

# Responsible dog owner licence application



## Step 1: Applicant details

[Please note: only ONE owner per application]

Full name: \_\_\_\_\_ Date of birth: \_\_\_\_\_

The address where your dog lives: \_\_\_\_\_

Postal address: \_\_\_\_\_

Email address: \_\_\_\_\_

Mobile phone: \_\_\_\_\_ Home phone: \_\_\_\_\_ Business phone: \_\_\_\_\_

I am the registered owner (or secondary owner) of the following dog(s):

Dog name:	Current tag number:

## Criteria for Responsible Dog Owner Licence (RDOL) status

Please ensure that you meet all the criteria listed below by checking the boxes:

1. Have you been a registered dog owner within New Zealand for at least 12 months prior to this application?  
 Yes  No
2. Has your dog always been registered on time? (i.e. no later than 1 August. All new dogs must be registered before they turn 3 months old).  
 Yes  No
3. Have you had any abatements, seizures, impoundments or infringements under the Dog Control Act 1996 in the preceding 12 months?  
 Yes  No
4. Has your dog been the subject of any substantiated complaint under the Dog Control Act 1996 in the preceding 12 months?  
 Yes  No
5. Have you obtained a permit for keeping multiple dogs (depending on your area) on your property?  
 Yes  No  Not applicable

Office use only

**NOTE: If you do not meet all the criteria, your application will not be processed.**

## Step 2: Written test

### Instructions:

- Tick the answer you believe is the best of the choices provided for each question.
- Select only one answer to each question. If you make an error put a X through it and select your new answer.

#### Q1. When does a registration tag have to be worn by a dog?

- a) Only during the daytime
- b) Only at night
- c) At all times
- d) Only when on a walk

#### Q2. At the beginning of which month is dog registration due?

- a) April
- b) May
- c) June
- d) July
- e) August

#### Q3. Who is legally responsible for a dog owned by a child under the age of 16?

- a) The child
- b) The child and their parent/s or guardian
- c) The child's parent or guardian
- d) The animal management officer
- e) The council
- f) None of the above

#### Q4. When must you keep your dog under adequate control?

- a) Only during daylight hours in public places
- b) Only during the legal hours of darkness
- c) Only when the dog is away from your property
- d) At all times

#### Q5. Which of the following is the most important factor in the overall behaviour of a dog?

- a) Breed of dog and the training of its parents
- b) Owners approach to training and management
- c) Attitude of the animal management officer
- d) Type of food that a dog is fed
- e) Attitude of the community towards dogs

#### Q6. If an animal management officer visits my property, as a registered dog owner, am I required to give them my personal details and those of my dog (e.g. full name, date of birth and contact details)?

- a) No, under the Privacy Act I don't have to give out that information
- b) Yes, failure to provide the information could result in a \$750 fine
- c) Yes, but only if my dog has committed an offence

#### Q7. Am I required to provide adequate shelter, food and water for my dog during the day?

- a) No, my dog is fine during the day until I get home
- b) Yes, my dog must have access to shelter, food and water at all times
- c) No, as long as I return home within four hours

#### Q8. A dog kennel should be:

- a) Draught free, on a hard surface and easy to clean
- b) Well drained
- c) Cleaned often
- d) Exposed to the sun so they are warm
- e) a, c and d only
- f) a, b, c and d

#### Q9. How often should my dog visit a vet?

- a) Only when my dog is sick or injured
- b) Once a year for its annual vaccination or if the dog is unwell
- c) Never. I don't believe in vets
- d) Every five years

#### Q10. Is a dog legally allowed to bark so that it can be heard outside the boundaries of your property?

- a) Yes, but not so that it creates a nuisance
- b) Yes, but only for up to five minutes in any one hour period
- c) Yes, but only if it is warning you that someone is coming
- d) Yes, providing the neighbours agree in writing
- e) No, not under any circumstances

**Q11. A responsible dog owner will do which of the following?**

- a) Confine the dog so it does not cause a nuisance to others in the community
- b) Socialise the dog and spend time with the dog
- c) Include the dog in the family pack
- d) Learn more about the dog and how to manage it well
- e) All of the above

**Q12. What should you do if an aggressive dog approaches you?**

- a) Wave your arms around and scream for help
- b) Look around for an owner and growl at the dog
- c) Stand still, arms at side or crossed, no eye contact
- d) Look dog straight in the eye and tell him to go home
- e) Run away as fast as you can

**Q13. Which of the following statements is true?**

- a) Dogs should be exercised daily and only by the owner
- b) Dogs should only be exercised in a fenced space where they can run free
- c) Dogs should be exercised weekly but only in cool weather
- d) Large dogs require exercise more often than small dogs
- e) Dogs require daily exercise and must be kept under control

**Q14. Under what circumstances should you take your dog onto someone else's property?**

- a) Only if you are carrying a current vaccination certificate
- b) Only if you have obtained the property owner's permission first
- c) Only during daylight hours
- d) Not under any circumstances

**Q15. When is the best time to start training a pup so that it will develop a healthy relationship with its owner?**

- a) At around eight weeks of age, or as soon as you take ownership of the dog, beginning with house training
- b) Not until it is 12 months old when it will respond more quickly
- c) At around six months of age, beginning with formal obedience training
- d) When the dog is sexually mature and is able to understand
- e) When the owner has about a week to spend with the dog

**Q16. Whose responsibility is it to contact the council and update any changes to the dog and owner records e.g. change of address?**

- a) No one has any responsibility, if you don't pay the registration fees, you don't have to worry about it
- b) The dog owner must notify the council in writing within 14 days of any changes
- c) The registered dog owner, during the next registration period

**Q17. Why is it important to confine your dog so that it doesn't wander from your property?**

- a) To avoid being fined
- b) To avoid the dog being impounded
- c) To prevent the dog from being killed or injured on the road
- d) All of the above

**Q18. What is the only responsible action of the options listed below?**

- a) Allowing a female dog to have a litter of puppies before being desexed
- b) Desexing a dog at the earliest possible age to prevent unwanted litters
- c) Disposing of unwanted pups by advertising them as 'free to a good home'
- d) Having a litter of pups for the reason that you can share the 'wonders of birth' with your children
- e) Breeding your dog then advertising the pups in the hope of finding homes for them

**Q19. Which of the following should be considered before obtaining a dog?**

- a) Cost of feeding and veterinary care
- b) Available time to spend with the dog
- c) Arrangements for confining the dog at home
- d) Arrangements for holidays when the dog must be left behind
- e) All of the above

**Q20. Who must prove that a dog is registered?**

- a) Council
- b) The owner of the property where the dog lives
- c) The dog owner
- d) The animal management officer

### Step 3: Apply Now!

Applications must be submitted to the council before 1 May to be eligible for RDOL rates in the upcoming registration year. Applications received after this date will be eligible for RDOL rates the following year.

Approval is subject to a satisfactory administrative check. Once your application has been processed we will contact you to let you know if your application has been successful.

Please note that the personal information you provide on this form will be used to process your RDOL application. It will be held by Auckland Council and not disclosed to any third party. You have the right to access and correct any personal information that you provide.

**Please return this form to:**

Dog Registrations, Auckland Council, Private Bag 92300, Auckland 1142 Or email: [dogregistration@aucklandcouncil.govt.nz](mailto:dogregistration@aucklandcouncil.govt.nz)

### Conditions of RDOL status

If you change your address within Auckland, you must notify us in writing within 14 days. Your RDOL status will be re-assessed pending a property inspection.

A RDOL can be revoked if:

- You fail to continue to meet the criteria of a RDOL; or
- Your dog has been the subject of a substantiated complaint and/or impoundment, seizure, abatement or infringement under the Dog Control Act 1996.

We will write to you to advise if a breach of the conditions has occurred. Your RDOL will be cancelled and we will explain the process of how to have the RDOL reinstated.

**I have read and understood the criteria and conditions relating to the Responsible Dog Owner Licence application and status.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Find out more:** phone 09 301 0101  
or visit [aucklandcouncil.govt.nz/dogs](http://aucklandcouncil.govt.nz/dogs)

Office use only:

Owner ref: \_\_\_\_\_

Application number: \_\_\_\_\_

Sys check: PASS / FAIL

Test: PASS / FAIL ( /20)

Date fail letter sent OR inspection requested: \_\_\_\_\_