

Auckland Regional Amenities

Funding Board

MINUTES OF A MEETING OF THE AUCKLAND REGIONAL AMENITIES FUNDING BOARD

HELD ON TUESDAY, 8 NOVEMBER 2022 12:00PM

Meeting Room, Buddle Findlay
Level 18, HSBC Tower
188 Quay Street, Auckland 1010

PRESENT:

Chair	Mr	Scott	Pearson	
Deputy Chair				
Members:	Ms	Moana	Tamaariki-Pohe	
	Mr	Alastair	Carruthers	
	Ms	Anita	Killeen	
	Ms	Victoria	Carter	Via video connection @ 3:15PM
	Ms	Lyn	Lim	
	Mr	Bryan	Mogridge	Departed at 3:00PM

ALSO PRESENT:

Advisory Officer Auckland Council	Mr	Leigh	Redshaw	
SLSNR	Mr	Matt	Williams	C8.5 Only
Stardome	Ms	Victoria	Travers	C8.4 Only
DPA	Ms	Nicola	Keen- Biggelaar	C8.1 Only
ATC	Ms	Vivien	Bridgwater	C8.3 Only
	Mr	Graeme	Pinfold	C8.3 Only
	Mr	Jonathan	Bielski	C8.3 Only
	Ms	Natasha	Pearce	C8.3Only

1.1 The meeting was opened with a Karakia led by Moana Tamaariki-Pohe.

Opening and Adjourning of the Meeting:

Moved: Brian Mogridge / Anita Killeen

A. The Chair opened the meeting at 12:00PM, and immediately adjourned the meeting to recommence at the conclusion of the earlier workshop.

CARRIED

Moved: Anita Killeen / Brian Mogridge

B. The Chair re-convened the meeting of the Funding Board at 12:30PM

CARRIED

1.2 APOLOGIES

Moved: Anita Killeen / Brian Mogridge

A. Apologies from Victoria Carter for lateness, Bryan Mogridge for early departure, Paula Browning for leave and Megan McSweeney for sick leave were accepted.

CARRIED

1.3 CONFIRMATION OF MINUTES

Moved: Moana Tamaariki-Pohe / Anita Killeen

A. That the ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 28 June 2022, including the confidential section, be confirmed as a true and correct record.

CARRIED

1.4 EXTRAORDINARY BUSINESS

There was no extraordinary business.

1.5 REGISTER OF MEMBERS

Moved: Lyn Lim / Brian Mogridge

A. That the Register of Members Interests be received and updated in respect Alastair Cameron and Moana Tamaariki-Pohe.

CARRIED

1.6 NOTICES OF MOTION

There were no notices of motion.

2.1 PUBLIC FORUM

There were no deputations for public forum.

2.2 REPORT FROM AMENITIES BOARD

This item was covered in the Confidential section of the agenda.

3.1 CHAIR'S REPORT

Moved: Lyn Lim / Moana Tamaariki-Pohe

A. That the oral report from the Chair be received.

CARRIED

3.2 MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS' REPORTS

Moved: Anita Killeen / Brian Mogridge

A. That the Members Activities information and Board Members oral reports be received, and the register of activities and gifts be updated.

CARRIED

4.1 ADVISORY OFFICER'S REPORT

Moved: Moana Tamaariki-Pohe / Brian Mogridge

A. That the Advisory Officer's oral report be received.

CARRIED

4.2 FINANCIAL REPORT TO 31 OCTOBER 2022

Moved: Brian Mogridge / Anita Killeen

A. That the Financial Report to 31 October 2022 be received.

CARRIED

5.1 DRAFT 2023-2024 ADMINISTRATION BUDGET

Moved: Brian Mogridge / Anita Killeen

That the Funding Board:

A) Approves the overall draft administrative budget, as amended, of \$372,250 for 2023-2024 to be incorporated in the Draft 2023-2024 Funding Plan.

CARRIED

5.2 **DRAFT 2022-2023 MEMBER REMUNERATION**

Moved: Brian Mogridge / Anita Killeen

That the Funding Board:

A) Approves the proposed rates of board member remuneration for 2023-2024 as:

	2022-2023	2023-2024	Annual Change
Chair	\$36,000	\$37,000	+\$1,000
Deputy Chair	\$27,000	\$27,750	+\$750
Members (8)	\$18,000	\$18,500	+\$500

B) Instructs the Advisory Officer to send details of the proposed 2023-2024 board member remuneration to Auckland Council for consideration and approval.

CARRIED

Secretarial Note: *The board members all noted that they were considering and voting on a matter relating to their own remuneration for 2023-2024, however they also noted that this is anticipated under the Auckland Regional Amenities Funding Act, and that Auckland Council will determine the actual levels of remuneration.*

5.3 **DRAFT 2023-2024 FUNDING PLAN**

Moved: Moana Tamaariki-Pohe / Alastair Carruthers

That the Funding Board:

A. Instructs the Advisory Officer to incorporate the administrative budgets, board member remuneration and provisional grant allocations into the Draft 2023-2024 Funding Plan to enable the Annual Report and Funding Plan Working Party to finalise the plan and recommend to the Chair and Deputy Chair that they approve the final version prior to publishing in December 2022.

B. Instructs the Advisory Officer to discuss with Auckland Council personnel, the opportunity of advertising the Draft 2023-2024 Fund Plan submission process through the “Our Auckland” publication.

CARRIED

6.1 **DRAFT 2022 ANNUAL REPORT**

Moved: Scott Pearson / Brian Mogridge

That the Funding Board:

A) Note that Audit New Zealand has advised that it will not commence the 2022 annual audit until at least 17 November 2022.

B) Note that the statutory date to adopt the 2022 Annual Report (30 November) will be missed due to the late commencement of the 2022 Audit by the OAG/Audit New Zealand.

- C) Note that the Funding Board may miss the final filing date for the annual return for Charities Services, and if this is likely to occur, the Office of the Auditor General will advise Charities Services.
- D) Instruct the Advisory Officer that when completed, send copies of the Draft 2022 Annual Report to the Specified Amenities and Auckland Council, clearly noting that Audit New Zealand had not completed the 2022 audit by 30 November 2022 and a final report will be forward after the board adopts the 2022 Annual Report in early 2023.

CARRIED

7.1. TIMETABLE OF MEETINGS, WORKSHOPS AND KEY DATES - 2023

Moved: Brian Mogridge / Lyn Lim

- A. That the Schedule of Meeting and Workshop Dates for 2023 as updated at the meeting be adopted and circulated to the Specified Amenities and Auckland Council.

CARRIED

8.1 EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Moved: Lyn Lim / Anita Killeen

- A. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

- C8.2 Specified Amenity Presentation to the Board – DPA
- C8.3 Specified Amenity Presentation to the Board – ATC
- C8.4 Specified Amenity Presentation to the Board – Stardome
- C8.5 Specified Amenity Presentation to the Board – SLSNR, incl. Amenities Board update
- C8.6 Draft 2023-2024 Funding Plan – Provisional Allocation of Grants
- C8.7 Draft 2023-2024 Funding Plan

- B. That representatives of the Specified Amenities be permitted to attend items C8.2 to C8.5 as listed:
1. Item 8.2 - Nicola Keen Biggelaar (DPA)
 2. Item 8.3 – Vivien Bridgwater, Graeme Pinfold, Jonathan Bielski and Natasha Pearce (all ATC)
 3. Item 8.4 – Victoria Travers (Stardome)
 4. Item 8.5 – Matt Williams (SLSNR and Amenities Board).

CARRIED

Members of the public were excluded from the meeting at 1:11PM.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

The meeting was re-opened to members of the public at 3:41PM

There being no further business the Chair declared the meeting closed at 3:41PM.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE
AUCKLAND REGIONAL AMENITIES FUNDING BOARD HELD ON:

DATE:

CHAIR:

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Item 5.1: Administrative Budget

The administrative costs cover the honorariums of directors, plus the cost of the Advisory Officer and all other administrative costs, such as secretarial services, printing, advertising, meeting costs, legal, consultancy or other professional advice received.

	Budget 2023	Budget 2024	Budget 2025	Budget 2026
Income				
Levies for Grants	\$16,550,479		INSERT AN	AMOUNT
Levies for Admin Costs	\$360,000	\$372,250	\$396,000	\$414,000
Total Income	\$16,910,479	\$372,250	\$396,000	\$414,000
Expenses				
Audit fees	\$10,000	\$10,000	\$11,000	\$12,000
Grants distributed	\$16,550,479			
Legal fees	\$35,000	\$37,000	\$38,000	\$39,000
Advisory Officer	\$61,500	\$64,500	\$68,000	\$70,000
Consultants	\$36,000	\$36,000	\$36,000	\$37,000
Board member fees	\$207,000	\$212,750	\$230,000	\$242,000
Administration expenses	\$10,500	\$12,000	\$13,000	\$14,000
Total Expenses	\$16,910,479	\$372,250	\$396,000	\$414,000
Net Deficit (funded from retained earnings)				

Item 5.2 – Member Remuneration 2023-2024

A) Approves the proposed rates of board member remuneration for 2023-2024 as:

	2022-2023	2023-2024	Annual Change
Chair	\$36,000	\$37,000	+\$1,000
Deputy Chair	\$27,000	\$27,750	+\$750
Members (8)	\$18,000	\$18,500	+\$500

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Item 7.1 Schedule of Meetings 2023

Most meetings will commence at **10:00AM**, unless agreed otherwise.

	2023	Meeting / Workshop	Nature of Key Business
Monday	19 December 2022		<ul style="list-style-type: none"> Publish draft 2023-2024 Funding Plan
Tuesday	7 February 2023		<ul style="list-style-type: none"> Closing date for submissions on Draft 2023-2024 Funding Plan
Tuesday	14 February 2023	Meeting	<ul style="list-style-type: none"> FIRST MEETING OF THE YEAR Funding Board holds Public Hearings to receive written and oral submissions on the draft 2023-2024 Funding Plan All oral submissions must be heard in the Open section of the meeting
Tuesday	21 February 2023 Depending on the number and nature of submissions (supra) this may be able to be amalgamated with the meeting on 14 Feb	Meeting	<ul style="list-style-type: none"> Funding Board finalises final allocation of grants for 2023-2024 Considers and approves final version of draft 2023-2024 Funding Plan Plan submitted to Auckland Council to approve proposed levy for 2023-2024
Tuesday	March 2023	F & P Committee	<ul style="list-style-type: none"> Auckland Council Finance Committee considers ARAFB levy requirement for 2023-2024
Tuesday	28 March 2023	Meeting	<ul style="list-style-type: none"> General Business Funding Board meets to fix levy for 2023-2024 – must be done by 30 April 2023
Wednesday	26 April 2023 Standby if March meeting cannot / does not proceed	Meeting	<ul style="list-style-type: none"> Funding Board meets to fix levy for 2023-2024 – must be done by 30 April 2023 (if March meeting does not proceed)
Tuesday	May 2023	F & P Committee	<ul style="list-style-type: none"> Specified Amenity presentations to Auckland Council Finance and Performance Committee – Part 1

	2023	Meeting / Workshop	Nature of Key Business
Tuesday	June 2023	F & P Committee	<ul style="list-style-type: none"> Specified Amenity presentations to Auckland Council Finance and Performance Committee – Part 2
Tuesday	27 June 2023	Meeting	<ul style="list-style-type: none"> Funding Board Business Meeting Appoint Chair / Dep Chair for 2023-2024 term.
Tuesday	5 Sept 2023 Earlier start (all day)	Workshop	<ul style="list-style-type: none"> Funding Board receives Amenity presentations for 2024-2025
Tuesday	12 Sep 2023		<ul style="list-style-type: none"> Closing date for 2024-2025 Funding Applications
Tuesday	26 Sept 2023 Earlier start (all day)	Workshop	<ul style="list-style-type: none"> Funding Board considers 2024-2025 Funding Applications for first time
Monday	2 October 2023		<ul style="list-style-type: none"> 2023 Annual Reports and Audited Accounts due from Specified Amenities
Tuesday	17 Oct 2023 Earlier start (all day)	Workshop	<ul style="list-style-type: none"> Amenities present their 2022-2023 Annual Results
Tuesday	7 Nov 2023	Workshop Followed by Meeting	<ul style="list-style-type: none"> Funding Board considers any further information supplied following meeting on 26 Sept 2023 (Workshop) Funding Board makes provisional allocation of grants for 2024-2025 for inclusion in draft 2024-2025 Funding Plan (Meeting)
	8 - 20 Nov 2023		<ul style="list-style-type: none"> Chair meets AKL Council reps to discuss proposed levy for 2024-2025
Tuesday	21 Nov 2023 or 28 Nov 2023 (standby only)	Meeting	<ul style="list-style-type: none"> Adopt ARAFB 2023 Annual Report Confirm provisional allocation of grants for 2024-2025 Approve draft 2024-2025 Funding Plan for publication in December 2023
Monday	18 Dec 2023		<ul style="list-style-type: none"> Publish draft 2024-2025 Funding Plan