

Application for Section 224C Certificate



Property, Consents and Licensing

Under section 224C of the Resource Management Act 1991

Please send or deliver your application to the Council

Office Use Only:

Application No: _____

Receipt Date: _____

Deposit Paid: _____

1.0 GENERAL DETAILS

Site/s to which the application relates is described as

No: Street: Suburb:

Legal Description: C/T Number:

Subdivision (Council Number) Previous Council:

The new DP number issued by the District Land Registrar for the survey plan is:

2.0 APPLICANT DETAILS

Name: *(please write all names in full)*

Physical Address: Postcode:

Postal Address: *(if different)* Postcode:

Phone (day): Mobile: Fax:

Email: Please tick if email preferred method of contact

The applicant is the

- Owner Occupier Lessee Prospective Purchaser
 The Crown Network Utility Operator Other

of the site to which the application relates.

3.0 AGENT/CONSULTANT DETAILS *(If different from above)*

Company: Contact Person:

Postal Address of Agent: Postcode:

Phone (day): Mobile: Fax:

Email: Please tick if email preferred method of contact

4.0 ADDRESS FOR CORRESPONDENCE AND INVOICES

All correspondence (excluding invoices) sent to:

<input type="checkbox"/> Applicant	<input type="checkbox"/> Agent/Consultant	<input type="checkbox"/> Other: _____
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Invoices sent to:

<input type="checkbox"/> Applicant	<input type="checkbox"/> Agent/Consultant	<input type="checkbox"/> Other: _____
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5.0 SITE VISIT REQUIREMENTS

As landowner and with the consent of any occupiers or lessees, I agree to council staff or authorised consultants visiting the site, which is the subject of this application, for the purpose of assessing this application.
OR

If applicant is not the landowner:

Landowner's full name:

Landowner's signature: Date signed:

Person authorised to sign on behalf of Landowner:

Authorising person's signature: Date signed:

Is there a locked gate or security system restricting access by council staff?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Do you have a dog on the property?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Provide details of any entry restrictions that council staff should be aware of; e.g. health and safety, organic farm, etc.

6.0 INFORMATION TO BE SUBMITTED WITH THE APPLICATION

Attach **two hard copies** of the following information in support of your application. Electronic copies of some relevant information should also be provided, where appropriate. If inadequate information is supplied with the application, this will cause delays in processing.

- A copy of the resource consent decision condition, plus any change of consent conditions or objection decisions.**
- A letter addressing each of the resource consent conditions and how you have complied with them.**
- Completed application form including authorisation for site inspection and signed and dated by persons responsible for payment of fees and charges.**
- A copy of both the application/scheme plan(s) granted consent to by the subdivision, and the approved Survey Plan (s223).**
- Relevant Quality Assurance Manual documents relating to each category of public infrastructure. Forms must have been signed off by the relevant Council or CCO representative as well as the applicant's agent or consultant.**
- Signed as-built plans (for drainage, water supply, network utility services, street lighting and planting, roading, stormwater pond/wetland construction, etc – where appropriate).**
- Right of Entry releases, including confirmation of satisfactory reinstatements.**
- Power and telecommunication network provisioning certificates.**
- Completion Certificate for all public and private assets. The Auckland Council Statement of Certification**

signed by the applicant's agent or consultant is to be used.

- Watercare Services Limited Certificate of Completion signed by the applicant's agent or consultant for water and/or wastewater infrastructure.
- Completed Land and Asset to Vest in Council Schedules. Any assets to be abandoned shall also be detailed.
- Copies of relevant foundation or geotechnical completion reports.
- RAMMs Information – Benkelman Beam Tests in accordance with the Auckland Transport Code of Practice 2012 (ATCOP) 2012 – Chapter 23 Asset Data.
- Details of Vehicle Crossing Permit sign off.
- Overland flowpath plans including long sections, cross sections and levels.
- Private drainage plans and Code of Compliance (CCC) issued for private stormwater connections (where appropriate or conditioned).
- Information relating to any minimum floor level requirements for each relevant lot, with plans where appropriate. All datums must be to Lands and Survey Auckland Datum, 1946. Benchmarks should also be identified and shown on the relevant plan.
- Details required for the preparation of any Easements in Gross documents, including contact details for the applicant's solicitor.
- Details of bonds to be entered into. Where a bond for uncompleted engineering works is sought, this is to be discussed and confirmed to be appropriate by Council's Development Engineering staff prior to this application being lodged (bonds are only accepted on a case by case basis).

7.0 CONTRIBUTIONS

When granting consent to certain activities, the Council may levy a monetary contribution. Development contributions are levied under the Local Government Act 2002 in accordance with the Council's Development Contribution Policy. Financial or reserve contributions are levied under the RMA under the relevant District Plan. Any such contributions can be challenged. However, when such contributions become due, the consent holder is responsible for their payment.

Name and address of person responsible for payment of any contributions:

Name: *(please write all names in full)*

Phone (home):

(Business):

(Mobile:)

Email:

Fax:

Signature:

Date:

8.0 DEPOSIT FEES

The required deposit must be paid before any processing of the application will start.

- I enclose a deposit fee of \$ for the processing of this application. I/we understand that Council may invoice me for the actual and reasonable costs incurred in the processing of this application.*

9.0 DECLARATION CONCERNING PAYMENT OF FEES

I/we understand that the Council may charge me/us for all costs actually and reasonably incurred in processing this application. Subject to my/our rights under sections 357B and 358 of the RMA to object to any costs, I/we undertake to pay all processing costs incurred by the Council. Without limiting the Council's legal rights, if any steps, including the use of debt collectors, are necessary to recover unpaid processing costs, I/we agree to pay all costs of recovering those processing costs. If this application is made on behalf of a trust (private or family), a society (incorporated or unincorporated) or a company, in signing this application I/we are binding the trust, society or company to pay all the above costs and guaranteeing to pay all the above costs in my/our personal capacity.

Full name:

Signature:

Date:

10.0 SIGNATURE OF APPLICANT

Full name:

Signature:

Date:

Full name:

Signature:

Date:

PRIVACY INFORMATION

The information you have provided on this form is required so that your application can be processed under the RMA, so that statistics can be collected by the Council. The information will be stored on a public register, and held by the Council. The details may also be made available to the public on the Council's website. These details are collected to inform the general public and community groups about all consents which have been issued through the Council. If you would like to request access to, or correction of your details, please contact the Council.

* Refer to Fees and Charges Schedule.