

# Auckland Regional Amenities

## Funding Board

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### MINUTES OF A MEETING OF THE

## AUCKLAND REGIONAL AMENITIES FUNDING BOARD

HELD ON TUESDAY, 28 JUNE 2022 AT 10:00AM

Meeting Room, Buddle Findlay  
Level 18, HSBC Tower  
188 Quay Street, Auckland 1010

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#### PRESENT:

Chair	Ms Anita	Killeen
Deputy Chair	Mr Scott	Pearson
Members:	Ms Paula	Browning
	Ms Victoria	Carter
	Ms Lyn	Lim
	Ms Megan	McSweeney
Via video link	Mr Alastair	Carruthers
	Mr Ross	Clow
	Vacant Position	

**ALSO PRESENT:** Mr Leigh Redshaw Advisory Officer C1 and C2 Only

Mr David Walker	Audit New Zealand	C1 Only
Ms Terri Cumiskey	NZO	
Ms Jo Wilson	NZO	

The meeting was opened with a karakia lead by Anita Killeen

**1. APOLOGIES**

Moved: Victoria Carter / Lyn Lim

**A. That apologies from Bryan Mogridge for leave be accepted.**

**CARRIED**

**2. CONFIRMATION OF MINUTES**

Moved: Megan McSweeney / Paula Browning

**A. That the ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 28 April 2022 be confirmed as a true and correct record.**

**CARRIED**

**3. EXTRAORDINARY BUSINESS**

There was no extraordinary business.

**4. REGISTER OF MEMBERS INTERESTS**

Moved: Victoria Carter / Scott Pearson

**A. That the Register of Members Interests be received and updated in respect of Victoria Carter and Lyn Lim.**

**CARRIED**

**5. PUBLIC FORUM**

There were no deputations for public forum.

**6. REPORT FROM AMENITIES BOARD AND/OR SPECIFIED AMENITIES**

There were no updated from the Amenities Board.

Moved: Victoria Carter / Megan McSweeney

**A. That Ms Terri Cumiskey, (Director, Marketing and Development, NZO) and Ms Jo Wilson, (Director of Finance and Administration, NZO), be thanked for attending the meeting to introduce Ms Wilson.**

**CARRIED**

**7. NOTICES OF MOTION**

There were no notices of motion.

**8. CHAIR'S REPORT**

Moved: Megan McSweeney / Paula Browning

**A. That the oral report from the Chair be received.**

**CARRIED**

**9. MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS' REPORTS**

Moved: Ross Clow / Lyn Lim

**A. That the Members Activities information and Board Members oral reports be received and the register of activities and gifts be updated.**

**CARRIED**

**10. ADVISORY OFFICER'S REPORT**

Moved: Victoria Carter / Megan McSweeney

**A. That the Advisory Officer's oral report be received.**

**CARRIED**

**11. FINANCIAL REPORT TO JUNE 2022**

Moved: Paula Browning / Lyn Lim

**A. That the Financial Report to June 2022 be received.**

**CARRIED**

**12. CORRESPONDENCE**

There was no correspondence.

**13. 2021 Annual Report**

Moved: Victoria Carter / Paula Browning

**That the Funding Board:**

**A. Adopts the 2021 Annual Report, noting that the delays with finalising the 2021 report are solely attributed to staff shortages and the impacts of the COVID 19 pandemic on Audit New Zealand.**

- B. Instructs the Advisory Officer to ensure that all remaining processes relating to the completing and distribution of the 2021 Annual Report are undertaken as prescribed in the Act.**

**CARRIED**

At 10:51AM the Chair determined to take item C1 at this point in the meeting – Mr David Walker joined the meeting:

Moved: Scott Pearson / Meagan McSweeney

- A. That the board move into confidential for the purposes of considering item C1 – Audit New Zealand – 2021 Audit and Discussion with the Audit Manager.**

**CARRIED**

At 11:11AM the Chair closed the confidential section of the meeting and resumed with the open agenda.

Moved: Megan McSweeney / Ross Clow

- A. That the board resume the open section of the meeting.**

**CARRIED**

**14. DOCUMENT MANAGEMENT SYSTEM**

Moved: Megan McSweeney / Lyn Lim

**That the Funding Board:**

- A. Requests the Chair, Deputy Chair and Advisory Officer to investigate the range of Document Management Systems available that may meet the on-going and future needs of the Board, and to report back to the Board with the outcome of the findings and recommendations on further steps.**

**CARRIED**

**15. EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987**

Moved: Ross Clow / Megan McSweeney

- A. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.**

**This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which**

would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

- C1. Audit New Zealand – 2021 Audit and Discussion with the Audit Manager.**
  - C2. ARAFB 2021 Annual Report and [Audit] Management Letter.**
  - C3. Advisory Officer Contract 2022-2023.**
- B. That Mr David Walker, Director, Audit New Zealand be permitted to remain in the meeting for item C1 only.**
- C. That Mr Leigh Redshaw be permitted to remain in the meeting for items C1 and C2 only.**

**CARRIED**

Members of the public were excluded from the meeting at 11:35AM.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

The meeting was re-opened to members of the public at 12:16PM

The meeting closed with a karakia from Anita Killeen.

There being no further business the Chair declared the meeting closed at 12:49PM

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE  
AUCKLAND REGIONAL AMENITIES FUNDING BOARD HELD ON:

DATE:

CHAIR: