

Auckland Regional Amenities

Funding Board

I hereby give notice that an ordinary meeting of the Auckland Regional Amenities Funding Board will be held on:

Date: Tuesday, 02 August 2016

Time: 10:00AM

Venue: Meeting Room
Buddle Findlay
Level 18
PwC Tower
188 Quay Street
Auckland 1010

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

OPEN AGENDA

Membership:

Chair	Mr	Vern	Walsh
Deputy Chair	Ms	Anita	Killeen
Members:	Mr	Steve	Bootten
	Ms	Candis	Craven
	Ms	Catherine	Harland
	Mr	Grant	Lilly
	Ms	Lyn	Lim
	Ms	Diane	Maloney
	Ms	Penny	Sefuiva
	Ms	Moana	Tamaariki-Pohe

Leigh Redshaw
Advisory Officer

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ITEM	TABLE OF CONTENTS	PAGE
	2016 Schedule Of Meetings (Note changes have been made)	4
1	Apologies	6
2	Confirmation Of Minutes	6
3	Extraordinary Business	6
4	Register Of Members Interests	7
5	Public Forum	7
6	Report From Amenities Board	7
7	Notices of Motion	8
8	Chair's Report	8
9	Member Activities with Specified Amenities and Members Reports	8
10	Advisory Officer's Report	8
11	Financial Reports to 30 June 2016 and 31 July 2016	8
12	Correspondence	8
13	Exclusion Of The Public: Local Government Official Information And Meetings Act 1987	9
C1	Presentation from Foundation North	10
C2	Audit New Zealand – 2015 and 2016 Audits	10
C3	Presentation from Auckland Philharmonia Orchestra	11
C4	Sustainability – CSI – Updated Proposal and Contract	11
Attachments		
4	Register Of Members Interests	12
11	Financial Report to 30 June 2016	17
12	Correspondence	22
C4	Sustainability – CSI – Updated Proposal and Contract	

EXCLUSION OF THE PUBLIC – WHO NEEDS TO LEAVE THE MEETING

Members of the public

All members of the public must leave the meeting when the public are excluded unless a resolution is passed permitting a person to remain because their knowledge will assist the meeting.

Those who are not members of the public

General principles

- Access to confidential information is managed on a “need to know” basis where access to the information is required in order for a person to perform their role.
- Those who are not members of the meeting (see list below) must leave unless it is necessary for them to remain and hear the debate in order to perform their role.
- Those who need to be present for one confidential item can remain only for that item and must leave the room for any other confidential items.
- In any case of doubt, the ruling of the Chair is final.

Members of the meeting

- The members of the meeting remain.
- However, standing orders require that a member who has a pecuniary conflict of interest leave the room.

Staff / Advisory Officer

- All staff supporting the meeting (administrative, senior management) remain.
- Only staff who need to because of their role may remain.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

APPROVED 2016 Schedule Of Meetings/Key Dates

Based on the known work programme for 2016, the following timetable of meetings is proposed for 2016, subject to change as the need arises:

	Date	Meeting / Workshop	Nature of Key Business	Who	Comments/Notes
Tuesday	02 Aug 2016	Meeting	<ul style="list-style-type: none"> Funding Board normal meeting 	Funding Board	
Tuesday	30 Aug 2016	Workshop	<ul style="list-style-type: none"> Funding Board receives Amenity presentations for 2017-2018 	Funding Board & Amenities	ALL DAY workshop – Followed by networking opportunity with Amenities and Auckland Council
Tuesday	20 Sep 2016		<ul style="list-style-type: none"> Closing date for 2017-2018 Funding Applications 	Amenities	
Wednesday	30 Sep 2016		<ul style="list-style-type: none"> 2016 Annual Reports and Audited Accounts due from Amenities 	Funding Board & Amenities	(APO, ATC, NZO financial accounts at 30 June 2016 need not be audited)
Tuesday	4 Oct 2016	Workshop	<ul style="list-style-type: none"> Funding Board considers 2017-2018 Funding Applications for first time 	Funding Board	ALL DAY workshop
Wednesday	12 Oct 2016	Workshop	<ul style="list-style-type: none"> Amenities present their 2015-2016 Annual Results 	Funding Board & Amenities	ALL DAY workshop
Tuesday	08 Nov 2016	Workshop & Meeting	<ul style="list-style-type: none"> Funding Board considers any further information supplied following meeting on 4 Oct 2016; makes provisional allocation of grants for 2017-2018 	Funding Board	
Tuesday	08 - 21 Nov 2016	TBC	<ul style="list-style-type: none"> Chair meets Auckland Council to discuss proposed 2017-2018 levy 	Auckland Council	Exact date to be confirmed
Tuesday	22 Nov 2016	Meeting	<ul style="list-style-type: none"> Adopt 2016 Annual Report Confirm provisional allocation of 	Funding Board	

	Date	Meeting / Workshop	Nature of Key Business	Who	Comments/Notes
	Or 29 Nov 2016		grants for 2017-2018; Approve draft 2017-2018 Funding Plan for publication <ul style="list-style-type: none"> • Consider and Approve schedule of meetings for 2017 		
Monday	16 Jan 2017	TBC	<ul style="list-style-type: none"> • Publish draft 2017-2018 Funding Plan 	Funding Board	The submission process will remain open for 1 month, and close approx. 17 February 2017. Public hearings will be held approx. 28 Feb or 4 Mar 2017.

Most meetings commence at 10:00AM. Some meetings (30 Aug, 4 and 12 Oct) will commence earlier – exact times TBC.

DECLARATIONS OF CONFLICT OF INTEREST

Funding Board Directors are reminded of their obligation to maintain a clear separation between their personal interests and their duties as an appointed member of the Funding Board.

Directors should therefore be vigilant to stand aside from decision making when a conflict (or a perceived conflict) arises between their role as a Director and any private or other external (either pecuniary or non-pecuniary) interest they may have.

Any interests should be declared at the commencement of consideration of any item on this agenda and the member concerned abstain from voting or discussion on the item, or leave the room for the duration of its consideration.

Depending on progress through the meeting, the Chair may need to adjourn the open meeting at 11:00AM to enable Confidential items to be considered, to accommodate the availability of invited guests.

1. **APOLOGIES**

At the close of the agenda there were no apologies.

2. **CONFIRMATION OF MINUTES**

The minutes of the Auckland Regional Amenities Funding Board meeting held on Tuesday, 19 April 2016 to be confirmed as a true and correct record.

3. **EXTRAORDINARY BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision, or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4. REGISTER OF MEMBERS INTERESTS

Opportunity for members to update the Register of Members Interest.

Recommendation

That the Register of Members Interest be updated as required.

The Register will also be tabled at the meeting for members to update as required.

(ATTACHMENT 4)

5. PUBLIC FORUM

Applications to speak must be made to the Advisory Officer, in writing, no later than two (2) working days prior to the meeting and must include the subject matter. The meeting Chair has the discretion to decline any application. A maximum of thirty (30) minutes is allocated to the period for public input with five (5) minutes speaking time for each speaker, following which there may be questions from Directors

At the close of the agenda no requests for public input had been received.

6. REPORT FROM AMENITIES BOARD

If requested, an opportunity for representatives of the Amenities Board, to provide the Funding Board with a verbal update on matters relating to and affecting the Amenities Board.

At the close of the agenda no requests to speak had been received from representatives of the Amenities Board.

7. **NOTICES OF MOTION**

At the close of the agenda no requests for notices of motion had been received.

8. **CHAIR'S REPORT**

Providing the Chair with the opportunity to update the Funding Board on any issues relating to the business of the Funding Board that he has been involved with since the last meeting.

This is an information item only.

9. **MEMBERS ACTIVITIES WITH SPECIFIED AMENITIES AND BOARD MEMBERS REPORTS**

Providing Funding Board members with the opportunity to update the Board on projects and issues they have been involved with relating to the business of the Funding Board and provide the Board with a verbal update on recent interactions with the specified amenities since the last meeting.

A register to record member activities will be circulated at the meeting.

This is an information item only.

10. **ADVISORY OFFICER'S REPORT**

Providing the Advisory Officer with the opportunity to update the Board on projects and issues he has been involved with relating to the business of the Funding Board not covered elsewhere in the agenda since the last meeting.

This is an information item only.

11. **FINANCIAL REPORTS TO 30 JUNE 2016 AND 31 JULY 2016**

Providing the Funding Board with an overview of financial position of the Funding Board as at 30 June 2016 and 31 July 2016, and any other matters of a financial nature.

Recommendation

That the Financial Reports to 30 June 2016 and year to date be received.

(ATTACHMENT 11)

12. **CORRESPONDENCE**

Providing the Chair and Advisory Officer with the opportunity to update the Board with details of any inwards and outwards correspondence handled since the last meeting.

Recommendation

That the Correspondence report be received.

(ATTACHMENT 12)

13. EXCLUSION OF THE PUBLIC: LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987

Leigh Redshaw
Advisory Officer

Section 48, Local Government Official Information and Meetings Act 1987:

The following motion is submitted for consideration:

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1. PRESENTATION FROM FOUNDATION NORTH

C2. AUDIT NEW ZEALAND – 2015 AND 2016 AUDITS

C3. PRESENTATION FROM AUCKLAND PHILHARMONIA ORCHESTRA

C4. SUSTAINABILITY – CSI – UPDATED PROPOSAL AND CONTRACT

C1. PRESENTATION FROM FOUNDATION NORTH

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>Section 7(2)(b)(ii)</p> <p>The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.</p>

C2. AUDIT NEW ZEALAND – 2015 AND 2016 AUDITS

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>Section 7(2)(b)(ii)</p> <p>The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.</p>

C3. PRESENTATION FROM AUCKLAND PHILHARMONIA ORCHESTRA

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>Section 7(2)(b)(ii)</p> <p>The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p> <p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.</p>

C4. SUSTAINABILITY – CSI – UPDATED PROPOSAL AND CONTRACT

Reason for passing this resolution in relation to each matter:	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
<p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>	<p>Section 7(2)(h)</p> <p>Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.</p> <p>Section 7(2)(i)</p> <p>The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Public conduct of matter would be likely to result in disclosure of information for which good reason to withhold exists under section 7.</p>

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

REGISTER OF MEMBERS INTERESTS – Last Reviewed & Updated 19 April 2016

General Disclosure. To be regarded as interested in any transaction with:

Name of Member	Particulars of Interest	Disclosure Date	Amendments
Vern Walsh (Chair)	<ul style="list-style-type: none"> • Member – Coastguard Northern Region • Friend of the Auckland Festival • Director– Meeting and Governance Solutions Ltd – works with Auckland Council • Former - Auckland City Councillor, and chair of Finance Committee • Former Director – The Edge • Former Board member - Auckland Zoo Board • Former member - Auckland Zoological Society • Former Director – MOTAT Board (12/11/2013, 31/10/2015) 	<p>10 February 2009</p> <p>18 February 2009</p> <p>18 February 2009</p>	
Candis Craven	<ul style="list-style-type: none"> • Managing Director - Niger Holdings Ltd (8/11/2012) • Former Trustee - NZ Contemporary Art Trust Auckland (12/11/2013) (11/3/2014) • Former Director Auckland Art Fair Ltd (12/11/2013) (11/3/2014) • Former Director Auckland Council Investments Ltd (a CCO) (10/11/2015) • Chair - Cognition Education Trust Ltd • Chair – Royal NZ Ballet • Former Director - Philanthropy NZ (25 Nov 2014) • Former trustee - ASB Community Trusts • Former President - NZ Family Planning Association • Former member - Occupational Therapy Board of NZ • University of Auckland - consultant • Consultant to NZQA, & NZ Teachers Council • Company previously undertook work for the Mayor’s Office – Auckland Council (1 March 2016) 		Updated 8 Nov 2012

ATTACHMENT 4

Catherine Harland	<ul style="list-style-type: none"> • Director, Watercare Services Ltd • Director, McHar Investments Ltd • Director, Interface Partners Ltd • Trustee, One Tree Hill Jubilee Educational Trust • Former Consultant, Martin Jenkins & Associates Ltd (27 Oct 2014) • Justice of the Peace <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • Trustee and Past Chair: Auckland Observatory & Planetarium Trust (Stardome Observatory) • Councillor, Auckland Regional Council • Councillor, Auckland City Council 	15 April 2014	
Anita Killeen	<ul style="list-style-type: none"> • Patron – Auckland Theatre Company • Patron – Silo Theatre • Director of SPCA Auckland • Director of Fertility New Zealand • Advisory Board Member of New Zealand Career College • Member of the Ex-Vietnam Service Assn (Neville Wallace Memorial) Children's and Grandchildren's Trust (15/4/2014) 	18 March 2013	
Grant Lilly	<p>Current Professional Appointments:</p> <ul style="list-style-type: none"> • Board member – Civil Aviation Authority of NZL • Board member – Aviation Security Service • Director – NZ Experience Ltd (NZX listed) • Director – Rainbows End Theme Park Ltd • Director – Queenstown Airport Corporation Ltd • Chair – NZL Tourism Industry Assn (12/11/2013) • Chairman, Hamner Springs Thermal Pools and Spa (23/12/2012) • Chairman, Tourism Industry New Zealand Trust (23/12/2012) • Deputy Chairman, Service Skills Institute Inc (17/05/2013) • Contract Advisory Services to NZ AA (10/11/2014) <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • Director – Jetconnect Ltd (2002-2011) 	29 November 2011	Updated July 2012

	<ul style="list-style-type: none"> • Board member New Zealand Business and Parliament Trust (2008-2011) • Board member – Board of Airline Representative NZ (2006-2011) • Board member – NZL Inbound Tour Operators Council (2006-2011) • NZ Executive Council member – Australia/NZL Business Council (1995-1999) • Director – Air Nelson Ltd (1992 - 1997) • Director – Eagle Airways Ltd (1992 - 1997) • Director – Aviation, Tourism and Travel Training Organisation • Director QualMark NZ Ltd (5/10/2015) 		
Lyn Lim	<ul style="list-style-type: none"> • Dep Chair – Foundation North (prev: ASB Community Trusts) (21/04/2015) • Council member – AUT • Director - NZ Shareholders Association • Trustee NZ Chinese Youth Trust (11/11/2014, 21/04/2015) • Director - Mykris Ltd, Kaya Investments Ltd, Hartajaya Ltd, Durham, FH Holdings, • Ex Director - FH Shortland Ltd; FM International Ltd (11/11/2014) • Ex member - ANZ Private Bank External Advisory Board • Ex council - Auckland District Law Society • Ex member - Auckland District Law Society committees – (various) • Ex executive member - HKNZBA, NZCTA • Board member Public Trust (11/11/2014) • Board member Asian New Zealand Foundation (11/11/2014) • Director Foundation North Grants Ltd (11/11/2014, 21/04/2015) • Director ASB Community Trust Ltd (11/11/2014, 21/04/2015) • Director Forest Administration Ltd (11/11/2014) • Director FH Nominees Ltd (11/11/2014) • Director Seven Trust Ltd (11/11/2014) • Director: Centre for Social impact Ltd (21/04/2015) • Director: Pacific Ocean Food Trust Ltd (21/04/2015) • Member: Institute of Directors; NZ Law Society; NZ Asian Leaders 		Updated 14 Feb 2013
Diane Maloney	<ul style="list-style-type: none"> • Chair - Sistema Aotearoa Trust 	All updated	

	<ul style="list-style-type: none"> • Member - Auckland South Community Response Forum (convened by Minister for Social Development) • Funding Assessor - Creative NZ - 2015- • Independent consultant <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • Former Chair and Board member – Otara Health Charitable Trust – 2010-2015 • Former Director – IRIS Ltd (Health and Disability sector) • Former Manager – Community Services – Manukau City Council (1996-2010) 	26 April 2016	
Penny Sefuiva	<ul style="list-style-type: none"> • Advisory member – Sahaayta Counselling and Social Support (3/3/2015) • Friends of the Auckland Arts Festival • Trustee Vailoa Place Budgeting Service (3/3/2015) <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • Former Contract Relationship Manager <i>Settling in Project</i> MSD (3/3/2015) • Former Council member, AUT University Council • Former councillor, Auckland City Councillor – and Chair of Arts, Culture and Recreation and the Community Development Committees • Former board directorships include: <ul style="list-style-type: none"> ○ Auckland Festival Trust ○ The Edge Board of Management ○ Ponsonby Promotions ○ Auckland City Art Gallery Enterprise Board ○ Auckland City CBD Board, ○ Auckland Waterfront Working Party, and ○ PASIFIKA Festival Advisory Board 	21 January 2011 21 January 2011	
Moana Tamaariki-Pohe	<ul style="list-style-type: none"> • Previously employed by WaterSafe Auckland in the capacity of Maori/Waka coordinator. (I continue in a voluntary capacity.) • Maritime Museum: co-ordinating the flotilla at the Waitangi Day Celebrations at Okahu Bay (volunteer role) • Former Trustee - Ngāti Whatua o Orakei Māori Trust Board 	17 March 2009	

	<ul style="list-style-type: none"> • Former Auckland City Council – CBD Board – Board member: • Ngāti Whātua o Orakei/ Auckland City Council Reserves Board – Board member: two years • President - Orakei Water Sports • Ngā Mahi ki a Tupato o Tāmaki Makaurau (Regional Unintentional Injury Prevention Group- Wellsford to Pukekohe)– co-founder/ member four years • Okahu Landing User Group (Contributed to the negotiations between the stakeholders at the Okahu Landing the Auckland City Council to secure the interests of all parties) – member three years • Director - Kaitiaki Enterprises Limited • Board member - Matariki Trust • Technical Officer Hauraki Gulf Forum 	<p>07 Sep 2010</p> <p>7 Sep 2010</p> <p>June 2010</p> <p>07 Sep 2010</p>	
Steve Bootten	<ul style="list-style-type: none"> • Trustee Davis Carr Cancer Society Endowment Trust • Trustee Piha Surf Life Saving Club Trust Fund Inc • Director Framacad Solutions Ltd • Director of Cavalier Corporation Ltd (WEF 10 July 2015) • Chairman Black Interiors Ltd (11/4/2016) <p>Past Professional Appointments:</p> <ul style="list-style-type: none"> • Former Trustee Counties Manukau Pacific Trust Inc • Former Trustee Northern Life Guard Trust Inc • Former Board Member Diocesan School for Girls Inc • Former Trustee Diocesan School Heritage Foundation Inc • Former Director Northern Life Guard Services Inc • Former Director Orizaba Holdings Ltd (11/4/2016) • Former Director Xakeila Holdings Ltd (Ferry Building Partnership) (11/4/2016) • Former Director Hampden Fence Ltd (11/4/2016) 	15 May 2015	

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

26 July 2016

To: Auckland Regional Amenities Funding Board Directors

From: Leigh Redshaw, Advisory Officer

Subject: **Financial Reports to 30 June 2016 and 31 July 2016**

ARAFB - General

Copies of the interim Balance Sheet and Profit and Loss account as at 30 June 2016 are attached. These show an overall trading surplus for the year of \$111,036, after allowing for budgeted grant payments of \$40,000 paid from prior year retained earnings.

Interest income (\$82,000) was down considerably on 2015 (\$103,000), reflecting the changing economic environment that has been evolving.

In 2015 expenditure on legal fees and consultants was considerably less than budgeted, reflecting the stable nature of the work of the board. All outstanding amounts due to Auckland Council in respect of honorariums paid on behalf of the board (\$166,500) were paid on 30 June 2016.

A copy of the first month trading results for 2016-2017 is also included, clearly showing receipt of the 2016-2017 annual levy from Auckland Council. The funds are currently held pending distribution to the specified amenities as grants prior to 15 August 2016. Following discussions with Auckland Council, the board has also agreed to pre-pay honorariums paid on behalf of the board on a quarterly basis. This is reflected in both the profit and loss and balance sheet as at 31 July 2016.

Audit 2016

Following agreement with Audit NZ around dates, preparations are well advanced for the 2015-2016 audit that will commence circa 12 September 2016.

AUCKLAND REGIONAL AMENITIES FUNDING BOARD				
Balance Sheet				
As at 30 June 2016				
	This Year - 2016	Last Year - 2015	\$ Difference	% Difference
Assets				
Current Assets				
Cash On Hand				
Cheque Account	\$451,564.59	\$58,711.42	\$392,853.17	669.10%
Term Deposits	\$0.00	\$375,000.00	(\$375,000.00)	-100.00%
Total Cash On Hand	\$451,564.59	\$433,711.42	\$17,853.17	4.10%
Accrued Income	\$0.00	\$3,097.60	(\$3,097.60)	-100.00%
Total Current Assets	\$451,564.59	\$436,809.02	\$14,755.57	3.40%
Fixed Assets				
Office Equipment				
Computer Equipment at Co	\$4,679.00	\$4,679.00	\$0.00	0.00%
Computer Equipment Accur	(\$4,214.00)	(\$3,270.00)	(\$944.00)	-28.90%
Total Office Equipment	\$465.00	\$1,409.00	(\$944.00)	-67.00%
Total Fixed Assets	\$465.00	\$1,409.00	(\$944.00)	-67.00%
Total Assets	\$452,029.59	\$438,218.02	\$13,811.57	3.20%
Liabilities				
Current Liabilities				
Creditors	\$8,809.43	\$165,038.32	(\$156,228.89)	-94.70%
Sundry Creditors	\$0.00	\$560.83	(\$560.83)	-100.00%
GST				
GST Collected	\$335,668.08	\$288,418.08	\$47,250.00	16.40%
GST Paid	(\$226,120.51)	(\$167,936.33)	(\$58,184.18)	-34.60%
GST Payments/Refunds	(\$113,859.32)	(\$183,547.66)	\$69,688.34	38.00%
Total GST	(\$4,311.75)	(\$63,065.91)	\$58,754.16	93.20%
Other Current Liabilities	\$810.42	\$0.00	\$810.42	NA
Total Current Liabilities	\$5,308.10	\$102,533.24	(\$97,225.14)	-94.80%
Total Liabilities	\$5,308.10	\$102,533.24	(\$97,225.14)	-94.80%
Net Assets	\$ 446,721.49	\$335,684.78	\$111,036.71	33.10%
Equity				
Retained Earnings	\$335,684.78	\$539,667.07	(\$203,982.29)	-37.80%
Current Year Earnings	\$111,036.71	(\$203,982.29)	\$315,019.00	154.40%
Total Equity	\$ 446,721.49	\$335,684.78	\$111,036.71	33.10%

AUCKLAND REGIONAL AMENITIES FUNDING BOARD				
Profit & Loss Statement				
July 2015 To June 2016				
Income				
Levy - Non GST Portion			\$14,833,400.00	
Levy - ARAFB Admin Fee GST			\$315,000.00	
Total Income				\$15,148,400.00
Total Cost of Sales				\$0.00
Gross Profit				\$15,148,400.00
Expenses				
Audit Fees			\$7,400.13	
Advertising			\$1,220.27	
Advisory Officer/Admin Charge			\$53,075.04	
Misc Office Expense			\$17.39	
Depreciation			\$944.00	
Dues & Subscriptions			\$2,321.66	
Grants to Amenities No GST			\$14,833,400.00	
Grants to Amenities ex Reserve			\$40,000.00	
Legal Fees			\$6,795.75	
Consultants			\$5,000.00	
Office Supplies			\$12.16	
Employment Expenses				
Staff Amenities		\$97.39		
Honorariums	\$166,750.00			
Training	\$360.00			
Total Employment Expenses			\$167,207.39	
Parking Charges			\$1,588.69	
Bank Fees			\$414.65	
Total Expenses				\$15,119,397.13
Operating Profit				\$29,002.87
Other Income				
Interest Income			\$82,033.84	
Total Other Income				\$82,033.84
Total Other Expenses				\$0.00
Net Profit/(Loss)				\$111,036.71

AUCKLAND REGIONAL AMENITIES FUNDING BOARD				
Balance Sheet				
As of July 2016				
Assets				
Current Assets				
Cash On Hand				
Cheque Account	\$94,501.71			
Term Deposits	\$16,550,000.00			
Total Cash On Hand		\$16,644,501.71		
Total Current Assets			\$16,644,501.71	
Other Assets				
Prepaid Honorariums		\$28,000.00		
Total Other Assets			\$28,000.00	
Fixed Assets				
Office Equipment				
Computer Equipment at Cost	\$4,679.00			
Computer Equipment Accum Dep	(\$4,214.00)			
Total Office Equipment		\$465.00		
Total Fixed Assets			\$465.00	
Total Assets			\$16,672,966.71	
Liabilities				
Current Liabilities				
Creditors		\$15,883,647.35		
GST				
GST Collected	\$382,918.08			
GST Paid	(\$226,816.76)			
GST Payments/Refunds	(\$110,672.20)			
Total GST		\$45,429.12		
Total Current Liabilities			\$15,929,076.47	
Total Liabilities			\$15,929,076.47	
Net Assets			\$743,890.24	
Equity				
Retained Earnings			\$446,721.49	
Current Year Earnings			\$297,168.75	
Total Equity			\$743,890.24	

AUCKLAND REGIONAL AMENITIES FUNDING BOARD					
Profit & Loss Statement					
July 2016					
Income					
Levy - Non GST Portion			\$15,827,500.00		
Levy - ARAFB Admin Fee GST			\$315,000.00		
Total Income				\$16,142,500.00	
Total Cost of Sales				\$0.00	
Gross Profit				\$16,142,500.00	
Expenses					
Advisory Officer/Admin Charge			\$4,491.67		
Dues & Subscriptions			\$150.00		
Grants to Amenities No GST			\$15,827,500.00		
Employment Expenses					
Honorariums	\$13,189.58				
Total Employment Expenses			\$13,189.58		
Total Expenses				\$15,845,331.25	
Operating Profit				\$297,168.75	
Total Other Income				\$0.00	
Total Other Expenses				\$0.00	
Net Profit/(Loss)				\$297,168.75	

AUCKLAND REGIONAL AMENITIES FUNDING BOARD

Memo

26 July 2016

To: Chair and Directors Auckland Regional Amenities Funding Board

From: Leigh Redshaw, Advisory Officer

Subject: **Correspondence**

Inwards			
Creative NZ	email	13 June 2016 and 15 July	Update on Creative NZ funding for arts organisations.
Search and Rescue NZ	email	16 June 2016	Draft executive summary of the report on Recreational Safety Framework
IRD	Letter	21 July 2016	Changing tax status to charitable entity, vs local authority for tax purposes
Auckland Council	Letter		Confirming director honorarium rates for 2016-2017
Outwards			
Specified amenities	Letter		2017-2018 funding application process
Specified amenities	Letter		2016 Annual report process for specified amenities
Donald Trott	Letter		Acknowledgement letter on Donald's retirement from the role of secretary of the Amenities Board
Audit NZ	Letter		Revised audit appointment letter for 2016 audit
Specified amenities	Letter		Letters confirming grant allocation for 2016-2017
Auckland Council	Letter		Confirming levy requirements for 2016-2017
XRB/Audit NZ	Emails		Discussions around financial reporting requirements of specified amenities

Other correspondence has been administrative in nature, i.e. advice notices from the ASB Bank, IRD, invitations to workshops (e.g. Charities), placing adverts with the NZ Herald.

ATTACHMENT 12