



Papakura
Community
Grants
Programme
2023/2024



Papakura Local Board

Community Grants Programme 2023/2024

Our Community Grants Programme aims to provide contestable and discretionary community grants to local communities.

Outcomes sought by the Papakura Local Board

Our grants programme will be targeted towards supporting the following outcomes and priorities, as outlined in the [Papakura Local Board Plan 2020](#):

- A vibrant and prosperous local economy
- A community enriched by its diversity, where people feel connected and lead active, healthy lives
- A well-connected area where it's easy to move around
- A treasured environment and heritage
- A partnership with Māori that creates a Papakura where Māori identity, culture and aspirations are embraced

Our priorities for grants

The Papakura Local Board welcomes grant applications and community initiatives that align with the following local board plan priorities:

- Support the arts and local cultural experiences in Papakura
- Develop social enterprise, entrepreneurship and innovation that leads to gainful employment
- Support communities and individuals within Papakura to achieve their goals and aspirations
- Support initiatives that enhance the environment in and around parks and stream
- Enables more people to enjoy the environment in and around our parks, reserves, harbour and streams
- Support successful programmes to help people reduce, reuse and recycle
- Highlights and celebrates Papakura's history and heritage and the implementation of the Papakura Heritage Strategy
- Celebrate Papakura's Māori identity and culture
- Support Māori aspirations for kaitiakitanga over our natural environment and water quality for the benefit of current and future generations
- Support Māori to deliver community and economic benefits to the people of Papakura

Higher Priorities

The Papakura Local Board will prioritise:

- Events or activities that are held in the local board area or can demonstrate the benefit for the local community.
- Applicants who have considered other sources of funding for their project and/or are collaborating with other community groups
- Projects or events that align with the healthy environment principles
- Projects started locally and benefiting residents of the local board area

Lower Priorities

A lower priority will be given to applications:

- That are fundraising events
- Costs towards travel expenses, salaries, vehicles, electronic equipment and event catering
- The application has demonstrated little financial need for the project

What we won't fund

In addition to the eligibility criteria outlined in the Community Grants Policy, the Papakura Local Board will not fund:

- Applicants who have failed to complete or provide a satisfactory accountability form from previous grants received
- Applicants with no quotes provided
- Applications applying for the same project or activity more than once in a financial year
- Applications requesting funding for projects or events which have already taken place
- Projects that have little to no benefit to the local board area

Investment approach

The Papakura Local Board has allocated budgets to support the grants programme as follows:

- **Small Grants:**
Minimum amount per grant: \$500 - Maximum amount per grant: \$2,000 unless there are exceptional circumstances
- **Local Grants:**
Minimum amount per grant: \$2,000 – Maximum amount is generally up to \$5,000 per grant unless there are exceptional circumstances
- **Discretionary Grants:**
Requests will be assessed on a case by case basis but must demonstrably support at least one of the Papakura Local Board Plan outcomes

Application dates

Applications will be accepted from the **opening date** and must be submitted by the **closing date**. Applicants will be notified of the outcome after the **decision date**. Projects and funding request item(s) must occur on or after the **start date** to be eligible.

Type of grant	Round	Open	Close	Decision	Project start
Local Grant	One	7 August 2023	15 September 2023	25 October 2023	1 November 2023
Small Grant	One	2 October 2023	3 November 2023	13 December 2023	1 Jan 2024
Local Grant	Two	19 February 2024	5 April 2024	22 May 2024	1 June 2024
Small Grant	Two	1 April 2024	3 May 2024	26 June 2024	1 July 2024

Multi-board funding

Papakura Local Board will also consider funding multi-board grant applications in collaboration with other local boards. Applicants will need to clearly demonstrate how their intended project, event and/or activities will specifically benefit people and communities in the Papakura Local Board area.

Type of grant	Round	Open	Close	Decision	Project start
Multi-board	One	13 June 2023	5 August 2023	25 October 2023	1 November 2023
Multi-board	Two	16 January 2024	17 March 2024	22 May 2024	1 June 2024

Accountability measures

The Papakura Local Board requires that all successful applicants to:

- Complete and submit accountability report by the due date, proving that the grant has been used to deliver the set outcomes and objectives
- Include Papakura local board logo on publicity and promotional material, with the words “funded by/part funded by Papakura Local Board”
- Be available to work with council staff on media coverage and provide at least one photograph of the event or activity

Additionally, successful applicants would be welcome to provide a verbal report at a Papakura Local Board business meeting. Ten minutes at the start of the meeting can be set aside for a deputation or three minutes during public forum. Please contact the local board’s Democracy Advisor to make arrangements.

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