

# Written approval of affected persons



## PART A (to be completed by applicant)

PART A - APPLICATION		
Applicant(s) name: <i>(please write all names in full)</i>		
Address of proposed activity:		Application number if known:
Description of proposed activity:		
List of all documents and plans to be sighted <i>(including title, author and date)</i>		
Title	Author	Date
Resource consent(s) being sought for <i>(describe why resource consent is required and details of any non-compliance)</i>		

## PART B (to be completed by persons and/or organisations providing written approval)

PART B – AFFECTED PERSON(S)			
		Tick if owner	Tick if occupier
Full name: <i>(in print)</i>		<input type="checkbox"/>	<input type="checkbox"/>
Full name: <i>(in print)</i>		<input type="checkbox"/>	<input type="checkbox"/>
Full name: <i>(in print)</i>		<input type="checkbox"/>	<input type="checkbox"/>
Address of affected property		Postcode:	
Email:		Mobile:	

## PART B – AFFECTED PERSON(S) (continued)

I have authority to sign on behalf of all (*tick what one/s apply*)

OWNERS

OCCUPIERS

of the property.

**Please note: The approval of all the legal owners and occupiers of the affected property is required. If you have authority however to sign on behalf of others, please provide documentation providing you have this authority.**

**PART C (to be completed by person and/or organisations providing written approval)**

**PART C – DECLARATION**

Tick each box below that applies

I/We have been given details of the proposal and plans to which I/we are giving written approval. A list of the documents I/we have sighted in included on page 1.

I/We have signed each page of the plans in respect of this proposal. These need to accompany this form.

I/We understand that by giving my/our written approval, the Council when considering the application cannot take account of any actual or potential effects of the activity on my/our property

Further, I/we understand that at any time before the determination of the application, I/we may give notice in writing to the Council that this approval is withdrawn.

In signing this form, I/we am/are satisfied that I/we fully understand the proposal. If you require the resource consent process to be explained you can contact the Customer Service Team at the Council who can provide you with information.

Signatures(s)

Date

Signatures(s)

Date

Signatures(s)

Date

**PRIVACY INFORMATION**

The council requires the information you have provided on this form to process your application under the Resource Management Act 1991 and to collect statistics. The council will hold and store the information on a public register. The details may also be made available to the public on the council's website. These details are collected to inform the general public and community groups about all consents which have been processed or issued through the council. Under the Privacy Act 2020, you have the right to see and correct personal information Auckland Council holds about you.

**Advice Note:** If you are asked to give your written approval to someone's proposed activity as part of their application for a resource consent, you should do the following:

- a) Request that the applicant (or their representative) explain the proposal clearly and fully to you.
- b) Study the application and associated plans provided by them in order to understand the effects of the proposed activity. If there are no plans available at this stage, you may wish to wait until they are available.
- c) Ask the applicant (or their representative) if you have been provided with a copy of the full application, including plans.
- d) Ask for time to consider the documents if you think you need it.
- e) Decide whether the proposed activity will adversely affect you or your property. You are entitled to ask the applicant for more information but you should make a decision about whether you will sign the form or not as promptly as is reasonable in the circumstances. You may suggest amendments to the proposed activity that you consider would reduce the effects on you. If the proposal is amended by the applicant, then you should only sign the amended version of the proposal.
- f) If you consider that you will be adversely affected by the proposal and do not wish to sign the approval form, you will need to advise the applicant (or their representative).
- g) If you change your mind after signing this form, you may withdraw your approval at any time before a decision is made on the application by advising the Council in writing that your approval is withdrawn.