

Micromobility Parking and Deployment Requirements

This document outlines the parking and deployment location requirements for rental micromobility devices licensed under Auckland Council's Te Ture ā-Rohe Tauhokohoko, Whakahaerenga me te Tango Kiriata Tūmatanui 2022: Public Trading, Events and Filming Bylaw 2022 and Auckland Transport's Activities in the Road Corridor Bylaw (the bylaws).

Deployment and Parking

All deployment locations must be approved by Auckland Council prior to use. A list of pre-approved deployment locations in Tier 1 and Tier 2 will be provided. These will be divided equally per operator. Operators can submit a request for additional locations not on this list.

Please note that Auckland Council cannot assess or provide approval for locations on Council-Controlled Organisation or private land. The operator should seek approval for deployment from the relevant property owner.

Please note:

The device's location must ensure a continuous accessible path of travel free of nuisance, obstruction, or hazards.

Deployment of all micromobility devices is to be kerbside (unless a parklet or designated parking is available etc.)

Non-compliant locations for parking and deployment include, but are not limited to:

- Leaving a clear way of less than 1.8m or being parked in the centre of a footpath.
- Near intersections, bus stops, vehicle crossings, traffic islands, driveways, dropped kerbs, grass berms or verges, accessways, or service lanes.
- Obstructing or blocking pedestrian flow or access to amenities.
- Obstructing or blocking emergency exits, stairs or entry / exit to a building.
- Close proximity to schools (within 300m).
- Close proximity to bus stops (within 2m).
- Devices not in a designated parklet when parked in a designated parking zone.

Parking compliance requirements:

As per the Rental Micromobility Code of Practice version 4:

- The minimum parking compliance is 92%,
- Unless in a designated parking area, where the minimum parking compliance is 95%.

Information required for each deployment location request

For each proposed deployment location, the operator must provide the following information to the council:

- 1. Specific location address: x, y coordinates and street address.
- 2. Individually numbered site requests (Site ID)
- 3. Current landscape photo of the location marked to show where the devices will be deployed.
- 4. Number of devices to be deployed at the location.

The council will assess the above information for each proposed deployment location based on the requirements of the bylaws and the Trading and Events in Public Places Guidelines 2015, and either approve or reject the location.

All requests are to be sent to deploymentlocations@aucklandcouncil.govt.nz
Please submit site requests within an excel spreadsheet for timely assessment. Council’s use of GIS and excel for mapping purposes means that Google Sheets is not appropriate.

Provision of requests

Please send through location requests in batches where possible. This allows for easier sharing of documents between Council and Operators due to the size of the files.

Name each Excel spreadsheet using the following naming convention:
OperatorName_DeploymentLocations_DATE

Below is an example of what a submission should look like:

Site ID	Site Photo	Site name	Address	XY Co-ordinates	Requested e-scooters	Requested e-bike/bike
Tier 2 Site 45		O/S Bright Smile Dentist	123 Smith Road, Ellerslie	-36.1234567, 172345678	4	4

Cost

Council will recover any cost associated with the assessment and approval of deployment locations from the operator.
Any requests submitted not meeting the above conditions will be sent back for correction, which may incur additional charges.