

Application for Hairdressers and Health and Hygiene (Beauty) Premises

Health (Registration of Premises) Regulations 1966 or Health and Hygiene Bylaw 2013

Section 1: Type of Registration or Licence

What type of registration or licence are you applying for:

- Hairdressers / Barbershops Registration – Complete below and **sections 2 and 4**

Are you applying for a:

- New registration e.g. you are building a new premises, or moved location.

- Transfer of hairdresser's registration

Enter previous owners licence number:

- Health and Hygiene (Beauty) business - Complete below and **sections 2, 3 and 4**

Are you applying for a:

- New licence e.g. you are building a new premises, or moved location.

- New licence e.g. you are a new owner of an existing Health and Hygiene (Beauty) business.

Enter previous owners licence number:

Note: Health and Hygiene (Beauty) Licence is non-transferable.

Important: If you are applying for Hairdressers / Barbershops Registration and Health and Hygiene (Beauty) Licence complete the above and then **sections 2, 3 and 4**

Section 2: Business Details

Full name of applicant:

(This is the name of the owner of the business e.g., a registered company, partnership or sole trader)

New Zealand Business Number (NZBN):

(If you have entered a registered company above, please provide the NZBN)

Trading name:

(This is the name of your shop)

Address of premises/location:

(This is the address you operate from)

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Do you run your business from a mobile vehicle?

- Yes - complete vehicle details below and remaining contact details
- No - Complete remaining contact details

Vehicle registration number:

Vehicle make/model:

Postal address for correspondence:

Contact number(s):

Email address:

(Correspondence will be emailed to this address)

Commencement date:

Section 3: Health and Hygiene (Beauty) Business Services

Please indicate the service you will be providing (select all the services that apply to your business).

Low risk

(low risk of breaking or burning skin)

- Exfoliation
- Hair removal
- Manicure and pedicure
- Sun-beds

High risk

(high risk of piercing or burning skin)

- Acupuncture / Cupping / Moxibustion
- Body piercing
- Derma rolling / Stamping
- Electrolysis
- Extractions
- Laser treatment / pulsed light
- Red vein treatment
- Tattooing (includes cosmetic tattooing)
- Traditional tool tattooing

Other (please describe)

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Note: Your business will be licensed as providing the health and hygiene service(s) that you selected above as follows:

Single low service – You provide a single low risk service.

Single high-risk service – You provide a single high risk service.

Multiple low risk services – You provide more than one low risk service.

Multiple high-risk services – You provide more than one high risk service.

Section 4: Acknowledgement and Privacy Policy

Acknowledgement

- I confirm the information I have provided is truthful and accurate to the best of my knowledge and belief, and I agree to Auckland Council's [terms and conditions](#) and [privacy policy](#).

Hairdressers/Barbershop Registration

For a Hairdresser/Barbershop Registration, the applicant must be the owner, occupier or the person proposing to use the premises as a hairdressers/barbershop.

Full name of applicant:

Position held

Signature of applicant:

Date:

Health and Hygiene (Beauty) Business

For a Health and Hygiene (Beauty) Licence the applicant must be the manager (i.e. the person who has effective control over the staff (i.e. an operator) who provide a low or high risk service). Where there is no manager, the applicant must be the operator. Therefore, tick the relevant box below to indicate if you are applying as an operator or manager.

Full name of applicant:

Position held (select one)

- I am applying as the manager (i.e., the person has effective control over the operators)
- I am applying as the operator (i.e., a person who carries out the service)

Signature of applicant:

Date:

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Note 1: Applicable fees refer to Auckland Council [Website](#).

Note 2: It is your responsibility to keep council updated if there are changes in your contact or registration/licence details email at ehsupport@aklc.govt.nz

Note 3: Once you receive your certificate of registration or Health Protection Licence display it in public view. Subsequent registration or licence renewal reminders and correspondence will be emailed or posted to the nominated email or postal address provided in this application. It is your responsibility to renew the registration or licence before it expires.

Note 4: The registration or the licence holder is responsible for obtaining all other necessary consents, permits, and licences, including those under the Building Act 2004, the Resource Management Act 1991, and Auckland Council Bylaws.

Note 5: If you had to apply for a building consent then it is your responsibility to ensure you have a Code of Compliance Certificate or a Certificate of Public Use under the Building Act 2014.

Note 6: Mobile shop operators: Trading from private land you must have owners written consent for the locations at which you wish to trade from. If trading from public land or place contact council at streettrading@aucklandcouncil.govt.nz to enquire about a mobile trading licence.

Privacy Statement

The personal information (name and contact details) you provide in your application form is collected by Auckland Council to process your registration or licence of premises under the Health (Registration of Premises) Regulations 1966 or Health and Hygiene Bylaw 2013. We also collect your personal information for research and statistical purposes to improve our services to you. The personal information in this application form will be stored and protected by Auckland Council in accordance with the Privacy Act 2020. Please see our [privacy policy](#) for further details. Under the Privacy Act 2020 you have the right to see the personal information we hold about you and to request for this information to be corrected if you believe it is wrong. If you'd like to request to view your personal information, please contact us at privacy@aucklandcouncil.govt.nz or phone 09 301 0101.

We may share personal information provided in this application form with other government agencies (Auckland Regional Public Health) so it can perform its Compliance functions and research related work.

Making a request for Official Information

Any member of the public (or business) may request access to official information held by Auckland Council under the Local Government Official Information and Meetings Act 1987. If you would like to request to view official information please, contact us at Officialinformation@aucklandcouncil.govt.nz