

Papakura Local Board – Local Grants Programme 2018/2019

Our Local Grants Programme provides a funding source that is aimed at helping local communities to achieve their aspirations. Together we can contribute to making Papakura a thriving, safe and vibrant community.

Outcomes sought by the Papakura Local Board

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan 2017:

- Activities that contribute to a vibrant and prosperous metropolitan centre.
- Activities that focus on people in Papakura to lead active, healthy and connected lives.
- Activities that contribute to a strong local economy.
- Activities that contribute to Papakura being well-connected and easy to move around.
- Activities that contribute to ensuring that Papakura is treasured for its environment and heritage.

Our priorities sought from grant applications

The Papakura Local Board particularly welcomes grant applications that:

- Enable people to participate, celebrate and contribute to their local community.
- Contribute to a thriving, vibrant and safe town centre.
- Provides for local cultural and arts experiences in the Papakura local board area.
- Ensure that Papakura's parks, sports and recreation facilities are well used.
- Support communities to achieve their goals and aspirations.
- Increase numbers of visitors who contribute to the local economy.
- Contribute to the environment in and around the harbour and streams are enjoyed by increasing numbers of people.
- Focus on reducing, reusing and recycling.
- Celebrate and highlight Papakura's history and heritage.

Higher priorities:

The Papakura Local Board will prioritise:

- Events or activities that are held in the local board area or can demonstrate the benefit for the local community.

Lower priorities:

1) Papakura Local Board has identified the **following activities** as lower priorities:

- Fundraising events.
- Costs towards travel expenses, salaries, vehicles, electronic equipment and catering.

2) Papakura Local Board has also identified the **following financial situation** of an applicant, as a lower priority for funding:

- The applicant has little demonstrated financial need for the project.
- The applicant has not considered other sources of funding for their project.

Ineligibility

In addition to the eligibility criteria outlined in the Community Grants Policy, the Papakura Local Board will not fund:

- Applicants who have failed to complete or provide satisfactory accountability form from previous grants received.

Applicants can only apply for the same project or activity once each financial year.

Investment approach

Papakura Local Board has a budget to support the local grants programme. The following minimum and maximum amounts apply:

- i. **Small Grants:**
 - a. Minimum amount per grant: \$300
 - b. Maximum amount per grant: \$2,000
- ii. **Local Grants:**
 - a. Minimum amount per grant \$ 2,000
 - b. Maximum amount is generally up to \$5,000 per grant unless there are exceptional circumstances
- iii. **Discretionary Grants:**
 - a. Requests will be assessed on a case by case basis but must demonstrably support at least one of the Papakura Local Board Plan outcomes

Application dates

Grant rounds for 2018/2019 will close on the following dates:

Small Grants:

2018/2019 grant rounds	Opens	Closes	Decision made	Projects to occur after
Round one	25 June 2018	20 July 2018	22 August 2018	1 September 2018
Round two	22 October 2018	16 November 2018	12 December 2018	14 December 2018
Round three	29 April 2019	24 May 2019	26 June 2019	1 July 2019

Local Grants:

2018/2019 grant rounds	Opens	Closes	Decision made	Projects to occur after
Round one	23 July 2018	3 September 2018	24 October 2018	1 November 2018
Round two	18 February 2019	29 March 2019	22 May 2019	1 June 2019

Multi-board grants

We will consider multi-board funding on a case by case basis but will be particularly interested in applications concerning the environmentally sensitive use of the Manukau Harbour or a safe cycling and walking network across the south.

2018/2019 Multi-board grant rounds	Opens	Closes	Decision made	Projects to occur after
Round one	18 June 2018	17 August 2018	24 October 2018	1 October 2018
Round two	21 January 2019	22 March 2019	22 May 2019	1 June 2019

Accountability measures

The Papakura Local Board requires that all successful applicants:

- Include the Papakura local board logo on their publicity and promotional material, with the words “funded by/part funded by Papakura Local Board”.
- Be available to work with Council staff on media coverage and provide at least one photograph of the event or activity.

Additionally, successful applicants would be welcome to provide a verbal report at a Papakura Local Board business meeting. Ten minutes at the start of the meeting can be set aside for a deputation or three minutes during public forum. Please contact the local board’s Democracy Advisor to make arrangements.