

Auckland Regional Amenities

Funding Board

I hereby give notice that an ordinary meeting of the Auckland Regional Amenities Funding Board will be held on:

Date: Tuesday, 12 November 2019

Time: 12:00PM

Venue: Meeting Room
Buddle Findlay
Level 18
PwC Tower
188 Quay Street
Auckland 1010

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

OPEN AGENDA

Membership:

Chair	Ms	Anita	Killeen
Deputy Chair	Ms	Catherine	Harland
Members:	Ms	Paula	Browning
	Ms	Victoria	Carter
	Ms	Precious	Clark
	Ms	Lyn	Lim
	Ms	Megan	McSweeney
	Mr	Bryan	Mogridge
	Mr	Scott	Pearson
	Mr	Vern	Walsh

Leigh Redshaw
Advisory Officer

Email: arafb.info@gmail.com

Mobile: +64 (0) 274 739 187

DEPENDING ON PROGRESS OF THE EARLIER WORKSHOP THE CHAIR MAY NEED TO OPEN THEN ADJOURN THE MEETING AT 12 NOON TO ENABLE THE EARLIER DISCUSSIONS TO BE CONCLUDED

ITEM	TABLE OF CONTENTS	PAGE
	2019 Schedule of Meetings (Note for any changes)	4
1	Apologies	5
2	Confirmation of Minutes	5
3	Extraordinary Business	5
4	Register of Members Interests	6
5	Public Forum	6
6	Report from Amenities Board	6
7	Notices of Motion	6
8	Chair's Report	6
9	Member Activities with Specified Amenities and Members Reports	7
10	Advisory Officer's Report	7
11	Financial Report to 31 October 2019	7
12	Correspondence	7
13	Draft 2020-2021 Funding Plan	8
14	Schedule of Meetings and Key Dates for 2020	8
15	Exclusion of the Public: Local Government Official Information and Meetings Act 1987	8
C1	Draft 2020-2021 Funding Plan – Provisional Allocation of Grants	9
C2	Coastguard Northern Region – Project Horizon	9
Attachments		
4	Register of Members Interests	10
11	Financial Report to 31 October 2019	14
12	Correspondence	23
14	Schedule of Meetings and Key Dates for 2020	24

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

EXCLUSION OF THE PUBLIC – WHO NEEDS TO LEAVE THE MEETING

Members of the public

All members of the public must leave the meeting when the public are excluded unless a resolution is passed permitting a person to remain because their knowledge will assist the meeting.

Those who are not members of the public

General principles

- Access to confidential information is managed on a “need to know” basis where access to the information is required in order for a person to perform their role.
- Those who are not members of the meeting (see list below) must leave unless it is necessary for them to remain and hear the debate in order to perform their role.
- Those who need to be present for one confidential item can remain only for that item and must leave the room for any other confidential items.
- In any case of doubt, the ruling of the Chair is final.

Members of the meeting

- The members of the meeting remain.
- However, standing orders require that a member who has a pecuniary conflict of interest leave the room.

Staff / Advisory Officer

- All staff supporting the meeting (administrative, senior management) remain.
- Only staff who need to because of their role may remain.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

MEETING DATES 2019

Based on the known work programme the following timetable of meetings is proposed for 2019, subject to change as the need arises:

Most meetings will commence at **10:00AM**, unless agreed otherwise.

	2019	Meeting / Workshop	Nature of Key Business
Tuesday	12 Nov 2019	Workshop & Meeting	<ul style="list-style-type: none">Funding Board considers any further information supplied following meeting on 8 Oct 2019 (Workshop)Funding Board makes provisional allocation of grants for 2020-2021 for inclusion in draft 2020-2021 Funding Plan (Meeting)
	12-25 Nov 2019		<ul style="list-style-type: none">Chair meets AKL Council reps to discuss proposed levy for 2020-2021
Tuesday	26 Nov 2019	Meeting	<ul style="list-style-type: none">Adopt 2019 Annual Report (must be done by 30 Nov 2019)Confirm provisional allocation of grants for 2020-2021; Approve draft 2020-2021 Funding Plan for publication in January 2020
	10 Jan 2020		<ul style="list-style-type: none">Publish draft 2020-2021 Funding Plan

DECLARATIONS OF CONFLICT OF INTEREST

Funding Board Directors are reminded of their obligation to maintain a clear separation between their personal interests and their duties as an appointed member of the Funding Board.

Directors should therefore be vigilant to stand aside from decision making when a conflict (or a perceived conflict) arises between their role as a Director and any private or other external (either pecuniary or non-pecuniary) interest they may have.

Any interests should be declared at the commencement of consideration of any item on this agenda and the member concerned abstain from voting or discussion on the item, or leave the room for the duration of its consideration.

1. APOLOGIES

At the close of the agenda there were no apologies.

2. CONFIRMATION OF MINUTES

The ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 9 July 2019, including the confidential section, to be confirmed as a true and correct record.

3. EXTRAORDINARY BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting at a time when it is open to the public-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting:

- (a) That item may be discussed at that meeting if-

- (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4. REGISTER OF MEMBERS INTERESTS

Opportunity for members to update the Register of Members Interest.

Recommendation

That the Register of Members Interest be updated as required.

The Register will also be tabled at the meeting for members to update as required.

(ATTACHMENT 4)

5. PUBLIC FORUM

Applications to speak must be made to the Advisory Officer, in writing, no later than two (2) working days prior to the meeting and must include the subject matter. The meeting Chair has the discretion to decline any application. A maximum of thirty (30) minutes is allocated to the period for public input with five (5) minutes speaking time for each speaker, following which there may be questions from Directors

At the close of the agenda no requests for public input had been received.

6. REPORT FROM AMENITIES BOARD

If requested, an opportunity for representatives of the Amenities Board, to provide the Funding Board with a verbal update on matters relating to and affecting the Amenities Board.

At the close of the agenda no requests to speak had been received from representatives of the Amenities Board.

7. NOTICES OF MOTION

At the close of the agenda no requests for notices of motion had been received.

8. CHAIR'S REPORT

Providing the Chair with the opportunity to update the Funding Board on any issues

relating to the business of the Funding Board that she has been involved with since the last meeting.

This is an information item only.

9. MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS REPORTS

Providing Funding Board members with the opportunity to update the Board on projects and issues they have been involved with relating to the business of the Funding Board and provide the Board with a verbal update on recent interactions with the specified amenities since the last meeting.

A register to record member activities will be circulated at the meeting.

This is an information item only.

10. ADVISORY OFFICER'S REPORT

Providing the Advisory Officer with the opportunity to update the Board on projects and issues he has been involved with relating to the business of the Funding Board not covered elsewhere in the agenda since the last meeting.

This is an information item only.

11. FINANCIAL REPORT TO 31 OCTOBER 2019

Providing the Funding Board with an overview of financial position of the Funding Board as at 31 October 2019, and any other matters of a financial nature.

Recommendation

That the Financial Reports to 31 October 2019 be received.

(ATTACHMENT 11)

12. CORRESPONDENCE

Providing the Chair and Advisory Officer with the opportunity to update the Board with details of any inwards and outwards correspondence handled since the last meeting.

Recommendation

That the Correspondence report be received.

(ATTACHMENT 12)

13. 2020-2021 DRAFT FUNDING PLAN

Should the need arise, this provides Directors with an opportunity to discuss matters relating to the draft 2020-2021 Funding Plan during the open part of the meeting.

14. SCHEDULE OF MEETINGS AND KEY DATES FOR 2020

To assist Directors plan their work programme and schedule of meetings for 2020, a draft schedule of meetings for 2020 is attached for consideration.

Recommendation

That the Schedule of Meeting and Workshop Dates, as amended, for 2020 be adopted and circulated to the Specified Amenities and Auckland Council.

(ATTACHMENT 14)

15. EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Leigh Redshaw
Advisory Officer

Section 48, Local Government Official Information and Meetings Act 1987:

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 DRAFT 2020-2021 FUNDING PLAN - PROVISIONAL ALLOCATION OF GRANTS

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i) The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.

C2 COASTGUARD NORTHERN REGION - PROJECT HORIZON

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>Section 7(2)(b)(ii) The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>	Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

REGISTER OF MEMBERS INTERESTS –

Last Reviewed & Updated 09 July 2019

General Disclosure. To be regarded as interested in any transaction with:

Name of Member	Particulars of Interest
Vern Walsh	<ul style="list-style-type: none"> • Director– Meeting and Governance Solutions Ltd – works with Auckland Council <p>Past Professional Appointments / Memberships</p> <ul style="list-style-type: none"> • Auckland City Councillor, and Chair of Finance Committee • Director – The Edge • Board member - Auckland Zoo Board • Member - Auckland Zoological Society • Director – MOTAT Board • Ordinary member – Coastguard Northern Region • Friend of the Auckland Festival
Victoria Carter	<ul style="list-style-type: none"> • Director, New Zealand Transport Agency (NZTA) • Director Tax Management NZ • Deputy Chair NZ Thoroughbred Racing • Director Camben Investments Ltd • Director Camben Farms Limited • Director Carter & Partners No 11 High St • Director Carter Bloodstock Ltd • Director Davies-Booth Assoc • President Northern Club • Patron Auckland Arts Festival • Mentor: University of Auckland Business School Icehouse programme • Fellow Institute of Directors <p>Past Professional Appointments</p> <ul style="list-style-type: none"> • Chair Pacific Island Cultural Centre feasibility study • Former Chair Auckland Arts Festival (resigned 2015) • Director Turners Auctions • Director Best Start Educare, formerly Kidicorp Ltd • Director & Acting Chair JUCY Group • Director Aotea Board of Management • Director Auckland Racing Club • Director Kindergarten NZ • President Auckland Kindergarten Assoc • Director Cassino Investments • Director VCB Investments • Councillor Auckland City Council, Past Chair of City Attractions • Director Auckland Philharmonia • Deputy Chair Tourism Auckland • Deputy Chair Trustee Auckland Energy Consumer Trust

ATTACHMENT 4

<p>Catherine Harland (Dep Chair)</p>	<ul style="list-style-type: none"> • Patron Silo Theatre • Co-Chair Sea Change Tai Timu Tai Pari Ministerial Advisory Committee • Chartered Fellow Institute of Directors • Independent Chair - Aircraft Noise Community Consultative Group • Director, Watercare Services Ltd • Director, McHar Investments Ltd • Director, Interface Partners Ltd • Trustee, One Tree Hill Jubilee Educational Trust • Justice of the Peace Past Professional Appointments: • Trustee and Past Chair: Auckland Observatory & Planetarium Trust (Stardome Observatory) • Councillor, Auckland Regional Council • Councillor, Auckland City Council • Former Consultant, Martin Jenkins & Associates Ltd
<p>Anita Killeen (Chair)</p>	<ul style="list-style-type: none"> • Director, Ngai Tai Ki Tamaki Commercial Board. • Panel Member, Commission for Financial Capability Adjudication Panel. • Deputy Chair, Auckland Regional Amenities Funding Board • Director of UNICEF New Zealand • Director of SPCA Auckland • Chair, The Pro Bono Panel of Prosecutors for the SPCA Auckland • Chair and National President, Fertility New Zealand • Trustee of the Ex-Vietnam Service Assn (Neville Wallace Memorial) Children's and Grandchildren's Trust • Mediation Panel Member, Financial Services Complaints Ltd • Panel Member, New Zealand Law Society Litigation Skills Programme • Panel Member, New Zealand Law Society Costs Assessor • International Associate Member, American Bar Association Animal Law Committee • New Zealand Member, International Association of Prosecutors • External Moderator and Standards Assessor for the Institute of Professional Legal Studies • Patron – Auckland Theatre Company • Patron – Silo Theatre Auckland • Tribunal Member, Engineering NZ Disciplinary Tribunal Past Professional Appointments • Visiting Justice Northern Prisons • Tribunal Member, New Zealand Legal Aid Tribunal • Advisory Board Member of New Zealand Career College Member, Organised and Financial Crime New Zealand (OFCANZ) Policy Action Group • Member, Chief Legal Advisors' Forum NZ • Executive Committee member, Auckland District Law Society's Criminal Law Committee • Executive Committee Member, Auckland Women Lawyers' Assn

<p>Precious Clark</p>	<ul style="list-style-type: none"> • Ngati Whatua o Orakei Trust Board, director • Ngati Whatua Whai Rawa Ltd, director • Foundation North, Trustee • Maurea Consulting Ltd, director • Auckland Museum Taumata a Iwi, chair <p>Past Professional Appointments</p> <ul style="list-style-type: none"> • Director of Centre for Social Impact • Member of the Independent Maori Statutory Board
<p>Lyn Lim</p>	<ul style="list-style-type: none"> • Asia New Zealand Foundation – Trustee • AUT – Council Member • Eva Fong Urology Ltd – Shareholder • FH Holdings Ltd – Director and Shareholder • FH Nominees Ltd – Director and Shareholder • Forest Administration Ltd – Director and Shareholder • Hartajaya Investments Ltd – Director and Shareholder • Kaya Investments Ltd – Director and Shareholder • General Capital Ltd – Director • Onesixone Medical Group Ltd – Shareholder • Chartered Member: Institute of Directors • Member: NZ Law Society • Director Restaurant Brands Ltd <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • ASB Community Trust Ltd – Director • Foundation North - Trustee • Foundation North Grants Ltd – Director • Director: Public Trust • Deputy Chair and Director: Centre for Social Impact NZ Ltd • Director: Durham Services Limited • Director - NZ Shareholders Association • Trustee NZ Chinese Youth Trust • Director - FH Shortland Ltd; FM International Ltd • Board member - ANZ Private Bank External Advisory Board • Council member - Auckland District Law Society • member - Auckland District Law Society committees – (various) • executive member - HKNZBA, NZCTA • Director: Seven Trust Ltd • Member: NZ Asian Leaders • Director: Renaissance Forex Limited • Director: Max Cai Trustee Ltd
<p>Megan McSweeney</p>	<ul style="list-style-type: none"> • CINZ (Conference’s Incentives New Zealand), Board Member • Director of Business, External, Affairs, Tourism & Sales Auckland War Memorial Museum <p>Former Memberships:</p> <ul style="list-style-type: none"> • TIANZ (Tourism Industry Aotearoa), Board Member
<p>Bryan Mogridge</p>	<ul style="list-style-type: none"> • Director and Shareholder Mainfreight Ltd (NZX Listed) • Director Centum Rakon India Ltd

	<ul style="list-style-type: none"> • Director and Shareholder Clearspan Property Ltd • Director and Shareholder FTTX Global Ltd • Director and Shareholder Mogridge and Associates Ltd • Trustee: The Energy Education Trust • Trustee: The Starship Foundation • Chairr BUPA ANZ Ltd (Australia) • Director and Shareholder Adherium Ltd (ASX listed) • Director and Shareholder Thinxtra Pty Ltd (Australia) • Trustee, Massey University Foundation • Director – Sea Dragon Ltd (NZX) <p>Former Memberships:</p> <ul style="list-style-type: none"> • Director Rakon Ltd (NZX Listed)
Scott Pearson	<p>Memberships</p> <ul style="list-style-type: none"> • Institute of Directors - MInstD • Chartered Accountants Australia New Zealand – CA • CPA Australia – FCPA • Association of Certified Fraud Examiners – CFE • Trustee – Selwyn College • Commissioner – NZ Gambling Commission <p>Director/Shareholder</p> <ul style="list-style-type: none"> • Repromed Auckland Limited, Deputy Chairman and shareholder • Mpro Consulting, Director and shareholder
Paula Browning	<p>Memberships</p> <ul style="list-style-type: none"> • Chair - WeCreate Incorporated • Chartered Member - Institute of Directors <p>Former:</p> <ul style="list-style-type: none"> • Chair - Northern Regional Advisory Committee, NZ Community Trust

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

ATTACHMENT 11

Memo

5 November 2019

To: Auckland Regional Amenities Funding Board Directors

From: Leigh Redshaw, Advisory Officer

Subject: **Financial Report to 31 October 2019**

ARAFB - General

1. A copy of the Balance Sheet and Profit and Loss account to 31 September 2019 are attached. There are no significant matters arising.
2. Since 1 July the board has engaged its lawyers to prepare an opinion in response to a query raised by Audit New Zealand around the potential liability of the board in the event of the financial failure of an amenity. This has been shared with Audit NZ and the matter has been satisfactorily resolved.
3. As the Funding Board and APO were still in discussions regards the proposed APO review, the sum of \$75000 earmarked as a contribution towards the APO review was withheld from the grant payments to the APO on 13 August 2019. This was in line with the earlier resolutions of the board.
4. The APO and Funding Board subsequently agreed a consultant to undertake the review and the full amount of \$75000, plus additional amounts agreed by the board, have been paid to the consultants. No further payments to the consultants are required.

Quarterly Reports to 30 September 2019

5. Quarterly reports to 30 September 2019 will be distributed to members as soon as they become available in early November.

Amenities Annual Reports to 30 June 2019

6. All annual reports and financial statements were received from the Specified Amenities by 30 September. The reports have been previously circulated to directors for review.

Amenities Board – Amending Legislation

7. The Amenities Board continues to progress the matter of the amending legislation. The Bill has been introduced to parliament and referred to the relevant select committee. Submissions on the amending bill have been open for several weeks and close on 7 November.

8. The Chair, Deputy and Advisory Officer prepared a submission on behalf of the Funding Board supporting the stated intentions of the Bill. This was lodged on-line within the time frames required. A copy of the submission is attached for the board's information.
9. The Amenities Board representative is encouraging all Specified Amenities (as 'owners' of the legislation) to lodge supporting submissions by the due date. The External Reporting Board (XRB) has signalled it will also lodge a submission in support of the Bill.
10. The Select Committee is due to report back in March 2020. The Funding Board has elected not to present to the Select Committee, however representatives of the Amenities Board will probably attend the Select Committee hearing.

Bank Signatories

11. The Deputy Chair, Catherine Harland, has been successfully added as a signatory to the bank account.

APO Working Party Budget

12. In late 2018 the Board formed the APO Working Party comprised of Funding Board members. At the time the Board approved a budget of \$6,600 to cover member costs. As the review has taken longer than anticipated to be completed, the overall budget has had to be reforecast to take account of the additional time spent on the review. The reforecasted overall budget, based on the hours spent on the review is \$9000. This is an increase of \$1400. It is recommended that the reforecasted budget of \$9000 be approved.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD			
Profit & Loss [With Last Year]			
July 2019 To October 2019			
	This Year	Last Year	
Income			
Levy - Non GST Portion	\$15,164,500.00	\$14,287,000.00	
Levy - ARAFB Admin Fee GST	\$340,000.00	\$315,000.00	
Total Income	\$15,504,500.00	\$14,602,000.00	
Gross Profit	\$15,504,500.00	\$14,602,000.00	
Expenses			
Advertising	\$441.43	\$540.43	
Advisory Officer/Admin Charge	\$19,500.00	\$18,875.00	
Dues & Subscriptions	\$626.08	\$830.08	
Grants to Amenities No GST	\$15,089,500.00	\$14,287,000.00	
Legal Fees	\$16,866.90	\$553.50	
Consultants	\$95,866.41	\$0.00	
Meeting Expenses	\$0.00	\$94.35	
Honorariums	\$63,200.00	\$58,400.52	
Travel	\$0.00	\$582.96	
Parking Charges	\$1,365.22	\$0.00	
Bank Fees	\$189.35	\$129.60	
Total Expenses	\$15,287,555.39	\$14,367,006.44	
Operating Profit	\$216,944.61	\$234,993.56	
Other Income			
Interest Income	\$34,516.79	\$35,060.23	
Total Other Income	\$34,516.79	\$35,060.23	
Net Profit/(Loss)	\$251,461.40	\$270,053.79	

AUCKLAND REGIONAL AMENITIES FUNDING BOARD			
Balance Sheet			
As of 31 October 2019			
Assets			
Current Assets			
Cash On Hand			
Cheque Account	\$85,257.69		
Term Deposits	\$725,000.00		
Total Cash On Hand		\$810,257.69	
Total Current Assets		\$810,257.69	
Total Assets		\$810,257.69	
Liabilities			
Current Liabilities			
Creditors		\$78,541.56	
Sundry Creditors		\$1,221.39	
GST			
GST Collected	\$528,425.07		
GST Paid	(\$280,266.70)		
GST Payments/Refunds	(\$268,509.73)		
Total GST		(\$20,351.36)	
Total Current Liabilities		\$59,411.59	
Total Liabilities		\$59,411.59	
Net Assets		\$750,846.10	
Equity			
Retained Earnings		\$499,384.70	
Current Year Earnings		\$251,461.40	
Total Equity		\$750,846.10	

Auckland Regional Amenities Funding Board

P O Box 6969
Wellesley Street
Auckland 1141

1 November 2019

Committee Secretariat
Governance and Administration Committee
Parliament Buildings
Wellington

To the Governance and Administration Select Committee

SUBMISSION OF THE AUCKLAND REGIONAL AMENITIES FUNDING BOARD IN SUPPORT OF THE AUCKLAND REGIONAL AMENITIES FUNDING AMENDMENT BILL

- 1 Please find enclosed the submission of the Auckland Regional Amenities Funding Board (Funding Board) in support of the Auckland Regional Amenities Funding Amendment Bill.
- 2 The Funding Board does not wish to appear before the Committee to speak to the submission.
- 3 The Funding Board can be contacted at:
 - 3.1 P O Box 6969, Wellesley Street, Auckland 1141
 - 3.2 arafb.info@gmail.com
 - 3.3 Leigh Redshaw (Advisory Officer): +64 274 739 187
- 4 The Funding Board thanks the members of the Committee for their consideration of its submission. The Funding Board is happy to answer any questions from the Committee or provide further information in relation to the submission. Please send any requests for further information to Leigh Redshaw at the contact details in paragraph 3, above.

Yours sincerely



Anita Killeen
Chair
Auckland Regional Amenities Funding Board

**SUBMISSION TO THE
GOVERNANCE AND ADMINISTRATION COMMITTEE
ON THE
AUCKLAND REGIONAL AMENITIES FUNDING
AMENDMENT BILL**

**BY
THE AUCKLAND REGIONAL AMENITIES FUNDING
BOARD**

1 NOVEMBER 2019

Submission from the Auckland Regional Amenities Funding Board ('Funding Board') to the Governance and Administration Committee on the Auckland Regional Amenities Funding Amendment Bill.

1 Executive summary

- 1.1 The Funding Board welcomes the opportunity to comment on the Auckland Regional Amenities Funding Amendment Bill (the 'Bill').
- 1.2 The Funding Board supports the Auckland Regional Amenities Funding Amendment Bill and its intentions.
- 1.3 Aligning the financial statement reporting requirements of the Specified Amenities with those of the Charities Act will ensure lower compliance costs while retaining the other specific reporting requirements the Act imposes on the Specified Amenities.
- 1.4 The Funding Board recommends the Amendment Bill is supported as drafted, including the additional clarifying amendment being recommended on advice from MBIE by the Amenities Board in its separate submission regarding the application date of the amendments to the principal Act.

2 Introduction

- 2.1 This submission is from the Auckland Regional Amenities Funding Board, C/o Level 7, 24 Wellesley Street West, Auckland 1010; P O Box 6969, Wellesley Street, Auckland 1141.
- 2.2 The Funding Board is a Statutory Board established under section 6 of the Auckland Regional Amenities Funding Act 2008 (the 'Act').
- 2.3 We can be contacted through Leigh Redshaw, Advisory Officer, arafb.info@gmail.com; +64 274 739 187.
- 2.4 The Act names certain entities as Specified Amenities that are required to comply with the provisions of the Act to ensure on-going eligibility for grant funding.
- 2.5 In fulfilling its obligations under the Act, the Funding Board monitors compliance of the Specified Amenities with the financial reporting requirements contained in the Act and the Charities Act 2005.

3 General comments

- 3.1 The Funding Board supports the proposed changes incorporated in the Auckland Regional Amenities Funding Amendment Bill.
- 3.2 The Funding Board has not identified any issues or problems with the Bill.
- 3.3 The Funding Board is not suggesting / requesting any amendments be made to the Bill other than as noted in para 4.6 below.

4 Specific comments

Specified Amenities Reporting

- 4.1 The Act currently requires the Specified Amenities to produce financial statements in accordance with New Zealand International Financial Reporting Standards. The Charities Act requires the production of financial statements that comply with general accepted accounting practice ('GAAP'). Provisions in the Charities Act (s.42A(3)) require organisations that are subject to another Act, to also produce financial statements in accordance with the requirements of that other Act.
- 4.2 Amendments made to the Charities Act that came into force in 2015 resulted in the Specified Amenities having to produce financial statements according to both New Zealand International Financial Reporting Standards and GAAP. This places an unnecessary burden and cost on the Specified Amenities.
- 4.3 The amendments in the Bill will address an anomaly specific to the Specified Amenities; allows them to produce one set of complying financial statements; and reduces compliance costs.
- 4.4 Under provisions of the Act, Specified Amenities are required to produce audited financial statements plus additional reporting requirements commensurate with receiving large grants provided for in the Act. Therefore, high levels of financial and other reporting already exist.
- 4.5 While compliance with GAAP provisions is less onerous than the New Zealand International Financial Reporting Standards, that is appropriate given the charitable nature and size of the operations of the Specified Amenities covered by the Act.
- 4.6 The Funding Board is aware that the Amenities Board, in its separate submission, is recommending on advice from MBIE the inclusion of an additional clause clarifying the application date of the amendments (as it relates to section 18 of the Interpretation Act 1999). The Funding Board fully supports this recommendation to the Committee.

Funding Board Reporting

- 4.7 The Funding Board is required to prepare financial reports in accordance with the provisions of both the Act and the Charities Act 2005. The Act does not stipulate the type of financial statements of the Funding Board must conform to.
- 4.8 The Funding Board financial statements comply with generally accepted accounting practice and are audited annually by Audit New Zealand on behalf of the Office of the Auditor General.
- 4.9 The Amendment Bill clarifies that the Funding Board must comply with generally accepted accounting practice.

5 Recommendation

- 5.1 The Funding Board recommends that the proposed Amendment Bill, with the additional clarifying clause as proposed by the Amenities Board, is supported for passage into law.

6 Conclusion

- 6.1 The proposed amendment is a sensible solution to an anomaly created in 2015. Lower compliance costs will assist the Specified Amenities which are all charities. The amendment will not remove the requirement to produce audited financial statements that comply with the Act or the other specific reporting requirements for those entities receiving grants outlined in other clauses in the Act.
- 6.2 The Funding Board thanks members of the Committee for their time and consideration of this submission and the Auckland Regional Amenities Funding Amendment Bill.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

ATTACHMENT 12

Memo

5 November 2019

To: Chair and Directors Auckland Regional Amenities Funding Board

From: Leigh Redshaw, Advisory Officer

Subject: **Correspondence**

Inwards			
Creative NZ	12/9/2019		Letter in support of APO
DPA	2/9/2019		Email - Announcement of new CEO

Other correspondence has been administrative in nature, i.e. advice notices from the ASB Bank, IRD, invitations to workshops (e.g. Charities), placing adverts with the NZ Herald.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

ATTACHMENT 14

Memo

5 November 2019

To: Auckland Regional Amenities Funding Board Directors

From: Leigh Redshaw, Advisory Officer

Subject: Draft Schedule of Meetings 2020

A Draft Schedule of Meeting Dates for 2020 is attached. The dates are based on those used in prior years.

The schedule has previously been circulated to Directors for feedback regarding possible conflicts.

As the Funding Board is required to adhere to certain legislative deadlines, many of the dates cannot be cancelled or moved to any large degree. They have also been selected to work in with Auckland Council to ensure that both entities can comply with their respective obligations under the Act.

The timetable can be varied throughout the year as required, i.e. meetings / workshops can be added / deleted, start times amended, venues and other adjustments made.

Based on the known work programme for 2020, the following timetable of meetings is proposed for 2020, subject to change as the need arises:

Most meetings will commence at 10:00AM, unless agreed otherwise.

It is necessary for Directors to confirm their preferred meeting dates for 2020.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

DRAFT Schedule of Meetings 2020

Most meetings will commence at **10:00AM**, unless agreed otherwise.

	2020	Alternate Dates?	Meeting / Workshop	Nature of Key Business
Monday	13 Jan 2020	Fri 10 Jan		<ul style="list-style-type: none"> Publish draft 2020-2021 Funding Plan
Friday	14 Feb 2020	Mon 10 Feb		<ul style="list-style-type: none"> Closing date for submissions on Draft 2020-2021 Funding Plan
Tuesday	25 Feb 2020	Thurs 20 Feb 2020 Or wb 17 Feb Or wb 24 Feb	Meeting	<ul style="list-style-type: none"> FIRST MEETING OF THE YEAR Funding Board holds Public Hearings to receive written and oral submissions on the draft 2020-2021 Funding Plan. All oral submissions must be heard in the Open section of the meeting.
Tuesday	03 Mar 2020 Depending on the nature of the submissions this may be able to be amalgamated with the meeting on 25 Feb	Friday 6 Mar 2020 Depending on the nature of the submissions this may be able to be amalgamated with the meeting on 20 Feb	Meeting	<ul style="list-style-type: none"> Funding Board finalises final allocation of grants for 2020-2021. Considers and approves final version of draft 2020-2021 Funding Plan. Plan submitted to Auckland Council to approve proposed levy for 2020-2021
Tuesday	March 2020		F & P Committee	<ul style="list-style-type: none"> Auckland Council Finance Committee considers ARAFB levy requirement for 2020-2021
Monday	April 2020	TBC depending on F and P - Tues 7, 14, 21 or 28 April? (14th is day after Easter; ANZAC is observed on Mon 27 April)	Meeting	<ul style="list-style-type: none"> Funding Board meets to fix levy for 2020-2021 – must be done by 30 April 2020 Appoint Chair / Dep Chair for 2020-2021 term.

	2020	Alternate Dates?	Meeting / Workshop	Nature of Key Business
Tuesday	May 2020		F & P Committee	<ul style="list-style-type: none"> Specified Amenity presentations to Auckland Council Finance and Performance Committee – Part 1
	<ul style="list-style-type: none"> Retirement Function – 19 or 26 May 2020 			
Tuesday	June 2020		F & P Committee	<ul style="list-style-type: none"> Specified Amenity presentations to Auckland Council Finance and Performance Committee – Part 2
	<ul style="list-style-type: none"> June 2020 - Strategic meeting for new board members – To be confirmed if necessary 			
Tuesday	7 July 2020	30 June or 14 July	Meeting	<ul style="list-style-type: none"> Funding Board normal meeting (may not be needed) First meeting for newly appointed board members
Tuesday	1 Sept 2020	Wb 1 Sept	Workshop	<ul style="list-style-type: none"> Funding Board receives Amenity presentations for 2021-2022 (All day)
Monday	21 Sep 2020	25 Sep		<ul style="list-style-type: none"> Closing date for 2021-2022 Funding Applications
Wednesday	30 Sep 2020	30 Sep 2020		<ul style="list-style-type: none"> 2020 Annual Reports and Audited Accounts due from Specified Amenities (Cannot change – Statutory Date)
Tuesday	6 Oct 2020	Wb 6 Oct 2020	Workshop	<ul style="list-style-type: none"> Funding Board considers 2021-2022 Funding Applications for first time
Tuesday	20 Oct 2020	20 October 2020	Workshop	<ul style="list-style-type: none"> Amenities present their 2019-2020 Annual Results (all day)
Tuesday	10 Nov 2020	Wb 10 Nov 2020	Workshop & Meeting	<ul style="list-style-type: none"> Funding Board considers any further information supplied following meeting on 6 Oct 2020 (Workshop) Funding Board makes provisional allocation of grants for 2021-2022 for inclusion in draft 2021-2022 Funding Plan (Meeting)

	2020	Alternate Dates?	Meeting / Workshop	Nature of Key Business
	11 - 23 Nov 2020			<ul style="list-style-type: none"> Chair meets AKL Council reps to discuss proposed levy for 2021-2022
Tuesday	24 Nov 2020	Wb 24 Nov 2020	Meeting	<ul style="list-style-type: none"> Adopt ARAFB 2020 Annual Report (must be done by 30 Nov 2020) Confirm provisional allocation of grants for 2021-2022; Approve draft 2021-2022 Funding Plan for publication in January 2021
Monday	11 Jan 2021	11 Jan 2021		<ul style="list-style-type: none"> Publish draft 2021-2022 Funding Plan