruthers Consulting Ltd	Director and Shareholder	11 Aug 2022
	Cornwall Park Trust Board	Trustee	11 Aug 2022
	Homeland NZ Enterprises Ltd	Director and Shareholder	11 Aug 2022
	Homeland NZ Trading Ltd	Director and Shareholder	11 Aug 2022
	MOTAT - Museum of Transport and Technology Auckland	Board Member	1 Oct 2024
	Ring Hora, Services Workforce Development Council, Tertiary Education Commission	Trustee and Board Member	11 Aug 2022
	Tāmaki Paenga Hira - Auckland War Memorial Museum	Trustee and Board Member	11 Aug 2022
	Television New Zealand	Chair	1 Jul 2023

Jonny Gritt	Taskforce Kiwi' Disaster Relief (Charitable Trust)	Member	19 Aug 2025
	The Lottery Community Northland Committee	Member	24 Aug 2023
Linda Cooper MNZM, CMInstD.	Auckland Justice of the Peace Association	Member - JP	23 Aug 2023
	Community Patrol NZ (Henderson Branch)	Patron	23 Aug 2023
	Family Action Trust	Chair	23 Aug 2023
	Institute of Directors	Chartered Member	29 Apr 2024
	Judith Eastgate Family Trust	Trustee (non-beneficial)	23 Aug 2023
	Massey High School Foundation	Trustee	23 Aug 2023
	Noel Cooper Realty Ltd	Shareholder	23 Aug 2023
	Northwest Economic Masterplan Steering Group	Chair	1 Sept 2024
	Parliamentary Services	MP Advisor	30 Jan 2024
	Waitakere Health Link	Chair	23 Aug 2023
	Waitakere Licensing Trust	President	23 Aug 2023
	West Auckland Trust Services Ltd	Director	23 Aug 2023
Moana Tamaariki-Pohe MNZM	Department of Conservation	Employee	4 Dec 2024
	Ngāti Whātua Whai Mai Ltd	Lead - Business Mentoring	9 Jan 2023
	Orākei Water Sport Inc	President	9 Jan 2023
	Tāmaki Paenga Hira - Auckland War Memorial Museum	Representative - Taumata a Iwi	9 Jan 2023

Paul Evans	Edison Consulting Group Limited	Director	19 Sept 2023
	Institute of Directors	Chartered Member	24 Aug 2023
	Localised	Chief Executive	25 Jun 2025
	Maria Maria Limited	Shareholder and Director	24 Aug 2023
	Matakite Consulting	Owner	24 Aug 2023
	Pattle Delamore Partners	Director	28 Nov 2023
	WasteMINZ	Elected Board Member	24 Aug 2023
Paula Browning CMInstD, Deputy Chair	Auckland Chamber Tech Working Group	Member	5 Sept 2023
	Auckland Theatre Company	Friend and former colleague of ATC Board Member Karen Ferns.	28 Sept 2025
	Creative New Zealand and Ministry of Culture and Heritage	On-going engagement with CNZ & MCH through role at WeCreate	28 Jul 2022
	Institute of Directors	Chartered Member	28 Jul 2022
	NZ Opera	Working relationship with NZO Board Member Alice Shearman. Alice is the ED of a member of WeCreate.	18 Jun 2025
	Strategic Industry Reference Group - Electrotechnology, IT & Creative, Industry Skills Board	Member	28 Sept 2025
	Toi Mai, the Workforce Development Council for Creative, Cultural, Tech and Recreation	Board Member	10 Sept 2024
	WeCreate Incorporated	Executive Director	28 Jul 2022
Penelope Peebles	CV Check	Penelope's husband (James Sutherland) is NZ Managing Director of the Australian public listed company that supplies Auckland Council with 'background screening services'.	23 Aug 2023

	Manchester Unity Friendly Society	Director	23 Aug 2023
	Penelope Peebles Advisory	Shareholder / Director	23 Aug 2023
	St Cuthbert's College Educational Trust Board	Trustee	23 Aug 2023
	Whatapaka Equestrian Ltd	Shareholder / Director	23 Aug 2023
Ravi Nyayapati	Badminton New Zealand	Board Member	28 Aug 2023
	Badminton New Zealand	Chair	16 Sept 2024
	Eventfinda Stadium	Board Trustee	5 Sept 2023
	Eventfinda Stadium	Deputy Chair	1 May 2024
	Institute of Directors New Zealand	Chartered Member	28 Aug 2023
	Institute of Directors New Zealand	Auckland Branch Committee Member	11 Jun 2024
	Lynfield College	Deputy Chair, Board of Trustees	28 Aug 2023
	Palmerston North City Council	Contractor	28 Aug 2023
	Peace Consulting LTD	Shareholder & Director	28 Aug 2023
	Te Wānanga o Aotearoa	Member of Audit & Risk Committee (Te Ārai Tūpono)	28 Aug 2023
Scott Pearson	Association of Certified Fraud Examiners	CFE	28 Jul 2022
	Chartered Accountants Australia New Zealand	Chartered Accountant	28 Jul 2022
	CPA Australia	FCPA	28 Jul 2022
	Department of Internal Affairs	Local water done well	15 Apr 2025
	Gambling Commission	Commissioner	27 Jul 2022
	Institute of Directors	Chartered Member	28 Jul 2022
	Repromed New Zealand	Deputy Chair	16 Feb 2024

Victoria Carter ONZM	The Big Idea	CFO	27 Jul 2022
	Auckland Eye	Director	8 Feb 2023
	BusinessDesk NZ	Columnist	5 Nov 2024
	Camben Farms Ltd	Director	28 Jul 2022
	Camden Investments Ltd	Director	28 Jul 2022
	Carter Bloodstock Ltd	Director	28 Jul 2022
	Davies-Booth Associates	Director	28 Jul 2022
	Destination Great Lake Taupo	Director	30 Jul 2025
	Friends of Laura Fergusson Trust Inc.	Chair	28 Jul 2022
	Institute of Directors	Chartered Fellow	28 Jul 2022
	James Fletcher Management	Director	28 Jul 2022
	Joyce Fisher Endowment Fund	Chair	9 Feb 2024
	Mrs Mac's NZ Limited	Director	27 Jun 2023
	The Packaging Forum	Chair	14 Sept 2025
	Water Services Delivery Plans	Crown Water Services Specialist	1 Aug 2025
	Water Services Delivery Plans	Crown Facilitator	18 Nov 2024

AUCKLAND REGIONAL AMENITIES FUNDING BOARD (ARAFB)

Schedule of Meetings 2026

Most meetings will commence at **09:00AM**, unless indicated or agreed otherwise.

Day	Date and time	Activity	Key Business	Venue
Monday	15 Dec 2025	Admin	Publish draft 2026-2027 Funding Plan	n/a
Tuesday	3 Feb 2026	Key date	Closing date for submissions on Draft 2026-2027 Funding Plan	n/a
Tuesday	10 Feb 2026	Business Meeting	FIRST MEETING OF THE YEAR Public Hearings to receive written and oral submissions on the draft 2026-2027 Funding Plan <i>All oral submissions must be heard in the Open section of the meeting</i>	Buddle Findlay
Tuesday	17 Feb 2026 <i>Depending on the number and nature of submissions (supra) this may be able to be amalgamated with the meeting on 10 Feb 2026</i>	Business Meeting	- Finalise final allocation of grants for 2026-2027 - Consider and approve final version of 2026-2027 Funding Plan - Submit 2026-2027 Funding Plan to Auckland Council to approve proposed levy for 2026-2027	NC
Tuesday	TBC Mar 2026	Council Committee	Auckland Council Committee considers ARAFB levy requirement for 2026-2027	n/a
Tuesday	24 Mar 2026	Business Meeting then Workshop	Meeting: - General Business - Funding Board meets to fix levy for 2026-2027 (must be done by 30 April 2026) Workshop: Topic TBA	NC
Tuesday	21 Apr 2026	Business Meeting then Workshop	- Meeting: Funding Board meets to fix levy for 2026-2027 (if not done at March meeting) - Workshop: Review 2026-2027 Grant Process, Questionnaire, etc	To be confirmed
Tuesday	23 Jun 2026	Business Meeting	- Funding Board Business Meeting - Appoint Chair & Deputy Chair for 2026-2027 term	NC
Tuesday	1 Sep 2026 - all day	Workshop	Funding Board receives presentations from Specified Amenities prior to 2027-2028 Funding Applications	Buddle Findlay
Tuesday	8 Sep 2026	Key date	Closing date for 2027-2028 Funding Applications from Specified Amenities	n/a
Tuesday	29 Sep 2026 - all day	Workshop	Funding Board considers 2027-2028 Funding Applications from Specified Amenities for first time	NC

Day	Date and time	Activity	Key Business	Venue
Wednesday	30 Sep 2026	Key date	2025-2026 Annual Reports and Audited Financial Statements due from Specified Amenities	n/a
Tuesday	6 Oct 2026 - all day	Workshop	Amenities present their 2025-2026 Annual Reports & Trading Results	Buddle Findlay
Tuesday	3 Nov 2026	Workshop then Business Meeting	- Workshop: Consider any further information supplied by Specified Amenities following meeting on 29 Sept - Meeting: Make provisional allocation of grants for inclusion in draft 2027-2028 Funding Plan	NC
TBC	TBC: 5-17 Nov 2026	Discussion	Chair meets Auckland Council representatives to discuss proposed levy for 2027-2028	n/a
Tuesday	17 or 24 Nov 2026	Business Meeting	- Adopt ARAFB 2026 Annual Report - Confirm provisional allocation of grants for 2027-2028 - Approve draft 2027-2028 Funding Plan for publication in December 2026	NC
Monday	14 Dec 2026	Admin	Publish draft 2027-2028 Funding Plan	n/a

Adopted and approved **Tuesday 30 September 2025.**

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Report

30 October 2025

To: Auckland Regional Amenities Funding Board Directors

From: Haley Tamblyn, Advisory Officer

Subject: 2026-2027 Administrative Budget, Board Remuneration, and Draft Funding Plan

Purpose

The purpose of this report is to propose the administrative budget and remuneration for 2026-2027 for incorporation into the draft 2026-2027 Funding Plan and provide information about the Draft Funding Plan process.

Executive Summary

The Draft 2026-2027 Funding Plan is being prepared ready for publication on/about 15 December 2025. An administration budget and board member remuneration rates for 2026-2027 need to be set so these figures can be included in the Draft 2026-2027 Funding Plan.

After the 4 November 2025 meeting, the Advisory Officer will need to incorporate these figures and the proposed grant allocations to the specified amenities into the 2026-2027 Draft Funding Plan, to enable the Draft Funding Plan to be reviewed and approved for publication.

Recommendations

That the Auckland Regional Amenities Funding Board:

- a) Approve the overall draft administrative budget of \$378,750 for 2026-2027 to be incorporated in the draft funding plan
- b) Approve the proposed rates of board member remuneration for 2026-2027 as:

	2025-2026 (\$) ACTUAL	Proposed 2026-2027 (\$)
Members (8)	18,500	19,500
Deputy Chair	27,750	29,250
Chair	37,000	39,000
TOTAL	212,750	224,250

- c) Instruct the Advisory Officer to send details of the proposed board member remuneration to Auckland Council for consideration and approval
- d) Instruct the Advisory Officer to incorporate the administrative budget, board member remuneration and proposed grant allocations into the Draft 2026-2027 Funding Plan
- e) Note that the closing dates for submissions on the Draft 2026-2027 Funding Plan is 5PM on Tuesday, 3 February 2025.

Administrative Budget for 2026-2027

The administrative costs cover the Board Member remuneration (honorariums), Advisory Officer and accounting fees, and all other administrative costs as detailed below. The Administration expenses include subscriptions, advertising, meeting expenses, and ancillary expenses.

In the past two years there has been a focus on ways of working. A more cost-effective accounting solution and using a Contractor for the Advisory Officer along with other cost management has resulted in a surplus in FY25. Active management of Term Deposits along with higher interest rates also helped produce a surplus. The ARAFB has worked hard to maintain a budget at the same level over multiple years.

The draft budget for 2026-2027 remains the same as the 2025-2026 budget, and allows for:

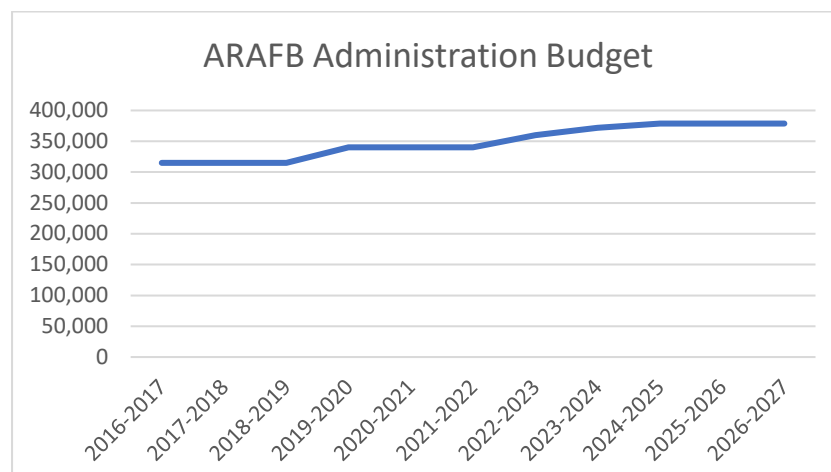
- Increases in board member remuneration
- Advisory Officer cost savings
- Rationalisation of administrative expenses, resulting in cost savings
- The inclusion of meeting room hire, which was not previously charged for.

The board currently holds sufficient retained earnings to cover any unbudgeted items of expenditure should these arise.

	Budget 2025-2026	Budget 2026-2027	Budget 2027-2028	Budget 2028-2029
Income				
Levies for Admin Costs	\$ 378,750	\$ 378,750	\$ 381,300	392231.5
Total Income	\$ 378,750	\$ 378,750	\$ 381,300	392231.5
Expenses				
Audit fees	\$ 12,000	\$ 12,500	\$ 13,000	\$ 13,500
Legal fees	\$ 39,000	\$ 38,800	\$ 39,000	\$ 40,000
Accounting fees	\$ 15,500	\$ 16,000	\$ 16,500	\$ 17,000
Advisory Officer	\$ 40,000	\$ 35,000	\$ 36,050	\$ 37,132
Consultants	\$ 37,000	\$ 36,800	\$ 37,000	\$ 38,000
Board member honoraria*	\$ 221,850	\$ 224,250	\$ 224,250	\$ 231,100
Administration expenses	\$ 13,400	\$ 15,400	\$ 15,500	\$ 15,500
Total Expenses	\$ 378,750	\$ 378,750	\$ 381,300	\$ 392,232
Net Deficit (funded from retained earnings)				

*Note the 2025-26 Board Member Honoraria was listed in the 2025-26 Funding Plan as \$221,850, however this was not the figure adopted by Council. The Honoraria figure for 2025-26 was \$212,750.

The table below sets out the movement in the ARAFB administration budget since 2016:



Review Board Member Remuneration (honorariums) for 2026-2027

The honorariums paid to Funding Board members must be reviewed annually in accordance with the provisions of the Auckland Regional Amenities Funding Act. The Draft 2026-2027 Funding Plan must provide details of the proposed levels of remuneration to be paid to board members.

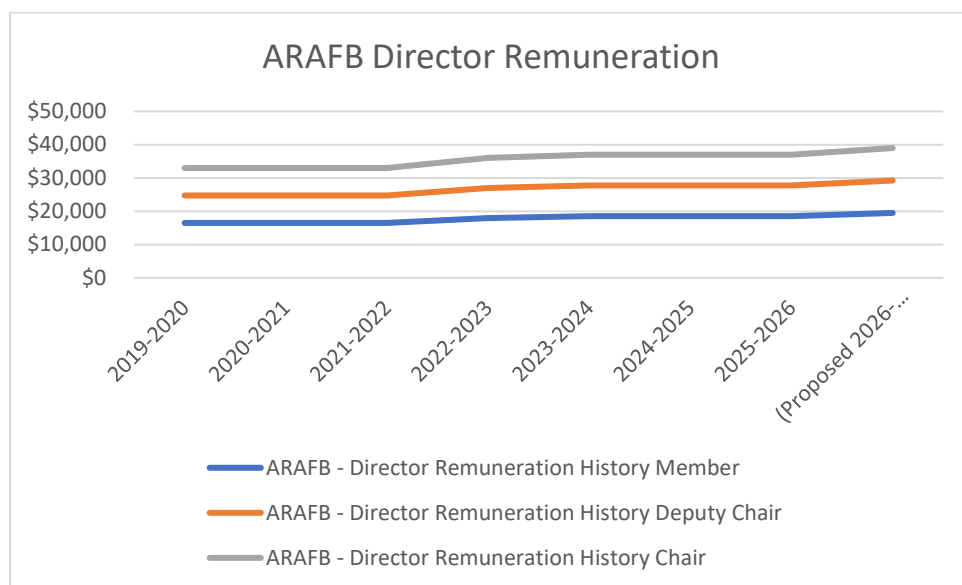
The honorariums for directors of the Funding Board must be approved by Auckland Council. The rates proposed for 2026-2027 are lower than those forecasted for that year in the 2025-2026 Funding Plan. This is as the Funding Plan had allowed for year-on year increases – however no increase occurred for 2024-2025 or 2025-2026. Historically, the rate for the chair is twice that of a director, and the deputy chair receives 75% of the rate of the chair.

The proposed board member remuneration for 2026-2027 is:

Financial year	2026-2027		2025-2026		Increase	
Position	EACH	TOTAL	EACH	TOTAL	EACH	TOTAL
Members (8)	19,500	156,000	\$18,500	\$148,000	\$1,000	\$8,000
Deputy Chair	29,250	29,250	\$27,750	\$27,500	\$1,500	1,500
Chair	39,000	39,000	\$37,000	\$37,000	\$2,000	2,000

This equates to an annual cost of \$224,250 (2025-2026/2024-2025/2023-2024: \$212,750).

The tables below set out the movements in honorarium rates since 2019:



Year	Member	Deputy Chair	Chair	Comments
2025-2026	\$18,500	\$27,750	\$37,000	Held for a second time at Council request.
2024-2025	\$18,500	\$27,750	\$37,000	Held at 2023-2024 rates.
2023-2024	\$18,500	\$27,750	\$37,000	
2022-2023	\$18,000	\$27,000	\$36,000	Equal to the level it would have been had the rate increased by \$500 pa since 2020-2021
2021-2022	\$16,500	\$24,750	\$33,000	held for second time as part of further budget constraints
2020-2021	\$16,500	\$24,750	\$33,000	prior to last minute COVID related changes to levy / grants and remuneration - Council had approved rates of \$17,500 / \$26,260 / \$35,000
2019-2020	\$16,500	\$24,750	\$33,000	

The Funding Board has, and continues to, operate in a fiscally prudent manner and strives to minimise its costs wherever possible. If approved by Auckland Council, the rates would be payable from 1 July

2026.

It is necessary for the board to adopt a level of remuneration to recommend to Auckland Council for consideration and approval, and for these rates to be detailed in the Draft 2026–2027 Funding Plan when it is published for public consultation in December 2025.

Draft 2026-2027 Funding Plan

The maximum levy for 2026-2027 to be included in the funding plan will be based on a calculation representing 2% of the Auckland Council total rates revenue for the year ended 30 June 2025. Auckland Council recently published this rate income information in its 2025 annual report as \$2,798 million. The maximum levy is therefore \$55.96 million.

Under the provisions of the Act, the Draft 2026-2027 Funding Plan is to be published seeking public submissions on the proposed grant allocations and any other matters raised in the plan. It is proposed that the Draft 2026-2027 Funding Plan be published on/about 15 December 2025 and remain open for public submissions until 5PM on 3 February 2026.

Following the submission period, the Funding Board will meet on 10 February 2026 to consider the written submissions and receive any oral submissions that submitters may wish to make to the Board.

The Draft 2026-2027 Funding Plan is currently in draft form only. Following the meeting on 4 November, additional information (the administration budgets, remuneration details, provisional grant allocations and any conditions (if applicable)), will be incorporated into the plan prior to it being further considered and adopted by the board in late November, then published in December 2025.