

## Upper Harbour Local Board – Local Grants Programme 2018/2019

Our Local Grants Programme aims to provide contestable and discretionary community grants to local communities.

### Outcomes sought from the local grants programme

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- Empowered, engaged and connected Upper Harbour communities
- Efficient and effective transport links
- Healthy and active communities
- A thriving local economy
- Our environment is valued, protected and enhanced

### Our priorities for contestable grants

The Upper Harbour Local Board welcomes grant applications that align with the local board plan priorities. All applications will be measured on their merits and consideration will be given to initiatives that contribute to (in no order of priority):

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- Sport and recreation
- Youth
- Families
- Migrants
- The environment
- Community participation and wellbeing.

### Criteria and eligibility for grants

The following criteria apply to these grants:

- applicants with no legal structure applying for more than \$1,000 must nominate an umbrella organisation or apply to have their funding released upon receipt of accountability.
- initiatives must fit with at least one of the board's priorities as stipulated in the Upper Harbour Local Board Plan. (See the plan here: <https://www.aucklandcouncil.govt.nz/about-auckland-council/how-auckland-council-works/local-boards/all-local-boards/upper-harbour-local-board/Pages/upper-harbour-plans-agreements-reports.aspx>)

- preference will be given to initiatives which take place in the Upper Harbour Local Board area and/or are of benefit to Upper Harbour Local Board residents.
- initiatives must not be a core service provided by central government (e.g. primary healthcare or education).
- initiatives must not have already taken place before the board has the opportunity to consider the application (unless the board accepts there are genuine mitigating circumstances).
- activities of debt repayment and promoting particular political goals are ineligible for funding
- schools and churches will only be funded if there is a significant community benefit.
- applicants must not have outstanding accountability obligations from previous council grants
- legal costs, salaries and wages are deemed to be a low priority for funding.

### Grants approach and application dates

Quick Response grants have a maximum amount per grant of \$5,000

Grant rounds for the 2018/2019 financial year will be as follows

2018/2019 grant rounds	Opens	Closes	Decision made	Projects to occur after
<b>Local Grant</b> Round one	16 July 2018	24 August 2018	18 October 2018	1 November 2018
<b>Quick Response</b> Round one	10 September 2018	5 October 2018	15 November 2018	1 December 2018
<b>Local Grant</b> Round two	31 January 2019	22 March 2019	16 May 2019	1 June 2019
<b>Quick Response</b> Round Two	4 February 2019	1 March 2019	18 April 2019	1 May 2019
<b>Quick Response</b> Round Three	15 April 2019	10 May 2019	20 June 2019	1 July 2019

### Multi-board funding

Upper Harbour Board will also consider funding multi-board grant applications in collaboration with other local boards. Applicants will need to clearly demonstrate how their intended project, event and/or activities will specifically benefit people and communities in the Upper Harbour Local Board area.

<b>Multiboard grant rounds</b>	<b>Opens</b>	<b>Closes</b>	<b>Decision made</b>	<b>Projects to occur after</b>
<b>Local Grant</b> Round one	18 June 2018	17 August 2018	18 October 2018	1 November 2018
<b>Local Grant</b> Round two	21 January 2019	22 March 2019	16 May 2019	1 June 2019

### **Obligations if you receive funding**

In order to ensure that the Upper Harbour Local Board grant achieves positive results, recipients will be obligated to provide evidence that the assistance has been used for the agreed purpose and the stated outcomes have been achieved. Obligations will be outlined in a funding agreement that the applicant will be required to enter into.

The following accountability measures are required:

- The completion and submission of accountability forms (including receipts), proving that grants have been used for the right purpose.
- Any grant money that is unspent and not used for the project must be returned to the Upper Harbour Local Board.
- Recognition of the Upper Harbour Local Board's support of your initiative (e.g. using the Upper Harbour Local Board logo on promotional material).