

Devonport-Takapuna Local Board Workshop Programme

Date of Workshop: Tuesday 9 May 2023
 Time: 1pm – 4:30pm
 Venue: Devonport-Takapuna Local Board Office, Ground Floor, 1 The Strand, Takapuna and MS Teams
 Apologies:

Time	Workshop Item	Presenter	Governance role	Proposed Outcome(s)
1.00 – 2.00	1. Local Board Services - Local Board Plan Development	Rhiannon Guinness Local Board Advisor	Setting direction	Define board position and feedback
11.00 – 12.00	2. Land Advisory - LOA for Community Bike Hub Attachments: 2.1 DTLB bike hubs presentation	Eva Obushenkova Land Use Advisor Ben Mansfield Travel Demand Planner John McKellar Parks & Places Specialist Phillipa Carroll Principal Community Lease Advisor Tai Stirling Community Lease Advisor Darren Cunningham Land Use Manager Steve Krebs Senior Urban Forest Specialist	Local initiative / preparing for specific decisions	Inform future direction

12.30 – 1.30	<p>3. Local Board Services</p> <ul style="list-style-type: none"> - Local Board Annual Plan 5: Draft work programmes 23/24 <p>This workshop material and discussion is confidential under LGOIMA Section 7 (2):</p> <p><i>(f) maintain the effective conduct of public affairs through—</i></p> <p><i>(i) the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty;</i></p> <p><i>(ii) the protection of such members, officers, employees, and persons from improper pressure or harassment;</i></p> <p>Attachments:</p> <p>Pending</p>	<p>Maureen Buchanan Senior Local Board Advisor</p> <p>Sugenthy Thompson Lead Financial Advisor</p>	Setting direction	Review programme proposals
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Next workshop: 16 May 2023

Role of Workshop:

- (a) Workshops do not have decision-making authority.
- (b) Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- (c) Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- (d) Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.

Devonport-Takapuna Local Board Workshop Record

Date of Workshop: Tuesday 9 May 2023
Time: 2.00pm – 5.27pm
Venue: Devonport-Takapuna Local Board Office, Ground Floor, 1 The Strand, Takapuna and MS Teams

Attendees

Chairperson: Toni van Tonder (*online*)

Deputy Chairperson: Terence Harpur (*online*)

Members: Peter Allen (*online*)
Gavin Busch (*online*)
Melissa Powell (*online*)
George Wood, CNZM (*online*)

Staff: Trina Thompson – Local Area Manager
Maureen Buchanan – Senior Local Board Advisor
Rhiannon Guinness – Local Board Advisor (*online*)
Henare King – Democracy Advisor
Yasmin Hall – PA/Office Manager

Apologies

None

Workshop item	Presenters	Governance role	Summary of discussion and Action points
1. Local Board Services - Local Board Plan Development	Rhiannon Guinness Local Board Advisor	Setting direction	<p>Due to weather events disrupting the morning business meeting, this item was withdrawn.</p>
2. Land Advisory - Landowner approval for Community Bike Hub	Eva Obushenkova Land Use Advisor Ben Mansfield Travel Demand Planner	Local initiative / preparing for specific decisions	<p>The local board was provided with an update on the Community Bike hub project in the local board area.</p> <p>The local board raised the following points and questions in response to the presentation:</p> <ul style="list-style-type: none"> • Clarified that Watercare are happy with the reservoir roof structure at the Greville site being used in this manner. • Noted concerns for parking at Greville site, inquired with staff regarding the possibility of parking restrictions for the adjacent carpark. Staff noted this would need to be raised internally with AT. • Clarified that Devonport Peninsula Trust would not operate the Bike Hub if the Greville site was chosen, as this was outside of their operating range. Ecomatters would operate at Greville site. • Clarified that Ecomatters were chosen from an AT consultation process, where the focus was on local operators. • Noted that the Greville site is situated on the corner of local board area boundaries with Kaipataki and Upper Harbour Local Boards. • Noted that the Dacre Park site was not favoured by the board due to the ongoing complications of multiple leaseholders on the site. The Board noted this was an ongoing issue with Dacre Park which meant it would continue to miss out on project opportunities, and would need to be rectified. <p>Next Steps:</p> <ul style="list-style-type: none"> • Allow staff to approve the application via delegation

<p>3. Local Board Services</p> <ul style="list-style-type: none"> - Local Board Annual Plan 5: Draft work programmes 2023/2024 	<p>Maureen Buchanan Senior Local Board Advisor Sugenthy Thompson Lead Financial Advisor Jonathan Hope Principal Integration Specialist Gemma Kaldesic Integration Specialist Sarah Jones Manager Area Operations Judy Waugh Work Programme Lead Naomi Thomas Manager Community Programme Delivery Darryl Soljan Head of Community Delivery Matthew Ward Manager Integrations and Programming Pippa Sommerville Manager Sports and Recreation Garth Dawson Leisure Network Services Manager</p>	<p>Setting direction</p>	<p>This workshop material and discussion is confidential under LGOIMA Section 7 (2):</p> <p><i>(f) maintain the effective conduct of public affairs through—</i></p> <p><i>(i) the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty;</i></p> <p><i>(ii) the protection of such members, officers, employees, and persons from improper pressure or harassment;</i></p>
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The workshop concluded at 5.24pm

Community Bike Hub – Greville Reserve/ Dacre Park

9 May 2023

Eva Obushenkova – Land Use Advisor, Parks and Community Facilities



Purpose

- Outline the proposed bike hub activity
- Describe two possible locations and discuss the suitability of the preferred option





Proposal

- The applicant is proposing to establish a bike hub to provide basic bike fixes, education, guidance, information and events. The hub will be operated from two shipping containers and be open 15-25 hours per week across at least 3 days, including a weekend day.
- The idea is getting more people on bikes and reducing car dependency. Bike Hubs are about more than mode shift however, offering a local space for people to get together around a common cause, and find a sense of 'third place', encouraging community building and resiliency.
- Long term goal is to provide local jobs delivering programmes such as Bike Skills Education, infrastructure consultation, and other events.
- 11 locations in North Shore have been considered by the applicant. Two sites have been presented to the council specialists: Dacre Park, Devonport and Greville Reserve, Forrest Hill. Greville Reserve was deemed to be the best option following the feedback from the specialists.





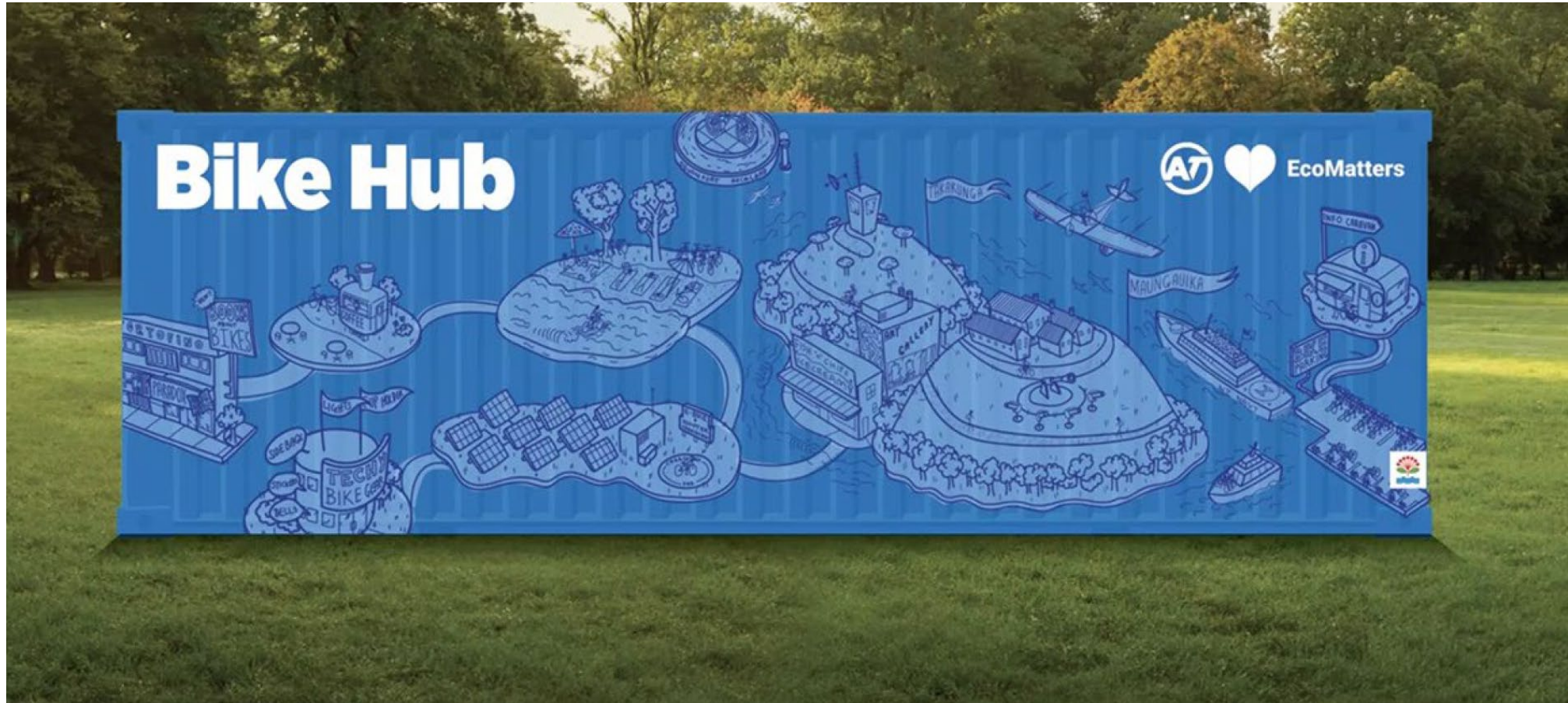
Proposal

- The applicant is Auckland Transport (AT).
- AT will provide and maintain physical Bike Hub space itself, including upkeep, damage repair, graffiti, repainting etc. AND any administrative processes to do with the physical site itself, eg landowner permissions, consenting, permits, etc.
- Two standard 20' shipping containers, one modified with side opening pneumatic doors to function as a workshop and one a standard end-opening container to function as storage for donated bikes being repaired and redistributed. The side-opening doors provide sun and rain shelter, in addition to specific sun and rain cover.
- The Bike Hub design will be a unified theme that links all the Bike Hubs to the wider network. The exact design is still to be determined, as AT are aiming to work with local artists to make sure the design and artwork is local and fits into the surrounding community and environment.





Indicative artwork





Containers





Awning type

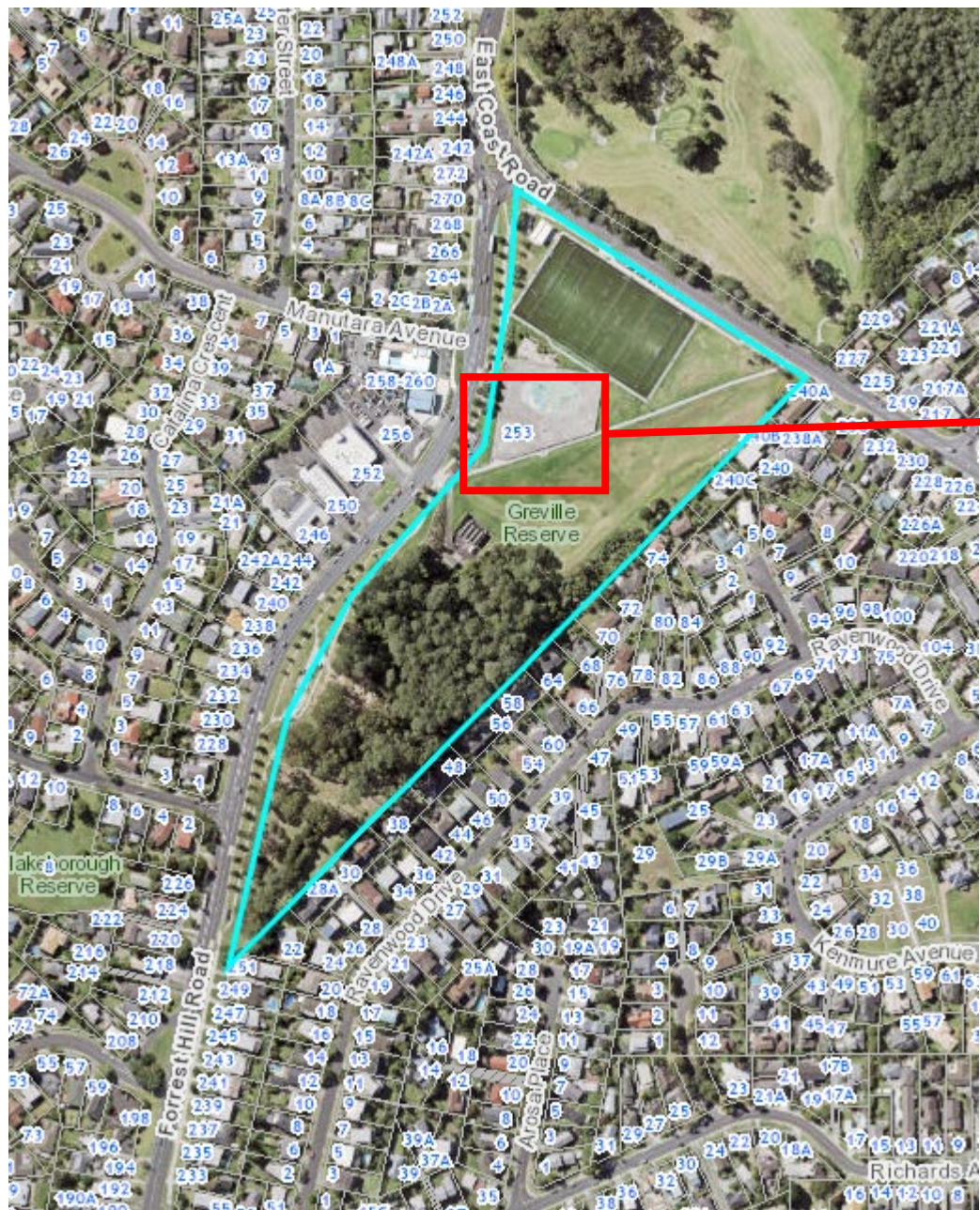




Greville Reserve

- This site was selected due to an opportunity to target a large demographic, no key impacts to note.
- Bike Hub Operator for this site will be EcoMatters Environment Trust.
- The site would be located on an existing concrete slab and would not require site works or ground cover.
- Outdoor equipment like chairs and tables will be packed away during closing hours.
- Public access to the park will not be impeded as a result of this proposal, outside of the installation of the Bike Hub which will require cordoning off the area as the site is created (1-2 days).
- Resource Consent will be required for the proposal. Council may deem it necessary to be notified as there is no reserve management plan for Greville Reserve.
- H&S outcomes will be ensured.
- Mana Whenua have been consulted.







Dacre Park

- The site has multiple leases, heavy traffic and a lack of visibility.
- Removal of approx. 50 sqm of parking will be required. (NOTE: The football club (North Shore United AFC) uses this space for overflow parking.)
- The containers are located under trees which could be impacted during installation and an arborist assessment would be required.
- The Bike Hub will be placed on top of the existing gravel carpark with no digging for services or foundations.
- It is a closed landfill and HAIL site, so extra care and planning will be needed to ensure minimal soil disturbance and works on general.
- Bike Hub Operator for this site will be Devonport Peninsula Trust.
- H&S outcomes will be ensured.
- Mana Whenua have been consulted.







Feedback from specialists

- Parks & Places Specialist:
Strong preference for the Greville Reserve site. This site fits in more naturally with our greenways, youth and wheeled recreation assessments and comes with fewer anticipated issues with implementation and ongoing operations.
- Urban Forest Specialist
Preference for Greville Reserve as issues around the installation of the containers at Dacre Park. We would need to ensure they don't require to prune trees to install and no damage would occur and also make them aware that they will have debris accumulate on the containers and may need to carry out additional maintenance.
- Closed Landfills Team
No issues with Greville Reserve but for the Dacre Park contamination risk should be considered due to the presence of gasworks waste. Placement of the containers would be situated on tightly packed gravels/metal. There is a potential for Volatile Organic Compounds (VOCs) arising from gasworks wastes beneath which are still present in the ground. The container would have to be elevated above ground to allow air flow under or to have a continuous barrier (e.g. sealed joints, heavy duty PVC or similar that won't be penetrated by the current surface material). No excavation allowed as part of the installation.





Feedback from specialists (continued)

- Principal Community Lease Advisor
Prefers Greville Reserve over Dacre Park as no leases at Greville Reserve while Dacre Park has multiple leases on site already, both commercial and community.
- Facilities Manager
No issues about Greville Reserve. Concerns with Dacre Park. I have a concern with where the containers are to be placed, particularly as the Mens Shed operates out of the heritage Claystore building There are quite a few vehicles using the area as storage presently.
- Project Manager
No issues with either site.





Next steps

- Local board provide feedback on the proposal
- Staff can answer questions
- The Devonport-Takapuna Local Board can:
 - a) allow staff to approve the applications via delegation or
 - b) retract delegation and make a decision at a business meeting.



Thank you

Ngā mihi