

WASTE MANAGEMENT AND MINIMISATION PLAN

3 PIGEON MOUNTAIN ROAD,
HALF MOON BAY



PREPARED BY:
KEVIN HEALY
SALES STRATEGIST

2 April 2026



Rubbish Direct Limited
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Executive summary

Development type

The development is a multi-unit stand-alone house and terrace house subdivision

Location

3 Pigeon Mountain Road, Half Moon Bay

Collection service

The developer expects all units will use an onsite collection service, and store individual bins within their properties.

Bin solution

For each residence: 1 x 120 litre wheelie bin for refuse, to be collected once per week, and 1 x 240 litre wheelie bin for co-mingled recyclables and cardboard, to be collected once per fortnight. Space will be provided for a food scraps bin, ready for when this individual collection service is implemented in future.

Access

Access for refuse collection is from Compass Point Road, via the JOALs to the bin collection points. Collection vehicles will park inside the site. All collections will be scheduled to take place outside of peak traffic hours (0700-0900 and 1600-1800).

I confirm that Rubbish Direct can provide all the private collection service requirements recommended in this report.



Kevin Healy
Sales Strategist
RUBBISH DIRECT
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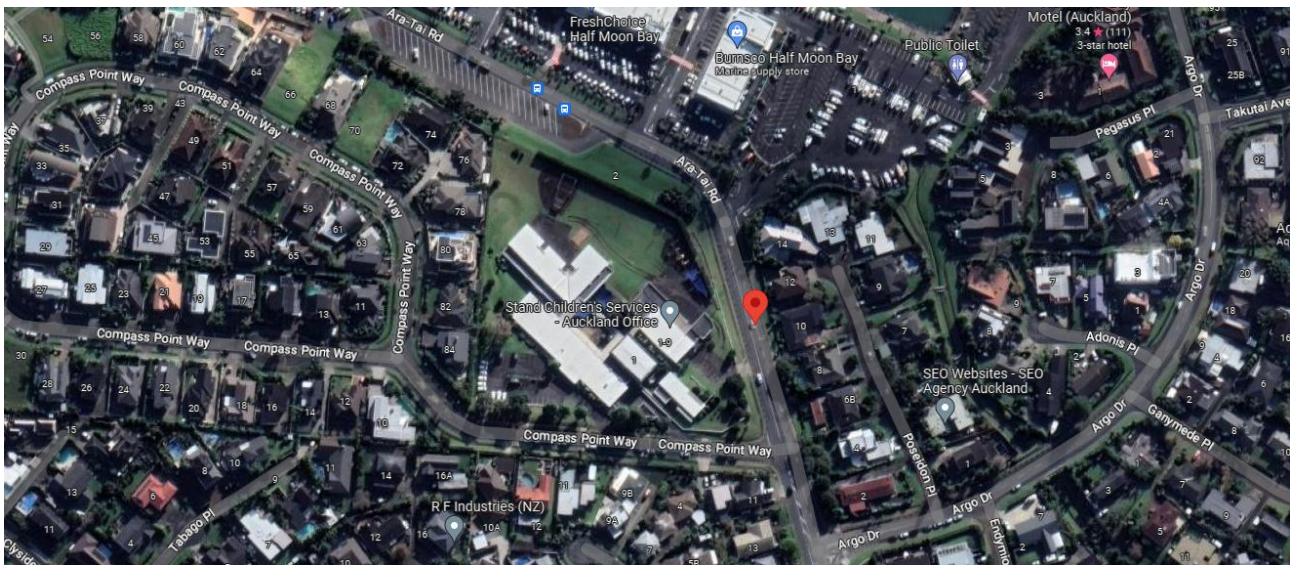




1. Site & development details

1.1. Location

- This development is located at 3 Pigeon Mountain Road, Half Moon Bay



1.2. Description

- There will be residential accommodation with 62 dwellings:

Unit type	Unit quantity	Bedrooms
3-bedroom	5	15
3.5-bedroom	12	42
4-bedroom	31	124
4.5-bedroom	6	27
5-bedroom	8	40
Totals:	62	248

Residential	Max occupancy:	496 persons
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1.3. Collection Service options

All units

- The developer expects the owners will use an onsite collection service
- The owners have the option to choose any collection service that can provide adequate waste services

For more information, please refer to:

Appendix 1:

- Drawing: A 1.10 – Proposed Waste Collection Plan





2. Waste Minimisation

New-build residential, commercial, and hospitality developments provide an opportunity to support diversion of waste from landfill through best-practice refuse area design, maximum separation of recyclable streams, active site management, and user education.

2.1. Refuse area design

Poorly-designed undersized refuse areas discourage users (residents, tenants, staff, and cleaners) from separating recyclables and landfill waste, as well as increase the likelihood of bags being dumped outside the refuse area, or just inside the door, or on top of bins.

Users of shared refuse areas are far more likely to separate recyclables and keep the space tidy if the refuse area or refuse room is:

- Sufficiently sized to allow all bins to be directly accessed without reaching over other bins
- Provided with a minimum of 1.1m walkways between bins to avoid contact between clothing and bins
- Well-lit during both day and night hours for good visibility and security of users
- Adequately ventilated to reduce potential for odours

2.2. Separation of recyclable streams

Users should be provided with opportunities to separate recyclables into as many different streams as they produce, including:

- Recyclables (glass, plastic, cardboard, paper, aluminium, tin, disposable coffee cups)
- Food and compostable waste (meat, fish, bones, paper towels, compostable plates and cups)
- Polystyrene
- E-waste
- Appliances and furniture

Ideally, separate recyclables bins would be provided for each recyclable stream. If this is impracticable due to space or budget constraints, users should be provided with advice on where specific recyclables may be accepted offsite, for example Auckland Council's Waitākere Refuse and Recycling Transfer Station.





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2.3. Active site management

High levels of diversion from landfill are achievable where site management staff are proactively keeping refuse areas clean and tidy, promoting recyclables separation, and checking for cross-contamination.

Users are more inclined to correctly separate recyclables from landfill waste if there is active monitoring of refuse areas and bins, and follow up of any misbehaviour.

Security cameras are useful for deterring illegal dumping of bags or inorganic items.

Before



2.4. Education and communication

It is important that users understand how to correctly separate recyclables from landfill waste, and which bins to use. Recommended education and communication methods include:

- Signage on the door or accessway identifying the location of refuse areas
- Written and pictorial signage on the walls of refuse areas identifying the bin types
- Signage on each bin, clearly identifying the type of refuse or recyclable items that can be placed into the bin
- Training for new users and on-going training for all users to ensure awareness of any changes in waste systems
- Feedback from the collection service provider on any cross-contamination issues

After





3. Refuse & recyclables generation

3.1. Volumes calculation

Calculation methodology

For this waste management and minimisation plan (WMMP), calculation of expected **maximum** weekly volumes of refuse and recyclables is based on:

- 100% occupancy
- Residential bedrooms (if any) will be occupied by two persons, unless single beds are specified
- All potential on-site activities that could generate refuse and recyclables are included

The Auckland Council Multi-Unit Waste Space Calculator tool is used for residential per-person generation rates and commercial per-square-metre generation rates, plus the percentage split across refuse, organic, and recycling (co-mingled recyclables + cardboard).

The Rubbish Direct database of recorded recycling volumes is used to give the average percentage split between co-mingled recyclables and cardboard.

Reduced bin capacity for residential sites

In consultation with Auckland Council's Waste Plan Consents Team, the recommended shared bin capacity for residential sites is targeted at around **65-75% of maximum** weekly volumes for the following reasons:

- Residential properties are rarely 100% occupied for 100% of the time
- It is more environmentally sustainable to manufacture, store, and clean fewer bins

Since this approach was adopted in 2021, a shared bin capacity of around 65-75% of maximum occupancy volumes has proven sufficient in practice for residential properties.

Individual bin capacity

In consultation with Auckland Council, the recommended individual bin capacity for residential sites is 240L total waste per household unit per week (1 x 120L refuse bin weekly and 1 x 240L co-mingled recyclables bin fortnightly) to align with Council's standard public collection service provision.





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3.2. Weekly volumes

Total refuse and recyclables

			Refuse (litres per week)	Recyclables (litres per week)
Residential	Max occupancy:	496 persons	12,499	17,261

Volumes by waste stream

	Volumes (litres per week)
Refuse	12,499
Organic	1,786
Co-mingled	8,511
Cardboard	6,964





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4. Bin solution

4.1. Rationale

- All bins must be easily manoeuvrable
- All bins must have signage on the bins to show which items can go into the bin type
- Refuse, organic, and co-mingled recycling bins must have lids to exclude vermin and reduce odours
- Refuse, organic, and co-mingled recycling bins must be made of high-grade plastic to ensure they are durable and easy to clean
- Residents will be provided with a small benchtop bin for food scraps which can be emptied into the organic bins (when this service is implemented)
- NOTE: the recommended bin solutions are based on the information available at the time of preparation of this report, and are flexible until more information is available following occupation

4.2. Refuse



x 62

Individual bins

- 120 litre wheelie bins
- Emptied once per week
- Weekly volume capacity of 7,440 litres

4.3. Co-mingled recyclables & cardboard



x 62

Individual bins

- 240 litre wheelie bins
- Emptied once per fortnight
- Weekly volume capacity of 7,440 litres

- Glass, plastic, aluminium, tin, paper, disposable coffee cups





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4.4. Bin solution capacity

	Weekly Volumes (max) (litres per week)	Bin capacity * Total (litres per week)
Refuse	12,499	6,510
Organic	1,786	930
Co-mingled	8,511	4,092
Cardboard	6,964	3,348

Note *

- The recommended bin capacity is intentionally lower than the expected maximum weekly volumes
- For more information, please refer to the section 'Individual bin capacity' on Page 8 of this report





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5. Refuse areas

5.1. Overview

All units

- All units will store individual bins within their properties
- Each unit will have a minimum of 1.4 m² of space allocated for bin storage
- Prior to collection days, residents will move their full bins to the edge of the JOAL for collection

5.2. Access

Pedestrian access

- Residents will access the bin storage areas via the footpaths within their properties

Collection service contractor access

- The truck will drive forwards into the site from Compass Point Road and park near the bin collection points
- All collections will be scheduled to take place outside peak traffic hours (0700-0900 and 1600-1800)
- The driver will collect the bins from the bin collection points, wheel them to the truck for emptying, and return them to the bin collection points
- Access between the bin collection points and the collection truck parking location will comply with NZ Building Code D1 – Access Routes
- The truck will circulate through the site and drive forwards onto Compass Point Road to exit the site

For more information, please refer to:

Appendix 1:

- Drawing: A 1.10 – Proposed Waste Collection Plan





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5.3. Amenities

Noise

- All bins will be made of plastic or plastic-sacking materials to reduce the noise of items being placed in the bins, and the noise of the bin lids closing
- All refuse and recyclables collection trucks will be rear-loading (short drop from bin to compactor unit) to minimise the noise of items being emptied from full bins into the truck

Cleaning and maintenance

- Residents will clean and maintain their individual bin storage areas and bins

Vermin control

- All plastic bins will have close-fitting lids to prevent vermin incursion

Security

- The bin storage areas will be located inside each individual property
- Residents will monitor their bin storage areas and bins for any theft or vandalism issues
- The collection service contractor will advise of any damaged or missing bins

Lighting

- All refuse areas will be well lit for night-time use and security

Aesthetics

- The structure of the bin storage areas will be aesthetically consistent with rest of the development, and will screen bins from view





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5.4. Management

Transfer from residence to refuse area

- Each unit will have sufficient internal short-term storage space allocated for refuse and recyclables
- Residents will carry full refuse bags or recyclables containers to the bin storage areas, and place or empty them into their bins
- The collection service contractor will transfer the refuse and recyclables to the collection truck as detailed in the Access section above

Awareness

- All bins will have signage on the bin, clearly identifying the type of refuse or recyclable items that can be placed into the bin
- The collection service contractor will provide additional educational material about sorting of refuse and recyclables, if requested

Inorganic items

- Residents are entitled to use Auckland Council's annual inorganic waste collection service if their properties are individually rated
- Residents will be responsible for arranging this service with Council

Food Scraps

- Residents may be entitled to use Auckland Council's food scraps collection if the council service is suitable for this development and all units are individually rated





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6. Private collection service specifications

6.1. Health & Safety

Rubbish Direct will put in place appropriate safety measures while conducting refuse management activities within the complex:

- All Rubbish Direct drivers have been trained in Workplace Health & Safety practices and are issued a Health & Safety handbook
- Rubbish Direct implements any site-specific Health & Safety policies at all sites
- Rubbish Direct will endeavour to avoid servicing the complex at peak times
- All trucks are fitted with reversing cameras
- All trucks are fitted with reversing alerts

For more information, please refer to:

- Appendix 2: Health & Safety Policy
- Appendix 3: ISO 45001 Certification – Occupational Health & Safety

6.2. Truck specifications

Details of the collection vehicles servicing the complex:

Compactor	
Weight	12 tonnes
Length	7.5m
Wheelbase	3.8m
Rear Extension	2.3m
Height	2.7m
Width (truck body only)	2.1m
Width (including mirrors)	2.55m
Driver's door open	3.2m
Turning Circle	17m diameter
Exit Angle Lowest Truck	1.6





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6.3. Hours of collection

Rubbish Direct operates from 3am – 3pm, 7 days per week, so collections can be scheduled to take place before 7:00am if necessary (in non-residential areas). Rubbish Direct is fully operational 365 days per year, so refuse and recyclables will be collected on public holidays.

6.4. Waste stream treatment

ISO 14001 accreditation

Rubbish Direct maintains ISO 14001 certification for the environmental aspects and impacts associated with waste management services including waste collection, waste disposal and recycling services.

All recyclable materials are hand-sorted to obtain the highest landfill diversion rates.

Waste Streams	Products to be recycled	Treatment
Cardboard	Cardboard packaging	Hand-sorted at our depot, then sent to Oji Fibre Solutions for product recycling in NZ
Co-mingled recyclables	Glass, plastic, aluminium, tin, paper, disposable coffee cups	Hand-sorted at our depot, then sent to approved processors for product recycling
E-waste	Electronic & computer equipment	Hand-sorted at our depot, then sent to Sims Pacific Metals for product recycling
Food Waste	Meat, fish, bones, paper towels, compostable plates & cups	Hand-sorted at our depot, then sent to Envirofert Ltd for composting
Polystyrene	Polystyrene packaging	Hand-sorted at our depot, then sent to Natural Habitat for product recycling
Metals	Appliances, furniture	Sorted at our depot, then sent to Sims Pacific Metals for recycling in NZ
Refuse	Non-recyclable materials	Residual general waste to landfill – sent directly to Patiki Road transfer station





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6.5. Rubbish Direct bin dimensions

All dimensions shown are overall dimensions with lid closed.

	Width	Depth	Height	Style
<p>240 litre wheelie bin:</p> <ul style="list-style-type: none"> • Refuse • Co-mingled recyclables • Organic 	585	740	1,060	
<p>600 litre flexi-sack:</p> <ul style="list-style-type: none"> • Cardboard • Polystyrene 	800	800	1,150	
<p>660 litre mobile bin:</p> <ul style="list-style-type: none"> • Refuse • Co-mingled recyclables 	1,260	780	1,250	
<p>1100 litre mobile bin:</p> <ul style="list-style-type: none"> • Refuse only 	1,270	1,070	1,295	





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7. References

Auckland Council guidelines

- R7 – Residential Design Element – Design for Waste
- Auckland Council Multi-Unit Waste Space Calculator
- Waste Management Steps for Sub-Divisions, Multi-Unit Developments and Apartments

NZ Building Codes

- NZ Building Code D1 – Access Routes
- NZ Building Code G4 – Ventilation
- NZ Building Code G15 – Solid Waste

8. Appendices

Appendix 1:	• Drawing: A 1.10 – Proposed Waste Collection Plan
Appendix 2:	• Health & Safety Policy
Appendix 3:	• ISO 45001 Certification – Occupational Health & Safety
Appendix 4:	• Environmental Policy
Appendix 5:	• ISO 14001 Certification – Environmental Management
Appendix 6:	• General & Products Liability Insurance Certificate
Appendix 7:	• Rubbish Direct Recycling Poster



Appendix 1:

Drawing: A 1.10 – Proposed Waste Collection Plan



Bin Location Legend

Bin Collection Point 0.6 x 1.7 = 1,02m²

Bin Storage 0.7 x 2 = 1,4m²

Bin Routes (Length / Gradient)



Compass Point Way

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han@shapearchitects.co.nz
www.shapearchitects.co.nz
Suite 105, 100 Parnell Road, Parnell

Project Name
3 Pigeon Mountain Road
Address
3 Pigeon Mountain Road, Auckland
Client
HND HMB Limited

Title
Proposed Waste Collection Plan
Drawing Number
A 1.10
Scale
1:300 AT A1

Project Number
207
Date
3/24/2026
Drawn By
HC

Issue Status
Resource Consent



All drawings to be read in conjunction with engineers and consultants drawings & reports.
This is a preliminary drawing. It is not to be used for construction or for any other purpose without the written consent of the architect.
Do not scale off drawings. Confirm original size and scale of drawings.
The copyright in these drawings and all parts hereof remain the property of Shape Architects Limited. All drawings cannot be distributed without the written consent of the architect.

Appendix 2:

Health & Safety Policy

Health & Safety Policy Statement

Rubbish Direct Ltd is committed to providing a safe and healthy environment for all employees, contractors and visitors in our workplace. In doing so, we will comply with relevant Health & Safety legislation, codes of practice and industry standards.

Our focus is on sustainable, continual improvement in Health & Safety performance through making safety a part of everything we do and is one of our core values: Be Safe – look after yourself and watch out for everyone else.

Rubbish Direct's responsibilities:

- Ensure that the workplace and the means of entering and leaving the workplace are safe and maintain healthy and safe working conditions to prevent work related injuries;
- Induct and train employees in safe procedures and work practices and enforce this through regular supervision;
- Maintain a commitment to consultation and encourage participation of workers and workers' representatives in matters concerning Health and Safety in the workplace;
- Accurately report, record, investigate and take corrective action on all accidents, injuries and near miss incidents to prevent reoccurrences;
- Support the safe and early return to work of injured employees using Return to Work Programs;
- Maintain an understanding of good health and safety practices for all employees relative to their positions;
- Ensure all scheduled safety and related audits are completed and actioned appropriately;
- Ensure that all practicable steps are taken to identify and reduce hazards and risks in the workplace;
- Maintain procedures for dealing with emergencies that may arise;
- Induct and orientate contractors.
- Provide sign in and PPE for all visitors.

Employee's responsibilities:

- Ensure their own safety and the safety of anyone else who may be affected by what they do, or do not do, while at work;
- Report any work-related hazards or unsafe actions they encounter;
- Accurately report any work-related accidents, injuries or near miss incidents, no matter how minor, immediately;
- Follow correct procedures and reasonable instructions including wearing personal protective equipment (PPE) as required;
- Not intentionally or recklessly interfere with or misuse equipment or any other items supplied at the workplace;



Mark Smith
Managing Director

May 2023

Appendix 3:

**ISO 45001 Certification
Occupational Health & Safety**



This is to certify that

Rubbish Direct Limited

32 Bancroft Crescent Glendene Waitakere New Zealand

having been assessed by Telarc Limited and having been found to operate a health and safety management system conforming to

ISO 45001:2018

is hereby designated

Telarc Registered

No. 418

for the following goods and services

Waste Management services including waste collection, waste disposal and recycling services



Certificate Issued: 1 June 2023

Original Registration: 18 July 2019

Current Registration: 1 June 2023

Expiry Date: 26 July 2026

Acting Chairperson
Vikki Brannagan

Chief Executive
Philip Cryer



Health & Safety
ISO 45001



Registered by Telarc Limited Building 7, Central Park 660-670 Great South Road, Ellerslie, Auckland 1051, Private Bag 28901, Remuera, Auckland 1541, Telephone: 64 9 525 0100 Facsimile: 64 9 525 1900 and subject to the Telarc Limited Terms and Conditions for Certification. While all due care and skill was exercised in carrying out this assessment, Telarc Limited accepts responsibility only for proven negligence. To verify that this certificate is current please refer to the JAS-ANZ register at www.jas-anz.org/register This certificate and its associated schedules remain the property of Telarc Limited and must be returned if registration is withdrawn.



SCHEDULE TO CERTIFICATE OF REGISTRATION

Registration Number: 418

Certificate Issued: 1 June 2023



Rubbish Direct Limited

Site Details:

Organisation	Address	Suburb	City	
Rubbish Direct Limited (12941)				
Rubbish Direct Limited	32 Bancroft Crescent	Glendene	Waitakere	NZ



Scope of Certification:

Waste Management services including waste collection, waste disposal and recycling services



Appendix 4:

Environmental Policy



Environmental Policy Statement

Rubbish Direct is committed to ensuring our products and services fully support our business sustainability vision of “meeting the needs of today, without adversely impacting on the environment and the needs of tomorrow”.

Environmental Activities

To achieve this vision, **Rubbish Direct** will:

1. Ensure that environmental stewardship considerations are included in all business planning and operations.
2. Continually look for opportunities to reduce our clients environmental impact by minimising their waste streams through the promotion of reduce, re-use and recycle.
3. Ensure the prevention of pollution through all practices.
4. Comply with relevant environmental laws and codes.
5. Set, implement and review environmental objectives, plans and targets to drive performance improvements.
6. Communicate our performance internally and, where appropriate, to external stakeholders and interested parties.
7. Maintain our environmental values by educating and motivating staff, sub-contractors and suppliers to work in an environmentally responsible manner and contribute to the development of new ideas and initiatives.
8. Strive for continual improvement in all environmental matters.

Mark Smith
Managing Director

Appendix 5:

**ISO 14001 Certification
Environmental Management**



Telarc.
The Mark of Success



This is to certify that

Rubbish Direct Limited

32 Bancroft Crescent Glendene Waitakere New Zealand

having been assessed by Telarc Limited and having been found to operate a
environmental management system conforming to

ISO 14001:2015

is hereby designated

Telarc Registered

NO. 210

for the following goods and services

Waste management services including waste collection, waste disposal and recycling services.



Certificate Issued: 1 June 2023

Original Registration: 22 December 2011

Current Registration: 1 June 2023

Expiry Date: 26 July 2026

Acting Chairperson
Vikki Brannagan

Chief Executive
Philip Cryer



Environment
ISO 14001



Registered by Telarc Limited Building 7, Central Park 660-670 Great South Road, Ellerslie, Auckland 1051, Private Bag 28901, Remuera, Auckland 1541, Telephone: 64 9 525 0100 Facsimile: 64 9 525 1900 and subject to the Telarc Limited Terms and Conditions for Certification. While all due care and skill was exercised in carrying out this assessment, Telarc Limited accepts responsibility only for proven negligence. To verify that this certificate is current please refer to the JAS-ANZ register at www.jas-anz.org/register This certificate and its associated schedules remain the property of Telarc Limited and must be returned if registration is withdrawn.



SCHEDULE TO CERTIFICATE OF REGISTRATION

Registration Number: 210

Certificate Issued: 1 June 2023



Rubbish Direct Limited



Site Details:

Organisation	Address	Suburb	City	
Rubbish Direct Limited (12941)				
<i>Rubbish Direct Limited</i>	<i>32 Bancroft Crescent</i>	<i>Glendene</i>	<i>Waitakere</i>	<i>NZ</i>



Scope of certification:

Waste management services including waste collection, waste disposal and recycling services.



Appendix 6:

General & Products Liability Insurance Certificate

Certificate of Insurance



1 October 2025

This certificate is confirmation that the following insurance contract is current and in force.

The Insured

Rubbish Direct Limited

Policy Number	LL0-Q0903010	Client Number	RUBBISHDIREC-C367
Period of Insurance	31/08/2025 4pm to 31/08/2026 4pm		
Insurer	Certain Underwriters at Lloyd's led by Westfield Specialty Managing Agency Ltd, Syndicate 1200		
Lloyd's Unique Market Reference	B1828AUF240093		

General Liability

Business Description	Collection of Rubbish & Recycling, sorting of recycling & Waste Management Planning Services
Limit of Indemnity	\$10,000,000 any one occurrence and in the aggregate in respect of Products
Excess	As Per Policy
Territory	New Zealand
Jurisdiction	New Zealand
Endorsements / Special Terms / Excess	As Per Policy

This certificate of insurance is subject to the terms and conditions of the policy and the policy schedule. To the extent of any inconsistency the terms of the policy and the policy schedule prevail. All details shown above are as at the date issued.

Any queries? Please email hello@ando.co.nz

Signed on behalf of Ando Insurance Group Limited

A handwritten signature in black ink, appearing to be "John Lyon", written over a faint, light-colored signature line.

John Lyon
CEO, Ando Insurance Group Limited

Ando Insurance Group Limited is a coverholder for and on behalf of certain underwriters at Lloyd's (the underwriters).

Appendix 7:

Rubbish Direct Recycling Poster

RECYCLING

回收 • リサイクル • 재생



ALUMINIUM CANS



TIN CANS



GLASS BOTTLES



GLASS JARS



MILK BOTTLES



Please remove all bottle tops



PLASTIC CONTAINERS



PAPER



FLATTENED CARDBOARD



PLASTIC BOTTLES



Please remove all bottle tops



NO CROCKERY



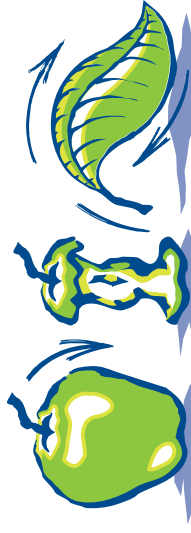
NO DRINKING GLASSES



NO PLASTIC BAGS

IMPORTANT

Please do not put your recycling into bags. Leave it loose so we can sort it.



**RUBBISH
DIRECT**

Reliable.

Passionate about Doing the Right Thing

0800 36 77 35