



Ōtara- Papatoetoe Local Board Grants Programme 2024/2025



21 May 2024, Version 1



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Ōtara-Papatoetoe Local Board Grants Programme

Our Local Grants Programme aims to provide contestable community grants to local communities.

Our priorities for grants

Below is a selection of priorities from the Ōtara-Papatoetoe Local Board Plan. When you apply for a grant, you will choose one of these that your project must align with to be funded:

- Te ao Māori, Māori culture and the values of mātauranga Māori are visible and integrated in all areas of life
- A socially cohesive community that is proud of and celebrates its diversity
- Our people are active, learning and shaping community life
- Support whānau, rangatahi and tamariki to thrive
- Communities leading on sustainability and climate action
- Increased greenspace and tree canopy cover
- Restored biodiversity and improved water quality locally
- Support community projects that follow a zero waste approach and support positive climate action
- A transition to a low-carbon and green economy with sustainable business practices
- Diverse, locally led programmes that enhance the liveability and are age-friendly, meet diverse needs and are whānau-centred
- Our community has access to high-quality and well-maintained facilities
- Active recreation through local parks and reserves is available to all
- Attractive and welcoming spaces or neighbourhoods that are well-used, safe, and sustainable
- Residents are highly skilled with many employment opportunities
- Manukau is a destination for national and international visitors
- Thriving small businesses and safe town centres

Higher Priority

The Ōtara-Papatoetoe Local Board will prioritise applications that align to the healthy environment principles including:

- Promoting safe neighbourhoods, active living in family friendly places and events that are:
 - smoke and vape free, alcohol and drug free
 - zero-waste
 - promoting healthy options for food and drink, including water as the first choice
 - promotion of active lifestyles
- Applications from residents and community groups residing in, or where there are large numbers of the members of organisations who are from /based in Ōtara-Papatoetoe

- Applications that prioritise positive outcomes for mana whenua
- Projects or activities which reduce and address the impact of climate change

Lower Priorities

The below may still be funded, however the board will view them as a lower priority that will not be funded in over-subscribed rounds:

- Ticketed events, commercial events or events that promote a brand or company
- The purchase of assets, gear and equipment with limited future use or wider benefit to the community
- Feasibility studies, need analysis, project plan development.
- Applicant is not making any financial contribution of their own to the project
- Applicant has not considered other sources of funding for their project
- Applicant has the capacity to access funding from other sources
- In principle, salaries are not funded, however the board may consider project facilitator fees as one-off costs subject to the purpose of the project
- Applications for projects that have already been funded during the current financial year

Ineligible

In addition to the eligibility criteria outlined in the [Community Grants Policy](#), the Ōtara-Papatoetoe Local Board will not fund:

- Applicants who failed to provide accountability report from a previous funding allocation
- Applicants who provided unsatisfactory accountability forms from a previous funding allocation
- Requests for wages or salaries that are not one of facilitation fees

Investment approach

Each round has a minimum and a maximum amount you can apply for. You can see the limits below:

- Quick Response Local Grants:
 - Minimum amount per grant: \$500
 - Maximum amount per grant: \$2,000
- Local Grants:
 - Minimum amount per grant: \$2,000
 - Maximum amount per grant: No limit
- Excellence Grants:
 - Minimum amount per grant: \$500
 - Maximum amount per grant: \$2,000

Accountability measures

Two months after your project is completed, you will need to submit an accountability report, it can be accessed on the Smarty Grants portal and requires the following information:

- provide information on how the project contributed to local board priorities and outcomes
- extend to the local board chairperson an invitation to the funded project, programme, activity or event where appropriate
- meet council standard financial accountability requirements

Application Dates

Below are the dates for the grants rounds that happen throughout the year.

- Between the *Opens* and *Closes* date you will be able to apply on the Auckland Council website for the grant. Applications close at 10pm and late submissions are not allowed
- The *Decision Made* date is when the board officially decides on your application, you can expect to be emailed a few days after this and payment should be made by the *Project to Occur After* date, assuming no issues with your bank information
- All applications must start after the *Project to Occur After* date, as this is when payment will likely be made by. Having a date before this will result in reduced funding or being declined

Multi-board Grant Round Dates:

Please note that the Multi-board Grant programme has been cancelled for financial year 2024/2025.

If your project spans across and/or have participants from multiple local board areas, you may apply to each respective local board through their individual grant programmes.

Table 1 – Quick Response

2023/2024	Opens	Closes	Decision Made	Project to Occur After
Round one	15 July 2024	9 August 2024	17 September 2024	1 October 2024
Round two	10 February 2025	7 March 2025	15 April 2025	1 May 2025

Table 2 – Local Grants

2023/2024	Opens	Closes	Decision Made	Project to Occur After
Round one	19 August 2024	27 September 2024	19 November 2024	1 December 2024
Round two	3 March 2025	25 April 2025	17 June 2025	1 July 2025

Excellence Award

The Ōtara-Papatoetoe Local Board set up the Pursuit of Excellence Award to support individuals that have shown outstanding achievement in their area of expertise and need funding to take it further or to represent Ōtara-Papatoetoe. This is generally for individuals or small groups, for larger amounts it is better to apply for the Quick Response or Local Grant round.

This grant aims to:

- support local residents and organisations who will represent the area to demonstrate their outstanding achievements in their chosen field
- recognise and celebrate the contributions of the local applicants
- increase the profile and image of the Ōtara-Papatoetoe Local Board area
- assist applicants to build their capacity in serving the community
- promote diverse participation in local government and civic life
- foster the development of a sustainable workforce for local industry and surrounds
- strengthen the development of community unity in Ōtara-Papatoetoe

You can apply anytime within the grant year, though certain times of the year there may be delays (over the Christmas holidays, between financial years and during the local board election period).

