

# Devonport-Takapuna Local Board Workshop Programme

Date of Workshop: Tuesday 6 June 2023

Time: 10am – 4:30pm

Venue: Devonport-Takapuna Local Board Office, Ground Floor, 1 The Strand, Takapuna and MS Teams

Apologies:

Time	Workshop Item	Presenter	Governance role	Proposed Outcome(s)
10.00 – 11.45	<b>1. Local Board Services</b> - Draft Local Board Plan 2023 <b>Attachments:</b> 1.1 Presentation Draft 2023 Local Board Plan	<b>Rhiannon Guinness</b> Local Board Advisor <b>Anahita Oei</b> Engagement Advisor	Setting direction	Provide direction on preferred approach
<b>15 minute break</b>				
12.00 – 1.00	<b>2. Auckland Transport</b> - Local Board Transport Capital Fund <b>Attachments:</b> 2.1 DTLB LBTCF 2 Presentation	<b>Marilyn Nicholls</b> Elected Member Relationship Manager	Setting direction / priorities / budget	Confirm priorities
1.00 – 2.00	<b>3. Auckland Transport</b> - Takapuna Town Centre <b>Attachments:</b> 3.1 Takapuna Construction Methodology	<b>Alex Elton-Farr</b> BID Liaison Partner <b>Tony Liu</b> Project Manager <b>Adam Moller</b> Principal Transport Engineer	Keeping informed	Receive update on progress
<b>30 minute break</b>				

2.30 – 3.30	<p><b>4. Auckland Emergency Management</b></p> <ul style="list-style-type: none"> <li>- Local Board Response Plan</li> </ul> <p><b>Attachments:</b></p> <p><b>4.1</b> Local Board Response plan presentation 2023</p> <p><b>4.2</b> Local board response plan draft May 2023</p>	<p><b>Paul Amaral</b> General Manager</p> <p><b>John Cranfield</b> Head of Response &amp; Recovery</p> <p><b>Adam Maggs</b> Head of Capability &amp; Public Awareness</p> <p><b>Melanie Hutton</b> Head of Resilience</p>	Local initiative	Provide direction on preferred approach
3.30 – 4.30	<p><b>5. Local Board Services</b></p> <ul style="list-style-type: none"> <li>- Budget Discussion</li> </ul> <p><b>This workshop material and discussion is confidential under LGOIMA Section 7 (2):</b> <i>(f) maintain the effective conduct of public affairs through—</i></p> <ul style="list-style-type: none"> <li><i>(i) the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty;</i></li> <li><i>(ii) the protection of such members, officers, employees, and persons from improper pressure or harassment;</i></li> </ul> <p><b>Attachments:</b></p> <p><b>6. Pending</b></p>	<p><b>Maureen Buchanan</b> Senior Local Board Advisor</p> <p><b>Sugenthy Thomson</b> Lead Financial Advisor</p>	Preparing for specific decisions	Determine allocation of funding

**Next workshop:** 13 06 2023

**Role of Workshop:**

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- (d) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.

# Devonport-Takapuna Local Board Workshop Record

Date of Workshop: Tuesday 6 June 2023  
Time: 10am – 4.16pm  
Venue: Devonport-Takapuna Local Board Office, Ground Floor, 1 The Strand, Takapuna and MS Teams

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## Attendees

**Chairperson:** Toni van Tonder

**Deputy Chairperson:** Terence Harpur

**Members:** Peter Allen  
Gavin Busch  
Melissa Powell  
George Wood, CNZM

**Staff:** Trina Thompson – Local Area Manager  
Maureen Buchanan – Senior Local Board Advisor  
Rhiannon Guinness – Local Board Advisor  
Henare King – Democracy Advisor

## Apologies

None

Workshop item	Presenters	Governance role	Summary of discussion and Action points
<p><b>1. Local Board Services</b></p> <ul style="list-style-type: none"> <li>- Draft Local Board Plan 2023</li> </ul>	<p><b>Rhiannon Guinness</b> Local Board Advisor <b>Anahita Oei</b> Engagement Advisor</p>	<p>Setting direction</p>	<p>The local board was provided with an update on the Local Board Plan 2023 development.</p> <p>The local board raised the following points and questions in response to the presentation:</p> <ul style="list-style-type: none"> <li>• Clarified that no major issues were raised with the draft plan during the peer review process</li> <li>• Agreed to remove reference to specific work programmes, noting they are likely to change/be renamed across the 3 year period of the plan.</li> <li>• Included an acknowledge of construction sedimentation as an environmental challenge for the local board area.</li> <li>• Discussed exploring collaboration opportunities with the Kaipatiki Local Board regarding the Wairau Estuary</li> <li>• Inclusion of micro-mobility education within the operation of the new Bike Hub at Greville Reserve.</li> <li>• Noted an interest in reviewing outdated town centre plans</li> <li>• Clarified that consultation questions regarding a potential targeted rate is solely to determine community sentiment – any decisions or detailed of a proposed targeted rate would come later in the process.</li> </ul> <p>Next Steps:</p> <ul style="list-style-type: none"> <li>• Draft plan adoption at 20 June business meeting</li> <li>• SCP Period: 13 July – 14 August</li> <li>• Consider consultation feedback and finalise plan at 5 September workshop</li> <li>• Approve finalised Local Board Plan 2023 at October business meeting.</li> </ul>

<p><b>2. Auckland Transport</b> - Local Board Transport Capital Fund</p>	<p><b>Raman Singh</b> Senior Transport Engineer <b>Sila Auva'a</b> Programme Manager <b>Marilyn Nicholls</b> Elected Member Relationship Manager</p>	<p>Setting direction / priorities / budget</p>	<p>The local board was provided with an update on the Local Board Transport Capital Fund for FY23-24.</p> <p>The local board raised the following points and questions in response to the presentation:</p> <ul style="list-style-type: none"> <li>• Clarified that \$1.2m remaining from previous term's budget has not yet been carried forward/deferred to new term. The Board expressed significant concern that the money is not guaranteed to be carried over to the current term budget.</li> <li>• Concern that further stormwater works will be required on the site of the proposed raised crossing in Castor Bay.</li> <li>• Requested further information regarding a fatality at pedestrian crossing on Forest Hill Road (near Blakeborough Drive).</li> <li>• Noted that the pedestrian crossing on East Coast Road is on the border with the Hibiscus and Bays Local Board.</li> <li>• Proposed minor cycleway improvements along commuter routes as additional projects for consideration.</li> <li>• Noted that the board could not properly consider the proposed projects without budget certainty.</li> </ul> <p>Next Steps:</p> <ul style="list-style-type: none"> <li>• Board to provide steer to staff by next week to allow time for further discussion.</li> </ul>
<p><b>3. Auckland Transport</b> - Takapuna Town Centre</p>	<p><b>Alex Elton-Farr</b> BID Liaison Partner <b>Tony Liu</b> Project Manager <b>Adam Moller</b> Principal Transport Engineer</p>	<p>Keeping informed</p>	<p><b>This item was withdrawn.</b></p>

<p><b>4. Auckland Emergency Management</b></p> <ul style="list-style-type: none"> <li>- Local Board Response Plan</li> </ul>	<p><b>Paul Amaral</b> General Manager <b>John Cranfield</b> Head of Response &amp; Recovery <b>Adam Maggs</b> Head of Capability &amp; Public Awareness <b>Melanie Hutton</b> Head of Resilience</p>	<p>Local initiative</p>	<p>The local board was provided with an update on the Local Board Response Plan.</p> <p>The local board raised the following points and questions in response to the presentation:</p> <ul style="list-style-type: none"> <li>• Concern that community-led plans will deviate from Auckland regional and local board response plans and create confusion.</li> <li>• Clarified that, if a community does not participate in plan-building, AEM will manage that work.</li> <li>• Clarified that the Recovery Office is responsible for addressing the welfare of those impacted by emergencies.</li> <li>• Disputed the role of elected members as communication pieces during an emergency</li> <li>• Noted that Waiheke and Great Barrier Local Boards have elected members who hold emergency management within their portfolios, and become communication leads when enacted.</li> <li>• Requested an opportunity for elected members to learn about the programmes and processes of AEM.</li> </ul> <p>Next Steps:</p> <ul style="list-style-type: none"> <li>• Feedback to AEM on content to include in the Local Board Response Plan</li> </ul>
<p><b>5. Local Board Services</b></p> <ul style="list-style-type: none"> <li>- Budget Discussion</li> </ul>	<p><b>Maureen Buchanan</b> Senior Local Board Advisor <b>Sugenthy Thomson</b> Lead Financial Advisor</p>	<p>Preparing for specific decisions</p>	<p><b>This workshop material and discussion is confidential under LGOIMA Section 7 (2):</b></p> <p><i>(f) maintain the effective conduct of public affairs through—</i></p> <p><i>(i) the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty;</i></p> <p><i>(ii) the protection of such members, officers, employees, and persons from improper pressure or harassment;</i></p>

The workshop concluded at 4.16pm

# Draft Devonport- Takapuna Local Board Plan 2023

Devonport-Takapuna Local Board

June 2023





# Timeline

- **Local board plans** must be adopted by 31 October 2023.



# Draft Plan Review ahead of adoption

- Changes were made to the draft plan following feedback from the board at the workshops on 4 April, 2 May, and 16 May.
- The draft plan was peer reviewed by Auckland Council SMEs and minor changes have been made to wording.
- You have had the opportunity to review and comment on the latest version of the draft plan over the past week, we will discuss these comments and make proposed changes today.



# Consultation questions

1. How well do you think our plan reflects your needs and aspirations for our community over the next three years?

- Very well
- Quite well
- Not very well
- Not well at all
- I don't know

Tell us why.

2. Do you think there is anything crucial missing from our proposed plan that should be included?

- Yes
- No
- I don't know

Please tell us about what you think is missing.

3. Does our plan reflect the right opportunities and challenges that the community are faced with?



# Consultation questions

5. Do you support our approach to review how our services are provided and possibly changing this where needed to ensure that our assets are used efficiently, and we avoid the need to maintain multiple, expensive buildings?

6. \*Do you support us investigating the use of a targeted rate to help fund a new future proofed library and community hub facility in Waiwharariki Anzac Square Takapuna.

\*further consultation via an Annual Budget or 10-year Budget would be undertaken before proceeding with this should there be support from the community and would include more specific information about the investment and the level of the rate.

7. Do you have any other feedback on the Local Board Plan, including how we could better meet our climate action goals or Māori outcome aspirations?



# Potential consultation questions

In a previous workshop, the board signalled an interest in the below questions. If there is still a desire to ask questions in this vein, then we need to make reference to this more explicitly in the plan.

Lets discuss.

- 1. We need a plan to deal with aging, community owned assets on our parks when these become too costly for our community to maintain. Do you support our approach to look at ways of managing this risk so that council avoids bearing the high cost of renewal or demolition?*
- 2. Do you support our approach to looking at a potential reduction of the number of community leased buildings we own (e.g. scout halls, sports clubs rooms etc) to reduce costs and improve efficiency?*



# Engagement approach

We heard from the community through early engagement:

- Physical postcards at libraries. Online survey & ideas tool.
- Sunnynook World Cafe event: Asian and European demographics.
- Shore Junction event: Youth demographic.
- Whanaungatanga co-board hui: Building a relationship with Māori.



## Engagement approach

- LBP20 received 297 submissions.
- Goal for LBP23 is to receive at least 500 submissions with a demographic mix.
- I will contract individuals or groups within the YOUTH, ETHNIC, and MĀORI demographic to encourage online submissions from their communities. They could:
  - Make social media posts to drive people to akhys i.e. Instagram, Tiktok, Wechat.
  - Attend community events to spread awareness through word of mouth and handing out posters with the QR code.
  - Incentivise by a be-in-to-win a prize i.e. Grocery/activity vouchers. Person to screenshot their submission to be put in the draw to win.



# Recommended Have Your Say events

1. **Hearing style:** Tuesday 8 August, 6pm, Devonport-Takapuna Local Board Office:

Formal hearing style. 10 minute speaking slot per group/person for the public to present to the board.

2. **Local Māori hui:** Thursday 20 July, 6pm, 159 Bayswater Avenue (Danny Watson).

Talk about Māori priorities locally, open dialogue to receive feedback around the draft plan.





## Next steps

**Business meeting:** 20 June 2023

Purpose: approve draft local board plan for consultation

**Special Consultative Period (SCP) :** 13 July – 14 August 2023

**Workshop 4:** 5<sup>th</sup> September 2023

Purpose: consider consultation feedback and finalise plan

**Business meeting:** 31<sup>st</sup> October 2023

Purpose: Approval final 2023 Local Board Plan



# Devonport-Takapuna Local Board Transport Capital Fund 2023-2026

6th June 2023 – Workshop 2

# Introduction

- This workshop is a follow up to the discussion about the candidate project list presented previously.
- An indicative budget of **\$1.5m** has been set for Devonport - Takapuna Local Board 3-year term.
- Over the coming months AT will work with Local Boards to pass resolutions approving budget allocations.
- We strive to work with the local board to review new projects and reduce expenditures where appropriate.



# Budget Impact on Feasibility Studies

- Based on discussions with the local board and additional information provided, a longlist of projects has been established.
- At the time of the Workshop 1, we advised that full feasibility studies would be conducted on projects on the longlist. Since then, Auckland Transport (along with Auckland Council and other CCOs) has been directed to be more “fiscally responsible”.
- This led to additional review of capital project expenditure and associated costs for new projects.
- **AT is no longer in a financial position to commit to full feasibility studies on candidate projects.**
- Rough order of costs are now provided to support the local board’s decision-making.
- Rough order of costs are based on similar projects completed in the past.
- Projects that are shortlisted will undergo full investigation to enable quality outcomes.





# Purpose of workshop

- To discuss the project ideas that were put forward on the longlist for consideration under LBTCF.
- To present the rough order of cost for each project to help the local board with the decision-making.
- To agree on a list of projects to be funded through this 3-year local board term and resolved in the next business meeting.



# Previous projects

Local Board	Project Name	Project origin if known	Project Description/ Comments/ History	Cost estimate including design cost
Devonport-Takapuna	Francis to Esmonde	Local board/ Councillor request	<p>\$1.2 mill was resolved for this project in the previous LB term after the budget cut, but this project has not progressed further due to the requirement of further Mana Whenua engagement. The proposal was to provide a boardwalk new bridge connection between Francis Street to Esmonde Road. There is not enough funding available from this term's budget to construct this project. At the last workshop with the local board, AT was directed to put this project on hold.</p>	TBC



# Projects that are Not recommended

Project Name	Address	Project origin if known	Project Description/ Comments/ History	Cost estimate including design
Forrest Hill Road/ Nile Road Pedestrian Improvements	1 Forest Hill Road, Milford Intersection of Forrest Hill Road/ Nile Road	ATOC	The project involves providing missing pedestrian crossings across Forrest Hill Road (on the northern leg) and removing the slip lane on Nile Road. The intersection is close to West Lake Boys High school and Plant Barn. No raised platforms are proposed. Part of CATR/CERF funding, is to be removed from the local board list.	\$700,000
Wairau Estuary Boardwalk	Wairau Estuary Boardwalk	Local board/ Councillor request	Wairau Estuary Boardwalk (TVT) This is an Auckland Council Community Services Project similar to another project they did on the Patuone Walkway. Check with Candy, mid-last year. Try to get a concept and costing. "The last concept design was done in 2019 and at the time the boardwalk was estimated just over 2Mil. Based on the market cost increases over the years it is likely to cost around 3 million, which is beyond the board's budget for this term."	\$3,000,000
Sycamore Drive Pedestrian Crossing from the Community Centre to the Shopping Centre OR Sunnynook/Sycamore intersection signalisation	Sunnynook/Sycamore intersection	Local board/ Councillor request	Sycamore Drive Pedestrian Crossing from the Community Centre to the Shopping Centre (GW) This has been raised previously by the Board member and the Community Centre. In the forward works program AT have a proposed upgrade/signalisation of the Sunnynook/Sycamore intersection. This project is in the detailed design phase. Now it is being proposed to be constructed in the next RLTP period 24-27 subject to funding. The board shouldn't consider a crossing Sycamore Dr because AT has a project at this intersection that will cover this demand.	TBC





# Project Ideas

Local Board	Project Name	Address	Project origin if known	Project Description/ Comments/ History	Cost estimate including design cost
Devonport-Takapuna	Albert Road Raised Zebra Crossing	20 Albert Road, Devonport Albert Road/ Church St/ Everest St intersection	Local board/ Councillor request	The request was to provide new crossing facilities for pedestrians due to high pedestrian demand from the schools/ day care in the area. Provide a new raised zebra crossing on Albert Road closer to the intersection. Pedestrian surveys will be undertaken to determine desired lines as part of the investigation, ROC based on a raised zebra crossing.	\$375,000
Devonport-Takapuna	Hamana Street speed calming	From 90 Seacliffe Avenue to Hanama Street/ Old Lake Road intersection	Public request	There are existing raised tables for speed calming on Seacliffe Ave, which the road changes to Hanama Street. There are no existing speed calming devices on Hanama St, the request from the public is to provide additional speed calming to speed calm the whole route. Cost estimate based on the installation of 4 additional speed humps.	\$180,000
Devonport-Takapuna	Kitchener Road Bus stop upgrade	50 Kitchener Road, Forrest Hill	Public request	Upgrade the existing bus stop 3288 to TDM standard and install shelter/tactile pavers.	\$60,000
Devonport-Takapuna	Victoria Road, Devonport pavers	10 Victoria Road, Devonport	Local board/ Councillor request	During the Devonport Town Centre walkover, we identified areas where the condition of the pavers and kerbs are too bad so that they will require a renewal of these. There will be too much involved to be covered from our maintenance budget and will require additional funding.	\$30,000
Devonport-Takapuna	Raised Crossing at Castor Bay	80 Beach Road, Castor Bay	Local board/ Councillor request	Raised Crossing at Castor Bay (TvT). Request from the local board and community to upgrade the existing zebra crossing to a raised zebra crossing due to speeding concerns and pedestrian safety. Moderate pedestrian demand and pair of bus stops. This has been investigated by AT, but no budget available for delivery. Project cost is higher to stormwater upgrades that are required.	\$500,000



# Project Ideas

Local Board	Project Name	Address	Project origin if known	Project Description/ Comments/ History	Cost estimate including design cost
Devonport-Takapuna	Pedestrian Crossing East Coast Road upgrade	271 East Coast Road, Mairangi Bay near the bus stop set by Dreaver Way	Local board/ Councillor request	Pedestrian Crossings in East Coast Road. (GW)These have been investigated by AT previously. I'm not sure if it was the road safety team. Long road, not sure of the location of this request. 271 East Coast Road (near the bus stop set by Dreaver Way) existing refuge island to be upgraded to mid-block signalised crossing.	\$600,000
Devonport-Takapuna	Pedestrian crossing on Forrest Hill Road near Blakeborough Drive	224 Forrest Hill Road, Forest Hill	Local board/ Councillor request	Pedestrian Crossing at Blakeborough (GW) Same as above. There was a fatality closer to Blakeborough Drive on Forrest Hill Road. 2/226 Forrest Hill Road existing refuge island to be upgraded to a mid-block signalised crossing.	\$600,000
Devonport-Takapuna	Aberdeen Road – Raised Pedestrian Crossing	100 Aberdeen Road, Campbells Bay	School request	The request is from the school, the public and the Police to upgrade the existing zebra crossing outside Campbells Bay Primary School to a raised table zebra crossing aiming to reduce vehicle speeds and improve the safety of pedestrians.	\$375,000
Devonport-Takapuna	120 Sycamore Drive, pedestrian refuge upgrade to a zebra	120 Sycamore Drive, Sunnynook	Public request	There is a walkway from Sunnynook Park that connects to Sycamore Drive closer to the Salamanca Road intersection. Pedestrian refuge islands were installed at this location in the past. The public request is to upgrade the pedestrian refuge island at 120 Sycamore Drive to improve the safety of pedestrians. Pedestrian surveys will need to be undertaken.	\$375,000



# Discussion

- An indicative budget of **\$1,514,302** has been set for Devonport - Takapuna Local Board 3-year term.
- The total cost of all the projects on the longlist is roughly **\$3.09 million** which means that there is insufficient funding to proceed with all projects on the longlist.
- The next slide goes over some recommendations and discussion/decisions on project/s that will not be funded this term.
- Decision report to be submitted in the next business meeting for budget allocations.



# Decision

- **Decision requested:** Local board to decide project/s that will **not** be funded this term.

- **Suggested Options:**

- Suggested Projects **8, 7, 4, 3, 2. Remaining \$269k to be allocated to Project 9.**
- Project 1 lower risk corridor compared to the other road.
- Project 5 is a high-risk project due to a lot of stormwater issues, higher cost escalation is expected.
- Project 6 is lower risk compared to Forrest Hill Road.

1	Albert Road Raised Zebra Crossing	20 Albert Road, Devonport Albert Road/ Church St/ Everest St intersection	\$375,000
2	Hamana Street speed calming	From 90 Seacliffe Avenue to Hanama Street/ Old Lake Road intersection	\$180,000
3	Kitchener Road Bus stop upgrade	50 Kitchener Road, Forrest Hill	\$60,000
4	Victoria Road, Devonport pavers	10 Victoria Road, Devonport	\$30,000
5	Raised Crossing at Castor Bay	80 Beach Road, Castor Bay	\$500,000
6	Pedestrian Crossing East Coast Road upgrade	271 East Coast Road, Mairangi Bay near the bus stop set by Dreaver Way	\$600,000
7	Pedestrian crossing on Forrest Hill Road near Blakeborough Drive	224 Forrest Hill Road, Forest Hill	\$600,000
8	Aberdeen Road – Raised Pedestrian Crossing	100 Aberdeen Road, Campbells Bay	\$375,000
9	120 Sycamore Drive, pedestrian refuge upgrade to a zebra	120 Sycamore Drive, Sunnynook	\$375,000





*Let's go there* 

# Prioritisation Criteria

- As a reminder, projects that are funded using the LBTCF will meet the following criteria:
  - The project must be technically deliverable and within the road corridor.
  - Meets transport safety criteria.
  - Does not compromise the transport network.
  - Is not part of an asset renewal programme.
  - projects outside the road corridor can be funded provided the projects support the connectivity of cycleways and footpaths within the transport network.



# Local Board Elected Members' Response Plan Workshop

23 May 2023



**Auckland  
Emergency  
Management**  
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# AEM Responsibility

- Group office of the Auckland Civil Defence and Emergency Management Group
- Administered by Auckland Council under specific legislation (CDEM Act 2002)
- Responsible for delivering emergency management planning and activities at a regional level across the '4 R's' (Reduction, Readiness, Response & Recovery)



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# Auckland Emergency Management Structure

AEM currently have 33 FTE positions.

There are three teams:

- Capability and Public Awareness
- Resilience
- Response and Recovery



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# Purpose of Workshop

- Collaborate with you on the content you would like to include in your Local Board Response Plan
- This will become a useful tool to help respond to emergencies



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# Proposed Structure of your Response Plan

- Purpose of the Plan
- Key Contact lists
- Roles and Responsibilities
- Hazards in your Local Board rohe
- Emergency Alerts and Warning Systems
- Public and Local Board Elected Member alerts
- Emergency Coordination Centre (ECC) activation
- Communication
- Civil Defence Centres, Shelters and Community Emergency Hubs (Definition and lists)



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# Questions we would like you to consider

## *Roles, Responsibilities and expectations during a response*

What we have identified and what additional things you might want to see

## *Risks and Hazards*

What we have, and what you might also want to see in relation to risks and hazards?

## *Civil Defence Centres and locations (AEM managed and resourced)*

What we have, and what you might also want to see included?

## *Community Emergency Hubs (LB/community managed and resourced), community groups and connecting with Marae*

What you have in this area that we can capture?

Lastly, do you have any legacy Response Plans or arrangements you would like to share?



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**Ngā mihi nui | Thank you**



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Right click here and choose  
**Change Picture** to add an image



# Local Board Elected Members' Response Plan Template

He Tāpui Tāngata Hei Āhuru Mōwai Mo Tāmaki Makaurau

Working Together To Build A Resilient Auckland

May 2023, Version 1.0

[aem.org.nz](http://aem.org.nz)



**Auckland  
Emergency  
Management**  
Tokonga Mate Ohotata o Tāmaki Makaurau





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# Introduction

This plan has been prepared in collaboration between Auckland Emergency Management (AEM) and ..... Local Board to provide ..... Local Board Elected Members with an effective, planned approach to responding to a civil defence emergency response and links to AEM.

The scope of this plan is on emergency response and not the supporting areas of risk reduction, readiness, resilience, or recovery activities.

When an emergency occurs, this plan will be used as an important reference tool for the ..... Local Board to guide their Elected Members' response to the emergency event.

Note: The emergency event may not be a declared state of emergency, however, may still involve a managed response.

To effectively assist your communities during an event, we recommend all Elected Members take actions to ensure that you and your household is prepared for and able to get through a civil defence emergency. Every household should prepare and rehearse a household emergency plan and assemble and maintain a household 'emergency survival and getaway kit'. Information on the contents of such a kit can be found on the AEM website - [www.aucklandcivildefence.org.nz/get-ready/](http://www.aucklandcivildefence.org.nz/get-ready/). Without taking these actions, you will be less able to assume the roles and responsibilities required in this plan.

## Plan Purpose

This plan is for use by the ..... Local Board Elected Members for the purpose of responding to Civil Defence Emergencies (declared or undeclared). It details the role and responsibilities of Local Board Elected Members so they can effectively support Auckland Emergency Management, and the communities impacted by an emergency, in their local board role.

# Key Contacts

## **Local Board**

Chair

Deputy Chair

## **Auckland Emergency Management**

Group Manager

Duty Controller

LB Relationship Manager

## **Auckland Council Family**

Local Board Services

CDEM Group Committee Chair

## **Community Organisations/ Groups**

Including those who have Community Emergency Hub

## **Key Agency contacts**

Relevant agencies for Local Board

# Responsibilities

## **Local Board Elected Members**

Elected Members are critical partners in emergency management before, during and after disasters strike. By taking an active and personal role in emergency management, elected officials can help ensure the safety of their communities.

Auckland Emergency Management is committed to working with Elected Members to ensure they have the knowledge and information needed to support emergency management efforts in Auckland.

Add responsibilities before, during and after from the finalised Elected Members Handbook

## **Auckland Emergency Management**

Auckland Emergency Management is responsible for taking an integrated approach to emergency management, based on reduction, readiness, response and recovery.

# Role of Local Board Elected Members

## Before an emergency event

- Consider having your local Service Centre available to set up as your HQ.
- 
- 
- 

## During an emergency event

- Ability to quickly identify local key contacts for response – to give to ECC.
- Provide verified local communications, regularly updated, for the local public through Local Board email, social media platforms and any local radio station(s).
- Provide accurate Situation Reports to the ECC
- 
- 
- 

## After an emergency event

- Encourage and support the recovery team working within the community.
- Provide political leadership by ensuring appropriate scrutiny and provision of resources to the recovery team.
- Champion the issue of your community to the local authority and recovery team. Use your local knowledge to understand the culture, thoughts/ opinions and information that can contribute to local awareness and help identify problems and vulnerabilities.
- Reassure your communities and highlight successes, but also be realistic – the recovery process is complex and will take a long time.

7(Flow diagram of what Elected Members can do in a response)

# Hazards in ..... Local Board

A hazard is something that has the potential to adversely affect our people, property, economy, environment or other assets we value. When combined, these are referred to as elements at risk.

Auckland's geographical location, partially on a narrow isthmus of land, within the Auckland Volcanic Field, and close to the collision point of two large tectonic plates, makes our region vulnerable to a wide range of natural hazards.

Hazard	Potential Impacts
Severe Weather and Storms	
Catchment flooding	
Tsunami	
Biological e.g. pandemic	
Lifeline Utility Failures	
Volcano	
Biosecurity e.g. animal epidemic, plant and animal pests	

For detailed and up-to-date information about different hazards in ..... Local Board area, refer to the Auckland Hazards Viewer -

<https://aucklandcouncil.maps.arcgis.com/apps/MapSeries/index.html?appid=81aa3de13b114be9b529018ee3c649c8>.

(Inclusion on maps)

The Hazard Viewer shows a range of information in interactive maps including areas exposed to a tsunami zone, flooding, coastal inundation, severe wind, active earthquake faults, volcanic vents and Auckland's Volcanic Field.

(Hazard guidance for specific impacts)

# Emergency Alerts and Warning Systems

## Public emergency alerts

Add section about public emergency alerts – align with finalised Elected Members Handbook.

## Local Board Elected Member alerts

Add a sentence about the Duty Officer processes before a response (whisper warnings and alerts and emails), and then how this flows through to how Local Board members will be alerted/kept aware of heightened risk.

Social Media (website, Facebook twitter, Red Cross app)?

Radio channels?

# Emergency Coordination Centres (ECC) and activation

## Auckland's Emergency Coordination Centres



*Bledisloe Emergency Coordination Centre (ECC)*

### Bledisloe Emergency Coordination Centre (ECC) - Primary

The primary Auckland Emergency Coordination Centre is in Bledisloe House. This is the base that Auckland Emergency Management use for coordinating any emergency events.



*Elcoat Emergency Coordination Centre (ECC)*

### Elcoat Emergency Coordination Centre (ECC) - Secondary/Alternate

If the primary ECC in Bledisloe House was unavailable, a fully equipped secondary/alternate ECC is located in Elcoat Avenue, Henderson

Add information about ECC activation levels.

Add information on process of declaration and implication for Local Board Elected Members

# Communication and sharing of intelligence between Local Board Elected Members and the Emergency Coordination Centre

Add finalised information from the Elected Members Handbook



# Civil Defence Centres, Shelters and Community Emergency Hubs

## Civil Defence Centres

These are places run by Auckland Emergency Management and staffed by Auckland Council Staff, welfare not for profit organisations and central government agencies.

They are equipped to provide affected people with a safe place to eat, sleep and access essential support services.

Civil Defence Centres are activated by Auckland Emergency Management based on community need and conversations with Local Board Elected Members and other stakeholders. These are of a scale which require a coordinated approach with the scale of resources AEM has to hand.

## Shelters

These are places run by Auckland Emergency Management and staffed by Auckland Council Staff and welfare not for profit organisations.

They provide a place to be safe while the worst of the weather passes. Blankets and hot drinks will be available but shelters are not equipped for longer stays.

Shelters are activated by Auckland Emergency Management.

## Community Emergency Hubs

Community Emergency Hubs are place run by communities. They are not managed or run by Auckland Emergency Management or Auckland Council staff.

They offer a place where the community can meet, support and help each other and make decisions together about how to best ensure the safety and comfort of everyone in their community during an emergency. Check the group's website or Facebook page, if they have one, to see if the community group has opened their Community Emergency Hub.

Laws still apply during an emergency and community members have no legal powers to requisition resources, however, people are often generous and willing to help and provide resources if they're asked.

A Community Emergency Hub can also provide local, on the ground information back to AEM's Emergency Coordination Centre. This can include requests for ad hoc resources to meet specific needs, thereby avoiding the establishment of a Civil Defence Centre.

Community Emergency Hubs are activated by the community as and when they think there is a need which they can resource – often in the initial 24 to 36 hours.

# Appendix

Add a list of the Civil Defence Centres and Shelters that have been identified in this Local Board rohe.

Add a list of community groups in this Local Board Rohe area who AEM is aware of who are involved in disaster preparedness and response, including if they have pre-established Community Emergency Hubs.

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Emergency  
Management**  
Tokonga Mate Ohotata o Tamaki Makaurau

