

## Kaipātiki Local Board Workshop Programme

**Date of Workshop:** Wednesday 14 February 2024  
**Time:** 10.00am  
**Venue:** Boardroom, 90 Bentley Ave, Glenfield

Time	Workshop Item	Presenter	Governance role	Proposed Outcome(s)
10.00 – 11.00am	Customer and Community Services - Connected Communities <ul style="list-style-type: none"> <li>Future of Marlborough Park Youth Facility</li> </ul>	<b>Jamie Adkins</b> Place and Partner Specialist, Connected Communities  <b>Cicilia Dwe</b> Community Broker, Connected Communities	<ul style="list-style-type: none"> <li>Setting direction</li> </ul>	<ul style="list-style-type: none"> <li>Define board position and feedback</li> </ul>
11.00 – 11.10am	Break			
11.10am – 12.10pm	Finalise Engagement items	<b>Paul Edwards</b> Senior Local Board Advisor, Local Board Services  <b>Ann Kuruvilla</b> Local Board Advisor, Local Board Services	<ul style="list-style-type: none"> <li>Setting direction</li> </ul>	<ul style="list-style-type: none"> <li>Define board position and feedback</li> </ul>
12.10 – 1.30pm	Lunch break <a href="#">Te Ara Awataha BBQ lunch and photo</a>			
	<b>Afternoon workshop session held online via MS Teams</b>			

2.30 – 3.30pm	Auckland Emergency Management - Readiness and Response Plan – <b>session held online via MS Teams</b>	<p><b>Jessica Donaldson</b> Senior Community Planning and Readiness Advisor, Auckland Emergency Management</p> <p><b>Zoe Marr</b> Community Planning and Readiness Manager, Auckland Emergency Management</p>	<ul style="list-style-type: none"> <li>Setting direction</li> </ul>	<ul style="list-style-type: none"> <li>Define board position and feedback</li> </ul>
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### Next workshop: Wednesday 28 February 2024

<b>28-Feb-24</b>	9.15am	9.50am	Members only time
	10.00am	11.00am	Customer and Community Services - Active Communities
	11.00am	11.10am	Break
	11.10am	12.10pm	Eke Panuku Development
	12.10pm	1.00pm	Lunch
	1.00pm	2.00pm	Reorganisation and Representation Review workshop
	2.00pm	2.30pm	Break
	2.30pm	3.30pm	Community Forum/Engagement workshop session - <b>online session via MS Teams</b>
	3.30pm	4.30pm	Parks and Community Facilities - <b>online session via MS Teams</b>

#### Role of Workshop:

- Workshops do not have decision-making authority.
- Workshops are used to canvass issues, prepare local board members for upcoming decisions and to enable discussion between elected members and staff.
- Workshops are open to the public however, decisions will be made at a formal, public local board business meeting.
- Members are respectfully reminded of their Code of Conduct obligations with respect to conflicts of interest and confidentiality.
- Workshops for groups of local boards can be held giving local boards the chance to work together on common interests or topics.

# Kaipatiki Local Board – Future of Marlborough Park Youth Facility

Jamie Adkins – Place and Partner Specialist



## Discussion Points:

- History of Marlborough Park Youth Facility (MPYF)
- Kaipātiki Youth Development Trust (KYDT) CCMA expires on 30 June 2024
- Possible options, renewal of KYDT CCMA, Go out for EOI to the Kaipātiki Community Organisations , Direct appointment of KCFT
- Officer's recommendation



# History of Marlborough Park Youth Facility

- On 9 September 2015, the Kaipātiki Local Board approved the repurposing of the Marlborough Park Youth Facility in Marlborough Park as a youth focussed facility, and approved the Kaipātiki Youth Development Trust as the preferred operator of the Marlborough Park Youth Facility by issuing a license to occupy for two years, 1 June 2018 to 30 June 2021 (Resolution number KT/2016/110-a)
- Local board also approved the allocation of a budget of \$120,000 for the 2017/2018 financial year and thereafter.
- In early 2021, the manager of KYDT approached staff to inform that Kaipātiki Youth Development Trust would consider not receiving the full funding amount (\$120,000) for delivering access, activation, and programming at Marlborough Park Youth Hall.
- In June 2021, Kaipātiki Local Board approved that KYDT would only receive \$80,000 and not the full amount \$126,210 (KT/2021/82).
- This funding is currently fixed to the building, and the maintenance and access.
- KYDT are currently on 3-year Community Centre Management Agreement (CCMA) until June 2024 on the reduced amount of \$80,000 plus CPI per annum.



# Options, Benefits and risks

Options	Benefits	Risks
<p><b>Option 1</b>  <b>Renewal of a CCMA for KYDT to continue managing Marlborough Park Youth Facility</b></p>	<p>KYDT to receive a 3-year CCMA agreement.            Facility continues to be used for Youth</p>	
<p><b>Option 2</b>  <b>Direct Appointment of KCFT to occupy MPYH either by CCMA or lease.</b></p>	<p>KCFT to move to Marlborough Park Youth Facility which would need to part of the local board work programme for the 2024/25 financial year            KCFT to receive a CCMA for 3 years with \$126,000 ABS funding or to hold a community lease            KCFT lease with 15 Chartwell Ave will need to be terminated. Lease expires October 2025</p>	<p>KCFT to be able to deliver level of service required under the CCMA to manage Marlborough Park Youth Facility            Marlborough Park Youth Facility would not solely be a youth facility            KYDT will have to find new premises</p>
<p><b>Option 3</b>  <b>EOI process for Marlborough Park Hall</b></p>	<p>EOI process for Marlborough Park Youth Hall to take place Q3/Q4 2023/24 financial year            Provides a fair and transparent process to other Community Organisations in Kaipātiki that might show interest in managing Marlborough Park Youth Facility</p>	<p>KYDT may have to find new premises</p>



# Recommendations

- Officers recommend Option 3 - for an EOI to take place for Marlborough Park Youth Facility.
- The EOI to take place in Q3/Q4 2023/24 financial year
- Provides a fair and transparent process to other community organisations in Kaipātiki that might show interest in managing Marlborough Park Youth Facility



# Kaipātiki and Devonport-Takapuna Local Board Engagement Kit

Managed by: Local Board Engagement Advisor – Lisa Kent

021 243 4267 / [lisa.kent@aucklandcouncil.govt.nz](mailto:lisa.kent@aucklandcouncil.govt.nz)





# Engagement Goals

**Genuine  
dialogue with  
our diverse  
communities**

**Provide  
opportunities for  
Māori to  
contribute to  
decision-making  
processes**

**Understand the  
needs and  
preferences of  
your  
communities**

**Listen to  
enable us to  
make better  
decisions**

Engagement should be a genuine dialogue with our diverse communities to help us make better decisions.

Public input can be important in ensuring our decisions reflect the aspirations of mana whenua, residents, rate payers, community groups and businesses.



# What is in the kit?

- Engagement Goals
- What is consultation and engagement overview
- Printed collateral dependent on consultation item
- Spinning wheel with prizes
- Lawn games and tamariki activity pack
- Local board flags
- Local board eziup
- Trestle table with tablecloth
- Food & Beverage supplies if/when required
- Stationery



# What is consultation and engagement?

Section 82 of the **Local Government Act** applies whenever the local board consults with the public. The local board will endeavour to:

- Identify people who will be affected by or have an interest in the decision.
- Provide them with reasonable access to relevant information about the process and decision in an appropriate format.
- Encourage people to give their views.
- Give people a reasonable opportunity to give their views in an appropriate way.
- Listen to and consider those views with an open mind.
- Provide access to the decision and any other relevant material.

A Special Consultative Procedure (SCP) is a type of formal consultation defined in part 6 of the LGA. The LGA specifies the use of the SCP for some plans and processes, including:

- Long-term plan
- Local board plans
- Annual budget
- Auckland plan
- Bylaws of significant interest to the public or of significant impact

Under a SCP, the local board must:

- Develop and make publicly available detailed information about the proposed decision.
- Allow feedback for a minimum of one month.
- Ensure people are given an opportunity to present their views to council through spoken interaction ie through a face to face event (or using NZ Sign language).



# Printed Collateral *(to be finalised closer to 20 Feb)*

Item	Purpose	Medium	Translation	Description
<b>Posters with QR code sending people to akhaveyoursay.co.nz</b>	Drive traffic to website; increase submissions	Paper Digital so community partners can post it on their social media pages	Mandarin Korean Te Reo	Poster with blurb about consultation item, website written out; QR code to send people directly there
<b>Postcards DSF</b>	Give to community to complete at events	High quality paper / card	NA	
<b>Demographic postcard</b>	Provides an option to collect emails and demographics to add to our stakeholder list and invite to the SCP process			Public complete at the time and return to box
<b>TBC</b>				
<b>TBC as regionally questions are confirmed</b>				



## Lawn games and tamariki activity pack



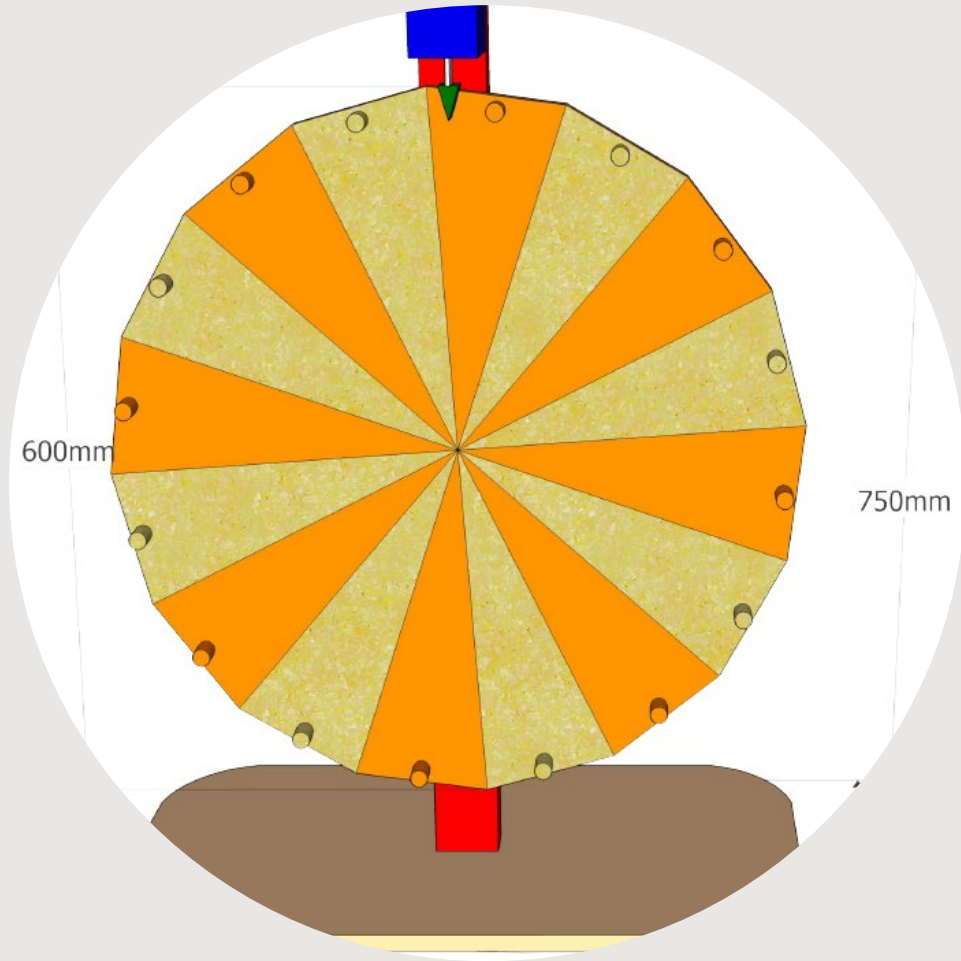
Activity pack: an array of colouring items, playdough, bubbles and fun items to keep children entertained, enabling caregivers to have a conversation.

Games to encourage families to engage with our stalls at community events.



# Spinning Wheel

(picture to be replaced when product received)



Aim to encourage families with children to engage with our stall.

Wooden spinning wheel that will have prizes associated with sectors within the wheel.

If the public provide their views via postcard, they can spin the wheel and potentially win a prize.





Effective public engagement is crucial to the performance of local boards. In accordance with the Local Government (LG), Auckland Council (AC) Act (2009) a key focus for Auckland’s local boards is “enabling democratic decision making by, and on behalf of, communities” (Local Government (Auckland Council) Act 2009, s.10a). Local Boards therefore engage with the public regularly to gain insight into community aspirations and concerns and to work alongside other community actors.

*Ask Lisa anytime for resources from our engagement kit to support your work.*



# Supporting our communities before, during and after disasters

‘Tē tōia, tē haumatia Kia rite, kia mau’

‘Nothing can be achieved without a plan,  
workforce, and a way of doing things. Be  
prepared to take action.’

Jess Donaldson

Community Planning & Readiness Advisor

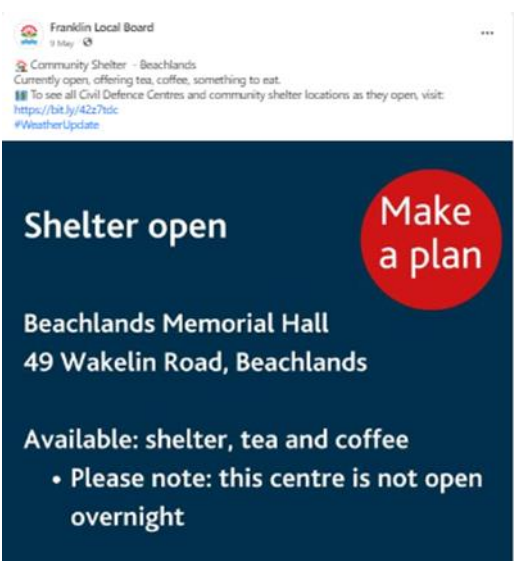


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# Thank you for the combined efforts in responding to the floods & cyclones!



February 15, 2023

## Marae open doors as Hauraki battens down



Hauraki and the Coromandel Peninsula were hammered by Cyclone Gabrielle overnight.

Current email for members of public to use for recovery support: [recoveryoffice@aucklandcouncil.govt.nz](mailto:recoveryoffice@aucklandcouncil.govt.nz)

NEW ZEALAND / WEATHER

## Auckland flood victims grateful for support from evacuation centres

6:44 pm on 28 January 2023

Share this



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# Auckland Emergency Management

Administered by Auckland Council under specific legislation (CDEM Act 2002)

The aim of Auckland Emergency Management is to:

- Understand Auckland's hazards and the risks they may pose
- Coordinate all planning activities related to hazard and emergency management
- Encourage cooperation and joint action within the region
- Assist our communities in becoming more resilient to hazards and prepared for emergencies.

Responsible for delivering emergency management planning and activities at a regional level across the '4 R's' (Reduction, Readiness, Response & Recovery)



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# Community Planning & Readiness

‘Tē tōia, tē haumatia Kia rite, kia mau’

‘Nothing can be achieved without a plan, workforce, and a way of doing things. Be prepared to take action.’

Fairly and equitably build strong, adaptive, self-reliant and resilient whānau and connected communities (people, businesses and community facilities) who

- **understand** hazards,
- take action to **reduce** their local hazard risks,
- are **prepared** for residual risk and impacts,
- have strong, positive and inclusive **social connections**

so, they are able and willing to support each other during and after an emergency.

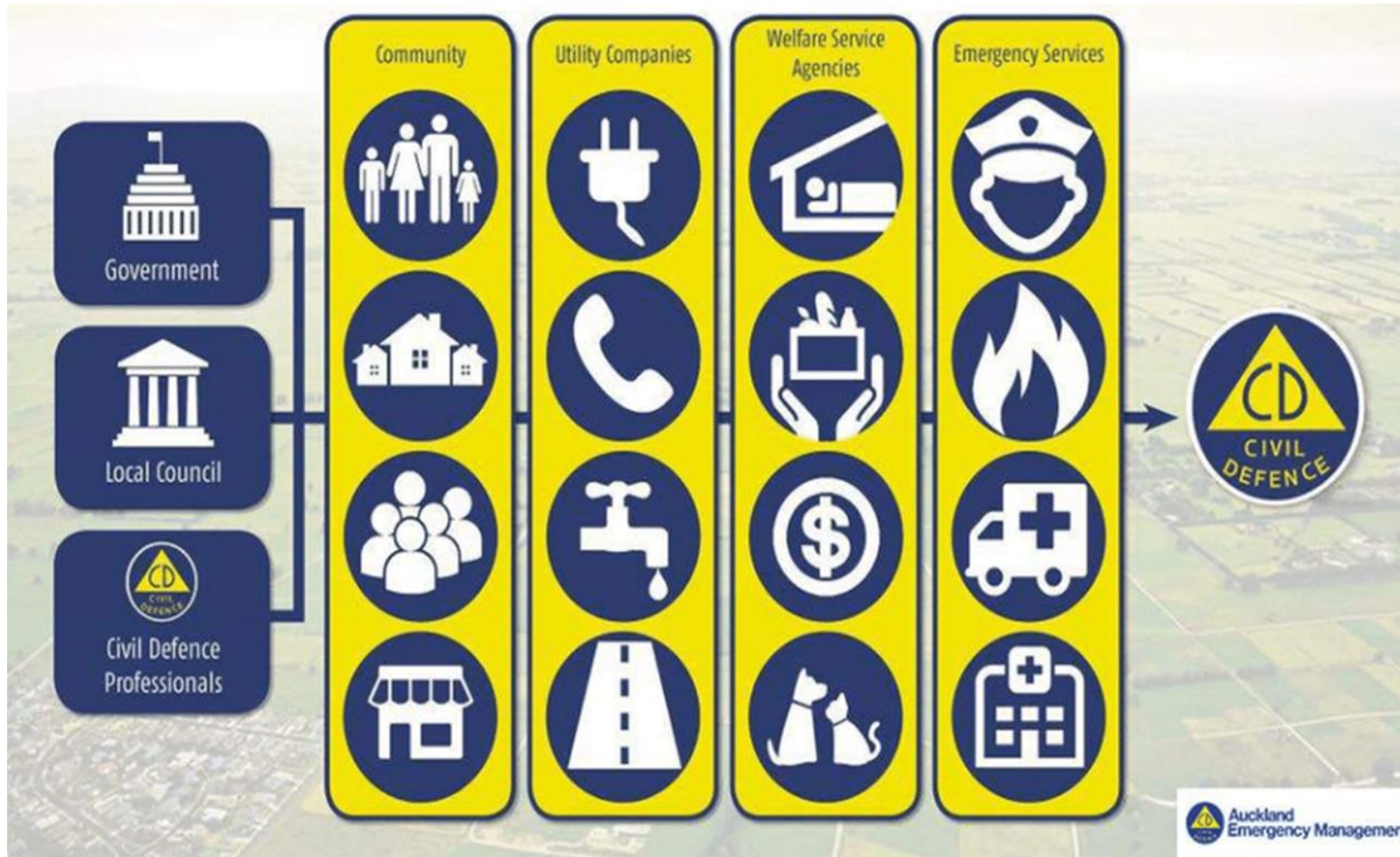


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# What is Civil Defence?

It's communities, organisations and government working together to get ready and get through an emergency. We are all Civil Defence.



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# Our intentions

- Developing local board readiness and response plans with the local boards
- Building relationships with community and organisations
- Empowering Community-led Emergency Hubs across all local boards
- Supporting community response plans
- Providing funding for readiness for future emergencies
- Resourcing the chosen Civil Defence Centres for each local board

**“Whatever the problem, community is the answer”**  
**Meg Wheatley**



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# Local Board Readiness and Response Plan

## Timeline

- May 23: AEM Lead Team present to LBs (to receive feedback from LBs re response)
- Dec 23: CP&R Team introduced to the LB Chairs forum
- Q3/4: Workshop: Intro to LB Plans, present draft LB Plan and receive feedback
- Q1 (FY24/25): Business meeting to adopt LB Plans






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# Being Prepared

Takatū ana  
te kāinga  
Home Ready



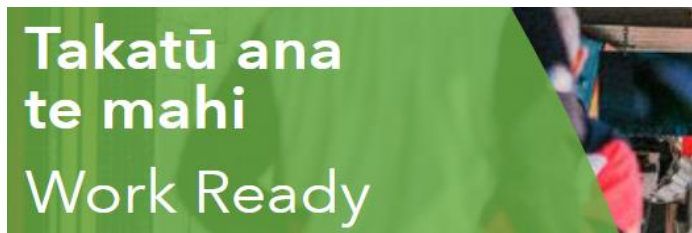
-  Make a household emergency plan
-  Work out what supplies you need in an emergency
-  Plan a getaway kit in case you are required to evacuate
-  Check in with your friends and neighbours

Takatū ana  
te hapori  
Community Ready



-  Get to know your neighbours
-  Understand the risks to your community
-  Planning for disaster resilience in your community
-  Volunteer to support your community
-  Local Boards [Read More](#)

Takatū ana  
te mahi  
Work Ready



-  Understand the risks to your business
-  Prepare for an emergency
-  Have a business continuity plan
-  Get involved in your community

<https://www.aucklandemergencymanagement.org.nz/>



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# Knowing your area



## Auckland Hazard Viewer

- Let's look at the Kaipātiki local board office location
- New updated tsunami maps!



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# We are here to help and support

## Print and digital resources

- Know your hazards
- Making a Household Plan, what to have in an emergency preparedness kit
- Available in multiple languages

## Workshops

- Kotahitanga | Get Prepared!
- Business Continuity Planning

## Exercises

- Community Scenario Exercise
- Community Emergency Hub exercise
- Emergency Coordination Centre scenario exercise



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# We are here to help and support

## Community readiness plans

- Community Plan template

## How to Guides

- Business Continuity Planning
- Community Emergency Hub  
Pre-identified, community led place
- Rural Lifestyle Block Owners
- Resilient Religious Communities – several languages  
Emergency Preparedness Plan  
Emergency Response Checklist

<https://www.aucklandemergencymanagement.org.nz/>



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**Thank you**



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