



Papakura
**Community
Grants
Programme**
2024/2025



Papakura Local Board

Community Grants Programme 2024/2025

Our Community Grants Programme aims to provide contestable and discretionary community grants to local communities.

Outcomes sought by the Papakura Local Board

Our grants programme will be targeted towards supporting the following outcomes and priorities, as outlined in the [Papakura Local Board Plan 2023](#):

Our priorities for grants

The Papakura Local Board welcomes grant applications and community initiatives that align with the following local board plan priorities:

- Papakura's history and heritage are highlighted and celebrated
- Celebrate Papakura's Māori identity and culture
- Support Māori aspirations for kaitiakitanga over our natural environment for the benefit of current and future generations
- Support Māori to deliver community and economic benefits to the people of Papakura
- Building social cohesion and connection in a culturally diverse community
- To enhance community wellbeing
- Celebrate Papakura's diverse community identity and culture
- More people enjoy the environment in and around our local parks, harbour and streams
- Champion climate change initiatives
- Papakura's open spaces and recreation facilities are fit-for-purpose and well used
- Services and facilities meet the community's needs now and into the future
- Papakura's cycleways and walkways provide safe, connected, alternative routes
- To encourage thriving business communities in the local board area
- To nurture and grow relationships to achieve economic development outcomes
- Regular local cultural and arts experiences in Papakura

Higher Priorities

The Papakura Local Board will prioritise:

- Events or activities that are held in the local board area or can demonstrate the benefit for the local community.
- Applicants who have considered other sources of funding for their project and/or are collaborating with other community groups
- Projects or events that align with the healthy environment principles
- Projects started locally and benefiting residents of the local board area

Lower Priorities

A lower priority will be given to applications:

- That are fundraising events
- Costs towards travel expenses, salaries, vehicles, electronic equipment and event catering
- The application has demonstrated little financial need for the project

What we won't fund

In addition to the eligibility criteria outlined in the Community Grants Policy, the Papakura Local Board will not fund:

- Applicants who have failed to complete or provide a satisfactory accountability form from previous grants received
- Applicants with no quotes provided
- Applications applying for the same project or activity more than once in a financial year
- Applications requesting funding for projects or events which have already taken place
- Projects that have little to no benefit to the local board area

Investment approach

The Papakura Local Board has allocated budgets to support the grants programme as follows:

- **Small Grants:**
Minimum amount per grant: \$500 - Maximum amount per grant: \$2,000 unless there are exceptional circumstances
- **Local Grants:**
Minimum amount per grant: \$2,000 – Maximum amount is generally up to \$5,000 per grant unless there are exceptional circumstances
- **Discretionary Grants:**
Requests will be assessed on a case by case basis but must demonstrably support at least one of the Papakura Local Board Plan outcomes

Application dates

Applications will be accepted from the **opening date** and must be submitted by the **closing date**. Applicants will be notified of the outcome after the **decision date**. Projects and funding request item(s) must occur on or after the **start date** to be eligible.

Please note that the Multi-board Grant programme has been cancelled for financial year 2024/2025.

If your project spans across and/or have participants from multiple local board areas, you may apply to each respective local board through their individual grant programmes.

Type of grant	Round	Open	Close	Decision	Project start
Local Grant	One	15 July 2024	23 August 2024	23 October 2024	1 November 2024
Small Grant	One	23 September 2024	18 October 2024	27 November 2024	1 December 2024
Local Grant	Two	20 January 2025	28 February 2025	23 April 2025	1 May 2025
Small Grant	Two	21 April 2025	16 May 2025	25 June 2025	1 July 2025

Accountability measures

The Papakura Local Board requires that all successful applicants to:

- Complete and submit accountability report by the due date, proving that the grant has been used to deliver the set outcomes and objectives
- Include Papakura local board logo on publicity and promotional material, with the words “funded by/part funded by Papakura Local Board”
- Be available to work with council staff on media coverage and provide at least one photograph of the event or activity

Additionally, successful applicants would be welcome to provide a verbal report at a Papakura Local Board business meeting. Ten minutes at the start of the meeting can be set aside for a deputation or three minutes during public forum. Please contact the local board’s Democracy Advisor to make arrangements.

