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Joint Engagement Plan 2021-2022 between

**Ōtara-Papatoetoe Local Board**

and

Auckland Council's substantive Council-Controlled Organisations:

**Auckland Transport, Auckland Unlimited, Eke Panuku Development Auckland,  
and Watercare**

*This Engagement Plan records the commitment to work together to ensure the best outcomes for Auckland and the communities of Ōtara-Papatoetoe Local Board.*

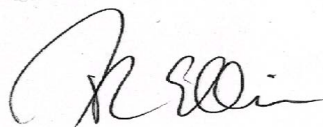
*This document sits alongside the local board work programme and may include some items that also sit within the local board's decision-making and work programme.*

*This document may be subject to change during the year. Changes should be discussed with Local Board Services staff in the first instance and will be formalised in a business report each quarter.*

**Signed by:**

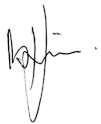


Apulu Reece Autagavaia  
Chair, Ōtara-Papatoetoe Local Board



Shane Ellison  
Chief Executive, Auckland Transport


On behalf of Ōtara-Papatoetoe Local Board as authorised by resolution  
OP/2021/121



Nick Hill  
Chief Executive, Auckland Unlimited



David Rankin  
Chief Executive, Eke Panuku Development  
Auckland



Jon Lamonte  
Chief Executive, Watercare

## Document history

Version	Date	Updated by	Update details
1	17 August 2021	Kat Ashmead	Version as adopted at business meeting. Please leave track changes on until the next business report.

## Understanding and giving effect to Tāmaki Makaurau’s shared governance

The governing body and local boards share the decision-making responsibilities for Auckland Council. The governing body focuses on the big picture and region-wide strategic decisions, while local boards represent their local communities, provide local leadership, and make decisions on local issues, activities and facilities.

### CCO Responsibilities

Council-controlled organisations (CCOs) derive their powers from Auckland Council or directly from legislation in the case of Auckland Transport and Watercare. They carry out operational activities in areas important to local communities and businesses and so must work effectively with local boards within their areas.

CCOs will:

- proactively build and maintain good relationships with local boards
- work collaboratively with the Ōtara-Papatoetoe Local Board, other CCOs and council departments to ensure opportunities for good community outcomes are identified and maximised within the local board area
- operate in a manner that acknowledges the statutory role that local boards have in identifying and communicating the interests and preferences of their communities, and the key decision-making roles for local boards that are defined in council’s allocation policy. In particular, local boards’ leadership role in place-making and place-shaping activities
- communicate regularly with the local board on major issues, projects and activities
- assess potential public interest and, where possible, ensure local board members are briefed before an issue is discussed in a public forum (see No Surprises Protocols<sup>1</sup>)
- engage with the local board early and in a way that allows it to influence projects and decisions; particularly those that may impinge on the local board’s governance role, are likely to have a significant and/or visible local impact or require community consultation
- engage with the local board ahead of public consultation and ensure adequate timing for the local board to consider their communities’ views and preferences and provide overall feedback.
- when creating their work programmes, take account of the priorities identified in the local board plan, local board agreement, and any strategies, policies, plans or legislation specific to the local board area
- act early and collaboratively to resolve issues and queries raised by local board members
- be clear about when material is confidential and the reasons for the confidentiality
- identify a single point of contact for each local board, with sufficient authority within the CCO to be an effective liaison with the local board, who will receive and direct queries and provide the CCO’s response to the local board
- support induction activities that enable local board members to engage effectively with CCOs
- report against their local board engagement plans in their quarterly performance reports to the CCO Governance and Monitoring Committee
- commit adequate resources for local board engagement.

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<sup>1</sup> [Governance Manual for substantive CCOs](#)

## Local board commitments

The Ōtara-Papatoetoe Local Board will:

- proactively build and maintain good relationships with CCO staff
- advise CCOs of issues or projects of significance to the local board in its area
- involve CCOs in the development of the local board plan, so that CCOs can provide relevant advice and assist in the identification of priorities and deliverability assessments
- direct questions about a CCO's activities to either the Local Area Manager or to the CCO's elected member liaison, so queries are tracked, and consistent responses can be given
- advise CCOs if they are planning to speak to the media on a CCO-related matter (see No Surprises Protocols)
- respect commercially sensitive and confidential information
- allow for flexibility in terms of engagement, recognising differing levels of interest and local relevance across the Auckland region with each of the CCOs
- Recognise that CCOs are accountable to the community through the Governing Body. CCOs will endeavour to collaborate with local boards within the mandate and direction given to them by the Governing Body.
- In the event that there is a dispute over the implementation of this plan which cannot be satisfactorily resolved between the local board and the CCO, the local board has the option to provide input at the CCO Oversight Committee, when the CCO's quarterly report is being reviewed.

## Ōtara-Papatoetoe Local Board Plan outcomes

Local board outcome	Local board objective
A prosperous local economy	Creating events to showcase and attract people to the area
	Promoting and encouraging sustainable practices in local business and enterprise
	Revitalising Ōtara and Papatoetoe town centres
	Supporting local procurement and priority on Māori outcomes
A thriving, inclusive and safe community	An active and engaged community, leading local initiatives
	Encouraging rangatahi, young people and seniors take part in civic life
	Increase opportunities for skill development, employment
	Promoting health and wellbeing to build capable and resilient communities with a sense of belonging
	Recognising and making Māori and Pacific arts, culture and history visible in public places
Connected area and easy to get around	Safe cycling and pedestrian environments
	Using public transport is a viable option for getting around
Parks and facilities that meet our people's needs	Celebrate a thriving Māori identity as Auckland's point of difference in the world
	Developing co-governance arrangements with mana whenua

Local board outcome	Local board objective
	Ensuring our parks and facilities meet local needs for sports, recreation and community activity
Sustainable, healthy natural environment	Increasing the tree canopy cover in our area
	Minimising waste going into landfill
	Promoting and enhancing sustainable practices by local businesses, families and neighbourhoods
	Restoring biodiversity and improving water quality in local streams, the Manukau Harbour, and the Tāmaki Estuary
Transform Manukau	Creating open civic and green areas that are attractive, well used, safe and sustainable
	Transform Manukau through good planning and sustainable development

### Strategies, policies, plans or legislation specific to Ōtara-Papatoetoe Local Board area

Strategy, policy, plan or legislation	Notes
Local Paths (Greenways) Plan	
Play Area Network Analysis, 2019	
Ōtara-Papatoetoe Local Board Economic Overview, 2020	
Ōtara-Papatoetoe Ngahere Action Plan (Tree Canopy) 2020	
Ōtara-Papatoetoe Area Plan	Currently part of the plan (Middlemore area) is under review together with that for Mangere Otahuhu
Local Board Agreement 2021/22	
Transform Manukau (Eke Panuku)	
Unlock Papatoetoe (Eke Panuku): <ul style="list-style-type: none"> <li>Old Papatoetoe Masterplan</li> </ul>	

### CCO single point of contact

Auckland Transport	Auckland Unlimited	Eke Panuku Development Auckland	Watercare
TBC	Holly Franklin External Relations Advisor	Roxanne de Bruyn Senior Community Affairs Advisor	Brent Evans Manager Local Board and Stakeholder Liaison

## Ōtara-Papatoetoe Local Board

Role	Name
Local Board Chair	Apulu Reece Autagavaia
Local Board Deputy Chair	Dawn Trenberth
Local Board Members	Ashraf Choudhary, Lotu Fuli, Ofa Dews, Ross Robertson, Swanie Nelson

## Ōtara-Papatoetoe Local Board staff

Role	Name
Local Area Manager	Manoj Ragupathy
Senior Advisor	Rina Tagore
Local Board Advisor	Claire Abbot
Democracy Advisor	Carol McGarry
PA / Office Manager	Loretta Oosthuysen
Engagement Advisor	Cicilia (Cici) Dwe
Local Communications Advisor	Swati Sharma
Strategic Broker	Dale Sparks-Siaoloa
Lead Financial Advisor	Faithe Smith

## Ōtara-Papatoetoe Local Board leads and delegations

*The board does not have portfolio or topic leads. Officers are required to seek direction from the board in its entirety.*

Name and role	Description
<b>Apulu Reece Autagavaia, Chair and Dawn Trenberth, Deputy Chair</b> (Saturday 1 May 2021 to the end of the 2019-2022 political term)	<ul style="list-style-type: none"> <li>• <b>Landowner consents</b> (excluding landowner consents for filming):</li> <li>• the point of consultation for staff on all applications for landowner consent and, at their discretion, refer any application for landowner consent to the local board for a local board decision, and</li> <li>• the point of consultation for staff on proposed asset renewal works and, at their discretion, refer any proposed asset renewal works to the local board for a local board decision</li> <li>• receive staff notifications of areas that may involve reputational, financial, performance or political risk</li> </ul>
<b>Apulu Reece Autagavaia, Chair and Member Swanie Nelson (lead and alternate)</b> for the period of Saturday 1 May 2021 to the end of the 2019-2022 political term.	<ul style="list-style-type: none"> <li>• <b>landowner consents for filming:</b> <ol style="list-style-type: none"> <li>i) to be the point of consultation with staff on all applications for landowner consent for filming and, at their discretion, refer any applications for landowner consent for filming to the local board for a local board decision</li> </ol> </li> </ul>

	<p>ii) receive notifications from staff of areas that may involve reputational, financial, performance or political risk</p> <p>Ref: Resolution number OP/2019/181</p>
<b>Apulu Reece Autagavaia, Chair and Dawn Trenberth, Deputy Chair</b>	<ul style="list-style-type: none"> <li>for <b>events</b> and authorises them to receive staff notifications of areas that may involve reputational, financial, performance or political risk.</li> </ul>
	<ul style="list-style-type: none"> <li>delegated authority to prepare and provide local board views and speak to those local board views at any <b>hearings on applications for liquor licences.</b></li> </ul>
	<ul style="list-style-type: none"> <li>the authority to provide the local board views on whether a <b>resource consent</b> should proceed as a non-notified, limited notified or fully notified application.</li> <li>to prepare and provide local board views and speak those local board views at any hearings on notified resource consents.</li> </ul> <p>Ref: Resolution number OP/2019/181</p>
	<ul style="list-style-type: none"> <li><b>Area Plan working group</b> (with members of the Māngere-Ōtāhuhu Local Board), noting that any update to the Area Plan will be reported to the full board</li> </ul> <p>Ref: Resolution number OP/2020/10</p>
<b>Member Dawn Trenberth and Member Ofa Dewes</b>	<ul style="list-style-type: none"> <li>representatives appointed to the <b>Manukau Harbour Forum</b></li> </ul> <p>Ref. Resolution number OP/2019/183</p>
<b>Apulu Reece Autagavaia, Chair and Member Lotu Fuli</b>	<p><b>Auckland Transport – Ōtara-Papatoetoe Local Board Innovating Streets Pilot Fund:</b></p> <ul style="list-style-type: none"> <li>board’s representative on the project management team and delegates to those members the: <ul style="list-style-type: none"> <li>authority to provide direction to the operational team on day-to-day operational decisions related to delivery of the Papatoetoe West Low Traffic Neighbourhood project</li> <li>authority to approve financial variations of up to 5% of the total budget without reference to the board, provided that these do not increase the overall budget for the project</li> <li>authority on behalf of the board, to speak to the media or to sign off media releases about the project prepared by Auckland Transport</li> <li>stipulate that any overspends of the total project budget are mandated by a formal decision of the board</li> </ul> </li> <li>receive regular updates as part of monthly reporting together with project team’s meetings with delegated members</li> </ul>

## Engagement approach with local board

Commitment	
<b>1. Inform</b>	We will keep you informed.
<b>2. Consult</b>	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how your input influenced the decision. We will seek your feedback on drafts and proposals.
<b>3. Involve</b>	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how your input influenced the decision.
<b>4. Collaborate</b>	We will work together with you to formulate solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.
<b>5. Empower</b>	We will implement what you decide.

## Extent of community engagement

	Description
<b>A. Refer to local board plan outcomes and objectives</b>	The local board represents the views of the community, with reference to the local board plan and its outcomes and objectives.
<b>B. Impacted stakeholder consultation</b>	In addition to local board views, the views of impacted stakeholders are sought.
<b>C. Community engagement</b>	The views of the community are sought and brought to the local board ahead of the local board providing its view.



## Auckland Transport Work Program

Please note that these projects may not all occur within the next financial year

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Aorere College pedestrian safety improvements (Community Safety Fund- CSF)	Yes	5. Empower	C. Community engagement		
Belinda to Dunstan Shared Path (Local Board Transport Capital Fund-LBTCF)	Yes	5. Empower	B. Impacted stakeholder consultation	Delivered by Community Facilities (CF), Auckland Council	<i>Pending board decision/ request for social procurement</i>
Rongomai Walkway (LBTCF)	Yes	5. Empower	B. Impacted stakeholder consultation	Delivered by CF, Auckland Council	<i>Pending board decision/ request for social procurement</i>
Ōtara Town Centre Canopy (LBTCF)	Yes	5. Empower	A. Refer to local board plan outcomes and objectives	Delivered by CF, Auckland Council	<i>Pending board decision/ request for social procurement</i>
St. George Street/ Carruth roundabout pedestrian improvements (Eastern approach on St. George Street is a Community Safety Fund project)	No, but CSF project for Eastern approach	2. Consult	B. Impacted stakeholder consultation		
Residential Speed Management – Papatoetoe (possible partial LBTCF), Middlemore	No	2. Consult	C. Community engagement		
Mangere Cycling Improvements	No	2. Consult	C. Community engagement		<i>LB advocacy for social procurement</i>
Manukau Single Stage Business Case	No	2. Consult	C. Community engagement		<i>LB advocacy for social procurement</i>
Preston road/ Ormiston road/ East Tamaki road intersection Improvements	No	1. Inform	C. Community engagement		<i>LB advocacy for social procurement</i>
Travelwise School programme (24 schools)	No	1. Inform	C. Community engagement		
Walking School buses (6 schools)	No	1. Inform	C. Community engagement		
Road Safety Programmes	No	1. Inform	C. Community engagement		
64 Bairds Road, Ōtara (new bus shelter requested by LB)	No	1. Inform	B. Impacted stakeholder consultation		

## Auckland Unlimited Work Programme

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Landowner Approval - Screen production and Major Events	Yes	5. Empower	B. Impacted stakeholder consultation		Auckland Unlimited is required to advise delegated local board members of any screen activity or major events activity taking place on local parks and reserves, seek feedback from the delegated member, and provide the opportunity to revoke the delegation to approve these events that sits with Community Facilities.

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Local Board LDI Work Programme <ul style="list-style-type: none"> <li><input type="checkbox"/> Rebel Business School South Auckland (OP) - line 1473</li> <li><input type="checkbox"/> Local Small Business Mentors Programme (OP) - line 1626</li> <li><input type="checkbox"/> Young Enterprise Scheme (OP) - line 1482</li> </ul>	Yes	4. Collaborate*	A. Informed by local board plan outcomes and objectives		To implement the approved work programme and develop the 2022/23 AUL LDI work Programme  *while board is the ultimate decision maker, scope and projects are constrained by team resources, so collaboration is required to achieve best outcomes.
Local Economic Development	Pending	Pending	Pending	Auckland Council	Following the adoption of the Plan on the 8 July 2021, Auckland Unlimited will look to engage with the board on the relevant aspects as soon as feasible. The level of engagement will be dependent on the project itself.
LOA improvement project	No	4. Collaborate	C. Community engagement		Screen Auckland is looking for film friendly local boards to participate in a pilot programme which would be designed to introduce a Minor Category delegation for filming which would allow the routine delegation of approvals for low and medium impact activities to staff.
Major and Business Event Pipeline	No	1. Inform*	B. Stakeholder consultation via event organiser	Varied (pendant on event) - New Zealand Major Events, Tourism New Zealand, Eke Panuku, Auckland Transport, Auckland Council	Major and Business events continue to work through the 2021/2022 programme of events with event organisers via Major and National programme, Elemental festival, Regional event fund and Business events fund. Events to note in coming year: Elemental AKL festival July-Aug, Women's Rugby and Cricket World Cup 2022, Men's Softball World Championships. Future major events secured beyond 2022 include The Ocean Race 2023, FIFA Women's World Cup 2023 and World Choir Games 2024. Over 25 Business events and conferences secured for Auckland 2021/2022.
Host City/partner of 2023 FIFA Women's World Cup	No	1. Inform*	B. Stakeholder consultation via event organiser	New Zealand Major Events (MBIE), Auckland Council, Eke Panuku, Auckland Transport	March - Eden Park
Host City/partner of 2023 The Ocean Race	No	1. Inform*	B. Stakeholder consultation via event organiser		February
Elemental AKL Festival	No	1. Inform*	B. Impacted stakeholder consultation		2021 Elemental AKL programme has 16 confirmed invested and 18 marketing only region-wide events, held between 14 July and 1 August 2021.
Host City/partner of 2024 World Choir Games	No	1. Inform*	B. Consultation via event organiser once leverage planning discussions start.	New Zealand Major Events (MBIE), Auckland Council, Eke Panuku, Auckland Transport	Largest global choral festival. Participation event, competition and festival over 11 days. International and local choirs, championship competitive and open competition. Event leverage planning to be confirmed. More information at later date (see attached reading material).
Auckland Stadium Venue Development Strategy	No	1. Inform	C. Community engagement	Auckland Council	We will ensure Local Boards are kept informed of the process and the outcome.
Diwali Festival	No	1. Inform	B. Impacted stakeholder consultation*		<a href="#">Diwali Festival</a>
Lantern Festival	No	1. Inform	B. Impacted stakeholder consultation*		Feb/March 2022

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Pasifika Festival	No	1. Inform	B. Impacted stakeholder consultation*		<a href="https://www.aucklandnz.com/pasifika-festival-2021">https://www.aucklandnz.com/pasifika-festival-2021</a>
Tamaki Herenga Waka Festival	No	1. Inform	B. Impacted stakeholder consultation*		<a href="https://www.aucklandnz.com/tamakifest">https://www.aucklandnz.com/tamakifest</a>
Auckland Unlimited venues (Auckland Live, Zoo, Maritime Museum, Stadiums and Auckland Art Gallery)	No	1. Inform	B. Impacted stakeholder consultation		We will keep the board informed of events, opportunities and changes relevant to your residents.

\* Auckland Unlimited are committed to the implementation of this CCO engagement process to ensure Local Boards are communicated to and involved in a timely manner with these programmes of work. Where events are not solely owned and delivered by Auckland Unlimited, but instead managed by an event organiser or local operating model, as a Host City/Partner/supporter of these events, Auckland Unlimited will act as a conduit and facilitator of conversations to enable the local boards to engage directly with the event organisers where opportunity exists. If opportunity for increased engagement does occur – such as leverage opportunities in support of Local Board community outcomes—we will increase the engagement approach in line with the IAP2 spectrum to reflect it at the time

### Eke Panuku Development Auckland Work Programme / Property portfolio

Please note that these projects may not all occur within the next financial year

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Hayman Park Wetland	Yes	4. Collaborate	C. Community engagement	Healthy Waters	
Hayman Park playground	Yes	4. Collaborate	C. Community engagement	Community Facilities	
Papatoetoe - Stadium Reserve	Yes	4. Collaborate	C. Community engagement	Auckland Transport, Community Facilities	
Ōtara Market / Ōtara carpark (Saturday use only)	Yes	4. Collaborate	C. Community engagement	Council and AT	The site is an AT carpark site, Eke Panuku manage the market licence for AT over the Saturday market use only. The site is currently used for covid-testing 6 days a week outside of market use on Saturdays, the markets continue to operate on Saturdays unless required for Covid testing. District Health Board (DHB) will be using the site for at least another 12 months  All new licence considerations will be workshopped with the Ōtara-Papatoetoe Local Board, based on investigations and options to gain views and suggestions before progress.
Papatoetoe Masterplan	No	4. Collaborate	C. Community engagement		
Portfolio Review	No	2. Consult	On behalf of Auckland Council, Eke Panuku undertakes the property review process for properties that have been identified as potentially no longer required for a council service use. Consultation with all council departments and CCOs is undertaken as part of this review process. Public consultation is only required if the proposed disposal	The property review process involves consultation with all council departments and CCOs. Eke Panuku also has ongoing relationships with key Crown agencies regarding development opportunities and future land requirements.	

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
			of a property meets the thresholds outlined in council's Significance and Engagement Policy or if there is a statutory requirement to consult.		
Manukau Square and Pavilion	No	2. Consult	C. Community engagement	Corporate Property, Community Facilities	Includes Manukau Plaza and Karoro Court
Osterley Way at Civic streetscape works	No	2. Consult	C. Community engagement	Corporate Property, Auckland Transport	
Karoro Court gap filling	No	2. Consult	B. Impacted stakeholder consultation		
Barrowcliffe Bridge	No	1. Inform	A. Refer to local board plan outcomes and objectives	Auckland Transport, NZTA	
Kotuku House	No	1. Inform	A. Refer to local board plan outcomes and objectives	Corporate Property, Auckland Transport, Community Facilities	Noting that the local board office space - managed by council's Corporate Properties

### Watercare Work Programme

A total of \$29million of infrastructure investment is planned for the Ōtara Papatoetoe Local Board area over the next 4 years. These works involve future network upgrades to manage wet weather overflows and population growth. The upgrades includes a new wastewater storage tank at pump station 31 in Ōtara (Billington Reserve), diversion of the southern part of the network to the terminal pump station by utilising (repurposing) an abandoned section of the old Hunua 4 watermain.

In addition to infrastructure upgrades Watercare also undertakes reactive work and investigations in association with Healthy Waters and their "Safe Networks" programme.

Information is also shared via the Manukau Harbour Forum in which the local board participates and shares knowledge.

Updates to the Local Board can include general information not specifically related to projects in the area. An example is the \$1.2 billion Central Interceptor project. While not in the immediate local board area the project is an enabler for future growth across the southern local boards as flows from the Orakei wastewater main and eastern interceptor will be diverted through the tunnel in Grey Lynn freeing up some capacity in the network.

Information on regional projects and investment will continue to be shared later in the year including the Asset Management Plan which forecasts expenditure of \$9.6 billion in the first 10 years and \$8.8 billion in the second 10 years.

We would also welcome a visit from the Local Board either to Mangere Wastewater Treatment Plant or if there is sufficient interest to have a look at the new Nerve Centre and Incident Control Room at the Newmarket Head Office. The following projects are forecast to be active within the next 6 to 12 months.

Project/event/business area	Local Board decision? Yes/No	Engagement approach with local board (1-5)	Extent of community engagement (A-C)	Interdependencies with other CCO, council or central government projects	Notes
Ōtara Network Upgrades	Yes	2. Consult	C. Community engagement		<p>The Local Board was first briefed on the Ōtara wastewater upgrades in February 2018. The project was delayed allowing for value engineering and refinement. The project is once again underway, and the local board was briefed again in July 2021. Any landowner approvals (Billington and Sandbrook Reserves) will come to the local board for consideration.</p> <p>At the July briefing the local board talked about how the project should take into consideration the local boards aspiration to improve open space networks. This includes any opportunities to enhance access to open space that can provide valuable recreational opportunities for a residential high-growth area. The work associated with the Billington and Sandbrook Reserves was noted as a starting point, particularly Billington which is land locked. The Local Board also noted potential opportunities to also enhance the current local network to provide improved connectivity and safety.</p> <p>Watercare will continue to work with the local board throughout the project where opportunities arise from the works to improve public access.</p>