

Risk Assessment for Contractor Vaccinations

	Undertake works inside Council-controlled Indoor Sites (e.g. cleaners, building maintenance staff)	Enter Council-controlled Indoor Sites to interact with council staff (e.g. professional services consultants)	Undertake any sort of interaction with the public inside council-controlled indoor sites.	Undertake works in Council-controlled outdoor sites where there is an undetermined or extremely varied level of interaction with the public or with council staff	Undertake work in non-council-controlled sites.	Undertake works other than as defined above, where there is minimal to no interaction with council staff or public, and no entry into Council-controlled Indoor Sites
How many people does the employee carrying out that work come into contact with? (very few = lower risk; many = higher risk)	High	Medium	High	Unknown	Unknown	Low
How easy will it be to identify the people who the employee comes into contact with? (easy to identify, such as co-workers = lower risk; difficult to identify, such as unknown members of public = higher risk)	High	High	High	Unknown	Unknown	Low
How close is the employee carrying out the tasks in proximity to other people? (2 metres or more in an outdoor space = lower risk; close physical contact in an indoor environment = higher risk)	Medium	High	Medium	Unknown	Unknown	Low
How long does the work require the employee to be in that proximity to other people? (brief contact = lower risk; lengthy contact = higher risk)	Low	Medium	Medium	Unknown	Unknown	Low
Does the work involve regular interaction with people considered at higher risk of severe illness from COVID-19, such as people with underlying health conditions? (little to none = lower risk; whole time = higher risk)	Low	Low	Medium	Unknown	Unknown	Low
What is the risk of COVID-19 infection and transmission in the work environment when compared to the risk outside work? (equal to outside work = lower risk; higher than outside work = higher risk)	High	High	High	Unknown	Unknown	Low
Will the work continue to involve regular interaction with unknown people if the region is at a higher alert level? (no = lower risk; yes = higher risk).	Low	Low	Low	Unknown	Unknown	Low

Overall Risk Rating: Cannot Be Determined Cannot Be Determined Cannot Be Determined Cannot Be Determined Cannot Be Determined Cannot Be Determined

Comments: This assessment includes risk to the individual carrying out the activity, council staff and other council contractors that may be encountered, and risk to members of the public. Where other public health measures may lower the risk of activities, contractors may show via a modified risk assessment (similar to this table) and explain how they have lowered risk, if needed to show no need for a requirement for vaccination.

Risk Level	Risk Level (numeric)	Overall Risk Level
Low		1
Medium		2
High		3
Unknown	#N/A	Cannot Be Determined

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