

# Auckland Regional Amenities

## Funding Board

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MINUTES OF A MEETING OF THE  
**AUCKLAND REGIONAL AMENITIES FUNDING BOARD**

HELD ON WEDNESDAY 26 APRIL 2017 AT 10:00AM

IN THE BUDDLE FINDLAY MEETING ROOM  
LEVEL 18 PRICEWATERHOUSECOOPERS TOWER  
188 QUAY STREET  
AUCKLAND 1010

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**PRESENT:**

Chair	Mr Vern Walsh	
Members	Ms Candis Craven	
	Ms Catherine Harland	From 10:06AM
	Ms Lyn Lim	From 10:05AM
	Ms Anita Killeen	
	Ms Diane Maloney	
	Ms Penny Sefuiva	
	Ms Moana Tamaariki-Pohe	
	Mr Steve Bootten	

**ALSO PRESENT:** Mr Leigh Redshaw Advisory Officer  
C1, C2, C3  
C1 Mr David Walker Audit Director Audit NZ  
C1 Mr Trevor Rusling Audit Manager, Audit NZ

**1. APOLOGIES**

Moved: Candis Craven / Anita Killeen

**That the apologies for leave from Grant Lilly and apologies for lateness from Lyn Lim and Catherine Harland be accepted.**

**CARRIED**

**2. CONFIRMATION OF MINUTES**

Moved: Vern Walsh / Moana Tamaariki-Pohe

**That the ordinary minutes of the meeting of the Auckland Regional Amenities Funding Board held on 28 February 2017, including the confidential sections, be confirmed as a true and correct record.**

**CARRIED**

**3. EXTRAORDINARY BUSINESS**

There was no extraordinary business.

10:02AM - Item C1 was taken at this point in the meeting and the public was excluded.

10:15AM – Item C1 concluded and the ordinary meeting resumed and the public invited back in to the meeting.

**4. REGISTER OF MEMBERS**

Moved: Diane Maloney / Anita Killeen

**That the Register of Members Interests be updated in respect of Steve Bootten and Lyn Lim.**

**CARRIED**

**5. PUBLIC FORUM**

There were no deputations for public forum.

**6. REPORT FROM AMENITIES BOARD**

There was no report from the Amenities Board.

**CARRIED**

**7. NOTICES OF MOTION**

There were no notices of motion.

**8. CHAIR'S REPORT**

Moved: Vern Walsh / Penny Sefuiva

**That the verbal report from the Chair be received.**

**CARRIED**

**9. MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS' REPORTS**

Moved: Vern Walsh / Steve Bootten

**That the Members Activities information and Board Members verbal reports be received and the register of activities and gifts be updated**

**CARRIED**

**10. ADVISORY OFFICER'S REPORT**

Moved: Candis Craven / Anita Killeen

**That the Advisory Officer's verbal report be received.**

**CARRIED**

**11. FINANCIAL REPORT TO 31 MARCH 2017**

Moved: Steve Bootten / Moana Tamaariki-Pohe

**That the Financial Report to 31 March 2017 be received.**

**CARRIED**

**12. CORRESPONDENCE**

Moved: Diane Maloney / Candis Craven

**That the inwards and outwards correspondence report be accepted**

**CARRIED**

**13. 2017-2018 FUNDING PLAN – ADOPTION OF PLAN; FIXING OF LEVY**

Moved: Candis Craven / Lyn Lim

- A. That the information memorandum provided by the Advisory Officer in relation to the confirmation and fixing of the 2017-2018 levy be received.**
- B. That the Funding Board notes that the matter of the total levy of \$16,165,500 for 2017-2018 was considered and approved by Auckland Council at its meeting on 21 March 2017.**
- C. That the Funding Board hereby adopts the 2017-2018 Funding Plan and fixes the total amount of the levy payable by Auckland Council on 1 July 2017 as \$16,165,500 (noting that the portion of the levy to be paid to the specified amenities as grants is not subject to GST).**
- D. That the Funding Board instructs the Advisory Officer to ensure that all other statutory obligations in respect of adopting the Funding Plan and fixing the levy are attended to within the statutory timeframes, including advising Auckland Council by 30 April 2017 that the levy has been fixed.**

**CARRIED**

**14. APPOINTMENT OF CHAIR AND DEPUTY CHAIR**

Moved: Steve Bootten / Diane Maloney

- A. That the Funding Board thanks Mr Vern Walsh and Ms Anita Killeen for their valued leadership and work whilst fulfilling the roles of Chair and Deputy Chair for the 2016-2017 term.**

**CARRIED**

Moved: Candis Craven / Penny Sefuiva

- B. That the Funding Board appoints Vern Walsh as the Chair of the Auckland Regional Amenities Funding Board for the 2017-2018 term.**

**CARRIED**

Moved: Candis Craven / Moana Tamaariki-Pohe

- C. That the Funding Board appoints Ms Anita Killeen as the Deputy Chair of the Auckland Regional Amenities Funding Board for the 2017-2018 term.**

**CARRIED**

*(Secretarial Note: The Dep Chair assumed the role of Chair to receive nominations for the role of Chair for 2017 – 2018. Following item 14(B), Vern Walsh assumed the role of Chair for items 13(C) and the remainder of the meeting.)*

**15. 2018-2019 FUNDING APPLICATION PROCESS**

Moved: Vern Walsh / Candis Craven

- A. That the Funding Board confirms that the closing date for funding applications from those amenities wishing to lodge applications for grant funding in 2018 / 2019 is 25 September 2016.
- B. That the Funding Board confirms that the 'additional questionnaire' for 2018 / 2019 will follow the same format as that used in 2017 / 2018, updated as necessary for dates and other minor editing changes by Catherine Harland, Diane Maloney and Leigh Redshaw; circulated to Funding Board members once finalised and for the questionnaire to be then circulated to the specified amenities no later than 5 July 2017.
- C. That the Funding Board confirms that in addition to the minimum information requirements set down in section 23 the Act, that the applicants are required to complete the "Additional Information" questionnaire and that this be submitted with the funding application on or before 25 September 2017.
- D. That all applicants be invited to attend a workshop on 5 September 2017 to present to the Funding Board the key highlights of the 2018/2019 application together with a forward looking overview of the direction for the organisation for the next 3 years.

**CARRIED**

**16. EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987**

Moved: Vern Walsh / Candis Craven

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

- C1 Audit New Zealand
- C2 Amenities Quarterly Reports to 31 December 2016
- C3 Annual Reports ATC, APO and NZO to 31 December 2016
- C4 Advisory Officer Contract 2017 Onwards

**Mr David Walker and Mr Trevor Rusling (Audit New Zealand) were invited for item C1 only (10:02AM – 10:16AM)**

**Advisory Officer permitted to remain for items C1, C2, C3 only.**

**CARRIED**

**17. GENERAL BUSINESS**

Moved: Anita Killeen / Steve Bootten

**That the Funding Board records with sincere thanks and gratitude the services of retiring board members Candis Craven, Grant Lilly, Moana Tamaariki-Pohe and Penny Sefuiva for their exceptional service to the Funding Board over a considerable number of years and for their significant contribution to Auckland.**

**CARRIED**

Members of the public were excluded from the meeting at 10:02AM and re-admitted at 10:16AM, and from 11:25AM to 11:42AM.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

The meeting was re-opened to members of the public at 11:42AM.

There being no further business the Chair declared the meeting closed at 11:42AM.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE  
AUCKLAND REGIONAL AMENITIES FUNDING BOARD HELD ON:

DATE:.....

CHAIR:.....